

AGENDA REEDSPORT SCHOOL
DISTRICT 105
REGULAR BOARD MEETING
October 18, 2017, 6:30 p.m.

Executive Session ORS 192.660(2)(d) labor negotiations schedules to follow Public Session.

I. CALL TO ORDER

II. ESTABLISH A QUORUM

III. PLEDGE OF ALLEGIANCE

IV. CHANGES TO THE AGENDA

V. ACCOLADES - open for Board comments

VI. COMMUNITY COMMENTS

Individuals may address the Board on agenda items. Please let the Board Chair know which item you wish to address. You are limited to no more than three (3) minutes. You may address the Board on a topic not on the agenda as long as it does not pertain to a complaint against a staff member. However, the Board reserves the right to refer the matter to the administration.

VII. REPORTS

- A. RCCS Student Representative – Madison Kay
- B. RCCS Administrator – Vince Swagerty
- C. HES Administrator – Beckie Lupton
- D. SPED Director - Parma Roe
- E. Superintendent – Dan Forbess
- F. Business Manager – Laura Shivers
- G. Charter Advisory Council Representative
- H. Certified and Classified Representatives
- I. Other

VIII. CONSENT AGENDA

Actions that are routine or usually call for no discussion, such as approving minutes of previous meetings, acceptance of donations and similar actions, often handled together in one vote by the Board

- A. Approval of Work Sessions Meeting Minutes from September 18, 2017
- B. Approval of Regular Board Meeting Minutes from September 20, 2017
- C. Acceptance of Resignations/Retirements
 - 1. None

- D. Approval of New Hires/Assignment Changes/Volunteers:
1. *Lindsay Wright-RCCS High School Student Council Advisor*
 2. *Patrick McKnight-RCCS Varsity Girls Basketball Coach*
 3. *Jason Lavigne-RCCS Head Baseball Coach*
 4. *Wendy Mebius-RCCS Life Skills IA 1.0 FTE*

- E. Donation-
1. Shawnita Zimmer-Abby's Closet
 2. Kevin & Shelley Swift-Wooden Desks
 3. Les Schwab-VB Tournament Fees and Expenses
 4. Bob Fegles-Pole Vault Equipment/Track use
 5. Jerry Lehman-Organ

IX. ACTION

- A. Policy DJFA Revision/2nd Reading "Bank Card Use"
- B. Policy DM Revision/ 2nd Reading "Cash in School Buildings"
- C. 1st Reading Policy AC w/ AR "Nondiscrimination" and Discrimination Complaint Procedure required revision
- D. 1st Reading Policy EBBB "Illness & Injury Reports" required revision

X. DISCUSSION

- A. 2016-2017 Audit Process
- B. Mission/Vision Work Follow-up
- C. Fall Regional Meeting-Bandon October 26th 6:00pm
- D. OSBA Convention –Portland November 10th, 11th and 12th.
- E. Board/Staff School District Shirts

COMMUNITY COMMENTS

Individuals may address the Board on agenda items. Please let the Board Chair know which item you wish to address. You are limited to no more than three (3) minutes. You may address the Board on a topic not on the agenda as long as it does not pertain to a complaint against a staff member. However, the Board reserves the right to refer the matter to the administration.

XI. BOARD MEMBER COMMENTS

XII. FUTURE AGENDA

Board Work Session, Leadership Committee on Mission/Vision,
November 1, 2017, 6:30 p.m.
Charter Board Meeting, Wednesday, November 8, 2017 5:30 p.m.
Regular Board Meeting, Wednesday, November 15, 2017 6:30 p.m

XIII. ADJOURNMENT

PROCEDURES FOR PUBLIC PARTICIPATION IN MEETINGS

The Reedsport School Board welcomes citizens to attend Board meetings to become acquainted with the programs and operation of the District. Members of the public are also encouraged to share their ideas and opinions with the Board during the agenda item labeled "Community Comments". Comments or questions from the audience at any other time during the meeting except for the agenda item "Community Comments" will be declared out of order.

During the agenda item "Community Comments" we ask that you abide by the following rules:

- 1) Please state your name and the topic you are addressing before you begin.
- 2) Speakers are asked to direct their questions and comments to the chair. The chair will refer any questions or requests for action to the proper person for a response.
- 3) All speakers should keep their comments to 3 minutes or less. If a group wishes to speak, please designate one spokesperson for the group. In order to maintain the meeting schedule repetitious comments will not be permitted.
- 4) Speakers may offer objective criticism of District operations and programs but the Board will not hear complaints concerning individual District personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
- 5) Complaints regarding budget, programs, or other District issues should be handled by first following the steps outlined in policy KL. The chair has copies of policy KL available here, and is glad to give them to anyone who requests a copy.
- 6) If you wish to submit a letter or any form of written comments, the Board will accept those and keep them in the District Office in a Board communication file. Copies will be given to all Board members and those written letters or comments are public documents

RCCS School Board Report October 2017

Student Academics/Positive Behavior/Activities



Garrett Seeley

Garrett Seeley is the Junior High student of the month. Garrett is always responsible and respectful. He uses his time wisely, completes his work and asks how he can improve. I can count on Garrett to come to class on time and ready to work.

Ms. Colton



Brianna Elzey

High school art student of the month is Brianna Elzey. This is Brianna's second year in Art. This year she is working in Art Lab on painting and wood burning projects. Brianna uses her time wisely, is responsible and extremely polite. I can count on her to be helpful and friendly to new students. Brianna enjoys giving her artwork as gifts to her family.

Ms. Colton

We would like to congratulate our students of the month in October, Garrett Seeley and Brianna Elzey.

We hosted a Freshman Orientation Night on September 27th in the Cafeteria. We shared information with families of freshman students about graduation requirements, transcripts, personal education plans, preparation for future scholarships, sports, and behavior expectations. We had good representation from the families and students.

Open House was Wednesday, October 4th. Families had an opportunity to meet teachers and learn about their child's classes. The student council supported Open House by having a dodgeball tournament at 7:00 that evening.

Katelynn Swift, Claire Havener, Kayley Stoltey, Essie Cardoso, and Colby Fowler were honored by the American Legion at a dinner on October 4th for their participation in Girls and Boys State this summer.

Nine of our senior girls interviewed for PEO scholarships on the morning of Wednesday, October 4th.

The National Honor Society sponsored the blood drive at RCCS on October 17th.

Our sophomores took the PSAT in the RCCS auditorium on Wednesday, October 11th.

Staff Professional Growth Activities

Nine members of the RCCS staff participated in the Trauma Informed Practice Summit in Portland on October 9th.

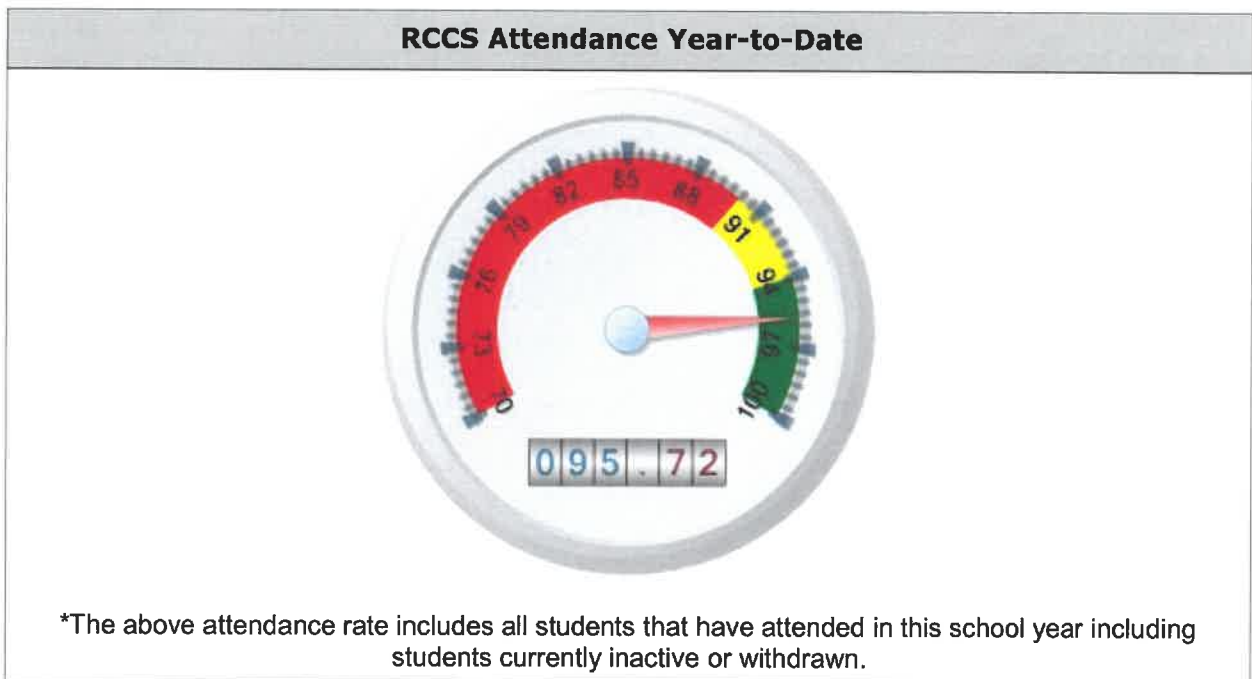
Susie Chaney and Tony Fortier attended the Northwest Math Conference on October 12th through the 14th.

Doug Barsotti is coming tomorrow and Friday from SMC to work with RCCS math teachers as well as 6th grade teachers at HES. They will be working on the Core Focus math curriculum we are implementing in grades 6-8.

Our staff spent Friday, October 13th in Coos Bay as a part of the South Coast Symposium.

Community Partnerships

The 17th Annual Tom Huebner Memorial REEF Benefit Golf Scramble took place at Forest Hills on September 23rd. The event raised over \$9700.



Summary by Category Report 17-18

7/1/2017 through 6/30/2018

10/9/2017

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Category	7/1/2017- 6/30/2018
INCOME	
17 CLASS	1,062.25
18 CLASS	1,496.26
19 CLASS	1,905.38
20 CLASS	1,000.00
7TH GRADE GIRLS BB	539.73
7TH GRADE VOLLEYBALL	442.40
8TH GRADE VOLLEYBALL	264.95
ADMINISTRATIVE- PRINCIPAL	477.54
ART	1,097.49
ATHLETIC GENERAL FUND	1,585.97
ATHLETIC SUPPLIES	39.68
BAND	5.49
BASEBALL	1,298.02
BOOSTERS-ASB	1,086.72
BRAVES PARENT GROUP	205.84
CASH DRAWER	0.00
CHIEFTAIN	11,673.87
CHOIR	248.85
COMMUNITY PRIDE	350.86
CONCESSIONS	2,908.20
CROSS COUNTRY	484.35
CULINARY CLASS	1,139.56
DRAMA	733.45
E-SCRIP	772.51
EMPLOYEE WELLNESS	403.04
FOOTBALL	2,698.79
FRIENDSHIP	495.56
GED PREPARATION	320.00
GENERAL FUND	6,248.07
GOLF	105.87
IND. TECH-SHOP CLUB	2,698.79
INTEREST	211.14
JUNIOR GENERAL FUND	6,095.16
JUNIOR TRACK	787.84
JV LADY BRAVES BASKETBALL	24.20
JV VOLLEYBALL	226.50
LADY BRAVES BASKETBALL	0.00
LIFE SKILLS	1,165.19
LOST LIBRARY BOOKS	24.00
MIKE JONES MEMORIAL	750.01
MR RHS	17,810.67
MR RHS GRANT	825.94
NHS	1,888.30
OHSET-EQUESTRIAN	791.95
OSAA	123.00
PSAT	279.00
READ A THON	37.77
RHS LIBRARY FUND	1,435.96
SCHOLASTIC BOOKS	74.94

Summary by Category Report 17-18

7/1/2017 through 6/30/2018

10/9/2017

Page 2

Category	7/1/2017- 6/30/2018
SHOP BUS	807.25
SOFTBALL	3,064.61
SPANISH CLUB	211.07
SUNSET SIX LEAGUE 16-17	0.00
TRACK	809.00
TRACK RENOVATIONS	4,195.00
TYLER HOFFMAN MEMORIAL	210.05
VARSITY BOYS BXB	634.30
VARSITY CHEER	734.26
VOLLEYBALL	624.33
WEIGHT TRAINING	93.95
WRESTLING	376.44
WRITING CONFERENCE	70.19
TOTAL INCOME	88,171.51
Balance Forward	
Bal Fwd FY2017-2018	0.00
TOTAL Balance Forward	0.00
OVERALL TOTAL	88,171.51

ASB Category Report 2017/2018			
Category	Beg. Balance	Current Balance	Difference
17 CLASS	\$1,062.25	\$1,062.25	\$0
18 CLASS	\$801.69	\$1,496.26	\$694.57
19 CLASS	\$1,905.38	\$1,905.38	\$0.00
20 CLASS	\$1,000.00	\$1,000.00	\$0.00
7TH GRADE GIRLS BB	\$95.69	\$539.73	\$444.04
7TH GRADE VOLLEYBALL	\$292.40	\$442.40	\$150.00
8TH GRADE VOLLEYBALL	\$44.95	\$264.95	\$220.00
ADMIN-PRINCIPAL	\$477.54	\$477.54	\$0.00
ART	\$1,097.49	\$1,097.49	\$0.00
ATHLETIC GEN FUND	\$1,705.97	\$1,585.97	(\$120.00)
ATHLETIC SUPPLIES	\$39.68	\$39.68	\$0.00
BAND	\$5.49	\$5.49	\$0.00
BASEBALL	\$1,298.02	\$1,298.02	\$0.00
BOOSTERS-ASB	\$1,486.72	\$1,086.72	(\$400.00)
BRAVES PARENT GROUP	\$205.84	\$205.84	\$0.00
CASH DRAWER	\$250.00	\$0.00	(\$250.00)
CHIEFTAIN	\$7,063.87	\$11,673.87	\$4,610.00
CHOIR	\$248.85	\$248.85	\$0.00
COMMUNITY PRIDE	\$350.86	\$350.86	\$0.00
CONCESSIONS	\$5,192.50	\$2,908.20	(\$2,284.30)
CROSS COUNTRY	\$330.26	\$484.35	\$154.09
CULINARY CLASS	\$1,139.56	\$1,139.56	\$0.00
DRAMA	\$733.45	\$733.45	\$0.00
E-SCRIP	\$772.51	\$772.51	\$0.00
EMPLOYEE WELLNESS	\$403.04	\$403.04	\$0.00
FOOTBALL	\$2,786.29	\$2,698.79	(\$87.50)
FRIENDSHIP	\$495.56	\$495.56	\$0.00
GED PREPARATION	\$320.00	\$320.00	\$0.00
GENERAL FUND	\$5,294.08	\$6,248.07	\$953.99
GOLF	\$105.87	\$105.87	\$0.00
IND TECH-SHOP CLASS	\$2,644.79	\$2,698.79	\$54.00
INTEREST	\$210.40	\$211.14	\$0.74
JUNIOR GENERAL FUND	\$5,463.16	\$6,095.16	\$632.00
JUNIOR TRACK	\$787.84	\$787.84	\$0.00
JV LADY BRAVES BASKETBALL	\$24.20	\$24.20	\$0.00
JV VOLLEYBALL	\$81.50	\$226.50	\$145.00
LADY BRAVES BASKETBALL	\$0.00	\$0.00	\$0.00
LIFE SKILLS	\$1,165.19	\$1,165.19	\$0.00
LOST LIBRARY BOOKS	\$24.00	\$24.00	\$0.00
MIKE JONES MEMORIAL	\$750.01	\$750.01	\$0.00
MR RHS	\$17,826.67	\$17,810.67	(\$16.00)
MR RHS GRANT	\$825.94	\$825.94	\$0.00

