

AGENDA REEDSPORT SCHOOL
DISTRICT 105
REGULAR BOARD MEETING
November 15, 2017, 6:30 p.m.
EXECUTIVE SESSION under ORS 192.660(2)(d) following Regular Meeting

I. CALL TO ORDER

II. ESTABLISH A QUORUM

III. PLEDGE OF ALLEGIANCE

IV. CHANGES TO THE AGENDA

V. ACCOLADES - open for Board comments

VI. COMMUNITY COMMENTS

Individuals may address the Board on agenda items. Please let the Board Chair know which item you wish to address. You are limited to no more than three (3) minutes. You may address the Board on a topic not on the agenda as long as it does not pertain to a complaint against a staff member. However, the Board reserves the right to refer the matter to the administration.

VII. PUBLIC HEARING – Local Contract Review Board consideration of Construction Management/General Contractor selection process in lieu of competitive bidding process as allowed by ORS 279C.335(2) and use of OAR 137.049-0600 through-0690.

ACTION ITEM

A. CMCG Selection Process – Seismic Grant Projects

VIII. REPORTS

- A. RCCS Student Representative – ASB Treasurer, Madison Kay; includes Food Pantry “Project Brave” Team report.
- B. RCCS Administrator – Vince Swagerty
- C. HES Administrator – Beckie Lupton
- D. SPED Director - Parma Roe
- E. Superintendent – Dan Forbess
- F. Business Manager – Laura Shivers
- G. Charter Advisory Council Representative
- H. Certified and Classified Representatives – Julee Noel (ARE) and Jess Daily (ARESP)
- I. Other

IX. CONSENT AGENDA

Actions that are routine or usually call for no discussion, such as approving minutes of previous meetings, acceptance of donations and similar actions, often handled together in one vote by the Board

- A. Approval of Mission Vision Meeting Minutes from November 1, 2017
- B. Approval of Regular Board Meeting Minutes from October 18, 2017
- C. Acceptance of Resignations/Retirements
- D. Approval of New Hires/Assignment Changes/Volunteers:
 - 1. Cathy Hurowitz-Curriculum and Instruction Coordinator
 - 2. Joshua Peck-Poetry Recitation Advisor
 - 3. Guy Marchoine-Swim Team Coach
 - 4. Eric Brandon-Volunteer Junior High Boys Basketball coach
- E. Donation-
 - 1. Phillippa Benson-Glockenspiel
 - 2. First Interstate Bank-Volleyball Shoes
 - 3. Mike Smolich-ASB Golf account
 - 4. John Hedges-Student Chairs
 - 5. Shawnita Zimmer-Abby's closet

X. ACTION

- A. Policy AC 2nd Reading/Adoption -“Nondiscrimination “and AC-AR “Discrimination Complaint Procedure.
- B. Policy EBBB 2nd Reading/Adoption -“Injury/Illness Reports”
- C. Policy GCN/GDN 1st Reading -“Evaluation of Staff”
- D. Policy GBEB w/AR 1st Reading -“Communicable Disease (staff)”
- E. Policy JHCC w/AR 1st Reading-” Communicable Disease (students)”

XI. DISCUSSION

- A. 2016-2017 Audit Process
- B. Mission/Vision Work Follow-up
- C. Fall Regional Meeting-Bandon October 26th.
- D. OSBA Convention- Portland November 10th, 11th and 12th.
- E. Board/Staff School District Shirts
- F. Leslie B. Freeman Estate Scholarship Fund

XII. COMMUNITY COMMENTS

Individuals may address the Board on agenda items. Please let the Board Chair know which item you wish to address. You are limited to no more than three (3) minutes. You may address the Board on a topic not on the agenda as long as it does not pertain to a complaint against a staff member. However, the Board reserves the right to refer the matter to the administration.

XIII. BOARD MEMBER COMMENTS

XIV. FUTURE AGENDA

Mission Vision Meeting Wednesday, December 4, 2017 6:00 p.m.
Charter Advisory Meeting, Wednesday, December 6, 2017 5:30 p.m.
Regular Board Meeting, Wednesday, December 13, 2017 6:30 p.m.

XV. ADJOURNMENT

PROCEDURES FOR PUBLIC PARTICIPATION IN MEETINGS

The Reedsport School Board welcomes citizens to attend Board meetings to become acquainted with the programs and operation of the District. Members of the public are also encouraged to share their ideas and opinions with the Board during the agenda item labeled "Community Comments". Comments or questions from the audience at any other time during the meeting except for the agenda item "Community Comments" will be declared out of order.

During the agenda item "Community Comments" we ask that you abide by the following rules:

- 1) Please state your name and the topic you are addressing before you begin.
- 2) Speakers are asked to direct their questions and comments to the chair. The chair will refer any questions or requests for action to the proper person for a response.
- 3) All speakers should keep their comments to 3 minutes or less. If a group wishes to speak, please designate one spokesperson for the group. In order to maintain the meeting schedule repetitious comments will not be permitted.
- 4) Speakers may offer objective criticism of District operations and programs but the Board will not hear complaints concerning individual District personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
- 5) Complaints regarding budget, programs, or other District issues should be handled by first following the steps outlined in policy KL. The chair has copies of policy KL available here, and is glad to give them to anyone who requests a copy.
- 6) If you wish to submit a letter or any form of written comments, the Board will accept those and keep them in the District Office in a Board communication file. Copies will be given to all Board members and those written letters or comments are public documents

Classifieds

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www.theworldlink.com/classifieds

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ancer? 60 or Older? If So, You ur Family may Be Entitled To A ant Cash Award. Call

FOR RENT: 3 Bdrm, 2 bath 1800 sf Bay View Home on Cape Arago Hwy., Coos Bay, w/Garage. House like new. 707-339-9539



North Bend Classic- COME SEE - 67218 W Westview. Call 972-816-3057. 3 B/ 2.5 Lease 1 yr. \$1795 a month with deposit. Pets negotiable.

Small one bedroom park model, Barview area. Appliances included, very private and secure. References needed. No Pets/Smoking. \$550/M plus \$500 deposit call 503-502-5507 Available Nov. 1ST

OTHER STUFF

GUITAR WANTED! Local musician will pay up to \$12,500 for pre-1975 Gibson, Fender, Martin and Gretsch guitars. Fender amplifiers also. Call toll free! 1-800-995-1217. OCAN



George's RV Towing Service All RVs, trailers, boats, vehicles- Oregon. Vehicle-for-hire towing business. Insured to state requirements. 541-404-3336



Lindy's Barbershop & Family Hair Care 25 yrs exp. Fades, flat-tops, color, perms & weaves. Men's cuts-\$12 Women's cuts- \$15 + up 2520 N. Broadway, NB 541-590-5157

Portable Oxygen Concentrator May Be Covered by Medicare! Reclaim inde- pendence and mobility with the com-

LEGALS

TRUSTEE'S NOTICE OF SALE T.S. No.: OR-17-772813-SW Reference is made to that certain deed made by, **BRADLEY W JONES AND KYRA K JONES, HUSBAND AND WIFE** as Grantor to **FIDELITY NATIONAL TITLE INSURANCE**, as trustee, in favor of **MORTGAGE ELECTRONIC REGISTRATION SYSTEMS, INC. (MERS)**, as **NOMINEE FOR U.S. BANK N.A., ITS SUCCESSORS AND ASSIGNS**, as Beneficiary, dated 11/30/2012, recorded 1/9/2013, in official records of DOUGLAS County, Oregon in book/reel/volume No. and/or as fee/file/instrument/ microfilm / reception number 2013-000292 and subsequently assigned or transferred by operation of law to **U.S. BANK NATIONAL ASSOCIATION** covering the following described real property situated in said County, and State. **APN: R65538 / 28-06W-10AB-03900 LOT 4, BLOCK 2, BOYD ENTERPRISES SUBDIVISION, COUNTY OF DOUGLAS AND STATE OF OREGON. LESS AND EXCEPTING THE NORTHERLY 7 FEET THEREOF.** Commonly known as: 150 Char Street, Roseburg, OR 97471 The undersigned hereby certifies that based upon business records there are no known written assignments of the trust deed by the trustee or by the beneficiary and no appointments of a successor trustee have been made, except as recorded in the records of the county or counties in which the above described real property is situated. Further, no action has been instituted to recover the debt, or any part thereof, now remaining secured by the trust deed, or, if such action has been instituted, such action has been dismissed except as permitted by ORS 86.752(7). Both the beneficiary and the trustee have elected to sell the said real property to satisfy the obligations secured by said trust deed and notice has been recorded pursuant to Section 86.752 (3) of Oregon Revised Statutes. There is a default by grantor or other person owing an obligation, performance of which is secured by the trust deed, or by the successor in interest, with respect to provisions therein which authorize sale in the event of such provision. The default for which foreclosure is made is grantor's failure to pay when due the following sum: **TOTAL REQUIRED TO REINSTATE: \$21,306.84. TOTAL REQUIRED TO PAYOFF: \$134,776.60** Because of interest, late charges, and other charges that may vary from day-to-day, the amount due on the day you pay may be greater. It will be necessary for you to contact the Trustee before the time you tender reinstatement or the payoff amount so that you may be advised of

buyer's money and take further action as necessary. If the sale is set aside for any reason, including if the Trustee is unable to convey title, the Purchaser at the sale shall be entitled only to a return of the monies paid to the Trustee. This shall be the Purchaser's sole and exclusive remedy. The purchaser shall have no further recourse against the Trustor, the Trustee, the Beneficiary, the Beneficiary's Agent, or the Beneficiary's Attorney. If you have previously been discharged through bankruptcy, you may have been released of personal liability for this loan in which case this letter is intended to exercise the note holders right's against the real property only. As required by law, you are hereby notified that a negative credit report reflecting on your credit record may be submitted to a credit report agency if you fail to fulfill the terms of your credit obligations. **Without limiting the trustee's disclaimer of representations or warranties, Oregon law requires the trustee to state in this notice that some residential property sold at a trustee's sale may have been used in manufacturing methamphetamines, the chemical components, of which are known to be toxic. Prospective purchasers of residential property should be aware of this potential danger before deciding to place a bid for this property at the trustee's sale. NOTICE TO TENANTS: TENANTS OF THE SUBJECT REAL PROPERTY, HAVE CERTAIN PROTECTIONS AFFORDED TO THEM UNDER ORS 86.782 AND POSSIBLY UNDER FEDERAL LAW. ATTACHED TO THIS NOTICE OF SALE, AND INCORPORATED HEREIN, IS A NOTICE TO TENANTS THAT SETS FORTH SOME OF THE PROTECTIONS THAT ARE AVAILABLE TO A TENANT OF THE SUBJECT REAL PROPERTY AND WHICH SETS FORTH CERTAIN REQUIREMENTS THAT MUST BE COMPLIED WITH BY ANY TENANT IN ORDER TO OBTAIN THE AFFORDED PROTECTION, AS REQUIRED UNDER ORS 86.771. QUALITY MAY BE CONSIDERED A DEBT COLLECTOR ATTEMPTING TO COLLECT A DEBT AND ANY INFORMATION OBTAINED WILL BE USED FOR THAT PURPOSE.** TS No: OR-17-772813-SW Dated: 8/18/2017 Quality Loan Service Corporation of Washington, as Trustee Signature By: **Lyndsay Craig, Assistant Secretary** Trustee's Mailing Address: Quality Loan Service Corp. of Washington C/O Quality Loan Service Corporation 411 Ivy Street San Diego, CA 92101 Trustee's Physical Address: Quality Loan Service Corp. of Washington 108 1st Ave South, Suite 202, Seattle, WA 98104 Toll Free: (866) 925-0241 IDSPub #0130669 10/18/2017 10/25/2017 11/1/2017 11/8/2017

Notice of Public Hearing

The Reedsport School District Board of Directors will conduct a public hearing before the Local Contract Review Board at their next Regularly scheduled Board meeting. The intent of this hearing is to review the findings and receive public comment.

In the Matter of Exemption Request of Reedsport School District Reedsport Community Charter School Reedsport Community Charter School Gymnasium

FINDINGS OF FACT

ORS 279C.335(1) requires, with certain exceptions, that all Public Improvement contracts be based on competitive bids and, under ORS 279C.375, awarded to the lowest responsive and responsible bidder. ORS 279C.335(2) permits the Local Contract Review Board, as the Reedsport School District contract review authority, to grant, under certain conditions, specific exemptions from the requirement for competitive bidding upon the approval of specified findings.

OAR 137-049-0620, division 249 allows the Local Contract Review Board to exempt a Public Improvement contract from the requirements to be competitively bid, provided written findings supporting the use of non-competitive bid process show compliance with OAR 137-049-0600 to 137-049-0690 and applicable statutes. The written findings report is available for review at the School District prior to the public hearing. Please contact Dan Forbes 541-271-3656 for a copy of the findings.

The hearing for review of these findings will be held at 6:30PM on November 15, 2017 at District Office 100 Ranch Rd, Reedsport, OR 97467 as published in the public notice section in the Douglas County Sentinel on November 1, 2017 and the Daily Journal of Commerce on November 1, 2017.

Published: November 1st, 2017 The Umpqua Post & ONPA website (ID-20319730)

IMPORTANT INFORMATION ABOUT YOUR SPECTRUM CHANNEL LINEUP

Communities Served: City of Dunes; County of Lane; Towns of Florence and Reedsport, OR. Effective on or after December 5, 2017, the following changes will be made to your channel line up: FXX on channels 53 & 800 will move from Digi Tier 1 to Spectrum Select.

For a complete channel lineup, visit spectrum.com/channels. To view this notice online, visit spectrum.net/programmingnotices Published: November 1st, 2017 The Umpqua Post & ONPA

**PROPOSED FINDINGS SUPPORTING AN EXEMPTION FROM COMPETITIVE
BIDDING REQUIREMENTS AND USE OF THE CONSTRUCTION
MANAGER/GENERAL CONTRACTOR METHOD OF PROCUREMENT FOR
Reedsport Community Charter School, Reedsport Community Charter School
Gymnasium and Highland Elementary Retrofit**

Before the Local Contract Review Board,

In the Matter of Exemption)	FINDINGS OF FACT
Request of)	
Reedsport School District)	
Reedsport Community Charter School)	
Reedsport Community Charter School Gymnasium)		
Highland Elementary Retrofit)		

ORS 279C.335(1) requires, with certain exceptions, that all Public Improvement contracts be based on competitive bids and, under ORS 279C.375, awarded to the lowest responsive and responsible bidder. ORS 279C.335(2) permits the Local Contract Review Board, which in this case is the Reedsport School Board, to grant, under certain conditions, specific exemptions from the requirement for competitive bidding upon the approval of specified findings.

OAR 137-049-0620(1), allows the Local Contract Review Board to exempt a Public Improvement contract from the requirements to be competitively bid, provided written findings supporting the use of non-competitive bid process show compliance with OAR 137-049-0600 to 137-049-0690 and applicable statute.

The hearing for review of these findings will be held at 6:30 PM on November 15, 2017 at the Reedsport School District Office - 100 Ranch Rd, Reedsport, OR 97467, as published in the public notice section in the Umpqua Post on November 01, 2017 and the Daily Journal of Commerce on November 01, 2017.

I BACKGROUND

Reedsport School District received a grant through Oregon's Seismic Rehabilitation Grant program for a total value of \$1,256,580.00 for the Reedsport Community Charter School Gymnasium, \$1,499,775.00 for the Reedsport Community Charter School and \$1,496,895.00 for the Highland Elementary Retrofit. The purpose of the grant is to seismically retrofit the Reedsport Community Charter School Gymnasium, Reedsport Community Charter School and the Highland Elementary School buildings to meet or exceed the code requirements outlined in ACSE41-13. It was determined during the initial grant application that the building would be renovated during the rehabilitation work as permitted by budget. All renovated areas will increase Life and Safety elements.

This Project is limited to the funding outlined in the grant package, additional funding is not available. The current budget does not reflect a contingency typically allotted for a project of this size and scope. It is the recommendation of the Reedsport School District to procure the Project using the CM/GC contracting methodology. ORS 279C.332(3) identifies the CM/~~BC-GC~~ methodology as an alternative contracting method under ORS 279C.335, which allows a contracting agency to procure construction related services that include, among other things listed in ORS 279C.332(3), a construction manager/general contractor (a) functioning as a member of a project team that includes the Reedsport School District, the Project Architect or Engineer and other consultants, (b) reviewing and analyzing the project design in order to suggest changes to minimize potential errors, delays, unexpected costs and other problems during construction, (c) estimating construction, materials, labor and other costs for the Project, (d) establishing a fixed price, a guaranteed price or other maximum price for the Project, constructing portions of the Project and subcontracting portions to other contractors, and (f) coordinating and overseeing the construction process. In this Project, the CM/GC contract allows the Reedsport School District to bring the General Contractor on board during the initial design phase providing value engineering services and a Guaranteed Maximum Price during the design phase in lieu of during the bid phase after full design documents have been established.

The Reedsport School District proposes utilizing the Construction Manager/General Contractor contract delivery methodology to obtain proposals for the Reedsport Community Charter School Gymnasium, Reedsport Community Charter School and the Highland Elementary School.

The exempted procurement process for this Project includes the following:

- 1) A Request for Proposals (RFP) process pursuant to OAR 137-049-0640 to procure a CM/GC contract with a general contractor.

II

FINDINGS REGARDING PROCUREMENT OF CM/GC SERVICES

ORS 279C.335(2) requires that an agency make certain findings as part of exempting public improvement contracts or classes of public improvement contracts from competitive bidding, as is the case with the procurement of CM/GC services. Pursuant to ORS 279C.330(2), the term “findings” as used in ORS 279C.335(2) means “the justification for a conclusion that a contracting agency, in seeking an exemption from the competitive bidding requirement of ORS 279C.335(1), reaches based on the considerations set forth in ORS 279C.335(2). Those required findings, generally defined as “findings regarding competition” and “findings regarding significant cost savings”, are addressed below.

A. Findings Regarding Competition

ORS 279C.335(2) (a) requires an agency to find that: *“It is unlikely that the exemption will encourage favoritism in the awarding of public improvement contractors or substantially diminish competition for public improvement contracts.”*

The Reedsport School District finds that selecting the contractor through an exempted competitive proposal selection process in accordance with OAR 125-249-0620 and 125-249-0630 will not inhibit competition or encourage favoritism. This finding is supported by the following facts:

- 1) The proposed CM/GC alternative contract delivery methodology is a competitive proposal process that allows the Reedsport School District to select a firm to Seismically Rehabilitate Reedsport Community Charter School Gymnasium, Reedsport Community Charter School and the Highland Elementary School at the best possible value. Simple price competition is not feasible due to technical complexity associated with a seismic rehabilitation Project of this nature. The technical complexity of the installation of certain structural systems within the rehabilitation plan lends it to specialized contractors with knowledge of these systems.
- 2) The CM/GC contractor will be selected through an open and competitive proposal process as prescribed by ORS 279C.400 to 410 and related administrative rules, including but not limited to formal public advertising of the solicitation, an award made based upon identified selection criteria described in the RFP, and an opportunity to protest any such award.

B. Findings Regarding Significant Cost Savings

ORS 279C.335(2)(b) requires an agency to find that *“Awarding a public improvement contract under the exemption will result in substantial cost savings to the public contracting agency.”* This finding is supported by the following facts:

- a. How many persons are available to bid;
 - 1) There are limited qualified specialized contractors to perform the scope of work associated with this Project.
- b. The construction budget and the projected operating costs for the completed public improvement;
 - 1) Limited or no additional funding is available for the **“Reedsport Community Charter School”** projects above and beyond the awarded grant funding source.
- c. Public benefits that may result from granting the exemption;
 - 1) Utilization of the CM/GC contract delivery process will allow the **Reedsport** School District to deliver the most comprehensive project for the allotted funding.
- d. Whether value engineering techniques may decrease the cost of the public improvement;
 - 1) This work integrates specialized equipment and personnel to properly install certain items of the rehabilitation. A requirement to competitively bid this type of work would create additional expenses and lead to uncertainty regarding the installation of said items.

- e. The cost and availability of specialized expertise that is necessary for the public improvement;
 - 1) An exemption from competitive bidding will allow the Reedsport School District to take advantages of specialized general contractors knowledgeable in the rehabilitation of existing structures and value engineering the Project during the design phase. This will allow the Reedsport School District to be provided the best value and potentially eliminate costly change orders resulting from unknowns in the field.
- f. Any likely increases in public safety;
 - 1) There are currently concerns with public safety during the scheduled work as the Reedsport Community Charter School and the Highland Elementary School ~~“Reedsport Community Charter School”~~ will remain functional during the proposed work. The CM/GC will assist with the development of a safety plan.
- g. Whether granting the exemption may reduce risks to the contracting agency, the state agency or the public that are related to the public improvement;
 - 1) Risks associated with contract overruns, schedule increases and unqualified contracts are greatly reduced with the granting of the exemption to complete bidding.
- h. Whether granting the exemption will affect the sources of funding for the public improvement;
 - 1) Granting the exemption will not affect funding sources for the Reedsport Community Charter School Gymnasium, Reedsport Community Charter School and the Highland Elementary School ~~“Reedsport Community Charter School.”~~
- i. Whether granting the exemption will better enable the contracting agency to control the impact that market conditions may have on the cost of and time necessary to complete the public improvement;
 - 1) The specialty products, services and supplies needed under this contract are not particularly impacted by market conditions.
- j. Whether granting the exemption will better enable the contracting agency to address the size and technical complexity of the public improvement;
 - 1) Implementation of this Project involves a number of issues of technical complexity. Special skills and expertise are needed for optimizing the related foundation strengthening and the seismic strengthening and element installation.
- k. Whether the public improvement involves new construction or renovates or remodels an existing structure;
 - 1) The public improvements of the “Reedsport Community Charter School Gymnasium, Reedsport Community Charter School and the Highland

Elementary School ~~Reedsport Community Charter School~~ will renovate and seismically rehabilitate the buildings.

- I. Whether the public improvement will be occupied or unoccupied during construction;
 - 1) The project improvements will occur while the buildings are-is occupied by summer staff. Parts of the Project may occur during normal school hours while students are in classes.
- m. Whether the public improvement will require a single phase of construction work or multiple phases of construction work to address specific project conditions;
 - 1) It is the intent of ~~“the Reedsport School District”~~ to construct the Project under a single phase of the Project.

and

- n. Whether the contracting agency or state agency has, or has retained under contract, and will use contracting agency or state agency personnel, consultants and legal counsel that have necessary expertise and substantial experience in alternative contracting methods to assist in developing the alternative contracting method that the contracting agency or state agency will use to award the public improvement contract and to help negotiate, administer and enforce the terms of the public improvement contract.
 - 1) ~~“Reedsport School District”~~ will enlist the assistance of ZCS Engineering, Inc. as the Project Manager to assist with the enforcement of the terms of the scope of work associated with public improvement contract.
~~“Reedsport School District”~~ will enlist Garrett Hemann Robertson to assist the District with legal counsel and legal enforcement of the public improvement contract.

III SUMMARY

Use of the CM/GC method of contracting for the Reedsport Community Charter School Gymnasium, Reedsport Community Charter School and Highland Elementary Retrofit is an appropriate use of that alternative contracting method under OAR 137-049-0620. Additionally, an exemption from competitive bidding requirements is justified under the criteria outlined in ORS 279C.330, findings have been developed in compliance with ORS 279C.335(2), and the Reedsport School District will perform the post project evaluation required by ORS 279C.355. Based upon previously listed findings, the Reedsport School District specifically concludes that:

- 1) It is unlikely the exemption will encourage favoritism in the awarding of public contracts or substantially diminish competition for public contracts;
and

- 2) The exemption will result in substantial cost savings to the affected Reedsport School District for the services provided.

The Reedsport School District submits that this Request meets all of the criteria above and requests approval of this Exemption. If you have any questions, please call Dan Forbess at (541) 271-3656.

Contact Name
Company
Title

Date

Reviewed by Reedsport School District Attorney:

Reviewed by Legal Counsel

Date

Project Brave Student Pantry

DRAFT

Do you think there's a need for a food pantry in our school? Circle: **Yes** or **No**

What would you like to see in our pantry? Circle: **canned goods, fresh produce, frozen meats, or grains**

Would you like a prepackaged meal option or would you prefer to go through our pantry and select your own food?
Circle: **Prepackaged** or **Select**

Would you feel embarrassed transferring food from our pantry to your home in a grocery bag? Circle: **Yes** or **No**

Would you like to volunteer at the pantry? If so, please leave your name and phone number/email below or see Claire Havener.



RCCS School Board Report November 2017

Student Academics/Positive Behavior/Activities



Alleyna Rohde

The Junior High/High School Social Studies Department would like to recognize Alleyna Rohde as the Junior High Student of the Month. Alleyna is the type of student a teachers enjoys having in class. She has adapted to the seventh grade extremely well, demonstrating the type of organizational and study skills that will continue to make her successful as the year progresses. Her hard work and attention to detail make her assignments outstanding. She is cooperative, participates well, and encourages others to do the same. Alleyna is always respectful to both her teachers and her peers. We see her as the kind of student who will become a leader, and succeed at all her mind deserving

Mrs. Gunn she sets to. Alleyna is very of this award.



Darrien Dolan

The Reedsport High School Social Studies of the Month is senior Darien Dolan. Darien excels in his Citizenship and Psychology classes. He always turns in top-flight classwork and he is a tremendous asset to any classroom with his inquisitiveness, interest in current world events and his discussion abilities. In short, Darien is just the type of Social Studies student that instructors love to have. He is very deserving of this award.

Mr. Tymchuk

We would like to congratulate our students of the month, Alleyna Rohde and Darrien Dolan.

The RCCS conferences were held on Thursday, November 9th from 12:00 PM to 8:00 PM. In the afternoon we met with students and families by request and, of course, parents who dropped in. From 5:00 PM until 8:00 PM we met with families in our “arena” conference format.

Of the nine girls who interviewed with the PEO, Claire Havener will move on to the next round of the competition.

ASVAB testing will be in the morning of November 16th and the juniors will be tested.

The junior high had a read-a-thon on Wednesday, November 1st.

Winter sports practices for high school sports began Monday, November 13. The first basketball games will be on November 29th and our first wrestling tournament will be December 2nd.

We will have a Sophomore/Junior Success night on November 21st with food at 5:30 PM and the program beginning at 6:00 PM. We will be discussing graduation requirements and review transcripts.

Staff Professional Growth Activities

Our Trauma Informed Practice team will lead the professional development this Friday as we discuss the book *Fostering Resilient Learners*. This will be the culminating activity for our book study.