NHS	\$1,849.80	\$1,888.30	\$38.50
OHSET-EQUESTRIAN	\$791.95	\$791.95	\$0.00
OSAA	\$123.00	\$123.00	\$0.00
PSAT	\$279.00	\$279.00	\$0.00
READ A THON	\$37.77	\$37.77	\$0.00
RHS LIBRARY FUND	\$1,435.96	\$1,435.96	\$0.00
SCHOLASTIC BOOKS	\$40.94	\$74.94	\$34.00
SHOP BUS	\$807.25	\$807.25	\$0.00
SOFTBALL	\$3,064.61	\$3,064.61	\$0.00
SPANISH CLUB	\$211.07	\$211.07	\$0.00
SUNSET SIX LEAGUE 16-17	\$3,373.39	\$0.00	(\$3,373.39)
TRACK	\$809.00	\$809.00	\$0.00
TRACK RENOVATIONS	\$4,195.00	\$4,195.00	\$0.00
TYLER HOFFMAN MEMORIAL	\$210.05	\$210.05	\$0.00
VARSITY BOYS BXB	\$634.30	\$634.30	\$0.00
VARSITY CHEER	\$734.26	\$734.26	\$0.00
VOLLEYBALL	\$125.22	\$624.33	\$499.11
WEIGHT TRAINING	\$148.68	\$93.95	(\$54.73)
WRESTLING	\$376.44	\$376.44	\$0.00
WRITING CONFERENCE	\$70.19	\$70.19	\$0.00
	\$86,127.39	\$88,171.51	
Updated 10/10/17			

LEADERS, STRIVING FOR EXCELLENCE

Highland Priorities:

1. Improve culture, climate and communication by fully implementing *The Leader in Me* and strengthening family involvement.

- This year staff is focusing on positive communications with families. In September, 83 positive phone calls or notes have gone home for students that are showing leadership around the school.
- This year's Open House was held on Thursday, September 21st, 60% of HES families attended.
- The **Color Me Fun Run**, will be held this Saturday, October 14th at 10:00 a.m. Registration begins at 9:00. Currently we have over 80 people registered and have raised \$4,510.

HES	10/12/16		10/10/17	
Grade	Enrollment	Attendance	Enrollment	Attendance
Kinder	52	93.7%	56	95.96%
1st	43	94.2%	48	95.83%
2nd	61	93.5%	44	96.65%
3rd	53	93.4%	63	94.27%
4th	48	93.4%	49	96.31%
5th	46	96.5%	43	94.81%
6th	34	95.4%	47	95.31%

2. Improve student engagement through PLCs, professional development and peer lesson studies.

- Jen Hunt (K-2nd) and Laura Nelson (3rd-5th) from SMC will be at Highland on Monday, October 16th and Tuesday, October 17th. The two days will be a combination of the two modeling lessons followed by grade level debriefs and individual coaching for our newer teachers. Jen and Laura will also lead Monday's PLC time with K-2nd focused on assessment and 3rd-6th focused on Smarter Balanced prep.

3. Strengthen core instruction and instructional practices through the implementation of Journeys (Reading) and Engage NY (Math).

- We have three teachers that were not able to participate in the summer ECRI (Enhanced Core Reading Instruction) training. Natalie Trotter, Jeff Foster and Tanner Parsons will be attending this training in Eugene on November 13th and 14th.
- Julianne Masser, ECRI Trainer from the U of O, will visit and provide coaching for ECRI trained staff on Thursday, October 19th.



Reedsport School District 105

100 Ranch Road, Reedsport OR 97467-1739

Phone: (541) 271-3656

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October 18, 2017

To: Board of Directors, Reedsport School District #105

Special Education Report

Parma Roe, Special Education Director

Special Education Professional Development

Life Skills

Elementary Life Skills teacher Jennifer Ellis and assistants Kiralye Gould and Travis Durgeloh will attend a two-day Autism-Spectrum training at Willamette ESD in Salem on Oct. 12-13th. This state-wide training focuses on evidence-based practices for pre-school & elementary aged students with ASD, corresponding with the STAR (Strategies for Teaching based on Autism Research) curriculum purchased last year for this program.

Level one of this curriculum will be particularly helpful at HES as it is designed to teach basic verbal language to students who have few skills in this area. We expect disruptive behaviors to decrease as our students' communication skills grow. We currently have 5 non-verbal students with autism in the elementary Life Skills who require frequent staff intervention.

District Staff

Special Education Director Roe, SpEd Secretary Theresa Bunch, and YTP Specialist Brian Reeds recently attended the two-day COSA Special Education Administrators' Conference in Eugene. We attended numerous break-out sessions, including 2017 legal issues and challenges in Special Education, nurturing student resilience, adolescent brain research, recognizing trauma at the student level, and creating a trauma-informed school. Our overall Professional Learning was both practical and pertinent to our student population at Reedsport School District.

Youth Transition Team (YTP)

YTP Specialist Brian Reeds and SpEd Director Roe will attend the Regional YTP Conference on October 26th at South Coast ESD. The training will provide information on the Vocational Rehabilitation process, how to work with Voc Rehab, the client information narrative, transition assessment resources, the IPE (Individual Plan for Employment) template, and other primary program features.



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Superintendent's Report to the Board for October 18, 2017

- I. CALL TO ORDER
- II. ESTABLISH A QUORUM
- III. PLEDGE OF ALLEGIANCE
- IV. CHANGES TO THE AGENDA
- V. ACCOLADES – open for Board comments
- VI. COMMUNITY COMMENTS
- VII. REPORTS
 - A. RCCS Student Representative – Madison Kay, ASB Treasurer.
 - B. RCCS Administrator – Vince has provided a written report and available for comments/questions.
 - C. HES Administrator – Beckie has provided a written report and available for comments/questions.
 - D. SPED Director - Parma has provided a written report and available for comments/questions.
 - E. Superintendent – My report is imbedded in the Board's agenda. In addition:
 - a) We have four applicants for the half-time, grant funded Curriculum & Instruction Coordinator – background checks and interviews are in process and being scheduled; b) Lower Umpqua Hospital continues to look for a permanent replacement school nurse for our additional nursing needs. Christine Peck is currently providing part-time, temporary services through our agreement with the hospital; c) Our first Seismic Retrofit project meeting is scheduled for Tuesday, October 17th, at 11:00 a.m.; d) After not providing a Student Wellness Survey to Oregon schools last year, the Oregon Department of Education is, once again, funding this effort. Our 6th, 8th, and 11th grade students will be asked to complete the survey in February, 2018
 - F. Business Manager – Laura Shivers has provided a written report, including the monthly list of bills/payments.
 - G. Charter Advisory Council Representative – Vince may provide a verbal report

- H. Certified and Classified Representatives – verbal reports may be provided by Julee Noel (ARE) and Jess Dailey (ARESP) or their designees.
- I. Other reports from staff, if provided.

VIII. CONSENT AGENDA – personnel and donation items are included in your Board packet materials for your consideration.

IX. ACTION

- A. Policy DM Revision/2st Reading “Cash in School Buildings” – After reviewing the auditor’s comments, and considering Friday night gate receipts, we are recommending and increase in allowable cash kept in the safe over the weekend, before a weekly deposit can be made.
- B. Policy DJFA/2st Reading “Bank Card Use” – Although the Board approved the use of bank cards with maximum credit limits, which eliminated the use of personal credit cards for district purchases (other than some approved travel), this policy did not reflect the changed practice, which now does. Additionally, the Special Education Director will be issued a VISA card for district program purchases with a \$1,000 maximum limit.
- C. Policy AC/1st Reading “Nondiscrimination” and AC-AR “Discrimination Complaint Procedure” – Revised policy is required due to legislative action, which requires discrimination complaint procedures to be posted on the District’s website.
- D. Policy EBBB/1st Reading “Injury/Illness Reports” – Revised policy is required and includes reporting, record keeping, and data analysis changes.

X. DISCUSSION

- A. 2016-2017 Audit Process – The auditors were in-district for two days, September 6 & 7, and were unable to return the week of October 2nd because of our delay in preparing some reports (e.g. Trail Balances) for the auditors review. Presently, the auditors are scheduled to be back on site October 12th. According to email correspondence between Laura Shivers and Laura Fisher, we remain on schedule this year to have a completed audit report before the December 31st, 2017 deadline.
- B. Mission/Vision Work Follow-up – I’m including a copy of the Mission/Vision Drafts created by the Leadership work team. Feedback from community groups, staff, and students will be received prior to the next Board Leadership Team meeting on November 1st at 6:30 p.m. The November 1st meeting will be used to refine/recommend new Mission and Vision Statements for Board approval at the regular November meeting on the 15th.
- C. Fall Regional Meeting-Bandon October 26th 6:00pm. Reminder and confirmation of attendance and carpool planning.
- D. OSBA Convention –Portland November 10th, 11th and 12th. Confirm attendance so we can release hotel room reservations if someone is unable to attend. Presently, all Board members have hotel reservations.
- E. Board/Staff School District Shirts – To continue our brief discussion from last month regarding wearing a common District shirt to events/activities.

XI. COMMUNITY COMMENTS

XII. BOARD MEMBER COMMENTS

XIII. FUTURE AGENDA

Work Session “Mission & Vision” Leadership Team – Wednesday, November 1st
at 6:30 p.m.

Regular Board Meeting, Wednesday, November 15, 2017 at 6:30 p.m.

XIV. ADJOURNMENT



REEDSPORT SCHOOL DISTRICT 105

Year-to-Date Activity & Forecast

GENERAL FUND

For the period ending September 30, 2017

ACTIVITY					
Adopted Budget 2017-18	YTD Actuals through Current Month	Encumbrances	Actuals Including Encumbrances	Forecast through 6/30/2015	Over/ (Under) Budget
600,000	1,196,885		1*	1,196,885	596,885
1,900,000	40,053			1,891,053	(8,947)
10,000	2,131			22,131	12,131
12,000	2,249			9,249	(2,751)
15,000	1,320			6,820	(8,180)
15,000	3,000			12,000	(3,000)
4,000	-			-	(4,000)
-	-			-	-
10,000	1,163			10,163	163
743,374	-			750,000	6,626
8,500	-			8,500	-
5,390,474	1,807,226			5,420,594	30,120
82,775	-			82,774	(1)
-	-			-	-
-	300,000			300,000	300,000
-	-			-	-
8,791,123	3,354,027			9,710,169	919,046

Expenditures:

Salaries	1,981,588	350,890	1,630,000	1,980,890	1,980,890	(698)
Benefits	1,383,563	208,160	1,175,000	1,383,160	1,383,160	(403)
Purchased Services	4,477,145	168,683	4,320,000	4,488,683	4,488,683	11,538
Supplies & Materials	95,350	106,462	225,000	331,462	331,462	236,112
Capital Outlay	-	-	-	-	-	-
Other	73,450	335,851	45,000	380,851	380,851	307,401
Transfers Out	230,000	-	230,000	230,000	230,000	-
SUB-TOTAL:	8,241,096	1,170,045	7,625,000	8,795,045	8,795,045	553,949

CONTINGENCY:

	550,027	-	-	-	-	
TOTAL:	8,791,123	1,170,045	7,625,000	8,795,045	8,795,045	

PROJECTED ENDING FUND BALANCE

915,124

PROJECTED ENDING FUND BALANCE PERCENTAGE OF ACTUAL (FORECAST) REVENUE AT 6/30/2018

9%

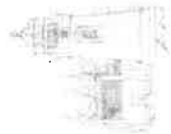
REEDSPORT COMMUNITY CHARTER SCHOOL

Expenditures:

Salaries	1,304,018	234,150	1,085,000	1,319,150	1,319,150	15,132
Benefits	816,695	132,628	629,230	761,858	761,858	(54,837)
Purchased Services	11,862,204	54,904	1,175,816	1,230,720	1,230,720	(10,631,484)
Supplies & Materials	100,700	23,978	72,000	95,978	95,978	(4,722)
Other	56,025	46,938	9,000	55,938	55,938	(87)
TOTAL:	14,139,642	492,597	2,971,046	3,463,643	3,463,643	(10,675,999)

^{1*} Beginning fund balance is estimated.

REEDSPORT SCHOOL DISTRICT 105 Year-to-Date Activity & Forecast GENERAL FUND SEPTEMBER 2017



Account #	Adopted Budget 2017-18	Actual July	Actual August	Actual September	Estimate October	Estimate November	Estimate December	Actual January	Estimate February	Estimate March	Estimate April	Estimate May	Estimate June	Actual/Estimate Totals	Difference Actual/Estimate to Budget
Revenues:															
5400 Beginning Fund Balance	600,000	1,196,885	-	-	-	-	-	-	-	-	-	-	-	1,196,885	(596,885)
111x Property Taxes	1,900,000	15,999	8,463	15,591	6,000	700,000	1,000,000	20,000	10,000	50,000	10,000	5,000	50,000	1,891,053	8,947
15xx Interest	10,000	386	492	1,253	2,000	3,000	3,000	2,500	2,500	2,000	2,000	1,500	1,500	22,131	(12,131)
171x Admissions	12,000	-	-	2,249	3,000	-	1,500	2,000	500	-	-	-	-	9,249	2,751
1740 Fees - Sport Participation	15,000	-	1,160	160	1,500	1,000	600	600	-	800	500	500	-	6,820	8,180
1911 Rentals	15,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000	3,000
1920 Contributions	4,000	-	-	-	-	-	-	-	-	-	-	-	-	-	4,000
1960 Recovery of PY Expenditure	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1990 Miscellaneous Revenue	10,000	832	225	106	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	10,163	(163)
1943 Services Provided Charter	743,374	-	-	-	-	-	-	-	-	-	-	-	4*	750,000	(6,626)
2101 County School Fund	8,500	-	-	-	-	-	-	-	-	-	8,500	-	-	8,500	-
3101 State School Fund	5,390,474	-	1,355,555	451,671	451,671	451,671	451,671	451,671	451,671	451,671	451,671	451,671	-	5,420,594	(30,120)
3103 Common School Fund	82,775	-	-	-	-	-	-	41,387	-	-	-	-	41,387	82,774	1
4801 Federal Forest Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5150 Loan Receipts	-	300,000	-	-	-	-	-	-	-	-	-	-	-	300,000	(300,000)
5200 Interfund Transfers	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUES:	8,791,124	1,515,102	1,368,895	472,030	466,171	1,157,671	1,458,771	520,158	466,671	506,471	474,671	460,671	844,887	9,710,169	(919,046)

Expenditures:															
100 Salaries	1,981,588	47,985	139,131	163,774	165,000	165,000	165,000	165,000	165,000	165,000	165,000	165,000	310,000	1,980,890	698
200 Benefits	1,383,563	17,805	70,146	120,209	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	175,000	1,383,160	403
300 Purchased Services	4,477,146	11,334	82,261	75,088	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	3,600,000	4,488,683	(11,537)
400 Supplies & Materials	95,350	37,692	57,421	11,349	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	331,462	(236,112)
500 Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
600 Other	73,450	1,076	331,757	3,018	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	380,851	(307,401)
700 Transfers Out	230,000	-	-	-	-	-	-	-	-	-	-	-	230,000	230,000	-
800 CONTINGENCY:	550,027	-	-	-	-	-	-	-	-	-	-	-	-	-	550,027
TOTAL EXPENDITURES:	8,791,124	115,892	680,716	373,437	410,000	410,000	410,000	410,000	410,000	410,000	410,000	410,000	4,345,000	8,795,045	(3,921)

ESTIMATED FUND BALANCE/
CARRYOVER AT MONTH END:

1,399,210	2,085,389	2,183,982	2,240,153	2,987,824	4,036,595	4,146,753	4,203,424	4,299,895	4,364,566	4,415,237	915,124
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PROJECTED ENDING FUND BALANCE	915,124
PROJECTED ENDING FUND BALANCE PERCENTAGE OF ACTUAL (FORECAST) REVENUE AT 6/30/2018	9%

REEDSPORT COMMUNITY CHARTER FUND

Expenditures:															
100 Salaries	1,304,018	25,537	94,640	113,973	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	165,000	1,319,150	(15,131)
200 Benefits	816,695	13,294	53,063	66,271	66,250	66,250	66,250	66,250	66,250	66,250	66,250	66,250	99,230	761,858	54,838
300 Purchased Services	1,186,204	1,978	19,775	33,151	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	3*	855,816	1,230,720
400 Supplies & Materials	100,700	8,008	10,989	4,981	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	95,978	(44,516)
500 Other	56,025	769	44,774	1,395	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	55,938	87
TOTAL EXPENDITURES:	3,463,643	49,586	223,241	219,770	230,250	230,250	230,250	230,250	230,250	230,250	230,250	230,250	1,125,046	3,463,643	(0)

- 1* Beginning fund balance is estimated.
2* \$3,463,643 of this amount is the estimated SSF payment to ReedSPORT Community Charter School for the 2017-2018 school year. The actual amount will be based on ADMW of the ReedSPORT Community Charter School times the Charter School Rate (ORS 338.155) on the May 2018 SSF estimate.
3* This includes payment to the District's General Fund for services provided to ReedSPORT Community Charter School, including but not limited to Special Education, transportation, administration. The agreement is that ReedSPORT Community Charter School does not carry a fund balance from one year into the next year.
4* This is the payment from ReedSPORT Community Charter School for services received from the District's General Fund (see 3*). This amount realizes the revenues received back into the General Fund of the District.

Reedsport School District

Disbursement Detail Listing									
Fiscal Year: 2017-2018			Bank Name: UMPQUA BANK CHECKING			Bank Name: UMPQUA BANK CHECKING			Bank Account: 250000044
Bank Account: 250000044			Bank Account: 250000044			Bank Account: 250000044			Bank Account: 250000044
<input type="checkbox"/> Print Employee Vendor Names			<input type="checkbox"/> Exclude Voids Checks			<input type="checkbox"/> Exclude Manual Checks			<input type="checkbox"/> Include Non Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	Sort By:	Check
Date Range: 09/01/2017 - 09/30/2017									
Voucher Range: -									
Dollar Limit: \$0.00									
70012800310616--4TH QTR									
Check Total: \$32,760.00									
THE SUMMER READING									
ACADEMY-EUGENE 8/2									
Check Total: \$55.18									
FUEL/OIL PURCHASES									
Check Total: \$148.24									
HES COPIER RENTAL									
DISTRICT OFFICE COPIER									
RENTAL									
Check Total: \$190.50									
RCCS COPIER RENTAL									
Check Total: \$810.09									
WATER AND SEWAGE									
Check Total: \$1,600.38									
WATER AND SEWAGE									
Check Total: \$116.19									
WATER AND SEWAGE									
Check Total: \$1,337.05									
WATER AND SEWAGE									
Check Total: \$2,263.54									
See attached sent in									
separate email-Supplies to									
Open PO 17-18 for supplies									
Check Total: \$3,716.78									
Open PO 17-18 for supplies									
Check Total: \$2,690.38									
Open PO 17-18 for supplies									
Check Total: \$151.60									
Open PO 17-18 for supplies									
Check Total: \$120.00									
COSA Membership Dues,									
Dan Forbess									
Check Total: \$2,961.98									
COSA Membership Dues,									
\$595.00									
COSA Membership Dues,									
Beckie Lupton									
Check Total: \$595.00									

Reedsport School District

Disbursement Detail Listing

Bank Name: UMPQUA BANK CHECKING

Bank Account: 250000044

Fiscal Year: 2017-2018

Date Range: 09/01/2017 - 09/30/2017

Voucher Range: -

Sort By: Check

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voids Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
16597	09/13/2017	1028	COSA/CONFEDERATION OF OR SCH ADM	5280/5290/5300/5310	278.1250.0640.708.000.000.00	COSA Membership Dues, Parma Roe	\$595.00
16597	09/13/2017	1028	COSA/CONFEDERATION OF OR SCH ADM	5280/5290/5300/5310	700.2410.0640.616.000.000.00	COSA Membership Dues, Vince Swagerty	\$595.00
16598	09/13/2017	1028	DAVISON AUTO PARTS (NAPA)	127197	700.2542.0410.616.000.000.00	OPEN PO for 17-18 school year	\$2,380.00
16598	09/13/2017	1028	DAVISON AUTO PARTS (NAPA)	127217	700.2542.0410.616.000.000.00	OPEN PO for 17-18 school year	\$27.16
16599	09/13/2017	1028	DHS RECEIVING AND TRUST	1	100.1299.0389.708.000.000.00	YTP MATCH	\$33.15
16600	09/13/2017	1028	DONNELLY, SANDRA	REIMB-T JULY	100.2310.0342.708.000.000.00	SUMMER BOARD MTG BEND JULY	\$9,935.32
16601	09/13/2017	1028	FERRELLGAS	1097612707	700.2542.0326.616.000.000.00	RCCS SHOP MONTHLY GAS BILLS	\$245.53
16601	09/13/2017	1028	FERRELLGAS	1097612783	100.2542.0326.146.000.000.00	HES OPEN PO, MONTHLY GAS BILLS	\$245.53
16601	09/13/2017	1028	FERRELLGAS	7005386	700.2542.0326.616.000.000.00	RCCS SHOP MONTHLY GAS BILLS	\$144.65
16602	09/13/2017	1028	FOLLETT LIBRARY RESOURCES	664100F-1	700.2222.0430.616.000.000.00	LIBRARY BOOKS-See attached requisition	\$976.76
16603	09/13/2017	1028	FRONTIER COMMUNICATIONS	Aug	100.2542.0351.708.000.000.00	MONTHLY PHONE BILL, 2017-2018	\$2.00
16604	09/13/2017	1028	HOUGH, MACADAM, WARTNIK, FISHER,	803281	100.2310.0381.708.000.000.00	AUDIT SERVICES, DISTRICT OFFICE, OPEN PO	\$1,123.41
Check Total:							\$1,275.38
Check Total:							\$46.28
Check Total:							\$46.28
Check Total:							\$3,165.00
Check Total:							\$3,165.00

Reedsport School District

Disbursement Detail Listing				Bank Name: UMPQUA BANK CHECKING		Date Range: 09/01/2017 - 09/30/2017		Sort By: Check	
Fiscal Year: 2017-2018				Bank Account: 250000044		Voucher Range: -		Dollar Limit: \$0.00	
				<input type="checkbox"/> Print Employee Vendor Names		<input type="checkbox"/> Exclude Voided Checks		<input type="checkbox"/> Exclude Manual Checks	
				<input type="checkbox"/> Include Non Check Batches					
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount		
16605	09/13/2017	1028	INSIGHT INVESTMENTS	201910	289.2662.0480.616.000.000.00	Viewsonic Projector for Pacific Auditorium	\$2,301.29		
16606	09/13/2017	1028	LADD ELECTRIC INC	7452	100.2542.0322.146.000.000.00	New GFI Kitchen Freezer (See Attached)	\$121.60		
16607	09/13/2017	1028	LEWIS TRANSPORTATION	528	100.2552.0331.708.000.000.00	MONTHLY SCHOOL BUS SERVICES	\$14,366.40		
16607	09/13/2017	1028	LEWIS TRANSPORTATION	528	100.2552.0331.708.000.000.00	MONTHLY SCHOOL BUS SERVICES, SPECIAL NEEDS	\$7,276.72		
16607	09/13/2017	1028	LEWIS TRANSPORTATION	528	100.2552.0332.708.000.000.00	MONTHLY SCHOOL BUS SERVICES, ACTIVITIES	\$0.00		
16608	09/13/2017	1028	LIGHTHOUSE ELECTRICAL CONTRACTORS INC	2878	410.2542.0322.146.000.000.00	Add Circuits, Panel and Network for Copy Center	\$21,643.12		
16609	09/13/2017	1028	LIGHTSPEED TECHNOLOGIES INC.	1073063	238.2210.0480.146.000.000.00	Redcat Access With Flexmike	\$5,749.14		
16610	09/13/2017	1028	MONOPRICE, INC.	16474066	100.2662.0480.708.000.000.00	COMPUTER HARDWARE	\$15,174.60		
16611	09/13/2017	1028	NEXCOM NETWORKS	5837	100.2662.0389.708.000.000.00	Parts, Supplies, Wire, Cable and Misc. hardware for	\$204.29		
16612	09/13/2017	1028	NORTHWEST LANDSCAPE MANAGEMENT	9108	700.2542.0389.616.000.000.00	PRUNING HEDGE NEAR FOOTBALL FIELD & SHRUBS	\$90.93		
16613	09/13/2017	1028	OR LIBRARY ASSOC. (OLA)	2899	100.2222.0640.146.000.000.00	Membership Renewal- through October 24, 2018	\$840.00		
Check Total:							\$45.00		

Reedsport School District

Disbursement Detail Listing

Bank Name: UMPQUA BANK CHECKING

Bank Account: 250000044

Fiscal Year: 2017-2018

Date Range:

Voucher Range:

09/01/2017 - 09/30/2017

-

Sort By:

Check

Dollar Limit:

\$0.00

☐ Print Employee Vendor Names ☐ Exclude Voids Checks ☐ Exclude Manual Checks ☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
16614	09/13/2017	1028	OR SCHOOL BOARD ASSOC.(OSBA)	M:07756/M07782	100.2321.0640.708.000.000.00	District Membership Dues, 2017-2018 Annual Dues	\$778.00
16615	09/13/2017	1028	PACIFIC OFFICE AUTOMATION	905977	279.2190.0410.708.000.000.00	HP 85A BLACK LASER JET CARTRIDGES (B7833)	\$778.00
16615	09/13/2017	1028	PACIFIC OFFICE AUTOMATION	905977	279.2190.0410.708.000.000.00	HP 83A BLACK INK CARTRIDGE (H2866)	\$0.00
16615	09/13/2017	1028	PACIFIC OFFICE AUTOMATION	906258	279.2190.0410.708.000.000.00	HP 85A BLACK LASER JET CARTRIDGES (B7833)	\$62.00
16615	09/13/2017	1028	PACIFIC OFFICE AUTOMATION	906258	279.2190.0410.708.000.000.00	HP 83A BLACK INK CARTRIDGE (H2866)	\$111.16
16616	09/13/2017	1028	PC & MACEXCHANGE	116649	100.2662.0480.616.000.000.00	Claridge LCS6048 8"x4' Whiteboard with Aluminum	\$0.00
16616	09/13/2017	1028	PC & MACEXCHANGE	116649	100.2662.0480.616.000.000.00	Epson V11H687020 PowerLite 98H LCD	\$0.00
16616	09/13/2017	1028	PC & MACEXCHANGE	116649	100.2662.0480.616.000.000.00	Epson V12H758020 DC-21 Document Camera	\$0.00
16616	09/13/2017	1028	PC & MACEXCHANGE	116650	100.2662.0480.146.000.000.00	Claridge LCS6048 8"x4' Whiteboard with Aluminum	\$1,707.00
16616	09/13/2017	1028	PC & MACEXCHANGE	116650	100.2662.0480.146.000.000.00	Epson V11H687020 PowerLite98H LCD Projector	\$0.00
16616	09/13/2017	1028	PC & MACEXCHANGE	116650	100.2662.0480.146.000.000.00	Epson V12H758020 DC-21 Document Camera	\$0.00
16617	09/13/2017	1028	PECK, KRISI	10	700.1132.0389.616.239.000.00	Check Total: OPEN PO 2017-2018 DRUG TESTING SERVICES	\$2,276.00
16618	09/13/2017	1028	QUILL CORPORATION	105091024	100.1111.0410.146.000.000.00	Check Total: See Attached Shopping Cart	\$532.00