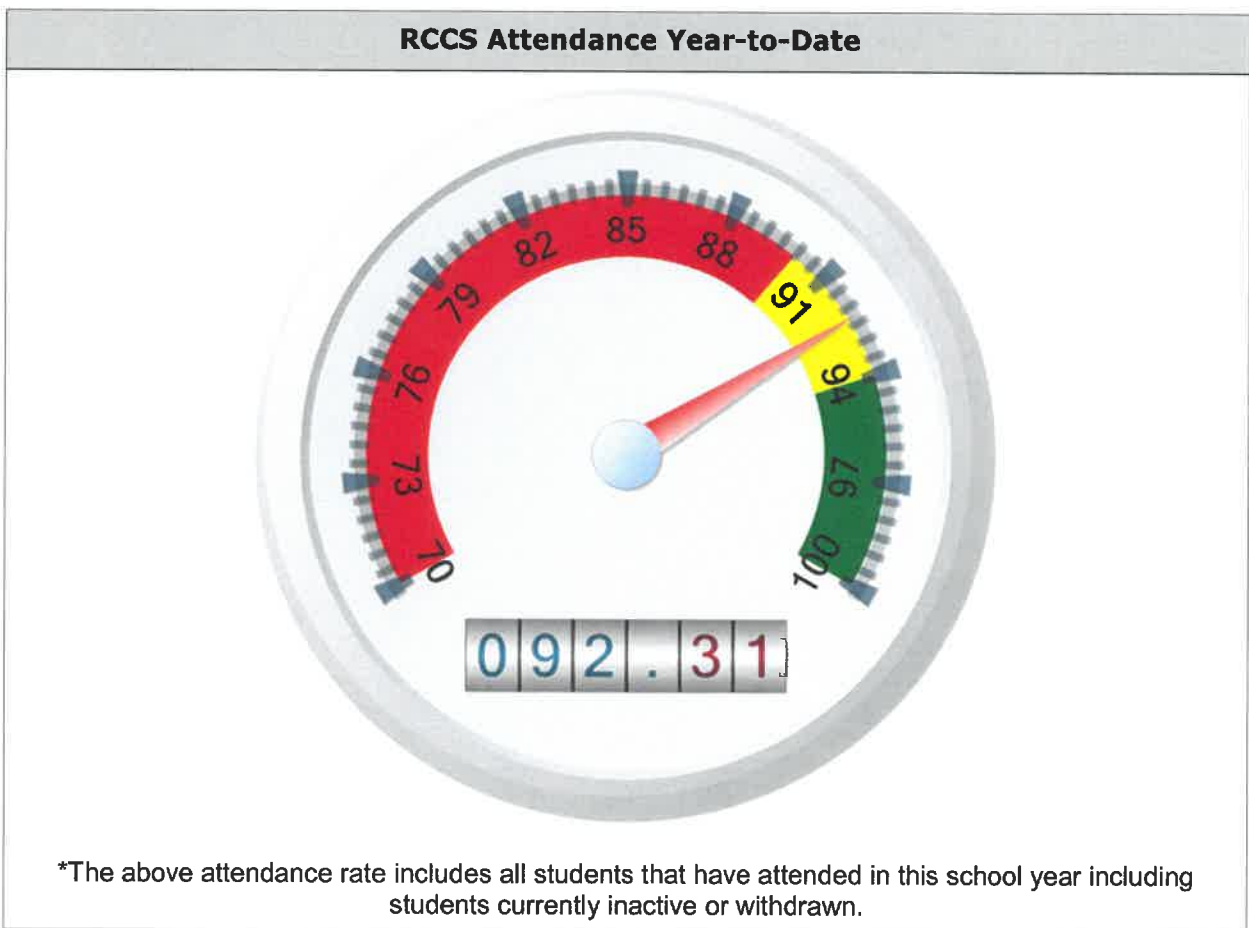
Our classified staff is also participating in the *Fostering Resilient Learners* book study on the fourth Tuesday morning of each month. We met on October 24th and we will meet again November 28th.

Doug Barsotti came on October 19th and 20th and worked with RCCS math teachers as well as 6th grade teachers at HES. He will return in February for two more days of training.

Community Partnerships

We would like to welcome Officer Matt Smart to RCCS as our new School Resource Officer. I would like to take the opportunity to thank the City of Reedsport and Lower Umpqua Hospital for their support of the SRO program in our District.

Project Graduation had a carnival and dance in the cafeteria on October 28th to support the alcohol and drug free graduation trip.



ASB Category Report 2017/2018

Category	Beg. Balance	Current Balance	Difference
17 CLASS	\$1,062.25	\$1,062.25	\$0
18 CLASS	\$801.69	\$1,496.26	\$694.57
19 CLASS	\$1,905.38	\$1,905.38	\$0.00
20 CLASS	\$1,000.00	\$1,536.28	\$536.28
21 CLASS	\$0.00	\$26.00	\$26.00
7TH GRADE GIRLS BB	\$95.69	\$864.58	\$768.89
7TH GRADE VOLLEYBALL	\$292.40	\$31.50	(\$260.90)
8TH GRADE VOLLEYBALL	\$44.95	\$215.90	\$170.95
ADMIN-PRINCIPAL	\$477.54	\$477.54	\$0.00
ART	\$1,097.49	\$1,097.49	\$0.00
ATHLETIC GEN FUND	\$1,705.97	\$2,385.97	\$680.00
ATHLETIC SUPPLIES	\$39.68	\$39.68	\$0.00
BAND	\$5.49	\$5.49	\$0.00
BASEBALL	\$1,298.02	\$1,298.02	\$0.00
BOOSTERS-ASB	\$1,486.72	\$1,086.72	(\$400.00)
BRAVES PARENT GROUP	\$205.84	\$205.84	\$0.00
CASH DRAWER	\$250.00	\$0.00	(\$250.00)
CHIEFTAIN	\$7,063.87	\$11,873.87	\$4,810.00
CHOIR	\$248.85	\$248.85	\$0.00
COMMUNITY PRIDE	\$350.86	\$350.86	\$0.00
CONCESSIONS	\$5,192.50	\$3,714.26	(\$1,478.24)
CROSS COUNTRY	\$330.26	\$484.35	\$154.09
CULINARY CLASS	\$1,139.56	\$1,096.21	(\$43.35)
DRAMA	\$733.45	\$733.45	\$0.00
E-SCRIP	\$772.51	\$772.51	\$0.00
EMPLOYEE WELLNESS	\$403.04	\$252.58	(\$150.46)
FOOTBALL	\$2,786.29	\$2,698.79	(\$87.50)
FRIENDSHIP	\$495.56	\$495.56	\$0.00
GED PREPARATION	\$320.00	\$320.00	\$0.00
GENERAL FUND	\$5,294.08	\$5,738.96	\$444.88
GOLF	\$105.87	\$105.87	\$0.00
IND TECH-SHOP CLASS	\$2,644.79	\$2,339.19	(\$305.60)
INTEREST	\$210.40	\$211.87	\$1.47
JUNIOR GENERAL FUND	\$5,463.16	\$6,095.16	\$632.00
JUNIOR TRACK	\$787.84	\$787.84	\$0.00
JV LADY BRAVES BASKETBALL	\$24.20	\$24.20	\$0.00
JV VOLLEYBALL	\$81.50	\$638.67	\$557.17
LADY BRAVES BASKETBALL	\$0.00	\$0.00	\$0.00
LIFE SKILLS	\$1,165.19	\$1,165.19	\$0.00
LOST LIBRARY BOOKS	\$24.00	\$24.00	\$0.00
MIKE JONES MEMORIAL	\$750.01	\$750.01	\$0.00
MR RHS	\$17,826.67	\$17,810.67	(\$16.00)

MR RHS GRANT	\$825.94	\$825.94	\$0.00
NHS	\$1,849.80	\$1,888.30	\$38.50
OHSET-EQUESTRIAN	\$791.95	\$791.95	\$0.00
OSAA	\$123.00	\$123.00	\$0.00
PSAT	\$279.00	\$279.00	\$0.00
READ A THON	\$37.77	\$37.77	\$0.00
RHS LIBRARY FUND	\$1,435.96	\$1,435.96	\$0.00
SCHOLASTIC BOOKS	\$40.94	\$74.94	\$34.00
SHOP BUS	\$807.25	\$807.25	\$0.00
SOFTBALL	\$3,064.61	\$3,064.61	\$0.00
SPANISH CLUB	\$211.07	\$211.07	\$0.00
SUNSET SIX LEAGUE 16-17	\$3,373.39	\$0.00	(\$3,373.39)
TRACK	\$809.00	\$809.00	\$0.00
TRACK RENOVATIONS	\$4,195.00	\$4,195.00	\$0.00
TYLER HOFFMAN MEMORIAL	\$210.05	\$210.05	\$0.00
VARSITY BOYS BXB	\$634.30	\$634.30	\$0.00
VARSITY CHEER	\$734.26	\$734.26	\$0.00
VOLLEYBALL	\$125.22	\$624.33	\$499.11
WEIGHT TRAINING	\$148.68	\$93.95	(\$54.73)
WRESTLING	\$376.44	\$626.44	\$250.00
WRITING CONFERENCE	\$70.19	\$70.19	\$0.00
	\$86,127.39	\$90,005.13	
Updated 11/07/17			

Summary by Category Report 17-18

7/1/2017 through 6/30/2018

Page 1

Category	7/1/2017- 6/30/2018
INCOME	
17 CLASS	1,062.25
18 CLASS	1,496.26
19 CLASS	1,905.38
20 CLASS	1,536.28
21 CLASS	26.00
7TH GRADE GIRLS BB	864.58
7TH GRADE VOLLEYBALL	31.50
8TH GRADE VOLLEYBALL	215.90
ADMINISTRATIVE- PRINCIPAL	477.54
ART	1,097.49
ATHLETIC GENERAL FUND	2,385.97
ATHLETIC SUPPLIES	39.68
BAND	5.49
BASEBALL	1,298.02
BOOSTERS-ASB	1,086.72
BRAVES PARENT GROUP	205.84
CASH DRAWER	0.00
CHIEFTAIN	11,873.87
CHOIR	248.85
COMMUNITY PRIDE	350.86
CONCESSIONS	3,714.26
CROSS COUNTRY	484.35
CULINARY CLASS	1,096.21
DRAMA	733.45
E-SCRIP	772.51
EMPLOYEE WELLNESS	252.58
FOOTBALL	2,698.79
FRIENDSHIP	495.56
GED PREPARATION	320.00
GENERAL FUND	5,738.96
GOLF	105.87
IND. TECH-SHOP CLUB	2,339.19
INTEREST	211.87
JUNIOR GENERAL FUND	6,095.16
JUNIOR TRACK	787.84
JV LADY BRAVES BASKETBALL	24.20
JV VOLLEYBALL	638.67
LADY BRAVES BASKETBALL	0.00
LIFE SKILLS	1,165.19
LOST LIBRARY BOOKS	24.00
MIKE JONES MEMORIAL	750.01
MR RHS	17,810.67
MR RHS GRANT	825.94
NHS	1,888.30
OHSET-EQUESTRIAN	791.95
OSAA	123.00
PSAT	279.00
READ A THON	37.77
RHS LIBRARY FUND	1,435.96

Summary by Category Report 17-18

7/1/2017 through 6/30/2018

7/31/2017

Page 2

Category	7/1/2017- 6/30/2018
SCHOLASTIC BOOKS	74.94
SHOP BUS	807.25
SOFTBALL	3,084.61
SPANISH CLUB	211.07
SUNSET SIX LEAGUE 16-17	0.00
TRACK	809.00
TRACK RENOVATIONS	4,195.00
TYLER HOFFMAN MEMORIAL	210.05
VARSITY BOYS BXB	634.30
VARSITY CHEER	734.26
VOLLEYBALL	624.33
WEIGHT TRAINING	93.95
WRESTLING	626.44
WRITING CONFERENCE	70.19
TOTAL INCOME	90,005.13
Balance Forward	
Bal Fwd FY2017-2018	0.00
TOTAL Balance Forward	0.00
OVERALL TOTAL	90,005.13

LEADERS, STRIVING FOR EXCELLENCE

Highland Priorities:

1. **Improve culture, climate and communication by fully implementing *The Leader in Me* and strengthening family involvement.**
 - This year the staff is focusing on positive communications with families. Below are the numbers of positive contacts made by staff with families.

September - 83	October - 107	November -	December -
January	February	March	April

Highland Elementary Behavior Data

Trackers 2016-2017: 829

Total trackers 2017-2018:

Month	Total Behavior Trackers				
	2014-2015	2015-2016	2016-2017	2017-2018	Percent change
September	134	85	35	54	35.2%
October	116	80	122	103	15.6%
November	111	131	67		
December	108	72	55		
January	132	102	72		
February	218	95	131		
March	165	105	73		
April	170	80	117		
May	116	39	132		
June	41	16	25		
Total	1311	805	829		

- Student/Led Conferences will be held on Thursday, November 9th from 12:00-8:00 pm. Students in K-4th will have scheduled appointments, while 5th/6th graders will have the flexibility to drop in at any time with their families. Grade level teams have agreed upon Leadership notebooks and are working on goal setting with their classes.
- The 1st Quarter assembly will be held on Wednesday, November 8th from 2:15-2:45. Student leaders will be overseeing this event.

LEADERS, STRIVING FOR EXCELLENCE

- Attendance- Starting 2nd quarter students that have 90% or higher attendance at the end of the quarter will have their names placed in a drawing for a scooter. Mrs. Smart, Mr. Smith, Mr. McKnight and Officer Smart will be collaborating on creating additional positive attendance plans to encourage increased attendance by our chronically absent.