Reedsport School District

Disbursement Detail Listing

Bank Name: UMPQUA BANK CHECKING

Bank Account: 250000044

Fiscal Year: 2017-2018

Date Range: 09/01/2017 - 09/30/2017

Voucher Range: -

Sort By: Check

Dollar Limit: \$0.00

☐ Print Employee Vendor Names ☐ Exclude Voids Checks ☐ Exclude Manual Checks ☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
16618	09/13/2017	1028	QUILL CORPORATION	105550373	100.2321.0410.708.000.000.00	Office supplies for district office	\$9.62
16618	09/13/2017	1028	QUILL CORPORATION	105758181	100.2321.0410.708.000.000.00	District Office Supplies	\$58.55
16618	09/13/2017	1028	QUILL CORPORATION	105758181	100.2662.0410.708.000.000.00	Tech Office Supplies	\$119.94
16618	09/13/2017	1028	QUILL CORPORATION	105758626	100.2321.0410.708.000.000.00	District Office Supplies	\$21.98
16618	09/13/2017	1028	QUILL CORPORATION	105758626	100.2662.0410.708.000.000.00	Tech Office Supplies	\$0.00
16618	09/13/2017	1028	QUILL CORPORATION	8741773	100.1111.0410.146.000.000.00	See Attached Shopping Cart	\$329.21
16619	09/13/2017	1028	SCHOOL OUTFITTERS	12341628	410.1111.0460.146.000.000.00	Structure Series Chairs 18' - Red	\$575.03
16619	09/13/2017	1028	SCHOOL OUTFITTERS	12341628	410.1111.0460.146.000.000.00	Structure Series Chairs 16"-Red	\$1,041.60
16620	09/13/2017	1028	SHAW, DONNA	reimb-s-notary	100.2310.0410.708.000.000.00	Notary Fee Stamp & Book	\$82.85
16621	09/13/2017	1028	SWAGERTY, VINCENT	REIMB-C 5/10	100.0000.8130.000.000.000.00	5/10/2017 ON 7/28/2017	\$82.85
16621	09/13/2017	1028	SWAGERTY, VINCENT	REIMB-C 8/25	100.0000.8130.000.000.000.00	8/01/2017 ON 8/25/17	\$89.70
16621	09/13/2017	1028	SWAGERTY, VINCENT	REIMB-C 9/1	100.0000.8130.000.000.000.00	8/11/2017 ON 9/1	\$30.00
16622	09/13/2017	1028	SWO FOOTBALL ASSOCIATION	8/21	700.1132.0389.616.230.000.00	FOOTBALL OFFICIALS-9-12	\$60.00
16622	09/13/2017	1028	SWO FOOTBALL ASSOCIATION	8/21	700.1132.0389.616.230.000.00	2017-2018 SCHOOL YEAR	\$179.70
16622	09/13/2017	1028	SWO FOOTBALL ASSOCIATION	9/7	700.1132.0389.616.230.000.00	FOOTBALL OFFICIALS JR	\$1,760.50
16622	09/13/2017	1028	SWO FOOTBALL ASSOCIATION	9/7	700.1132.0389.616.230.000.00	HIGH 2017-2018 SCHOOL	\$0.00
16622	09/13/2017	1028	SWO FOOTBALL ASSOCIATION	9/7	700.1132.0389.616.230.000.00	FOOTBALL OFFICIALS-9-12	\$0.00
16622	09/13/2017	1028	SWO FOOTBALL ASSOCIATION	9/7	700.1132.0389.616.230.000.00	2017-2018 SCHOOL YEAR	\$0.00
16623	09/13/2017	1028	SWO VOLLEYBALL OFFICIALS ASSN	09/07	700.1132.0389.616.234.000.00	FOOTBALL OFFICIALS JR	\$611.00
16623	09/13/2017	1028	SWO VOLLEYBALL OFFICIALS ASSN	09/07	700.1132.0389.616.234.000.00	HIGH 2017-2018 SCHOOL	\$2,371.50
16623	09/13/2017	1028	SWO VOLLEYBALL OFFICIALS ASSN	09/07	700.1132.0389.616.234.000.00	VOLLEYBALL OFFICIALS	\$2,261.78
16623	09/13/2017	1028	SWO VOLLEYBALL OFFICIALS ASSN	09/07	700.1132.0389.616.234.000.00	2017-2018 SCHOOL YEAR	\$0.00

Reedsport School District

Disbursement Detail Listing

Bank Name: UMPQUA BANK CHECKING

Bank Account: 250000044

Fiscal Year: 2017-2018

Date Range: 09/01/2017 - 09/30/2017

Voucher Range: -

Sort By: Check

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
16624	09/13/2017	1028	THE CHILDREN'S HEALTH MARKET	36637	100.1111.0420.146.000.000.00	See Attached quote for order- The Body Shop	Check Total: \$2,261.78 \$3,118.50
16625	09/13/2017	1028	UMPQUA POST	52 WKS	100.2321.0410.708.000.000.00	Newspaper Renewal, 52 Weeks	Check Total: \$3,118.50 \$52.00
16626	09/13/2017	1028	UMPQUA VALLEY FIRE SERVICES	2323600	100.2542.0322.708.000.000.00	Fire Extinguisher Annual Maintenance at District	Check Total: \$52.00 \$98.75
16627	09/13/2017	1028	UNITED RENTALS	149013903-001	700.2542.0324.616.000.000.00	RENTALS-1 month rental of telescopic boom lift to	Check Total: \$98.75 \$1,999.21
16628	09/13/2017	1028	VEND WEST SERVICES INC	1525560	100.2542.0410.708.000.000.00	DISTRICT OFFICE WATER DELIVERY, 2017-2018	Check Total: \$1,999.21 \$8.25
16628	09/13/2017	1028	VEND WEST SERVICES INC	V437855	100.2542.0410.146.000.000.00	Open Purchase Order-Monthly Water Delivery	\$36.25
16663	09/28/2017	1031	JO ROBINSON CONSULTING	REISSUE LOST CHECK	100.0000.8020.000.000.000.00	REISSUE CHECK	Check Total: \$44.50 \$4,520.19
16664	09/28/2017	1032	ACTION TROPHIES AND SIGNS	63854	100.2310.0410.708.000.000.00	Board Room Name plates for Greg Carter, Duane	Check Total: \$4,520.19 \$24.25
16665	09/28/2017	1032	AGILE SPORTS TECHNOLOGIES, INC.	92763	700.1132.0640.616.230.000.00	FOOTBALL HUDL VIDEO PROGRAM REQUIRED BY THE	Check Total: \$24.25 \$800.00
16666	09/28/2017	1032	BNT PROMOTIONAL PRODUCTS	5174326	700.1132.0410.616.230.000.00	Football hats-Flexfit cap w/ logo	Check Total: \$800.00 \$113.30
16666	09/28/2017	1032	BNT PROMOTIONAL PRODUCTS	5174326	700.1132.0410.616.230.000.00	Football hats - Richardson Cap w/logo	\$44.50
16667	09/28/2017	1032	CARSON OIL COMPANY	CP-00009724	700.2542.0326.616.000.000.00	FUEL/OIL PURCHASES	Check Total: \$157.80 \$48.15

Reedsport School District

Disbursement Detail Listing

Fiscal Year: 2017-2018

Bank Name: UMPQUA BANK CHECKING

Bank Account: 250000044

☐ Print Employee Vendor Names

☐ Exclude Voids Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Date Range: 09/01/2017 - 09/30/2017

Voucher Range: -

Sort By: Check

Dollar Limit: \$0.00

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
16667	09/28/2017	1032	CARSON OIL COMPANY	WIN-005277	700.2542.0326.616.000.000.00	FUEL/OIL PURCHASES	\$11,606.00
16668	09/28/2017	1032	CENTRAL LINCOLN PUD	SEPT 100129	700.2542.0325.616.000.000.00	ELECTRICITY - MONTHLY	\$11,654.15
16668	09/28/2017	1032	CENTRAL LINCOLN PUD	SEPT 100190	100.2542.0325.708.000.000.00	ELECTRICITY - MONTHLY	\$37.09
16668	09/28/2017	1032	CENTRAL LINCOLN PUD	SEPT 141229	700.2542.0325.616.000.000.00	ELECTRICITY - MONTHLY	\$29.92
16668	09/28/2017	1032	CENTRAL LINCOLN PUD	SEPT 141231	700.2542.0325.616.000.000.00	ELECTRICITY - MONTHLY	\$31.44
16668	09/28/2017	1032	CENTRAL LINCOLN PUD	SEPT 141296	700.2542.0325.616.000.000.00	ELECTRICITY - MONTHLY	\$30.00
16668	09/28/2017	1032	CENTRAL LINCOLN PUD	SEPT 141297	700.2542.0325.616.000.000.00	ELECTRICITY - MONTHLY	\$30.92
16668	09/28/2017	1032	CENTRAL LINCOLN PUD	SEPT 141298	700.2542.0325.616.000.000.00	ELECTRICITY - MONTHLY	\$30.00
16668	09/28/2017	1032	CENTRAL LINCOLN PUD	SEPT 141299	700.2542.0325.616.000.000.00	ELECTRICITY - MONTHLY	\$35.18
16668	09/28/2017	1032	CENTRAL LINCOLN PUD	SEPT 148777	700.2542.0325.616.000.000.00	ELECTRICITY - MONTHLY	\$34.57
16668	09/28/2017	1032	CENTRAL LINCOLN PUD	SEPT 149506	700.2542.0325.616.000.000.00	ELECTRICITY - MONTHLY	\$92.08
16668	09/28/2017	1032	CENTRAL LINCOLN PUD	SEPT 540352	100.2542.0325.708.000.000.00	ELECTRICITY - MONTHLY	\$32.36
16668	09/28/2017	1032	CENTRAL LINCOLN PUD	SEPT 570316	100.2542.0325.146.000.000.00	ELECTRICITY - MONTHLY	\$724.77
16668	09/28/2017	1032	CENTRAL LINCOLN PUD	SEPT 580178	700.2542.0325.616.000.000.00	ELECTRICITY - MONTHLY	\$1,528.42
16669	09/28/2017	1032	COASTCOM, INC.	V944337	100.2542.0351.146.000.000.00	HES TELEPHONE	\$3,417.76
16669	09/28/2017	1032	COASTCOM, INC.	V944337	100.2542.0351.708.000.000.00	DISTRICT OFFICE	\$6,054.51
16669	09/28/2017	1032	COASTCOM, INC.	V944337	700.2542.0351.616.000.000.00	RCCS TELEPHONE	\$841.78
16670	09/28/2017	1032	COMFORT FLOW HEATING	C11969	298.3100.0322.708.000.000.00	Cost of parts and labor to repair kitchen freezer	\$841.77
16671	09/28/2017	1032	COMSPAN COMMUNICATIONS	2812	211.3300.0351.708.000.000.00	OPEN PO-NETWORK ACCESS SERVICE	\$2,525.33
16672	09/28/2017	1032	COSA/CONFEDERATION OF OR SCH ADM	4521060	279.2190.0342.708.000.000.00	2017 ODE/COSA SPED Fall Conference.	\$1,918.50
16672	09/28/2017	1032	COSA/CONFEDERATION OF OR SCH ADM	4521270	279.2190.0342.708.000.000.00	2017 ODE/COSA SPED Fall Conference.	\$149.18
16672	09/28/2017	1032	COSA/CONFEDERATION OF OR SCH ADM	4521270	279.2190.0342.708.000.000.00	2017 ODE/COSA SPED Fall Conference.	\$189.00

Check Total:

\$6,054.51

\$841.78

\$841.77

\$841.78

\$2,525.33

\$1,918.50

\$1,918.50

\$149.18

\$189.00

\$189.00

Reedsport School District

Disbursement Detail Listing

Bank Name: UMPQUA BANK CHECKING

Bank Account: 250000044

Fiscal Year: 2017-2018

☐ Print Employee Vendor Names

☐ Exclude Voids Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
16672	09/28/2017	1032	COSA/CONFEDERATION OF OR SCH ADM	4521300	279.2190.0342.708.000.000.00	2017 ODE/COSA SPED Fall Conference.	\$189.00
16673	09/28/2017	1032	DAY SHIP SUPPLY	513563	298.0000.8020.000.000.000.00	kitchen fruit & veggie program-298.3100.0389.7	\$567.00 \$120.75
16674	09/28/2017	1032	DISSEN, CAROL D.	1-9/20/17	216.2240.0319.146.000.000.00	Consulting- August 8-9, 2017	\$120.75 \$3,000.00
16675	09/28/2017	1032	EDGENUITY	AD091517	700.1280.0374.616.000.000.00	QUOTE: 26845 5-CONCURRENT USER	\$3,000.00 \$3,250.00
16676	09/28/2017	1032	FERRELLGAS	1097634815	100.2542.0326.146.000.000.00	HES OPEN PO, MONTHLY GAS BILLS	\$3,250.00 \$949.55
16676	09/28/2017	1032	FERRELLGAS	1097681563	100.2542.0326.146.000.000.00	HES OPEN PO, MONTHLY GAS BILLS	\$389.68
16678	09/28/2017	1032	GEORGE FOX UNIVERSITY & KAYLA ESPINOZA	ESPINOZA	241.3300.0374.616.000.000.00	Dunes Community Health Services Scholarship	\$1,339.23 \$750.00
16679	09/28/2017	1032	HD SUPPLY FACILITIES MAINTENANCE	W115723041	700.2542.0410.616.000.000.00	Open PO 2017-2018	\$750.00 \$93.44
16680	09/28/2017	1032	INDUSTRIAL SOURCE	01404113	700.1131.0324.616.260.000.00	RENTALS-OPEN PO FOR GASES NTE	\$93.44 \$143.05
16680	09/28/2017	1032	INDUSTRIAL SOURCE	01404115	700.1132.0410.616.230.000.00	OPEN PO-GAS TO RUN PAINT SPRAYER FOR	\$97.75
16680	09/28/2017	1032	INDUSTRIAL SOURCE	01424606	700.1131.0324.616.260.000.00	RENTALS-OPEN PO FOR GASES NTE	\$145.45
16680	09/28/2017	1032	INDUSTRIAL SOURCE	01424608	700.1132.0410.616.230.000.00	OPEN PO-GAS TO RUN PAINT SPRAYER FOR	\$99.25