Yearly Attendance %

School Year	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar	Apr.	May	June	Year End
2013 - 2014	94.17%	90.39%	89.94%	88.91%	88.28%	88.36%	89.12%	89.50%	89.79%	87.72%	89.74%
2014 - 2015	94.32%	91.41%	91.19%	90.50%	88.43%	91.35%	91.01%	90.45%	90.54%	90.04%	91.00%
2015 - 2016	94.15%	93.23%	91.26%	92.35%	91.64%	91.35%	90.68%	93.19%	93.31%	91.96%	92.36%
2016 - 2017	95.35%	92.47%	93.04%	92.00%	93.07%	91.48%	88.78%	93.93%	92.02	89.44	92.41%
2017 - 2018	95.53%	95.32%									

2. Improve student engagement through PLCs, professional development and peer lesson studies.

HES's Monday PLC times continue to develop and improve, we are focusing on the implementation of a multi-step cyclical process that promotes school improvement by cultivating professional growth and collaboration among teachers. The process is an on-going approach to professional development, it aligns curriculum, instruction, and assessments to state standards, ultimately increasing student achievement. In order to be effective, there must be fidelity to the process. A school wide culture of collaboration and support is crucial to successful integration of the process so it becomes a standard procedure within our school. We have made great gains building a culture of collaboration, it's great to be moving toward this formalized process.

3. Strengthen core instruction and instructional practices through the implementation of Journeys (Reading) and Engage NY (Math).

- We have three teachers that were not able to participate in the summer ECRI (Enhanced Core Reading Instruction) training. Natalie Trotter, Jeff Foster and Tanner Parsons will be attending this training in Eugene on November 13th and 14th. Beckie will be attending on November 13th as well.
- Julianne Masser, ECRI Trainer from the U of O, will visit and provide coaching for ECRI trained staff on Thursday, November 16th.



Reedsport School District 105

100 Ranch Road, Reedsport OR 97467-1739

Phone: (541) 271-3656

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November 15, 2017

To: Board of Directors, Reedsport School District #105

Special Education Report

Parma Roe, Special Education Director

RCCS Life Skills

- Case Manager Cathy Hurowitz received a REEF Grant of \$663. to take her 16 Adaptive Life Skills students to visit the Oregon Coast Aquarium next week. Since September, her class has been studying the biology, geology, and ecology of the world's ocean.
- Students in this class are in their 3rd week of learning how to "code" computer programs (they are learning how to design video games) thanks to YTP Brian Reeds and his extensive technology background.
- Students made and decorated Halloween cupcakes for the RCCS staff on Halloween. The cupcakes were both adorable and delicious.



HES Life Skills

- Case Manager Jennifer Ellis worked with her elementary Life Skills class to present a bloodcurdling Halloween play for the parents on October 31. Students wore self-made costumes and performed spooky speaking parts in their rendition of "The Secret Graveyard Society." Characters included a vampire, ghost, witch, grim reaper, scarecrow, monster boy and crab boy. Each and every cast parent attended, as well as our PT consultant.



- **HES Resource Room**

Case Manager Sarah Wells received a grant from Reflex Math worth \$1,225. in curriculum materials for her classroom. This research-validated program is game-based and highly engaging for students. Sarah plans to supplement the current Accelerated Math program with the new Reflex.

Youth Transition Program (YTP)

- YTP Specialist Brian Reeds will begin working with Special Education students from Jennifer Tymchuk's Resource Room during Advisory class next week. His focus will be utilizing the computerized Career Information System (CIS) to assist students in discovering their individual strengths, interests, and future education / employment goals. Case manager will utilize this information in students' transition planning.
- Brian met with our regional Vocational Rehabilitation Counselor Rhonda Olson last week. Brian is in the process of initially identifying and targeting students potentially eligible for Voc Rehab who have documented, but less severe barriers to employment. He has now identified about 10 students in this category, and is attending IEP meetings to familiarize parents with the program.



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Superintendent's Report to the Board for November 15, 2017

- I. CALL TO ORDER
- II. ESTABLISH A QUORUM
- III. PLEDGE OF ALLEGIANCE
- IV. CHANGES TO THE AGENDA
- V. ACCOLADES – open for Board comments
- VI. COMMUNITY COMMENTS
- VII. PUBLIC HEARING – Local Contract Review Board consideration of Construction Management/General Contractor selection process in lieu of competitive bidding process as allowed by ORS 279C.335(2) and use of OAR 137.049-0600 through -0690.

As per Board Policy DJC, the Board of Directors serves as the Local Contract Review Board and will review documents prepared by ZCS Engineering to consider using the CMGC process for our Seismic Grant projects. Our ZCS Engineering Project Manager, Andrei Shupenka, will summarize his firm's findings of fact and recommendation to use the CMGC process.

ACTION ITEM

A. CMCG Selection Process – After reviewing the findings of fact, listening to the project manager's recommendation, and considering public comment, the Local Contract Review Board may consider the use of the CMCG selection process in lieu of a competitive bidding process for our Seismic Rehabilitation Grant projects.
- VIII. REPORTS
 - A. RCCS Student Representative – Madison Kay, ASB Treasurer. Joining Madison this month will be the Food Pantry, "Project Brave" Team for a short presentation.
 - B. RCCS Administrator – Vince has provided a written report and available for comments/questions.

- C. HES Administrator – Beckie has provided a written report and available for comments/questions.
- D. SPED Director - Parma has provided a written report and available for comments/questions.
- E. Superintendent – My report is imbedded in the Board’s agenda. Additionally:
 - a) We continue our process of updating our website and planning for a platform change (SchoolFusion will no longer support our site). Taylor Rasmusen, part-time technology assistant, is working an additional ten hours per week on this effort.
- F. Business Manager – Laura Shivers has provided a written report, including the monthly list of bills/payments.
- G. Charter Advisory Council Representative – Vince may provide a verbal report
- H. Certified and Classified Representatives – verbal reports may be provided by Julee Noel (ARE) and Jess Dailey (ARESP) or their designees.
- I. Other reports from staff, if provided.

IX. CONSENT AGENDA – meeting minutes, personnel, and donation items for action.

X. ACTION

- A. Policy AC/2nd Reading/Adoption “Nondiscrimination” and AC-AR “Discrimination Complaint Procedure” – Revised policy is required due to legislative action, which requires discrimination complaint procedures to be posted on the District’s website.
- B. Policy EBBB/2nd Reading/Adoption “Injury/Illness Reports” – Revised policy is required and includes reporting, record keeping, and data analysis changes.
- C. Policy GCN/GDN “Evaluation of Staff” 1st Reading – the No Child Left Behind waiver requirements has been removed by the State Board of Education and regular evaluation system reporting language is added.
- D. Policy GBEB w/AR “Communicable Disease (staff)” 1st Reading – OSBA separated and revised the combined Staff/Student policy.
- E. Policy JHCC w/AR “Communicable Disease (students)” 1st Reading – OSBA separated and revised the combined Staff/Student policy.

XI. DISCUSSION

- A. 2016-2017 Audit Process – The auditors completed their on-site work on October 26th and collected final reports provided by Laura Shivers as part of the financial auditing process. According to lead auditor, Joe Colo, our auditing firm is on-track to complete the 2016-2017 audit before the December 31st, 2017 deadline.
- B. Mission/Vision Work Follow-up – I’m including a copy of the Mission/Vision Working Drafts refined by the Board’s leadership team after receiving feedback from community groups, staff, and students. The next Board Leadership Team meeting on December 4th at 6:00 p.m. (a light supper will be provided) will be used to begin developing Goals that will support the Vision and Mission Statements.
- C. Fall Regional Meeting-Bandon October 26th – An opportunity for any follow-up discussion from the meeting.
- D. OSBA Convention –Portland November 10th, 11th and 12th.
- E. Board/Staff School District Shirts – We ordered and received Reedsport School District shirts for Board members and District Office staff – thank you

Jen and Donna for facilitating the order. Please check with Donna on what is owed for your shirt. We can plan to wear our shirts on one of the OSBA conference days.

- F. Leslie B. Freeman Scholarship Gift – The estate of Leslie B. Freeman has been settled and the District received \$17,626.46 from the sale of General Electric common stock. In accordance with Mr. Freeman’s written request, we are establishing the Leslie B. Freeman Engineering Scholarship Fund with a starting fund balance of \$17,626.46. Other than to use the funds for an RCCS graduate pursuing a career in engineering, Mr. Freeman did not provide guidelines to establish and manage the fund. I will be meeting with Vince and RCCS staff to establish parameters for the new scholarship fund.

XII. COMMUNITY COMMENTS

XIII. BOARD MEMBER COMMENTS

XIV. FUTURE AGENDA

Work Session “Mission & Vision” Leadership Team – Monday, December 4th, at 6:00 p.m.

Regular Board Meeting, Wednesday, December 13, 2017 at 6:30 p.m. with Executive Session

XV. ADJOURNMENT

Reedsport School District
Student Enrollment Numbers by Grade Level
2017-2018

	2016-2017		2017-2018									
Grade Level	8/29/16	6/9/17	9/13/17	10/11/17	11/8/17	12/13/17	1/12/17	2/13/17	3/11/17	4/15/17	5/18/17	6/14/17
K	49	55	56	57	58	0	0	0	0	0	0	0
1	42	42	49	49	49	0	0	0	0	0	0	0
2	62	64	43	44	44	0	0	0	0	0	0	0
3	50	51	67	66	66	0	0	0	0	0	0	0
4	48	51	49	50	50	0	0	0	0	0	0	0
5	43	48	45	45	49	0	0	0	0	0	0	0
6	34	36	47	47	47	0	0	0	0	0	0	0
Elementary Total	328	347	356	358	363	0	0	0	0	0	0	0
7	62	59	42	40	39	0	0	0	0	0	0	0
8	56	54	53	52	53	0	0	0	0	0	0	0
9	55	55	61	60	64	0	0	0	0	0	0	0
10	61	63	58	59	61	0	0	0	0	0	0	0
11	45	45	62	62	60	0	0	0	0	0	0	0
12	40	45	62	60	61	0	0	0	0	0	0	0
Charter School Total	319	321	338	333	338	0	0	0	0	0	0	0
School Totals	647	668	694	691	701	0	0	0	0	0	0	0
IDT In**	NA	NA		0	3	0	0	0	0	0	0	0
IDT Out***	NA	NA		0	0	0	0	0	0	0	0	0

* REAP/Reedsport Academy/Life Skills Included in Charter School and Highland Enrollment

** Interdistrict Transfers into our district

*** Interdistrict Transfers out of our district, will be an estimate until the October report

REEDSPORT SCHOOL DISTRICT 105 Year-to-Date Activity & Forecast

GENERAL FUND

OCTOBER 2017

Account #	Adopted Budget 2017-18	Actual July	Actual August	Actual September	Actual October	Estimate November	Estimate December	Actual January	Estimate February	Estimate March	Estimate April	Estimate May	Estimate June	Actual/Estimate Totals	Difference Actual/Estimate to Budget
Revenues:															
5400 Beginning Fund Balance	600,000	1,158,851	-	-	-	-	-	-	-	-	-	-	-	1,158,851	(558,851)
111x Property Taxes	1,900,000	15,999	8,463	15,591	7,259	700,000	1,000,000	20,000	10,000	50,000	10,000	5,000	50,000	1,892,313	7,687
15xx Interest	10,000	386	492	1,253	-	3,000	3,000	2,500	2,500	2,000	2,000	1,500	1,500	20,131	(10,131)
171x Admissions	12,000	-	-	2,249	3,061	-	1,500	2,000	500	-	-	-	-	9,310	2,690
1740 Fees - Sport Participation	15,000	-	1,160	160	962	1,000	600	600	-	800	500	500	-	6,282	8,718
1911 Rentals	15,000	1,000	1,000	1,000	1,500	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,500	2,500
1920 Contributions	4,000	-	-	-	709	-	-	-	-	-	-	-	-	709	3,291
1960 Recovery of PY Expenditure	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1990 Miscellaneous Revenue	10,000	832	225	106	1,455	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	10,618	(617)
1943 Services Provided Charter	743,374	-	-	-	-	-	-	-	-	-	8,500	-	4*	750,000	(6,626)
2101 County School Fund	8,500	-	-	-	-	-	-	-	-	-	-	-	-	8,500	-
3101 State School Fund	5,390,474	-	1,355,555	451,671	451,671	451,671	451,671	451,671	451,671	451,671	451,671	451,671	-	5,420,594	(30,120)
3103 Common School Fund	82,775	-	-	-	-	-	-	41,387	-	-	-	-	-	82,774	1
4801 Federal Forest Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5150 Loan Receipts	-	300,000	-	-	-	-	-	-	-	-	-	-	-	300,000	(300,000)
5200 Interfund Transfers	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUES:	8,791,124	1,477,068	1,366,895	472,030	466,616	1,157,671	1,458,771	520,158	466,671	506,471	474,671	460,671	844,887	9,672,581	(881,457)

Expenditures:

100	Salaries	1,981,588	47,985	139,131	163,774	175,186	165,000	165,000	165,000	165,000	165,000	165,000	165,000	310,000	1,991,076	(9,488)
200	Benefits	1,383,563	17,805	70,146	120,209	114,977	125,000	125,000	125,000	125,000	125,000	125,000	125,000	175,000	1,373,137	10,426
300	Purchased Services	4,477,146	11,334	82,261	75,088	96,791	90,000	90,000	90,000	90,000	90,000	90,000	90,000	3,600,000	4,495,474	(18,328)
400	Supplies & Materials	95,350	37,692	57,421	11,349	11,838	25,000	25,000	25,000	25,000	25,000	25,000	25,000	318,300	(222,950)	
500	Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
600	Other	73,450	1,076	331,757	3,018	1,665	5,000	5,000	5,000	5,000	5,000	5,000	5,000	377,516	(304,066)	
700	Transfers Out	230,000	-	-	-	-	-	-	-	-	-	-	-	230,000	-	
800	CONTINGENCY:	550,027	-	-	-	-	-	-	-	-	-	-	-	-	-	
TOTAL EXPENDITURES:		8,791,124	115,892	680,716	373,437	400,458	410,000	410,000	410,000	410,000	410,000	410,000	410,000	8,785,503	5,621	

ESTIMATED FUND BALANCE/
CARRYOVER AT MONTH END:

1,361,176	2,047,355	2,145,948	2,212,107	2,959,778	4,008,549	4,118,707	4,271,849	4,336,520	4,387,191	887,078
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PROJECTED ENDING FUND BALANCE	887,078
PROJECTED ENDING FUND BALANCE PERCENTAGE OF ACTUAL (FORECAST) REVENUE AT 6/30/2018	9%

REEDSPORT COMMUNITY CHARTER FUND

100 Salaries	1,304,018	25,537	94,640	113,973	114,935	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	165,000	1,319,085	(15,066)
200 Benefits	816,695	13,294	53,063	66,271	63,608	66,250	66,250	66,250	66,250	66,250	66,250	66,250	66,250	99,250	759,216	57,479
300 Purchased Services	1,186,204	1,978	19,775	33,151	60,870	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	855,816	1,251,590	(65,386)
400 Supplies & Materials	100,700	8,008	10,989	4,981	4,298	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	92,276	8,424
600 Other	56,025	769	44,774	1,395	2,879	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	57,917	(1,892)
TOTAL EXPENDITURES:	3,463,643	49,586	223,241	219,770	246,691	230,250	230,250	230,250	230,250	230,250	230,250	230,250	230,250	1,129,046	3,480,084	(16,441)

1* Beginning fund balance is estimated.