Reedsport School District

Disbursement Detail Listing

Fiscal Year: 2017-2018

Bank Name: UMPQUA BANK CHECKING

Bank Account: 250000044

☐ Print Employee Vendor Names

☐ Exclude Voids Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Date Range: 09/01/2017 - 09/30/2017

Voucher Range: -

Sort By:

Dollar Limit: \$0.00

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
16680	09/28/2017	1032	INDUSTRIAL SOURCE	02027581	700.1131.0324.616.260.000.00	RENTALS-OPEN PO FOR GASES NTE	\$74.65
16680	09/28/2017	1032	INDUSTRIAL SOURCE	0207618	700.1132.0410.616.230.000.00	OPEN PO-GAS TO RUN PAINT SPRAYER FOR	\$77.40
16681	09/28/2017	1032	KAIVOS	08/25/2017	100.1250.0310.146.320.000.00	DAY TREATMENT FOR BJ	\$637.55
16681	09/28/2017	1032	KAIVOS	09/11/2017&09/12/17	100.1250.0310.146.320.000.00	DAY TREATMENT FOR BJ	\$199.50
16682	09/28/2017	1032	LEWIS TRANSPORTATION	529	100.2552.0331.708.000.000.00	MONTHLY SCHOOL BUS SERVICES	\$399.00
16682	09/28/2017	1032	LEWIS TRANSPORTATION	529	100.2552.0331.708.000.000.00	MONTHLY SCHOOL BUS SERVICES, SPECIAL NEEDS	\$598.50
16682	09/28/2017	1032	LEWIS TRANSPORTATION	529	100.2552.0331.708.320.000.00	MONTHLY SCHOOL BUS SERVICES, SPECIAL NEEDS --	\$14,366.40
16682	09/28/2017	1032	LEWIS TRANSPORTATION	529	100.2552.0332.708.000.000.00	MONTHLY SCHOOL BUS SERVICES, ACTIVITIES	\$0.00
16682	09/28/2017	1032	LEWIS TRANSPORTATION	529-1	100.2542.0410.708.000.000.00	CPR FIRST AID	\$3,024.67
16682	09/28/2017	1032	LEWIS TRANSPORTATION	529-1	100.2542.0410.708.000.000.00	FIRE EXTINGUISHER SVC	\$10,058.24
16683	09/28/2017	1032	MONOPRICE, INC.	16548918	100.2662.0480.708.000.000.00	COMPUTER HARDWARE	\$120.00
16683	09/28/2017	1032	MONOPRICE, INC.	16562042	100.2662.0480.708.000.000.00	COMPUTER HARDWARE	\$159.25
16684	09/28/2017	1032	NORTHWEST TEXTBOOK DEPOSITORY CO	114-270-709	291.1121.0420.616.120.000.00	TEXTBOOKS-JR HIGH SCIENCE CURRICULUM See	\$27,728.56
16684	09/28/2017	1032	NORTHWEST TEXTBOOK DEPOSITORY CO	114-270-709	291.1131.0420.616.120.000.00	TEXTBOOKS-SR HIGH SCIENCE CURRICULUM	\$111.59
16685	09/28/2017	1032	PACIFIC OFFICE AUTOMATION	942834	100.2574.0323.708.000.000.00	DISTRICT OFFICE MONTHLY CHARGES, KONICA	\$176.42
16685	09/28/2017	1032	PACIFIC OFFICE AUTOMATION	942886	700.2574.0323.616.000.000.00	RCCS MONTHLY CHARGES, KONICA	\$288.01
16685	09/28/2017	1032	PACIFIC OFFICE AUTOMATION	942886	700.2574.0323.616.000.000.00	RCCS MONTHLY CHARGES, KONICA	\$67.91
16685	09/28/2017	1032	PACIFIC OFFICE AUTOMATION	942886	700.2574.0323.616.000.000.00	RCCS MONTHLY CHARGES, KONICA	\$67.92
16685	09/28/2017	1032	PACIFIC OFFICE AUTOMATION	942886	700.2574.0323.616.000.000.00	RCCS MONTHLY CHARGES, KONICA	\$135.83
16685	09/28/2017	1032	PACIFIC OFFICE AUTOMATION	942886	700.2574.0323.616.000.000.00	RCCS MONTHLY CHARGES, KONICA	\$17.97
16685	09/28/2017	1032	PACIFIC OFFICE AUTOMATION	942886	700.2574.0323.616.000.000.00	RCCS MONTHLY CHARGES, KONICA	\$48.85

Reedsport School District

Disbursement Detail Listing

Bank Name: UMPQUA BANK CHECKING

Bank Account: 250000044

Fiscal Year: 2017-2018

Date Range: 09/01/2017 - 09/30/2017

Voucher Range: -

Sort By: Check

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voids Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
16685	09/28/2017	1032	PACIFIC OFFICE AUTOMATION	942899	100.2574.0323.146.000.000.00	HES MONTHLY CHARGES, KONICA	\$46.92
16685	09/28/2017	1032	PACIFIC OFFICE AUTOMATION	942900	100.2574.0323.146.000.000.00	HES MONTHLY CHARGES, KONICA	\$191.64
16685	09/28/2017	1032	PACIFIC OFFICE AUTOMATION	943235	100.2574.0323.708.000.000.00	DISTRICT OFFICE MONTHLY CHARGES, KONICA	\$189.53
16685	09/28/2017	1032	PACIFIC OFFICE AUTOMATION	943236	100.2574.0323.146.000.000.00	HES MONTHLY CHARGES, KONICA	\$501.19
16685	09/28/2017	1032	PACIFIC OFFICE AUTOMATION	943238	700.2574.0323.616.000.000.00	RCCS MONTHLY CHARGES, KONICA	\$1.87
16685	09/28/2017	1032	PACIFIC OFFICE AUTOMATION	943239	700.2574.0323.616.000.000.00	RCCS MONTHLY CHARGES, KONICA	\$175.92
16685	09/28/2017	1032	PACIFIC OFFICE AUTOMATION	944215	100.1111.0410.146.000.000.00	Laser Jet Cartridges	\$110.00
16685	09/28/2017	1032	PACIFIC OFFICE AUTOMATION	944224	100.1111.0410.146.000.000.00	Printer Toner Cartridges (Samsung)	\$173.30
16686	09/28/2017	1032	QUILL CORPORATION	9729889	100.2190.0410.708.320.000.00	See attached shopping cart	\$1,457.19
16686	09/28/2017	1032	QUILL CORPORATION	9748906	237.1299.0410.708.000.000.00	See attached shopping cart	\$212.98
16686	09/28/2017	1032	QUILL CORPORATION	9748911	100.2190.0410.708.320.000.00	See attached shopping cart	\$343.14
16686	09/28/2017	1032	QUILL CORPORATION	9750158	100.2190.0410.708.320.000.00	See attached shopping cart	\$125.75
16686	09/28/2017	1032	QUILL CORPORATION	9757451	100.2190.0410.708.320.000.00	See attached shopping cart	\$172.81
16686	09/28/2017	1032	QUILL CORPORATION	9757452	237.1299.0410.708.000.000.00	See attached shopping cart	\$49.99
16686	09/28/2017	1032	QUILL CORPORATION	9757452	100.2190.0410.708.320.000.00	See attached shopping cart	\$96.80
16686	09/28/2017	1032	QUILL CORPORATION	97847046-1	100.2321.0410.708.000.000.00	District Office Supplies	\$0.00
16686	09/28/2017	1032	QUILL CORPORATION	97847046-1	100.2662.0410.708.000.000.00	Tech Office Supplies	\$16.98

Check Total:

See attached shopping cart

\$1,457.19

\$212.98

\$343.14

\$125.75

\$172.81

\$49.99

\$96.80

\$0.00

\$16.98

Reedsport School District

Disbursement Detail Listing

Bank Name: UMPQUA BANK CHECKING

Bank Account: 250000044

Fiscal Year: 2017-2018

☐ Print Employee Vendor Names

☐ Exclude Voucher Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
16686	09/28/2017	1032	QUILL CORPORATION	9787046	100.2321.0410.708.000.000.00	Office supplies for district office	\$38.98
16686	09/28/2017	1032	QUILL CORPORATION	9787400	100.2321.0410.708.000.000.00	Office supplies for district office	\$5.58
16686	09/28/2017	1032	QUILL CORPORATION	9793713	237.1299.0410.708.000.000.00	See attached shopping cart	\$12.99
16687	09/28/2017	1032	REEDS, BRIAN	REIMB-T-08/31/17	237.1299.0341.708.000.000.00	49 Miles to Coos Bay ESD for SEAS Training	Check Total: \$1,076.00 \$26.22
16688	09/28/2017	1032	ROE, PARMA	REIMB-S-CHAIR	100.1220.0460.708.320.000.00	Serta Arlington Air Office Chair	Check Total: \$26.22 \$100.00
16688	09/28/2017	1032	ROE, PARMA	REIMB-TUITION	700.2210.0245.616.000.000.00	TUITION SP ED ADMIN-LEGAL ISSUES FOR	\$1,530.00
16689	09/28/2017	1032	ROTO ROOTER	095161	700.2542.0389.616.000.000.00	Cleaning, Regular Unit, Per Unit Per Week	Check Total: \$1,630.00 \$80.25
16689	09/28/2017	1032	ROTO ROOTER	095161	700.2542.0389.616.000.000.00	Handi, Per Unit Per Week	\$39.50
16689	09/28/2017	1032	ROTO ROOTER	095161	700.2542.0389.616.000.000.00	Special Delivery, Thursday/Friday	\$57.25
16690	09/28/2017	1032	SALEM-KEIZER SCHOOL DISTRICT	30519	100.2542.0410.146.000.000.00	See Attached Shopping Cart	Check Total: \$177.00 \$9.09
16691	09/28/2017	1032	SCHOOL COUNSELOR RESOURCES	SIO114889	700.2122.0410.616.000.000.00	BULLY-DVD	Check Total: \$9.09 \$14.98
16691	09/28/2017	1032	SCHOOL COUNSELOR RESOURCES	SIO114889	700.2122.0410.616.000.000.00	CONFESSIONS OF A BULLY-DVD	\$169.74
16692	09/28/2017	1032	SCHOOL OUTFITTERS	12372568	100.1220.0460.708.320.000.00	9000 Series School Chair - 14" Seat Height	Check Total: \$184.72 \$150.00

Reedsport School District

Disbursement Detail Listing

Fiscal Year: 2017-2018

Bank Name: UMPQUA BANK CHECKING

Bank Account: 250000044

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

Date Range: 09/01/2017 - 09/30/2017

Voucher Range:

Sort By:

Dollar Limit: \$0.00

☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
16692	09/28/2017	1032	SCHOOL OUTFITTERS	12372568	100.1220.0460.708.320.000.00	9000 Series School Chair - 16" Seat Height	\$825.00
16692	09/28/2017	1032	SCHOOL OUTFITTERS	12372568	100.1220.0460.708.320.000.00	Kidney Adjustable-Height Activity Table	\$0.00
16692	09/28/2017	1032	SCHOOL OUTFITTERS	12372568	100.1220.0460.708.320.000.00	Horseshoe Adjustable-Height Activity	\$0.00
16692	09/28/2017	1032	SCHOOL OUTFITTERS	12372568	100.1220.0460.708.320.000.00	Freight	\$203.64
16692	09/28/2017	1032	SCHOOL OUTFITTERS	12375265	100.1220.0460.708.320.000.00	9200 Stack Chair w/ fabric upholstered seat.	\$325.71
16692	09/28/2017	1032	SCHOOL OUTFITTERS	12377243	100.1220.0460.708.320.000.00	9000 Series School Chair - 14" Seat Height	\$0.00
16692	09/28/2017	1032	SCHOOL OUTFITTERS	12377243	100.1220.0460.708.320.000.00	9000 Series School Chair - 16" Seat Height	\$0.00
16692	09/28/2017	1032	SCHOOL OUTFITTERS	12377243	100.1220.0460.708.320.000.00	Kidney Adjustable-Height Activity Table	\$339.76
16692	09/28/2017	1032	SCHOOL OUTFITTERS	12377243	100.1220.0460.708.320.000.00	Horseshoe Adjustable-Height Activity	\$467.76
16692	09/28/2017	1032	SCHOOL OUTFITTERS	12377243	100.1220.0460.708.320.000.00	Freight	\$227.53
16693	09/28/2017	1032	SENSORVEDGE	307086	100.1220.0460.708.320.000.00	Sunny Day Learn and Play Classroom Rug 8' 4" x 11' 8"	\$2,539.40 \$382.46
16694	09/28/2017	1032	SOUTHERN OREGON SANITATION, INC.	24567095	100.2542.0328.146.000.000.00	CHECK TOTAL:	\$382.46
16694	09/28/2017	1032	SOUTHERN OREGON SANITATION, INC.	24567157	700.2542.0328.616.000.000.00	SANITARY SERVICES, 2017-2018	\$1,034.00
16694	09/28/2017	1032	SOUTHERN OREGON SANITATION, INC.	24567158	100.2542.0328.708.000.000.00	SANITARY SERVICES, 2017-2018	\$648.20
16694	09/28/2017	1032	SOUTHERN OREGON SANITATION, INC.	24567158	100.2542.0328.708.000.000.00	SANITARY SERVICES, 2017-2018	\$161.88
CHECK TOTAL:							\$1,844.08

Reedsport School District

Disbursement Detail Listing				Bank Name: UMPQUA BANK CHECKING		Date Range: 09/01/2017 - 09/30/2017		Sort By: Check	
Fiscal Year: 2017-2018				Bank Account: 250000044		Voucher Range: -		Dollar Limit: \$0.00	
				<input type="checkbox"/> Print Employee Vendor Names		<input type="checkbox"/> Exclude Voids Checks		<input type="checkbox"/> Exclude Manual Checks	
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	<input type="checkbox"/> Include Non Check Batches	
16695	09/28/2017	1032	SWOCC & ANNA SHIELDS	SHIELDS	241.3300.0374.616.000.000.00	Dunes Community Health Services Scholarship	\$750.00		
16696	09/28/2017	1032	SWOCC & NATALYA ZISKA	ZISKA	203.3300.0374.616.000.000.00	Partners in Education Scholarship	\$750.00 \$400.00	Check Total:	
16697	09/28/2017	1032	THE WORLD	600007651	100.2310.0354.708.000.000.00	Newspaper Advertising, District Office	\$400.00 \$177.99	Check Total:	
16697	09/28/2017	1032	THE WORLD	600007651	100.2310.0354.708.000.000.00	Newspaper Advertising, District Office	\$205.99		
16697	09/28/2017	1032	THE WORLD	600007651	100.2310.0354.708.000.000.00	Newspaper Advertising, HES Instructional Assistant,	\$177.99		
16698	09/28/2017	1032	UNITED RENTALS	149013903-002	700.2542.0324.616.000.000.00	RENTALS-1 month rental of telescopic boom lift to	\$561.97 \$813.33	Check Total:	
16699	09/28/2017	1032	UNIVERSITY OF OREGON & MEGAN LASKEY	LASKEY	204.3300.0374.616.000.000.00	Butch Thompson Scholarship	\$813.33 \$500.00	Check Total:	
16700	09/28/2017	1032	US BANK	2286	100.2321.0410.708.000.000.00	Satisfy debt on credit card account ending 2285	\$500.00 \$395.00	Check Total:	
16701	09/28/2017	1032	WA STATE UNIVERSITY & GABRIELA ANALCO	ANALOCO	241.3300.0374.616.000.000.00	Dunes Community Health Services Scholarship	\$395.00 \$750.00	Check Total:	
16702	09/28/2017	1032	WESTERN EXTERMINATOR COMPANY	1554853	100.2542.0322.708.000.000.00	REPAIR/MAINTENANCE SERVICES	\$750.00 \$67.28	Check Total:	
16702	09/28/2017	1032	WESTERN EXTERMINATOR COMPANY	1554854	100.2542.0322.146.000.000.00	PEST CONTROL-HIGHLAND SCHOOL	\$62.10		
16702	09/28/2017	1032	WESTERN EXTERMINATOR COMPANY	1554855	700.2542.0322.616.000.000.00	PEST CONTROL	\$62.10		

Reedsport School District

Disbursement Detail Listing									
Fiscal Year: 2017-2018		Bank Name: UMPQUA BANK CHECKING		Date Range: 09/01/2017 - 09/30/2017		Sort By: Check		Check	
		Bank Account: 250000044		Voucher Range: -		Dollar Limit: \$0.00			
		<input type="checkbox"/> Print Employee Vendor Names		<input type="checkbox"/> Exclude Voided Checks		<input type="checkbox"/> Exclude Manual Checks		<input type="checkbox"/> Include Non Check Batches	
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount		
16702	09/28/2017	1032	WESTERN EXTERMINATOR COMPANY	1554856	700.2542.0322.616.000.000.00	PEST CONTROL	\$62.10		
16703	09/28/2017	1032	WILLAMETTE EDUCATION SERVICE	6140001611	100.2211.0640.708.000.000.00	Data Warehouse Services, 1st - 4th Quarter,	\$253.58	Check Total:	\$253.58
16704	09/28/2017	1032	YOUNG'S PLUMBING	433438	100.2542.0322.708.000.000.00	District Office Building, Bathroom Repair in Family	\$240.99	Check Total:	\$240.99
16705	09/28/2017	1032	ZELLER, ELAINE	WARMERS	100.1111.0410.146.000.000.00	Rice Warmers (Nurse's Room)	\$25.00	Check Total:	\$25.00
							Check Total:	\$25.00	
							Bank Total:	\$203,337.84	
Voided Checks									
16677	09/28/2017	1032	FLINN SCIENTIFIC INC.	VOID	700.0000.8020.000.000.000.00	VOID: wrong vendor	\$6.05	Check Total:	\$6.05
							VOIDed Checks Total:	\$6.05	

Reedsport School District

Disbursement Detail Listing

Fiscal Year: 2017-2018

Bank Name: UMPQUA BANK CHECKING

Bank Account: 250000044

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Date Range: 09/01/2017 - 09/30/2017

Voucher Range: -

Sort By: Check

Dollar Limit: \$0.00

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
<u>Fund</u>							<u>Amount</u>
100							\$94,154.45
203							\$400.00
204							\$500.00
211							\$149.18
216							\$3,055.18
237							\$432.34
238							\$15,174.60
241							\$2,250.00
278							\$595.00
279							\$740.16
289							\$2,301.29
291							\$135.83
298							\$2,039.25
410							\$7,593.91
700							\$73,816.65

Fund Totals: \$203,337.84

End of Report

Disbursements Grand Total: \$203,337.84

Reedsport School District
Student Enrollment Numbers by Grade Level
2017-2018

2016-2017			2017-2018									
Grade Level	8/29/16	6/9/17		9/13/17	10/11/17	11/8/17	12/13/17	1/12/17	2/13/17	3/11/17	4/15/17	5/18/17
K	49	55		56	57	0	0	0	0	0	0	0
1	42	42		49	49	0	0	0	0	0	0	0
2	62	64		43	44	0	0	0	0	0	0	0
3	50	51		67	66	0	0	0	0	0	0	0
4	48	51		49	50	0	0	0	0	0	0	0
5	43	48		45	45	0	0	0	0	0	0	0
6	34	36		47	47	0	0	0	0	0	0	0
Elementary Total	328	347		356	358	0	0	0	0	0	0	0
7	62	59		42	40	0	0	0	0	0	0	0
8	56	54		53	52	0	0	0	0	0	0	0
9	55	55		61	60	0	0	0	0	0	0	0
10	61	63		58	59	0	0	0	0	0	0	0
11	45	45		62	62	0	0	0	0	0	0	0
12	40	45		62	60	0	0	0	0	0	0	0
Charter School Total *	319	321		338	333	0	0	0	0	0	0	0
School Totals	647	668		694	691	0	0	0	0	0	0	0
IDT In**	NA	NA			0	0	0	0	0	0	0	0
IDT Out***	NA	NA			0	0	0	0	0	0	0	0

* REAP/Reedsport Academy/Life Skills Included in Charter School and Highland Enrollment

** Interdistrict Transfers into our district

*** Interdistrict Transfers out of our district, will be an estimate until the October report



Reedsport School District 105

100 Ranch Road, Reedsport OR 97467-1739

Phone: (541) 271-3656

Fax: (541) 271-3658

Board Work Session Meeting Minutes September 18, 2017 Vision and Mission Leadership Committee

The meeting began at 5:50 p.m. in the RCCS Brave Center. OSBA Facilitator, Steve Kelley, prepared six table groups – three Mission and three Vision statement groups. Introductions were made. Board members in attendance were: Jen Clark, Eric Brandon, David Young, Shelley Swift, Sandra Donnelly, Greg Carter, and Duane Wisehart. Staff in attendance were: Colin Hurowitz, Peggy Hall, Jessica Coudare, Sue Chaney, Cathy Hurowitz, Dan Smith, Vince Swagerty, Beckie Lupton, and Dan Forbess. Community members in attendance were: Joe Zelinski, Debbie McKinney, Linda McCullum, John Stokes, and Sara Manicke.

Steve reviewed the schedule and purpose for the meeting.

Dan F. presented student success data (e.g. State Report Card, two-year cohort group math and language arts summative assessment data, School Climate data summary, and a 2016 Kindergarten parents survey. Overall, the data indicate there has been limited success by Reedsport students in comparison to State and similar socio-economic status school communities.

Board members shared personal stories about the reason they became school board members. Themes included: kids and families, academic and social success, previous success of Reedsport students, trade school success, realizing potential, correlation between drop-out and crime rates, ability to get jobs in a post-timber boom economy, changing attitudes, and developing a strong work ethic.

Steve facilitated the teams to complete their draft Vision and Mission Statements. The statements were recorded and posted around the room for comments/feedback using a Gallery Walk approach. Then, teams were given time to revise their preliminary draft statements from the feedback received. Jennifer, Colin, Dan S., Jessica, Dan F. and Beckie agreed to consider final revisions to their team's statements via email.

The final draft Vision and Mission statements will be shared with community, staff, and student groups for further feedback before the next meeting. Steve will work with Jen to create feedback documents. Dan F. agreed to solicit feedback from district staff and 12th grade students. Others will take the documents to various community groups for feedback. Steve concluded that the Vision and Mission work will lead to positive change.

The next meeting was scheduled for Wednesday, November 1st, in the RCCS Brave Center. Respectfully submitted by Dan Forbess.

Jen Clark, Chair

Dan Forbess, Superintendent



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School Board Meeting Minutes For September 20, 2017

Call to Order –Vice Chairperson Eric Brandon called the meeting to order at 6:32 pm.

A quorum was established with the following board members in attendance: Eric Brandon, Shelley Swift, David Young, Duane Wischart, Sandy Donnelly and Greg Carter. Jennifer Clark was absent.

Staff members in attendance were Parma Roe, Vince Swagerty, Beckie Lupton, Laura Shivers, Dan Forbess, Donna Shaw, Connie Coffman, Dan Smith, and Allen Chaney.

The Pledge of Allegiance was recited.

Shelly Swift motion to approve the revised agenda Duane Wischart seconded the motion Motion carried 6-0.

Greg Carter thanked all who attended the Monday Night Vision/Mission meeting. Sandra Donnelly thanked the Lions Club for sight screening.

No Comments.

Dan Smith gave a power point presentation on the K-5th grade Summer school. Lots of activities while learning about rockets and space. Mr. Smith gave a big thank you to Connie Coffman, Jennifer Ellis, Rebecca Lupton and Laura Squglio. Mr. Smith passed around samples of the student writings, and pictures drawn. There were up to 50 students a day at Summer school.

Written Staff Reports provided in the meeting materials were discussed and reviewed. No student representative as of this meeting.

RCCS Principal Vince Swagerty discussed the changes that he is seeing in the student's behavior. Very positive. The Les Schwab Invitational Tournament was coming up, Sandra asked about how many students had transferred in? Approximately 30.

HES Principal Beckie Lupton discussed the open house and report card revision by staff. Color Me Fun Run coming Saturday October 14th.

SPED Director Parma Roe discussed how the district has 14 new transfers from other states. Life Skills has two classrooms now and we have our new Instructional Assistants to get trained. SPED now has an office at RCCS with enrollment up and still needing more instructional staff.

Dan Forbess is very pleased with the new staff at Highland Elementary.

Business Manager Laura Shivers talked about Insurance and the Audit being done by November 30th.

Superintendent Dan Forbess discussed his report. Mr. Forbess met with both association liaisons, Certified Julee Noel and Ron Frakes, and Classified Jessica Dailey and Lisa Smart.

The Consent Agenda- Sandra Donnelly motion to approve the Consent agenda with one change to the August minutes. Eric Brandon seconded the motion and the motion carried 6-0.

Action Items: The Board considered the Resolution # 2017-001 to move funds to Bank of America for the WF Jewett Prize Fund. Shelley Swift motioned to approve Resolution Sandra Donnelly seconded the motion and the motion carried 6-0.

Policy JHCCF was reviewed for second reading on 9/20/2017. Upon the superintendent's recommendation, the current policy is adequate and does not need to be updated with OSBA recommendation on "the number of nits and number of live lice".

Policy EFA was reviewed Sandra Donnelly motioned to adopt with AR, David Young seconded the motion and the motion carried 6-0.

Policy KG was reviewed Sandra Donnelly motioned to adopt Greg Carter seconded the motion and motion carried 6-0

Policy DM and DJFA was reviewed for the first reading and will be on the agenda for October for second reading.

Discussion items: Dan Forbess and Laura Shivers talked about the audit process. The letter from the auditors was reviewed.

Mission/Vision Work next meeting on Wednesday November 1st at 6:30pm in the Brave Center. Fall Regional Meeting- Bandon October 26th at 6:00pm. OSBA Convention November 10th, 11th, and 12th. Members discussed who was going to attend.

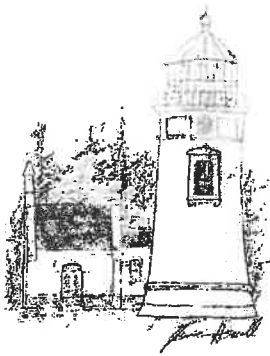
District Shirts were discussed Sandra Donnelly talked about Black Polo shirts with Reedsport School District. Discussion on source and sizes.

Reminder was given about upcoming REEF Golf Tournament on September 23rd. Sandra Donnelly discussed PEO Carnations.

Meeting was adjourned at 7:50pm by Vice Chairperson Eric Brandon.

Eric Brandon, Vice Chairperson Date

Dan Forbess, Superintendent Date



Reedsport School District 105

100 Ranch Road
Reedsport, OR 97467-1739
Phone: (541) 271-3656
Fax Phone: (541) 271-3658

RECEIPT FOR DONATION

Name of donor: Shaunita Zimmer

Address: _____

Telephone Number: _____

Description of donation: 2 bags clothing miscellaneous
personal items, 2 keyboards (1 for android) (1-wireless)

Value of donation: _____

Purpose(s) for which donation is given, including any conditions or limitations on the use of the donation:

clothes closet

Item added to Fixed Asset Inventory

Yes ☐ No ☐

(Only items valued at \$5,000 or more.)

Shaunita Zimmer
Signature of donor

9/14/17

Date of donation

The donated item listed above was publicly reported to the board during the Regular Board Meeting held: 9/25/17
Date

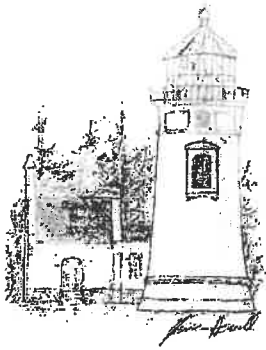
[Signature]
Signature of Superintendent / Principal / Designee

The Reedsport School District (Taxpayer I.D. number 93-0565903) is a Political Subdivision of the State of Oregon as defined in Section 4221(a) of the Internal Revenue Code, and as such is a qualified tax-exempt organization. Donations to Reedsport School District are tax deductible for Federal and State income tax purposes within the limits specified in the Internal Revenue Code and State law.