2* \$3,463,643 of this amount is the estimated SSF payment to Reedsport Community Charter School for the 2017-2018 school year. The actual amount will be based on ADMW of the Reedsport Community Charter School times the Charter School Rate (ORS 338.155) on the May 2018 SSF estimate.

3* This includes payment to the District's General Fund for services provided to Reedsport Community Charter School, including but not limited to Special Education, transportation, administration. The agreement is that Reedsport Community Charter School does not carry a fund balance from one year into the next year.

4* This is the payment from Reedsport Community Charter School for services received from the District's General Fund (see 3*). This amount realizes the revenues received back into the General Fund of the District.



REEDSPORT SCHOOL DISTRICT 105

Year-to-Date Activity & Forecast

GENERAL FUND

For the period ending October 31, 2017

Revenues:

Beginning Fund Balance
Property Taxes
Interest
Admissions
Fees - Sport Participation
Rentals
Contributions
Recovery of Prior Year Expenditure
Miscellaneous Revenue
Services Provided Charter
County School Fund
State School Fund
Common School Fund
Federal Forest Fees
Loan Receipts
Interfund Transfers
TOTAL:

ACTIVITY					
Adopted Budget 2017-18	YTD Actuals through Current Month	Encumbrances	Actuals Including Encumbrances	Forecast through 6/30/2015	Over/ (Under) Budget
600,000	1,158,851			1* 1,158,851	558,851
1,900,000	47,313			1,892,313	(7,687)
10,000	2,131			20,131	10,131
12,000	5,310			9,310	(2,690)
15,000	2,282			6,282	(8,718)
15,000	4,500			12,500	(2,500)
4,000	709			709	(3,291)
-	-			-	-
10,000	2,618			10,618	618
743,374	-			750,000	6,626
8,500	-			8,500	-
5,390,474	2,258,897			5,420,594	30,120
82,775	-			82,774	(1)
-	-			-	-
-	300,000			300,000	300,000
-	-			-	-
8,791,123	3,782,610			9,672,581	881,458

Expenditures:

Salaries
Benefits
Purchased Services
Supplies & Materials
Capital Outlay
Other
Transfers Out
SUB-TOTAL:

1,981,588	526,076	1,465,000	1,991,076	1,991,076	9,488
1,383,563	323,137	1,050,000	1,373,137	1,373,137	(10,426)
4,477,145	265,474	4,230,000	4,495,474	4,495,474	18,329
95,350	118,300	200,000	318,300	318,300	222,950
-	-	-	-	-	-
73,450	337,516	40,000	377,516	377,516	304,066
230,000	-	230,000	230,000	230,000	-
8,241,096	1,570,503	7,215,000	8,785,503	8,785,503	544,406

CONTINGENCY:

550,027	-	-	-	-
8,791,123	1,570,503	7,215,000	8,785,503	8,785,503

PROJECTED ENDING FUND BALANCE

887,078

PROJECTED ENDING FUND BALANCE PERCENTAGE OF ACTUAL (FORECAST) REVENUE AT 6/30/2018

9%

REEDSPORT COMMUNITY CHARTER SCHOOL

Expenditures:

Salaries
Benefits
Purchased Services
Supplies & Materials
Other
TOTAL:

1,304,018	349,085	970,000	1,319,085	1,319,085	15,067
816,695	196,236	562,980	759,216	759,216	(57,479)
1,186,204	115,774	1,135,816	1,251,590	1,251,590	65,386
100,700	28,276	64,000	92,276	92,276	(8,424)
56,025	49,917	8,000	57,917	57,917	1,892
3,463,642	739,288	2,740,796	3,480,084	3,480,084	16,442

1* Beginning fund balance is estimated.

Reedsport School District

Disbursement Detail Listing

Fiscal Year: 2017-2018

Bank Name: UMPQUA BANK CHECKING

Bank Account: 250000044

☐ Print Employee Vendor Names

☐ Exclude Voids Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Date Range: 10/01/2017 - 10/31/2017

Voucher Range: -

Sort By: Check

Dollar Limit: \$0.00

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
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Bank Name: UMPQUA BANK CHECKING

Bank Account: 250000044

16706	10/12/2017	1035	BANDON SCHOOL DISTRICT	bandon track	700.1132.0410.616.233.000.00	2017 BANDON INVITATIONAL XC MEET	\$40.00
16707	10/12/2017	1035	BASHOR'S TEAM ATHLETICS	70948	700.1132.0410.616.230.000.00	FOOTBALL SCOREBOOK	\$40.00
16707	10/12/2017	1035	BASHOR'S TEAM ATHLETICS	70948	700.1132.0410.616.230.000.00	HELMET KITS	\$22.95
16707	10/12/2017	1035	BASHOR'S TEAM ATHLETICS	70948	700.1132.0410.616.230.000.00	MESH TRAVEL BAGS	\$199.90
16707	10/12/2017	1035	BASHOR'S TEAM ATHLETICS	70948	700.1132.0410.616.230.000.00	W/HANDLES AND	\$0.00
16707	10/12/2017	1035	BASHOR'S TEAM ATHLETICS	70948	700.1132.0410.616.230.000.00	JV SIZE THIGH PADS	\$96.00
16707	10/12/2017	1035	BASHOR'S TEAM ATHLETICS	70948	700.1132.0410.616.230.000.00	JV KNEE PADS	\$54.00
16707	10/12/2017	1035	BASHOR'S TEAM ATHLETICS	70948	700.1132.0410.616.230.000.00	RED HELMET CAPS	\$166.80
16707	10/12/2017	1035	BASHOR'S TEAM ATHLETICS	70948	700.1132.0410.616.230.000.00	SHIPPING ESTIMATE	\$20.82
16707	10/12/2017	1035	BASHOR'S TEAM ATHLETICS	70948	700.1132.0410.616.230.000.00	Wilson Composite Footballs	\$161.70
16707	10/12/2017	1035	BASHOR'S TEAM ATHLETICS	71008	700.1132.0410.616.230.000.00	FOOTBALL SCOREBOOK	\$0.00
16707	10/12/2017	1035	BASHOR'S TEAM ATHLETICS	71008	700.1132.0410.616.230.000.00	HELMET KITS	\$0.00
16707	10/12/2017	1035	BASHOR'S TEAM ATHLETICS	71008	700.1132.0410.616.230.000.00	MESH TRAVEL BAGS	\$363.29
16707	10/12/2017	1035	BASHOR'S TEAM ATHLETICS	71008	700.1132.0410.616.230.000.00	W/HANDLES AND	\$0.00
16707	10/12/2017	1035	BASHOR'S TEAM ATHLETICS	71008	700.1132.0410.616.230.000.00	JV SIZE THIGH PADS	\$0.00
16707	10/12/2017	1035	BASHOR'S TEAM ATHLETICS	71008	700.1132.0410.616.230.000.00	JV KNEE PADS	\$0.00
16707	10/12/2017	1035	BASHOR'S TEAM ATHLETICS	71008	700.1132.0410.616.230.000.00	RED HELMET CAPS	\$0.00
16707	10/12/2017	1035	BASHOR'S TEAM ATHLETICS	71008	700.1132.0410.616.230.000.00	SHIPPING ESTIMATE	\$0.00
16707	10/12/2017	1035	BASHOR'S TEAM ATHLETICS	71008	700.1132.0410.616.230.000.00	Wilson Composite Footballs	\$0.00
16707	10/12/2017	1035	BASHOR'S TEAM ATHLETICS	71285	700.1132.0410.616.239.000.00	CASES-ICE PACKS	\$70.83
16708	10/12/2017	1035	BETHEL SCHOOL DISTRICT #52	2712	238.2210.0310.146.000.000.00	Alpha Friends	\$1,156.29
16708	10/12/2017	1035	BETHEL SCHOOL DISTRICT #52	2712	238.2210.0310.146.000.000.00	30% Discount Applied - Alpha Friends	\$31.50 (\$9.45)

Check Total:

\$1,156.29

Alpha Friends

\$31.50

30% Discount Applied -

Alpha Friends

Reedsport School District

Disbursement Detail Listing

Fiscal Year: 2017-2018

Bank Name: UMPQUA BANK CHECKING

Bank Account: 250000044

☐ Print Employee Vendor Names

Date Range: 10/01/2017 - 10/31/2017

Voucher Range: -

☐ Exclude Voids Checks ☐ Exclude Manual Checks

Sort By: Check

Dollar Limit: \$0.00

☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
16708	10/12/2017	1035	BETHEL SCHOOL DISTRICT #52	2712	238.2210.0410.146.000.000.00	30% Discount Applied -	(\$43.20)
16708	10/12/2017	1035	BETHEL SCHOOL DISTRICT #52	2712	238.2210.0410.146.000.000.00	Spelling Cards	\$144.00
16709	10/12/2017	1035	CENTRAL LINCOLN PUD	OCT 100129	700.2542.0325.616.000.000.00	ELECTRICITY - MONTHLY	\$122.85
16709	10/12/2017	1035	CENTRAL LINCOLN PUD	OCT 100190	100.2542.0325.708.000.000.00	ELECTRICITY - MONTHLY	\$36.25
16709	10/12/2017	1035	CENTRAL LINCOLN PUD	OCT 141229	700.2542.0325.616.000.000.00	ELECTRICITY - MONTHLY	\$29.92
16709	10/12/2017	1035	CENTRAL LINCOLN PUD	OCT 141231	700.2542.0325.616.000.000.00	ELECTRICITY - MONTHLY	\$32.21
16709	10/12/2017	1035	CENTRAL LINCOLN PUD	OCT 141296	700.2542.0325.616.000.000.00	ELECTRICITY - MONTHLY	\$47.08
16709	10/12/2017	1035	CENTRAL LINCOLN PUD	OCT 141297	700.2542.0325.616.000.000.00	ELECTRICITY - MONTHLY	\$50.20
16709	10/12/2017	1035	CENTRAL LINCOLN PUD	OCT 141298	700.2542.0325.616.000.000.00	ELECTRICITY - MONTHLY	\$48.06
16709	10/12/2017	1035	CENTRAL LINCOLN PUD	OCT 141299	700.2542.0325.616.000.000.00	ELECTRICITY - MONTHLY	\$36.78
16709	10/12/2017	1035	CENTRAL LINCOLN PUD	OCT 141299	700.2542.0325.616.000.000.00	ELECTRICITY - MONTHLY	\$39.61
16709	10/12/2017	1035	CENTRAL LINCOLN PUD	OCT 149506	100.2542.0325.708.000.000.00	ELECTRICITY - MONTHLY	\$31.60
16709	10/12/2017	1035	CENTRAL LINCOLN PUD	OCT 540352	100.2542.0325.146.000.000.00	ELECTRICITY - MONTHLY	\$698.16
16709	10/12/2017	1035	CENTRAL LINCOLN PUD	OCT 570316	700.2542.0325.616.000.000.00	ELECTRICITY - MONTHLY	\$1,946.75
16709	10/12/2017	1035	CENTRAL LINCOLN PUD	OCT 580178	700.2542.0325.616.000.000.00	ELECTRICITY - MONTHLY	\$4,344.50
16709	10/12/2017	1035	CENTRAL LINCOLN PUD	OCT148777	100.2542.0325.146.000.000.00	ELECTRICITY - MONTHLY	\$81.76
16710	10/12/2017	1035	CITY OF REEDSPORT	OCT DO	100.2542.0327.708.000.000.00	WATER AND SEWAGE	\$7,422.88
16710	10/12/2017	1035	CITY OF REEDSPORT	OCT HES	100.2542.0327.146.000.000.00	WATER AND SEWAGE	\$122.17
16710	10/12/2017	1035	CITY OF REEDSPORT	OCT RCCS	700.2542.0327.616.000.000.00	WATER AND SEWAGE	\$1,337.05
16711	10/12/2017	1035	COASTAL PAPER AND SUPPLY	530696	100.2542.0410.146.000.000.00	Custodial Supplies- See Attached Shopping Cart	\$2,263.54
16712	10/12/2017	1035	CONNECTIONS EDUCATION LLC	144446	700.1280.0374.616.000.000.00	Student Seats with CL	\$3,722.76
16712	10/12/2017	1035	CONNECTIONS EDUCATION LLC	144446	700.1280.0374.616.000.000.00	Teachers 9/5/17-6/14/18	\$137.80
16712	10/12/2017	1035	CONNECTIONS EDUCATION LLC	144446	700.1280.0374.616.000.000.00	Course Seats with CL	\$33,750.00
16712	10/12/2017	1035	CONNECTIONS EDUCATION LLC	144446	700.1280.0374.616.000.000.00	Teachers 9/5/17-6/14/18	\$4,500.00
16713	10/12/2017	1035	DEMCO	6189145	700.2222.0410.616.000.000.00	Assorted book marks	\$38,250.00
16713	10/12/2017	1035	DEMCO	6189145	700.2222.0410.616.000.000.00	Assorted book marks	\$43.90