Copy to District Office.

9-25-17 to Donna/Missy

Revised 9/21/17 MLH



Reedsport School District 105

100 Ranch Road
Reedsport, OR 97467-1739
Phone: (541) 271-3656
Fax Phone: (541) 271-3658

RECEIPT FOR DONATION

Name of donor: Kevin & Shelley Swift

Address: PO Box 233 Reedsport

Telephone Number: _____

Description of donation: 2 wooden desks

Value of donation: _____

Purpose(s) for which donation is given, including any conditions or limitations on the use of the donation:

school use

Item added to Fixed Asset Inventory

Yes _____ No _____

(Only items valued at \$5,000 or more.)

Signature of donor

9/26/17

Date of donation

The donated item listed above was publicly reported to the board during the Regular Board Meeting held: _____ Date

[Signature]
Signature of Superintendent / Principal / Designee

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Copy to District Office.

Revised 9/21/17 MLH



Reedsport School District 105

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Fax Phone: (541) 271-3658

RECEIPT FOR DONATION

Name of donor: Les Schwab - Reedsport
Address: 174 N. 16th St. Reedsport
Telephone Number: 541-271-3601
Description of donation: \$ 500.00 for Les Schwab Volleyball
tournament +
Value of donation: \$ 500.00

Purpose(s) for which donation is given, including any conditions or limitations on the use of the donation:

tournament fees + expenses

Item added to Fixed Asset Inventory
Yes ☐ No ☐
(Only items valued at \$5,000 or more.)

Signature of donor

9/26/17

Date of donation

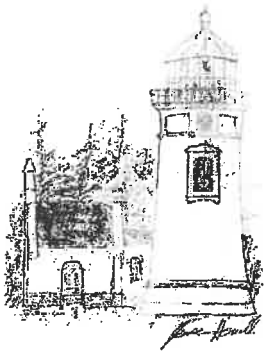
The donated item listed above was publicly reported to the board during the Regular Board Meeting held: _____
Date

[Signature]
Signature of Superintendent / Principal / Designee

The Reedsport School District (Taxpayer I.D. number 93-0565903) is a Political Subdivision of the State of Oregon as defined in Section 4221(a) of the Internal Revenue Code, and as such is a qualified tax-exempt organization. Donations to the Reedsport School District are tax deductible for Federal and State income tax purposes within the limits specified in the Internal Revenue Code and State law.

Copy to District Office.

Revised 9/21/17 MLH



Reedsport School District 105

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Reedsport, OR 97467-1739
Phone: (541) 271-3656
Fax Phone: (541) 271-3658

RECEIPT FOR DONATION

Name of donor: Bob Fogles
Address: 121 Wessela Ln. Scottsburg, OR 97473
Telephone Number: _____
Description of donation: Pole Vault equipment
Pit & mats
Value of donation: \$ 5,000.00

Purpose(s) for which donation is given, including any conditions or limitations on the use of the donation:

track use

Item added to Fixed Asset Inventory
Yes ☒ No _____
(Only items valued at \$5,000 or more.)

not available for Signature
Signature of donor

September 2017
Date of donation

The donated item listed above was publicly reported to the board during the Regular Board Meeting held: _____
Date

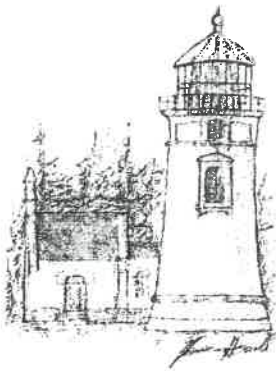
[Signature]
Signature of Superintendent / Principal / Designee

The Reedsport School District (Taxpayer I.D. number 93-0565903) is a Political Subdivision of the State of Oregon as defined in Section 4221(a) of the Internal Revenue Code, and as such is a qualified tax-exempt organization. Donations to Reedsport School District are tax deductible for Federal and State income tax purposes within the limits specified in the Internal Revenue Code and State law.

Copy to District Office.

10-3-17 sent to mussy/donna

Revised 9/21/17 MLH



Reedsport School District 105

100 Ranch Road, Reedsport OR 97467-1739

Central Office Phone (541) 271-3656

Fax Phone: (541) 271-3658

RECEIPT FOR DONATION

Name of donor: Jerry Lehman
Address: 100 River Bend Rd. Sp. #1. Reedsport, OR. 97467
Telephone Number: 541-760-7979
Description of donation: 3-tier Organ

Purpose(s) for which donation is given, including any conditions or limitations on the use of the donation:

to give to students to learn how to play it.

Price \$ 500.00

Jerry Lehman
Signature of donor

9/14/17
Date of donation

Donation received by:

Dan Forbes DS
Signature of Superintendent / Principal / Designee

10-18-17
Date

Organ \$ 500.00

The Reedsport School District (Taxpayer I.D. number 93-0565903) is a Political Subdivision of the State of Oregon as defined in Section 4221(a) of the Internal Revenue Code, and as such is a qualified tax-exempt organization. Donations to North Bend School District are tax deductible for Federal and State income tax purposes within the limits specified in the Internal Revenue Code and State law.

Copy to District Office.

Revised 1/12/16

REEDSPORT SCHOOL DISTRICT

POLICY: CREDIT CARDS

CODE: DJFA

The Board authorizes the superintendent to hold a bank credit card in the name of the district and to issue such cards to designated employees. Approved card holders will be held responsible for maintaining sole possession and security of issued cards at all times. Credit cards shall have a maximum limit of \$1,000, as follows: HES principal \$2,000; RCCS principal \$3,500; Superintendent \$3,500; SPED Director \$1,000.

Credit cards issued to employees may only be used to purchase items authorized by the adopted district budget and must be supported by an approved purchase order.

Purchase slips and receipts must be turned in to the business office within 15 days of the transaction. The business office shall pay in full the credit card balance no later than the due date so that finance charges will not be incurred

District-issued credit cards shall be subject to the following:

1. Personal items shall not be charged on district-issued credit cards. If a personal item is inadvertently purchased on a district-issued credit card in violation of this policy, repayment by the employee must be made immediately. Failure to make the required payment may result in an automatic deduction from the individual's next payroll disbursement. Accordingly, the district will require individuals issued credit cards to sign a written authorization for payroll deduction in the event of such personal use;
2. The purchase of alcoholic beverages is strictly prohibited. The purchase of gasoline for a privately-owned vehicle is also prohibited without prior authorization;
3. Leaving a gratuity that exceeds 15% is prohibited;
4. Airline tickets may be purchased with a district-issued credit card only with prior superintendent or designee approval. If the issued credit card provides for purchase incentives (i.e., points, discounts or airline mileage credits), such incentives shall only be redeemed for authorized district business.

Violation of the provisions of this policy may result in the revocation of the credit card and/or discipline up to and including dismissal.

END OF POLICY

Legal Reference(s):
ORS 332.107
ORS 652.610 (3)
Adopted: 9115104

Oregon Government Standards and Practices Commission, Advisory Opinion OIA-1007 (August 29, 2001).

REEDSPORT SCHOOL DISTRICT

POLICY: CASH IN SCHOOL BUILDINGS

CODE: DM

District money collected within school buildings will be deposited in the appropriate district fund bank account no later than the following business day. No substantial amount of money will be held during holidays or for long periods of time. In special instances where substantial amounts of money (\$500 or more) are collected prior to weekend/holiday periods, these monies shall be deposited in the bank's night depository.

END OF POLICY

Legal References: ORS 332.107
 ORS 332.535

Adopted: 07/11/90

Policy7/DM
ck/12/22/98

REEDSPORT SCHOOL DISTRICT

POLICY: CASH IN SCHOOL BUILDINGS

CODE: DM

District money collected within school buildings will be deposited in the appropriate district fund bank account ~~no later than the following business day~~. No substantial amount of money will be held during holidays or for long periods of time. In special instances where substantial amounts of money (\$~~500~~ \$1,000 or more) are collected prior to weekend/holiday periods, these monies shall be deposited ~~in the bank's night depository~~ within five business days

END OF POLICY

Legal References: ORS 332.107
 ORS 332.535

Adopted: 07/11/90

Policy7/DM
ck/12/22/98

Reedsport School District

Code: AC
Adopted: October 21, 2015

Nondiscrimination

The district prohibits discrimination and harassment on any basis protected by law, including but not limited to, an individual's perceived or actual race, color, religion, sex, sexual orientation¹, national or ethnic origin, marital status, age, mental or physical disability or perceived disability, pregnancy, familial status, economic status, veterans' status, or because of the perceived or actual race, color, religion, sex, sexual orientation, national or ethnic origin, marital status, age, or mental or physical disability or perceived disability, pregnancy, familial status, economic status, veterans' status of any other persons with whom the individual associates.

The district prohibits discrimination and harassment, including but not limited to, in employment, assignment and promotion of personnel; in educational opportunities and services offered students; in student assignment to schools and classes; in student discipline; in location and use of facilities; in educational offerings and materials; and in accommodating the public at public meetings.

The Board encourages staff to improve human relations within the schools, to respect all individuals and to establish channels through which citizens can communicate their concerns to the administration and the Board.

The superintendent shall appoint and make known the individuals to contact on issues concerning the Americans with Disabilities Act of 1990 and Americans with Disabilities Act Amendments Act of 2008 (ADA), Section 504 of the Rehabilitation Act of 1973, Title VI, Title VII, Title IX and other civil rights or discrimination issues². The district will publish complaint procedures providing for prompt and equitable resolution of complaints from students, employees and the public.

The district prohibits retaliation and discrimination against an individual who has opposed any discrimination act or practice; or because that person has filed a charge, testified, assisted or participated in an investigation, proceeding or hearing; and further prohibits anyone from coercing, intimidating, threatening or interfering with an individual for exercising any rights guaranteed under state and federal law.

END OF POLICY

Legal Reference(s):

[ORS 174.100](#)
[ORS 192.630](#)
[ORS 326.051\(1\)\(e\)](#)

[ORS 659.805](#)
[ORS 659.815](#)
[ORS 659.850 to -860](#)

[ORS 659.865](#)
[ORS 659.870](#)
[ORS 659A.003](#)

¹"Sexual orientation" means an individual's actual or perceived heterosexuality, homosexuality, bisexuality or gender identity, regardless of whether the individual's gender identity, appearance, expression or behavior differs from that traditionally associated with the individual's sex at birth.

²Districts are reminded that the district is required to notify students and employees of the name, office address and telephone number of the employee or employees appointed.

[ORS 659A.006](#)
[ORS 659A.009](#)
[ORS 659A.029](#)
[ORS 659A.030](#)
[ORS 659A.040](#)
[ORS 659A.100 to -145](#)

[ORS 659A.233](#)
[ORS 659A.236](#)
[ORS 659A.309](#)
[ORS 659A.321](#)
[ORS 659A.409](#)
[OAR 581-021-0045](#)

[OAR 581-021-0046](#)
[OAR 581-021-0049](#)
[OAR 581-022-1140](#)

Age Discrimination Act of 1975, 42 U.S.C. §§ 6101-6107 (2006).
Age Discrimination in Employment Act of 1967, 29 U.S.C. §§ 621-634 (2006); 29 C.F.R. Part 1626 (2006).
Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2006); 28 C.F.R. Part 35 (2006).
Equal Pay Act of 1963, 29 U.S.C. § 206(d) (2006).
Rehabilitation Act of 1973, 29 U.S.C. §§ 503, 791, 793-794 (2006).
Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2006); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2006).
Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2006).
Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e (2006).
Wygant v. Jackson Bd. of Educ., 476 U.S. 267 (1989).
Americans with Disabilities Act Amendments Act of 2008.
The Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended, 38 U.S.C. § 4212.
Title II of the Genetic Information Nondiscrimination Act of 2008.

Oregon School Boards Association Selected Sample Policy

Code: AC
Adopted:

Nondiscrimination

The district prohibits discrimination and harassment on any basis protected by law, including but not limited to, an individual's perceived or actual race, color, religion, sex, sexual orientation¹, national or ethnic origin, marital status, age, mental or physical disability, pregnancy, familial status, economic status, veterans' status, or because of the perceived or actual race, color, religion, sex, sexual orientation, national or ethnic origin, marital status, age, mental or physical disability, pregnancy, familial status, economic status or veterans' status of any other persons with whom the individual associates.

The district prohibits discrimination and harassment in, but not limited to, employment, assignment and promotion of personnel; educational opportunities and services offered students; student assignment to schools and classes; student discipline; location and use of facilities; educational offerings and materials; and accommodating the public at public meetings.

The Board encourages staff to improve human relations within the schools, to respect all individuals and to establish channels through which patrons can communicate their concerns to the administration and the Board.

The superintendent shall appoint and make known the individuals to contact on issues concerning the Americans with Disabilities Act of 1990 and Americans with Disabilities Act Amendments Act of 2008 (ADA), Section 504 of the Rehabilitation Act of 1973, Title VI, Title VII, Title IX and other civil rights or discrimination issues². The district will publish complaint procedures providing for prompt and equitable resolution of complaints from students, employees and the public, and such procedures will be available at the district's administrative office and available on the home page of the district's website.

The district prohibits retaliation and discrimination against an individual who has opposed any discrimination act or practice; because that person has filed a charge, testified, assisted or participated in an investigation, proceeding or hearing; and further prohibits anyone from coercing, intimidating, threatening or interfering with an individual for exercising any rights guaranteed under state and federal law.

END OF POLICY

¹"Sexual orientation" means an individual's actual or perceived heterosexuality, homosexuality, bisexuality or gender identity, regardless of whether the individual's gender identity, appearance, expression or behavior differs from that traditionally associated with the individual's sex at birth.

²Districts are reminded that the district is required to notify students and employees of the name, office address and telephone number of the employee or employees appointed.