Reedsport School District

Disbursement Detail Listing

Fiscal Year: 2017-2018

Bank Name: UMPQUA BANK CHECKING

Bank Account: 250000044

☐ Print Employee Vendor Names

☐ Exclude Voids

☐ Exclude Manual Checks

☐ Include Non Check Batches

Date Range: 10/01/2017 - 10/31/2017

Voucher Range: -

Sort By: Check

Dollar Limit: \$0.00

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
16714	10/12/2017	1035	DOUGLAS EDUCATION SERVICE DISTRICT	200388	100.2662.0389.708.000.000.00	DESD Technical Support	\$43.90
16714	10/12/2017	1035	DOUGLAS EDUCATION SERVICE DISTRICT	200529	100.2662.0389.708.000.000.00	NETWORK CONNECTIVITY, BILLED QUARTERLY	\$2,000.00
16715	10/12/2017	1035	DUNES FAMILY HEALTH CARE	HOFFMAN-SEPT	100.2552.0389.708.000.000.00	Physical and Urinalysis - T. Hoffman, Lewis	\$1,500.00
16716	10/12/2017	1035	ELMIRA HIGH SCHOOL ATHLETICS	166691	700.1132.0640.616.233.000.00	COUNTRY FAIR CLASSIC XC MEET	\$3,500.00
16717	10/12/2017	1035	FERRELLGAS	1097841013	100.2542.0326.146.000.000.00	HES OPEN PO, MONTHLY GAS BILLS	\$188.00
16717	10/12/2017	1035	FERRELLGAS	1097997884	100.2542.0326.146.000.000.00	HES OPEN PO, MONTHLY GAS BILLS	\$175.00
16717	10/12/2017	1035	FERRELLGAS	1097997886	700.2542.0326.616.000.000.00	RCCS SHOP MONTHLY GAS BILLS	\$401.86
16718	10/12/2017	1035	FRONTIER COMMUNICATIONS	OCT	100.2542.0351.708.000.000.00	MONTHLY PHONE BILL, 2017-2018	\$566.17
16719	10/12/2017	1035	GOPHER SPORT	9367576	700.1121.0410.616.200.000.00	MASTER PADLOCKS	\$101.94
16719	10/12/2017	1035	GOPHER SPORT	9367576	700.1131.0410.616.200.000.00	W/KEYWAY-BLACK DIAL	\$1,069.97
16719	10/12/2017	1035	GOPHER SPORT	9367576	700.1131.0410.616.200.000.00	FOX 40 CLASSIC PEALESS WHISTLE-BLACK	\$45.48
16719	10/12/2017	1035	GOPHER SPORT	9367576	700.1131.0410.616.200.000.00	MASTER PADLOCK-CONTROL KEY	\$549.00
16720	10/12/2017	1035	GRAINGER	9570762758	700.2542.0410.616.000.000.00	ACCUSPLIT SURVIRO 2-INDIVIDUAL, BLACK	\$40.68
Check Total:							\$21.63
Check Total:							\$39.75
Check Total:							\$651.06
Check Total:							\$69.84

Reedsport School District

Disbursement Detail Listing

Fiscal Year: 2017-2018

Bank Name: UMPQUA BANK CHECKING

Bank Account: 250000044

☐ Print Employee Vendor Names

☐ Exclude Voids Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Date Range: 10/01/2017 - 10/31/2017

Voucher Range: -

Sort By: Check

Dollar Limit: \$0.00

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
16721	10/12/2017	1035	HAMPTON, BO INSTRUCTOR	1663	700.1132.0640.616.239.000.00	COACHES FIRST AID CLASS	\$69.84
16721	10/12/2017	1035	HAMPTON, BO INSTRUCTOR	1663	700.2410.0640.616.000.000.00	STAFF MEMBERS FIRST AID CLASS	\$210.00
16722	10/12/2017	1035	HIXENBAUGH, CHARISSA	REIMB-C 9/22	100.0000.8130.000.000.000.00		\$420.00
16722	10/12/2017	1035	HIXENBAUGH, CHARISSA	REIMB-C 9/29	100.0000.8130.000.000.000.00		
16723	10/12/2017	1035	HOUGH, MACADAM, WARTNIK, FISHER,	803501	100.2310.0381.708.000.000.00		
16724	10/12/2017	1035	HOUGHTON MIFFLIN HARCOURT	953417015	100.1111.0410.146.000.000.00		
16724	10/12/2017	1035	HOUGHTON MIFFLIN HARCOURT	953434574	100.1250.0410.616.320.000.00		
16724	10/12/2017	1035	HOUGHTON MIFFLIN HARCOURT	953434574	100.1250.0410.616.320.000.00		
16724	10/12/2017	1035	HOUGHTON MIFFLIN HARCOURT	953434947	100.1250.0410.616.320.000.00		
16725	10/12/2017	1035	INSIGHT INVESTMENTS	203413	289.2662.0480.146.000.000.00		
16725	10/12/2017	1035	INSIGHT INVESTMENTS	203413	289.2662.0480.146.000.000.00		
16725	10/12/2017	1035	INSIGHT INVESTMENTS	203413	289.2662.0480.146.000.000.00		
16726	10/12/2017	1035	KAIOS	9/13-9/28	100.1250.0310.146.320.000.00		
16727	10/12/2017	1035	KEL-CEE ACE HARDWARE	207549	100.2662.0410.708.000.000.00		
16727	10/12/2017	1035	KEL-CEE ACE HARDWARE	207557	100.2542.0410.146.000.000.00		
16727	10/12/2017	1035	KEL-CEE ACE HARDWARE	207630	700.2542.0410.616.000.000.00		
16727	10/12/2017	1035	KEL-CEE ACE HARDWARE	207631	100.2542.0410.146.000.000.00		

Check Total: \$69.84

Check Total: \$210.00

Check Total: \$420.00

Check Total: \$630.00

Check Total: \$104.37

Check Total: \$24.71

Check Total: \$129.08

Check Total: \$6,025.00

Check Total: \$6,025.00

Check Total: \$448.74

Check Total: \$345.40

Check Total: \$72.54

Check Total: \$146.86

Check Total: \$1,013.54

Check Total: \$1,849.60

Check Total: \$1,849.60

Check Total: \$5,548.80

Check Total: \$9,248.00

Check Total: \$2,394.00

Check Total: \$2,394.00

Check Total: \$35.10

Check Total: \$22.36

Check Total: \$26.56

Check Total: \$23.98

Reedsport School District

Disbursement Detail Listing

Fiscal Year: 2017-2018

Bank Name: UMPQUA BANK CHECKING

Bank Account: 250000044

☐ Print Employee Vendor Names

☐ Exclude Voids Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Date Range: 10/01/2017 - 10/31/2017

Voucher Range: -

Sort By:

Dollar Limit: \$0.00

Check

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
16727	10/12/2017	1035	KEL-CEE ACE HARDWARE	207651	100.2542.0410.146.000.000.00	Open Purchase Order	\$22.77
16727	10/12/2017	1035	KEL-CEE ACE HARDWARE	207699	100.2542.0410.146.000.000.00	Open Purchase Order	\$8.50
16727	10/12/2017	1035	KEL-CEE ACE HARDWARE	207762	700.2542.0410.616.000.000.00	OPEN PO 2017-2018	\$34.91
16727	10/12/2017	1035	KEL-CEE ACE HARDWARE	207960	700.2542.0410.616.000.000.00	OPEN PO 2017-2018	\$27.05
16727	10/12/2017	1035	KEL-CEE ACE HARDWARE	208020	700.2542.0410.616.000.000.00	OPEN PO 2017-2018	\$33.23
16727	10/12/2017	1035	KEL-CEE ACE HARDWARE	208035	100.2542.0410.146.000.000.00	Open Purchase Order	\$13.06
16727	10/12/2017	1035	KEL-CEE ACE HARDWARE	208042	100.2662.0410.708.000.000.00	CONSUMABLE SUPPLIES	\$37.90
16727	10/12/2017	1035	KEL-CEE ACE HARDWARE	208116	100.2542.0410.146.000.000.00	Open Purchase Order	\$35.13
16727	10/12/2017	1035	KEL-CEE ACE HARDWARE	208125	100.2662.0410.708.000.000.00	CONSUMABLE SUPPLIES	\$120.58
16727	10/12/2017	1035	KEL-CEE ACE HARDWARE	208127	700.2542.0410.616.000.000.00	OPEN PO 2017-2018	\$50.32
16727	10/12/2017	1035	KEL-CEE ACE HARDWARE	208203	100.2542.0410.146.000.000.00	Open Purchase Order	\$58.49
16727	10/12/2017	1035	KEL-CEE ACE HARDWARE	208220	100.2662.0410.708.000.000.00	CONSUMABLE SUPPLIES	\$48.97
16727	10/12/2017	1035	KEL-CEE ACE HARDWARE	208406	100.2542.0410.146.000.000.00	Open Purchase Order	\$45.54
16727	10/12/2017	1035	KEL-CEE ACE HARDWARE	208420	700.2542.0410.616.000.000.00	OPEN PO 2017-2018	\$23.33
16727	10/12/2017	1035	KEL-CEE ACE HARDWARE	208495	100.2542.0410.146.000.000.00	Open Purchase Order	\$14.42
16727	10/12/2017	1035	KEL-CEE ACE HARDWARE	208503	100.2662.0410.708.000.000.00	CONSUMABLE SUPPLIES	\$156.70
16727	10/12/2017	1035	KEL-CEE ACE HARDWARE	208505	100.2662.0410.708.000.000.00	CONSUMABLE SUPPLIES	\$89.71
16727	10/12/2017	1035	KEL-CEE ACE HARDWARE	208652	100.2662.0410.708.000.000.00	CONSUMABLE SUPPLIES	\$30.39
16727	10/12/2017	1035	KEL-CEE ACE HARDWARE	208696	700.2542.0410.616.000.000.00	OPEN PO 2017-2018	\$5.68
16727	10/12/2017	1035	KEL-CEE ACE HARDWARE	208797	700.2542.0410.616.000.000.00	OPEN PO 2017-2018	\$22.77
16728	10/12/2017	1035	LAWRENCE COMPANY	12126	100.2521.0389.708.000.000.00	Check Total: OPEN PO UMEMPLOYMENT SERVICES	\$987.45 \$300.00
16729	10/12/2017	1035	LES SCHWAB TIRE CENTER	25000149865	100.2542.0322.146.000.000.00	Check Total: Open Purchase Order	\$300.00 \$23.02
16730	10/12/2017	1035	LEWIS TRANSPORTATION	532	100.2552.0331.708.000.000.00	Check Total: MONTHLY SCHOOL BUS SERVICES	\$23.02 \$14,366.40
16730	10/12/2017	1035	LEWIS TRANSPORTATION	532	100.2552.0331.708.000.000.00	MONTHLY SCHOOL BUS SERVICES, SPECIAL NEEDS	\$0.00

Reedsport School District

Disbursement Detail Listing									
Fiscal Year: 2017-2018		Bank Name: UMPQUA BANK CHECKING	Bank Account: 250000044	Date Range: 10/01/2017 - 10/31/2017		Sort By: Check		Dollar Limit: \$0.00	
		<input type="checkbox"/> Print Employee Vendor Names		<input type="checkbox"/> Exclude Voids Checks		<input type="checkbox"/> Exclude Manual Checks		<input type="checkbox"/> Include Non Check Batches	
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount		
16730	10/12/2017	1035	LEWIS TRANSPORTATION	532	100.2552.0331.708.320.000.00	MONTHLY SCHOOL BUS SERVICES, SPECIAL NEEDS --	\$0.00		
16730	10/12/2017	1035	LEWIS TRANSPORTATION	532	100.2552.0332.708.000.000.00	MONTHLY SCHOOL BUS SERVICES, ACTIVITIES	\$9,263.52		
16730	10/12/2017	1035	LEWIS TRANSPORTATION	SEPT PAYMENT	100.2552.0331.708.000.000.00	SEPT PAYMENT FOR BUS PURCHASE	(\$3,700.00)		
16731	10/12/2017	1035	LIGHTHOUSE ELECTRICAL CONTRACTORS INC	2909	100.2542.0322.708.000.000.00	Cost of time and materials to fix the lights in Tom's	\$19,929.92	Check Total:	
16732	10/12/2017	1035	LIGHTSPEED TECHNOLOGIES INC.	108217	238.2210.0480.146.000.000.00	Redcat Access with Flexmike	\$864.14	Check Total:	
16733	10/12/2017	1035	LOWER UMPQUA HOSPITAL (NURSE)	AUGUST	100.2134.0389.708.000.000.00	Medical Service Manager Reimbursement, one (1) day	\$2,023.42	Check Total:	
16734	10/12/2017	1035	LOWER UMPQUA PARKS & RECREATION	CROSS COUNTRY PRACT	700.1132.0410.616.233.000.00	SWIMMING POOL RENTALS FOR CROSS COUNTRY	\$527.95	Check Total:	
16735	10/12/2017	1035	MCI COMM SERVICE	SEPT 17	100.2542.0351.708.000.000.00	LONG DISTANCE CHARGES, 541-271-9100	\$180.00	Check Total:	
16736	10/12/2017	1035	MONOPRICE, INC.	16586154	100.2662.0480.708.000.000.00	COMPUTER HARDWARE	\$54.96	Check Total:	
16737	10/12/2017	1035	NEXCOM NETWORKS	5930	100.2662.0389.708.000.000.00	Parts, Supplies, Wire, Cable and Misc. hardware for Annual Maintenance Agreement	\$10.49	Check Total:	
16737	10/12/2017	1035	NEXCOM NETWORKS	5940	100.2662.0389.708.000.000.00	Annual Maintenance Agreement	\$74.85	Check Total:	
16738	10/12/2017	1035	NORTH BEND SCH DIST FOOD PROGRAM	AR 17/18-16	298.3100.0389.708.000.000.00	SCHOOL LUNCH PROGRAM, MONTHLY	\$5,874.00	Check Total:	
							\$5,948.85	Check Total:	
							\$15,535.30	Check Total:	
							\$15,535.30	Check Total:	

Reedsport School District

Disbursement Detail Listing				Bank Name: UMPQUA BANK CHECKING		Date Range: 10/01/2017 - 10/31/2017		Sort By: Check	
Fiscal Year: 2017-2018				Bank Account: 2500000044		Voucher Range: -		Dollar Limit: \$0.00	
				<input type="checkbox"/> Print Employee Vendor Names		<input type="checkbox"/> Exclude Voids Checks		<input type="checkbox"/> Exclude Manual Checks	
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount		
16739	10/12/2017	1035	NORTH BEND SCHOOL DISTRICT #13	163187	700.1132.0640.616.233.000.00	NORTH BEND TUGMAN INVITATIONAL MEET	\$45.00		
16740	10/12/2017	1035	OR LIBRARY ASSOC. (OLA)	3513	100.2222.0640.146.000.000.00	OBOB registration fee (1st Grade Level)- (3-5 Grade	\$45.00	Check Total:	
16740	10/12/2017	1035	OR LIBRARY ASSOC. (OLA)	3513	100.2222.0640.146.000.000.00	OBOB Registration Fee (2nd Grade Level)- (6-8 Grade	\$60.00		
16741	10/12/2017	1035	PACIFIC OFFICE AUTOMATION	919342	100.2321.0410.708.000.000.00	Toner and Ink for Dan's Printer	\$5.00	Check Total:	
16742	10/12/2017	1035	PITNEY BOWES GLOBAL	6/30-9/29	100.2574.0324.146.000.000.00		\$65.00		
16743	10/12/2017	1035	PREFONTAINE MEMORIAL RUN	19027	700.1132.0640.616.233.000.00	2017-2018 Open PO, Leasing Charges for Postage	\$315.44	Check Total:	
16744	10/12/2017	1035	QUILL CORPORATION	1248804	100.1220.0410.708.320.000.00	PREFONTAINE RUN XC MEET	\$73.65		
16744	10/12/2017	1035	QUILL CORPORATION	1248804	100.1220.0410.708.320.000.00	Ambitex Synthetic Vinyl Gloves, Powder Free. Size	\$108.00	Check Total:	
16744	10/12/2017	1035	QUILL CORPORATION	1248804	100.1220.0410.708.320.000.00	Clorox Disinfecting Wipes, Fresh Scent, 700	\$28.51		
16744	10/12/2017	1035	QUILL CORPORATION	1261127	100.1220.0410.708.320.000.00	Brentwood Sunbeam 0.7cu/ft Digital Microwave	\$32.58	Check Total:	
16744	10/12/2017	1035	QUILL CORPORATION	1261127	100.1220.0410.708.320.000.00	Ambitex Synthetic Vinyl Gloves, Powder Free. Size	\$0.00		
16744	10/12/2017	1035	QUILL CORPORATION	1261127	100.1220.0410.708.320.000.00	Clorox Disinfecting Wipes, Fresh Scent, 700	\$0.00	Check Total:	
16744	10/12/2017	1035	QUILL CORPORATION	1261127	100.1220.0410.708.320.000.00	Brentwood Sunbeam 0.7cu/ft Digital Microwave	\$48.88		
16744	10/12/2017	1035	QUILL CORPORATION	1400616	100.1111.0410.146.000.000.00	See Shopping Cart	\$16.51	Check Total:	
16744	10/12/2017	1035	QUILL CORPORATION	9909722	100.1111.0410.146.000.000.00	See Shopping Cart	\$206.57		
							\$333.05	Check Total:	

Reedsport School District

Disbursement Detail Listing

Fiscal Year: 2017-2018

Bank Name: UMPQUA BANK CHECKING

Bank Account: 250000044

☐ Print Employee Vendor Names

☐ Exclude Voids Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Date Range: 10/01/2017 - 10/31/2017

Voucher Range: -

Sort By: Check

Dollar Limit: \$0.00

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
16745	10/12/2017	1035	REEDS, BRIAN	REIMB-T-10/05-10/06	237.1299.0389.708.000.000.00	HOTEL- EUGENE	\$99.06
16745	10/12/2017	1035	REEDS, BRIAN	REIMB-T-10/05-10/06	237.1299.0389.708.000.000.00	MILEAGE	\$96.30
16746	10/12/2017	1035	SALEM-KEIZER SCHOOL DISTRICT	30311	100.1111.0410.146.000.000.00	See Attached Shopping Cart	\$195.36
Check Total:							\$6.05
16747	10/12/2017	1035	SENSORVEDGE	307255	100.1220.0460.708.320.000.00	Milky Play Literacy Classroom Rug 8'4" x 11'8"	\$382.46
Check Total:							\$6.05
16748	10/12/2017	1035	THE WORLD	20316968/20317444	100.2310.0354.708.000.000.00	Job Listing for IA's	\$231.99
16748	10/12/2017	1035	THE WORLD	20316968/20317444	100.2310.0354.708.000.000.00	Job Listing for Curriculum and Instruction	\$227.99
Check Total:							\$382.46
16749	10/12/2017	1035	UMPQUA VALLEY FIRE SERVICES	72074	700.2542.0389.616.000.000.00	INVOICE #72074-FIRE EXTINGUISHER ANNUAL	\$459.98
Check Total:							\$818.75
16750	10/12/2017	1035	US POSTAL SERVICE	FOREVER STAMPS	100.2190.0410.708.320.000.00	Roll of .49 Forever Stamps	\$818.75
Check Total:							\$49.00
16751	10/12/2017	1035	VEND WEST SERVICES INC	1531052	100.2542.0410.708.000.000.00	DISTRICT OFFICE WATER DELIVERY, 2017-2018	\$15.25
16751	10/12/2017	1035	VEND WEST SERVICES INC	1534949	100.2542.0410.146.000.000.00	Open Purchase Order-Monthly Water Delivery	\$36.25
16751	10/12/2017	1035	VEND WEST SERVICES INC	1534971	100.2542.0410.708.000.000.00	DISTRICT OFFICE WATER DELIVERY, 2017-2018	\$8.25
Check Total:							\$59.75
16752	10/12/2017	1035	WILLSON, KAYLA	REIMB-S-9/27	279.1250.0410.708.320.000.00	Misc. prizes for "Estimation Jar"	\$54.39
Check Total:							\$54.39
16770	10/26/2017	1037	ALTERNATIVE YOUTH ACTIVITIES, INC	QTR 1 JUL 1-SEP 30	700.1280.0310.616.000.000.00	Open PO, Alternative Education Services,	\$10,000.00
Check Total:							\$10,000.00

Reedsport School District

Disbursement Detail Listing

Fiscal Year: 2017-2018

Bank Name: UMPQUA BANK CHECKING

Bank Account: 250000044

☐ Print Employee Vendor Names

☐ Exclude Voids Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Date Range: 10/01/2017 - 10/31/2017

Voucher Range: -

Sort By:

Dollar Limit: \$0.00

Check

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
16771	10/26/2017	1037	BASHOR'S TEAM ATHLETICS	71429	700.1132.0410.616.230.000.00	KICK BACK PLATE- ESTIMATED SHIPPING	\$50.00
16771	10/26/2017	1037	BASHOR'S TEAM ATHLETICS	71430	700.1132.0410.616.230.000.00	Champion compression shirt	\$58.48
16771	10/26/2017	1037	BASHOR'S TEAM ATHLETICS	71431	700.1132.0410.616.230.000.00	SHOULDER INJURY PADS	\$65.99
16772	10/26/2017	1037	BIO-MED TESTING SERVICE INC	59536	100.2552.0389.708.000.000.00	OPEN PURCHASE ORDER, PRE EMPLOYMENT DRUG	Check Total: \$174.47 \$35.00
16773	10/26/2017	1037	BMCC & JOE HIXENBAUGH	V585060	204.3300.0374.616.000.000.00	10 Mile Bass Scholarship	Check Total: \$35.00 \$500.00
16774	10/26/2017	1037	CIT	30930194	100.2574.0324.146.000.000.00	HES COPIER RENTAL	Check Total: \$500.00 \$650.00
16774	10/26/2017	1037	CIT	30930194	100.2574.0324.708.000.000.00	DISTRICT OFFICE COPIER RENTAL	\$187.41
16774	10/26/2017	1037	CIT	30930194	700.2574.0324.616.000.000.00	RCCS COPIER RENTAL	\$875.00
16775	10/26/2017	1037	COASTAL PAPER AND SUPPLY	356202	100.2542.0410.146.000.000.00	Urinal Screens-- "WAVE"	Check Total: \$1,712.41 \$199.80
16775	10/26/2017	1037	COASTAL PAPER AND SUPPLY	356202	100.2542.0410.146.000.000.00	Medium Vinyl Gloves	\$116.60
16775	10/26/2017	1037	COASTAL PAPER AND SUPPLY	356202	100.2542.0460.146.000.000.00	Fuel Surcharge	\$4.00
16775	10/26/2017	1037	COASTAL PAPER AND SUPPLY	357595	100.2542.0410.146.000.000.00	Value Liner Low Density Black	\$191.12
16775	10/26/2017	1037	COASTAL PAPER AND SUPPLY	357599	100.2542.0410.146.000.000.00	See Attached	\$616.34
16776	10/26/2017	1037	COASTCOM, INC.	V87684	100.2542.0351.146.000.000.00	HES TELEPHONE	Check Total: \$1,127.86 \$841.78
16776	10/26/2017	1037	COASTCOM, INC.	V87684	100.2542.0351.708.000.000.00	DISTRICT OFFICE	\$841.78
16776	10/26/2017	1037	COASTCOM, INC.	V87684	700.2542.0351.616.000.000.00	RCCS TELEPHONE	\$841.77
16777	10/26/2017	1037	COMSPAN COMMUNICATIONS	4434	211.3300.0351.708.000.000.00	OPEN PO-NETWORK ACCESS SERVICE	Check Total: \$2,525.33 \$149.75
Check Total:							\$149.75

Disbursement Detail Listing									
Fiscal Year: 2017-2018			Bank Name: UMPQUA BANK CHECKING		Date Range: 10/01/2017 - 10/31/2017		Sort By: Check		
Bank Account: 250000044			Bank Account: 250000044		Voucher Range: -		Dollar Limit: \$0.00		
<input type="checkbox"/> Print Employee			Vendor Names		<input type="checkbox"/> Exclude Voided Checks		<input type="checkbox"/> Exclude Manual Checks		
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount		
16778	10/26/2017	1037	COOS GRANGE SUPPLY CO	005171/B	700.2542.0410.616.000.000.00	PALLET OF FERTILIZER FOR FOOTBALL/BASEBALL FIELD	\$485.70		
								Check Total:	
16779	10/26/2017	1037	COSA/CONFEDERATION OF OR SCH ADM	4541010-4541090	239.2210.0640.616.000.000.00	REGISTRATION FOR 2017 TRAUMA INFORMED	\$2,475.00		
16779	10/26/2017	1037	COSA/CONFEDERATION OF OR SCH ADM	4550690	100.2321.0389.708.000.000.00	Registration, Oregon School Law Conference, Dan	\$219.00		
16779	10/26/2017	1037	COSA/CONFEDERATION OF OR SCH ADM	4551040	279.2190.0342.708.320.000.00	Oregon School Law Conference December 7th &	\$219.00		
								Check Total:	
16780	10/26/2017	1037	FERRELLGAS	5003954092	100.2542.0326.146.000.000.00	HES OPEN PO, MONTHLY GAS BILLS	\$2,913.00		
								Check Total:	
16781	10/26/2017	1037	GRAINGER	9577459903	700.2542.0410.616.000.000.00	OPEN PO 2017-2018	\$1,004.20		
16781	10/26/2017	1037	GRAINGER	9578441660	700.2542.0410.616.000.000.00	OPEN PO 2017-2018	\$115.80		
16781	10/26/2017	1037	GRAINGER	9591286779	700.2542.0410.616.000.000.00	OPEN PO 2017-2018	\$79.86		
								Check Total:	
16782	10/26/2017	1037	HIXENBAUGH, JAMES	V873897	700.1132.0342.616.239.000.00	MILEAGE	\$116.96		
								Check Total:	
16783	10/26/2017	1037	HOUGHTON MIFFLIN HARCOURT	95345884	278.1250.0410.616.320.000.00	ISBN-13 EAN: 9780544936942 Woodcock	\$312.62		
								Check Total:	
16784	10/26/2017	1037	INDUSTRIAL STEEL SUPPLY CO. INC.	313570	700.1131.0410.616.260.000.00	1/8" X 2" X 45'	\$54.57		
16784	10/26/2017	1037	INDUSTRIAL STEEL SUPPLY CO. INC.	313570	700.1131.0410.616.260.000.00	3/4 X9X4'X8' FLATTENED EXPANDED METAL	\$54.57		
16784	10/26/2017	1037	INDUSTRIAL STEEL SUPPLY CO. INC.	313570	700.1131.0410.616.260.000.00	1"X3"X20' SQUARE TUBING	\$190.83		
16784	10/26/2017	1037	INDUSTRIAL STEEL SUPPLY CO. INC.	313570	700.1131.0410.616.260.000.00	1"X 3"X 20' ".085"	\$190.83		
16784	10/26/2017	1037	INDUSTRIAL STEEL SUPPLY CO. INC.	313570	700.1131.0410.616.260.000.00	1/8" X 2" HR STRIP	\$226.20		
								Check Total:	
16784	10/26/2017	1037	INDUSTRIAL STEEL SUPPLY CO. INC.	313570	700.1131.0410.616.260.000.00		\$115.20		
16784	10/26/2017	1037	INDUSTRIAL STEEL SUPPLY CO. INC.	313570	700.1131.0410.616.260.000.00		\$4.90		
								Check Total:	
								\$556.38	