Legal Reference(s):

[ORS 174.100](#)
[ORS 192.630](#)
[ORS 326.051\(1\)\(e\)](#)
[ORS 659.805](#)
[ORS 659.815](#)
[ORS 659.850 to -860](#)
[ORS 659.865](#)
[ORS 659.870](#)
[ORS 659A.003](#)

[ORS 659A.006](#)
[ORS 659A.009](#)
[ORS 659A.029](#)
[ORS 659A.030](#)
[ORS 659A.040](#)
[ORS 659A.103 to -145](#)
[ORS 659A.230 to -233](#)
[ORS 659A.236](#)
[ORS 659A.309](#)

[ORS 659A.321](#)
[ORS 659A.409](#)
[OAR 581-021-0045](#)
[OAR 581-021-0046](#)
[OAR 581-021-0049](#)
[OAR 581-022-11402310](#)
[OAR 581-022-2370](#)
[OAR 839-003](#)

Age Discrimination Act of 1975, 42 U.S.C. §§ 6101-6107 (~~2006~~2017).

Age Discrimination in Employment Act of 1967, 29 U.S.C. §§ 621-634 (~~2006~~2017); 29 C.F.R Part 1626 (~~2006~~2017).

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213 (~~2006~~2017); 29 C.F.R. Part 1630 (~~2006~~2017); 28 C.F.R. Part 35 (~~2006~~2017).

Equal Pay Act of 1963, 29 U.S.C. § 206(d) (~~2006~~2017).

Rehabilitation Act of 1973, 29 U.S.C. §§ 503, 791, 793-794 (~~2006~~2017).

Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (~~2006~~2017); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (~~2006~~2017).

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (~~2006~~2017).

Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e (~~2006~~2017).

Wygant v. Jackson Bd. of Educ., 476 U.S. 267 (1989).

Americans with Disabilities Act Amendments Act of 2008.

The Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended, 38 U.S.C. § 4212 (~~2006~~2017).

Title II of the Genetic Information Nondiscrimination Act of 2008 (~~2006~~2017).

Discrimination Complaint Procedure

Complaints regarding discrimination or harassment, on any basis protected by law, shall be processed in accordance with the following procedures:

- Step 1:** Complaints may be oral or in writing and must be filed with the principal. The principal shall investigate and determine the action to be taken, if any, and reply, in writing, to the complainant within 10 school days of receipt of the complaint.
- Any staff member that receives a written or oral complaint shall report the complaint to the principal.
- Step 2:** If the complainant wishes to appeal the decision of the principal, he/she may submit a written appeal to the superintendent or designee within five school days after receipt of the principal's response to the complaint. The superintendent or designee may review the principal's decision and may meet with all parties involved. The superintendent or designee will review the merits of the complaint and the principal's decision and respond in writing to the complainant within 10 school days.
- Step 3:** If the complainant is not satisfied with the decision of the superintendent or designee, a written appeal may be filed with the Board within five school days of receipt of the superintendent's or designee's response to Step 2. The Board may decide to hear or deny the request for appeal. The Board may meet with the concerned parties and their representative at the next regular or special Board meeting. The Board's decision will be final and will include the legal basis for the decision, findings of fact and conclusions of law. A copy of the Board's final decision shall be sent to the complainant in writing within 10 days of this meeting.

If the principal is the subject of the complaint, the individual may file a complaint with the superintendent or designee. If the superintendent is the subject of the complaint, the complaint should be referred to the Board chair. The Board may refer the investigation to a third party.

Complaints against the Board as a whole or against an individual Board member, should be made to the Board chair and may be referred to district counsel. Complaints against the Board chair may be made directly to Board vice chair.

Timelines may be extended based upon mutual consent of both parties in writing.

If the complainant is not satisfied after exhausting local complaint procedures, or 90 days, whichever occurs first, he/she may appeal in writing to the Superintendent of Public Instruction under Oregon Administrative Rule (OAR) 581-022-1940.

DISCRIMINATION COMPLAINT FORM

Name of Person Filing Complaint _____ Date _____ School or Activity _____

Student/Parent ☐ Employee ☐ Nonemployee ☐ (Job applicant) Other ☐ _____

Type of discrimination: ☐ Race ☐ Color ☐ Religion
☐ Sex ☐ National Origin ☐ Disability
☐ Marital Status ☐ Age ☐ Sexual Orientation
☐ Other _____

Specific complaint: (Please provide detailed information including names, dates, places, activities and results of informal discussion.)

Who should we talk to and what evidence should we consider? _____

Suggested solution/resolution/outcome: _____

The complaint form should be mailed or taken to the principal. Direct complaints related to educational programs and services may be made to the U.S. Department of Education, Office for Civil Rights. Direct complaints related to employment may be filed with the Oregon Bureau of Labor and Industries, Civil Rights Division, or the U.S. Department of Labor, Equal Employment Opportunities Commission.

Oregon School Boards Association

Selected Sample Policy

Code: AC-AR
Adopted:

Discrimination Complaint Procedure

Complaints regarding discrimination or harassment, on any basis protected by law, shall be processed in accordance with the following procedures:

Step 1: Complaints may be oral or in writing and must be filed with the [principal]. The [principal] shall investigate and determine the action to be taken, if any, and reply in writing, to the complainant within [10] school days of receipt of the complaint.

Any staff member that receives a written or oral complaint shall report the complaint to the [principal].

Step 2: If the complainant wishes to appeal the decision of the [principal], he/she may submit a written appeal to the superintendent [or designee] within [five] school days after receipt of the [principal]'s response to the complaint. The superintendent [or designee] [shall] [may] review the [principal]'s decision and may meet with all parties involved. The superintendent [or designee] will review the merits of the complaint and the [principal]'s decision and respond in writing to the complainant within [10] school days.

Step 3: If the complainant is not satisfied with the decision of the superintendent [or designee], a written appeal may be filed with the Board within [five] school days of receipt of the superintendent's [or designee's] response to Step 2. The Board may decide to hear or deny the request for appeal. The Board may meet with the concerned parties and their representative at the next regular or special Board meeting. The Board's decision will be final and will ~~include the legal basis for the decision, findings of fact and conclusions of law~~ address each allegation in the complaint and contain reasons for the Board's decision. A copy of the Board's final decision shall be sent to the complainant in writing or electronic form within [10] days of this meeting.

If the [principal] is the subject of the complaint, the individual may start at step 2 and file a complaint with the superintendent [or designee]. If the superintendent is the subject of the complaint, the complaint may start at step 3 and should be referred to the Board chair. [The Board may refer the investigation to a third party.]

Complaints against the Board as a whole or against an individual Board member, may start at step 3 and should be made to the Board chair and may be referred to district counsel. Complaints against the Board chair may start at step 3 and be made directly to [district counsel] [Board vice chair].

Timelines may be extended based upon mutual consent of both parties [in writing].

If the complainant is a person who resides in the district, is a parent or guardian of a student who attends school in the district or is a student, is not satisfied after exhausting local complaint procedures, or 90 days, whichever occurs first, he/she may appeal in writing to the Superintendent of Public Instruction under Oregon Administrative Rule (OAR) ~~581-022-1940~~ 581-021-0049.

DISCRIMINATION COMPLAINT FORM

Name of Person Filing Complaint Date School or Activity

Student/Parent ☐ Employee ☐ Nonemployee ☐ (Job applicant) Other ☐ _____

Type of discrimination: ☐ Race ☐ Color ☐ Religion
 ☐ Sex ☐ National Origin ☐ Disability
 ☐ Marital Status ☐ Age ☐ Sexual Orientation
 ☐ Other _____

Specific complaint: (Please provide detailed information including names, dates, places, activities and results of the discussion.)

Who should we talk to and what evidence should we consider? _____

Suggested solution/resolution/outcome: _____

~~The~~~~This~~ complaint form should be mailed or ~~taken~~~~submitted~~ to the [principal].

Direct complaints related to educational programs and services may be made to the U.S. Department of Education, Office for Civil Rights. Direct complaints related to employment may be filed with the Oregon Bureau of Labor and Industries, Civil Rights Division, or the U.S. Department of Labor, Equal Employment Opportunities Commission.

Injury/Illness Reports

All injuries/illnesses sustained by the employee while in the actual performance of the duty of the employee occurring on district premises, in district vehicles, at a district-sponsored activity or involving staff members who may be elsewhere on district business will be reported immediately to a supervisor. A written report will be submitted within 24 hours to the safety officer. Reports will cover property damage as well as personal injury.

In the event of a work-related¹ illness or injury to an employee resulting in overnight hospitalization for medical treatment² other than first aid, the safety officer shall inform the Oregon Occupational Safety and Health Division (OR-OSHA). A report will be made within 24 hours after notification to the district of an illness or injury. Fatalities or catastrophes³ shall be reported within eight hours.

ALL injuries/illnesses sustained by the employee while in the actual performance of the duty of the employee will be promptly investigated. As a result of the investigation any corrective measures needed will be acted upon.

Monthly records will be maintained. An analysis of the data and trends will be made at least annually.

The Board will receive reports on serious injuries/illnesses, including accidents involving district property or employees, students or visiting publics, and periodic statistical reports on the number and types of injuries/illnesses occurring in the district, as well as on the measures being taken to prevent such injuries/illnesses in the future.

END OF POLICY

Legal Reference(s):

[OAR 437-001-0015](#)
[OAR 437-001-0700](#)

[OAR 437-001-0760](#)
[OAR 581-022-1420](#)

HB 3045 (2013)

R10/24/13 | PH

¹An injury or illness is work related if an event or exposure in the work environment caused or contributed to the condition or significantly aggravated a preexisting condition.

²Medical treatment includes managing or caring for a patient for the purpose of combatting disease or disorder. The following are not considered medical treatment: visits to a doctor or health-care professional solely for observation or counseling; diagnostic procedures including administering prescription medications used solely for diagnostic purposes; and any procedure that can be labeled first aid.

³A catastrophe is an accident in which two or more employees are fatally injured, or three or more employees are admitted to a hospital or an equivalent medical facility.

Oregon School Boards Association Selected Sample Policy

Code: **EBBB**
Adopted:

Injury/Illness Reports

All injuries/illnesses, sustained by the employee while in the actual performance of the duty of the employee, occurring on district premises, in district vehicles, at a district-sponsored activity or involving staff members who may be elsewhere on district business will be reported immediately to a supervisor. All accidents involving students, visiting public or district property will be reported immediately to a supervisor.

A written report will be submitted within 24 hours to the district's safety officer. Reports will cover property damage as well as personal injury.

In the event of a work-related¹ illness or injury to an employee resulting in overnight hospitalization for medical treatment² other than first aid, the district safety officer shall report the incident to the Oregon Occupational Safety and Health Division (OR-OSHA). ~~A~~This report will be made within 24 hours after notification to the district of an illness or injury. Fatalities or catastrophes³ shall be reported to OSHA within eight hours.

ALL injuries/illnesses sustained by ~~the~~an employee, while in the actual performance of the duty of the employee or by a student or visiting public will be promptly investigated. As a result of the investigation any corrective measures needed will be acted upon.

~~Monthly records will be maintained. An analysis of the data and trends will be made at least annually.~~

~~{The [Board] [superintendent] will receive}~~district safety officer will maintain records and reports on serious injuries/illnesses, including accidents involving district property or employees, students or visiting publics, and periodic statistical reports on the number and types of injuries/illnesses occurring in the district, as well as on the measures being taken to prevent such injuries/illnesses in the future.}

¹An injury or illness is work related if an event or exposure in the work environment caused or contributed to the condition or significantly aggravated a preexisting condition.

²Medical treatment includes managing or caring for a patient for the purpose of combatting disease or disorder. The following are not considered medical treatment: visits to a doctor or health care professional solely for observation or counseling; diagnostic procedures including administering prescription medications used solely for diagnostic purposes; and any procedure that can be labeled first aid.

³A "catastrophe" is an accident in which two or more employees are fatally injured, or three or more employees are admitted to a hospital or an equivalent medical facility.

The records will include monthly reporting information and an analysis of the data and trends will be conducted at least annually. Such reports will be submitted to the [superintendent] [Board] for review [annually⁴].

END OF POLICY

Legal Reference(s):

[ORS 339.309](#)

[OAR 437-001-0700](#)

[OAR 437-001-0760](#)

[OAR 437-001-0015](#)

[OAR 581-022-1420](#)~~2225~~

R6/27/179/28/17 | PHRS

⁴[Annual reporting is required, but may occur more often.]

Staff/Community Feedback for new Vision Statement:

Reedsport School District Board of Directors, along with other community leaders, are working on developing a mission and vision statement. These statements will guide our decision making as well as provide focus and direction for our staff. Your feedback is welcomed, appreciated, and critical to developing a clear picture of what our district and community feel is important in how we educate our young people.

1. Vision Statement #1. Reedsport School District prepares students to be life-long learners, contributing members of society, and strengthen generational success.

- a. Circle any words and/or phrases that are most meaningful to you. Why?
- b. Cross out any words and/or phrases that do not connect with you in a meaningful way. Why?

2. Vision Statement #2. Reedsport School District equips and empowers all students to own their future.

- a. Circle any words and/or phrases that are most meaningful to you. Why?
- b. Cross out any words and/or phrases that do not connect with you in a meaningful way. Why?

3. Vision Statement #3. Create and support a foundation for students to achieve life-long success while contributing to society.

- a. Circle any words and/or phrases that are most meaningful to you. Why?
- b. Cross out any words and/or phrases that do not connect with you in a meaningful way. Why?

Overall impressions and/or general comments:

Staff/Community Feedback for new Mission Statement:

Reedsport School District Board of Directors, along with other community leaders, are working on developing a mission and vision statement. These statements will guide our decision making as well as provide focus and direction for our staff. Your feedback is welcomed, appreciated, and critical to developing a clear picture of what our district and community feel is important in how we educate our young people.

1. Mission Statement #1. To inspire the success of all students and staff through empowerment and community involvement.

- a. Circle any words and/or phrases that are most meaningful to you. Why?
- b. Cross out any words and/or phrases that do not connect with you in a meaningful way. Why?

2. Mission Statement #2. Create a family environment where everyone can achieve academic excellence, emotional growth, and a feeling of purpose

- a. Circle any words and/or phrases that are most meaningful to you. Why?
- b. Cross out any words and/or phrases that do not connect with you in a meaningful way. Why?

3. Mission Statement #3. "RSD provides resources and opportunities for students, staff, and supporting families to achieve generational stability and limitless potential.

- a. Circle any words and/or phrases that are most meaningful to you. Why?
- b. Cross out any words and/or phrases that do not connect with you in a meaningful way. Why?

Overall impressions and/or general comments