Reedsport School District

Disbursement Detail Listing

Fiscal Year: 2017-2018

Bank Name: UMPQUA BANK CHECKING

Bank Account: 250000044

Date Range: 10/01/2017 - 10/31/2017

Voucher Range: -

Sort By:

Dollar Limit: \$0.00

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	Check
16785	10/26/2017	1037	KAIROS	V667461	100.1250.0310.146.320.000.00	DAY TREATMENT FOR BJ	\$1,396.50	Check
16787	10/26/2017	1037	LOWER UMPQUA HOSPITAL (LUH)	V697210	211.3300.0389.708.000.000.00	FAMILY RESOURCE CENTER	\$519.12	Check Total: \$1,396.50
16788	10/26/2017	1037	LOWER UMPQUA HOSPITAL (NURSE)	V272447	100.2134.0389.708.000.000.00	Medical Service Manager Reimbursement, Highland	\$3,522.86	Check Total: \$519.12
16789	10/26/2017	1037	LOWER UMPQUA PARKS & RECREATION	102017	100.1111.0310.146.000.000.00	SWIM PROGRAM	\$4,304.18	Check Total: \$3,522.86
16790	10/26/2017	1037	MACGILL, WILLIAM V & COMPANY	IN0611525	100.1111.0410.146.000.000.00	3X5- Blue Flex Gel Cold Packs (case)	\$79.99	Check Total: \$4,304.18
16791	10/26/2017	1037	MARSHFIELD HIGH SCHOOL	10/26/17	700.1132.0410.616.234.000.00	MHS INVITATIONAL VOLLEYBALL TOURNAMENT	\$150.00	Check Total: \$79.99
16792	10/26/2017	1037	MONOPRICE, INC.	16653921	100.2662.0480.708.000.000.00	COMPUTER HARDWARE	\$52.58	Check Total: \$150.00
16793	10/26/2017	1037	NETCHEMIA	RI-7203-NC	100.2310.0354.708.000.000.00	TalentEd Recruit & Hire - Starter Edition,	\$414.36	Check Total: \$52.58
16794	10/26/2017	1037	OMLID & SWINNEY	EU11810	700.2542.0389.616.000.000.00	Fire sprinkler/Backflow repair work-See attached	\$1,090.00	Check Total: \$414.36
16795	10/26/2017	1037	OR BATTLE OF THE BOOKS OASL/OBOB	3189/3605	700.2222.0640.616.000.000.00	OBOB - OREGON BATTLE OF THE BOOKS REGISTRATION	\$85.00	Check Total: \$1,090.00
16796	10/26/2017	1037	PACIFIC HIGH SCHOOL	161367	700.1132.0640.616.233.000.00	CAPE BLANCO	\$25.00	Check Total: \$85.00
16797	10/26/2017	1037	PACIFIC OFFICE AUTOMATION	988421	100.1250.0410.616.320.000.00	Printer Cartridge	\$115.26	Check Total: \$25.00
16797	10/26/2017	1037	PACIFIC OFFICE AUTOMATION	995342/528/	100.2574.0323.708.000.000.00	DISTRICT OFFICE MONTHLY CHARGES, KONICA	\$306.41	Check Total: \$115.26

Reedsport School District

Disbursement Detail Listing

Fiscal Year: 2017-2018

Bank Name: UMPQUA BANK CHECKING

Bank Account: 250000044

☐ Print Employee Vendor Names

☐ Exclude Voids Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Date Range:

10/01/2017 - 10/31/2017

Sort By:

Check

Voucher Range:

-

Dollar Limit:

\$0.00

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
16797	10/26/2017	1037	PACIFIC OFFICE AUTOMATION	995366/530/531	700.2574.0323.616.000.000.00	RCCS MONTHLY CHARGES, KONICA	\$670.71
16797	10/26/2017	1037	PACIFIC OFFICE AUTOMATION	995529/995372/995371	100.2574.0323.146.000.000.00	HES MONTHLY CHARGES, KONICA	\$659.76
16797	10/26/2017	1037	PACIFIC OFFICE AUTOMATION	997205	100.1250.0410.616.320.000.00	Brother Printer Drum	\$67.00
16798	10/26/2017	1037	PC & MACEXCHANGE	114883	100.2662.0480.146.000.000.00	Claridge LCS6048 8"x4' Whiteboard with Aluminum	\$1,819.14
16798	10/26/2017	1037	PC & MACEXCHANGE	114883	100.2662.0480.146.000.000.00	Epson V11H687020	\$200.00
16798	10/26/2017	1037	PC & MACEXCHANGE	114883	100.2662.0480.146.000.000.00	PowerLite98H LCD Projector	\$2,316.00
16798	10/26/2017	1037	PC & MACEXCHANGE	114883	100.2662.0480.146.000.000.00	Epson V12H758020 DC-21 Document Camera	\$1,674.00
16798	10/26/2017	1037	PC & MACEXCHANGE	114884	100.2662.0480.616.000.000.00	Claridge LCS6048 8"x4' Whiteboard with Aluminum	\$200.00
16798	10/26/2017	1037	PC & MACEXCHANGE	114884	100.2662.0480.616.000.000.00	Epson V11H687020	\$1,158.00
16798	10/26/2017	1037	PC & MACEXCHANGE	114884	100.2662.0480.616.000.000.00	PowerLite 98H LCD	\$1,116.00
16799	10/26/2017	1037	PECK, KRISI	11	700.1132.0389.616.239.000.00	Document Camera	
16800	10/26/2017	1037	PITNEY BOWES GLOBAL	1005483058		OPEN PO 2017-2018 DRUG TESTING SERVICES	\$6,664.00
16801	10/26/2017	1037	PRESTWICK HOUSE INC	336548		PITNEY BOWES LEASE, DISTRICT OFFICE	\$323.00
16801	10/26/2017	1037	PRESTWICK HOUSE INC	336548		REPLACEMENT BOOKS - WHERE THE RED FERN	\$156.00
16801	10/26/2017	1037	PRESTWICK HOUSE INC	336548		REPLACEMENT BOOKS - THE GIVER	\$156.00
16801	10/26/2017	1037	PRESTWICK HOUSE INC	336548		REPLACEMENT BOOKS - THE WHERE THE RED FERN	\$84.51
16801	10/26/2017	1037	PRESTWICK HOUSE INC	336548		REPLACEMENT BOOKS - THE GROWS TEACHERS GUIDE	\$169.79
16801	10/26/2017	1037	PRESTWICK HOUSE INC	336548		WHERE THE RED FERN	\$36.20

Reedsport School District

Disbursement Detail Listing

Fiscal Year: 2017-2018

Bank Name: UMPQUA BANK CHECKING

Bank Account: 250000044

☐ Print Employee Vendor Names

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☐ Exclude Manual Checks

☐ Include Non Check Batches

Date Range: 10/01/2017 - 10/31/2017

Voucher Range: -

Sort By:

Dollar Limit: \$0.00

Check

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
16801	10/26/2017	1037	PRESTWICK HOUSE INC	336548	700.1131.0410.616.100.000.00	UNWIND BY NEAL	\$257.95
						Check Total:	\$548.45
16802	10/26/2017	1037	QUILL CORPORATION	107040448	100.2190.0410.708.320.000.00	See attached for order.	\$69.92
16802	10/26/2017	1037	QUILL CORPORATION	107296452	238.2210.0410.146.000.000.00	Card Stock Printer Paper	\$129.90
16803	10/26/2017	1037	RODRIGUEZ, ANN	101	100.1250.0310.708.320.000.00	Check Total:	\$199.82
						2017-2018 OPEN PO FOR TRANSLATOR SERVICES	\$36.00
16804	10/26/2017	1037	SAIF CORPORATION	100933 10/3/17	700.1131.0640.616.050.000.00	Check Total:	\$36.00
						Nondisabling Claims Reimbursement	\$1,891.21
16805	10/26/2017	1037	SCHOOL SPECIALTY	208119407662	272.1250.0460.146.205.000.00	Check Total:	\$1,891.21
						Horseshoe Table 60x66-- Redtop / Blackedge	\$1,021.64
16806	10/26/2017	1037	SOUTHERN OREGON SANITATION, INC.	24584040	100.2542.0328.146.000.000.00	Check Total:	\$1,021.64
						SANITARY SERVICES, 2017-2018	\$1,034.00
16806	10/26/2017	1037	SOUTHERN OREGON SANITATION, INC.	24584097	700.2542.0328.616.000.000.00	SANITARY SERVICES, 2017-2018	\$568.49
16806	10/26/2017	1037	SOUTHERN OREGON SANITATION, INC.	24584098	100.2542.0328.708.000.000.00	SANITARY SERVICES, 2017-2018	\$161.88
16807	10/26/2017	1037	STARFALL EDUCATION FOUNDATION	S2537261.001	100.1111.0310.146.000.000.00	Check Total:	\$1,764.37
						1 - Year School Membership	\$270.00
16808	10/26/2017	1037	SWAGERTY, VALERIE	REIMB-C 10/06/2017	100.0000.8130.000.000.000.00	Check Total:	\$270.00
16808	10/26/2017	1037	SWAGERTY, VALERIE	REIMB-C 10/06/2017	100.0000.8130.000.000.000.00	REIMB C 10/06/2017	\$203.55
						REIMB C 10/06/2017	\$349.45
16809	10/26/2017	1037	SWAGERTY, VINCENT	REIMB-T 10/8-10/9	239.2210.0342.616.000.000.00	Check Total:	\$553.00
						PDX TRAVEL 10/8-10/9	\$224.70
16810	10/26/2017	1037	TYMCHUK, JENNIFER	REIMB-C 9/22/2017	100.0000.8130.000.000.000.00	Check Total:	\$224.70
16810	10/26/2017	1037	TYMCHUK, JENNIFER	REIMB-C 9/29/2017	100.0000.8130.000.000.000.00	REIMB C 09/22/2017	\$324.00
						REIMB C 09/22/2017	\$312.54

Reedsport School District

Disbursement Detail Listing

Fiscal Year: 2017-2018

Bank Name: UMPQUA BANK CHECKING

Bank Account: 250000044

☐ Print Employee Vendor Names

☐ Exclude Voids

☐ Exclude Manual Checks

☐ Include Non Check Batches

Date Range:

Voucher Range:

10/01/2017 - 10/31/2017

Sort By:

Check

Dollar Limit:

\$0.00

Check Number

Date

Voucher

Payee

Invoice

Account

Description

Amount

16810	10/26/2017	1037	TYMCHUK, JENNIFER	REIMB-T 10/09/207	239.2210.0342.616.000.000.00	MIULEAGE TO PDX 10/09/2017	\$224.70
16811	10/26/2017	1037	WELLS FARGO BANK N.A.	1489285	100.2521.0640.708.000.000.00	OSBA Limited Tax Pension Obligations Series 2002 A &	Check Total: \$861.24 \$1,600.00
16812	10/26/2017	1037	WESTERN EXTERMINATOR COMPANY	1572899	100.2542.0322.146.000.000.00	PEST CONTROL-HIGHLAND SCHOOL	Check Total: \$1,600.00 \$62.10
16812	10/26/2017	1037	WESTERN EXTERMINATOR COMPANY	1572900	700.2542.0322.616.000.000.00	PEST CONTROL	\$124.20
16856	10/26/2017	1038	LEWIS TRANSPORTATION	538 REVISED	100.2552.0331.708.000.000.00	LESS PAYMENT ON BUS ADVANCE	Check Total: \$186.30 (\$3,700.00)
16856	10/26/2017	1038	LEWIS TRANSPORTATION	538 REVISED	100.2552.0331.708.000.000.00	MONTHLY SCHOOL BUS SERVICES	\$19,944.80
16856	10/26/2017	1038	LEWIS TRANSPORTATION	538 REVISED	100.2552.0331.708.000.000.00	MONTHLY SCHOOL BUS SERVICES, SPECIAL NEEDS	\$0.00
16856	10/26/2017	1038	LEWIS TRANSPORTATION	538 REVISED	100.2552.0331.708.320.000.00	MONTHLY SCHOOL BUS SERVICES, SPECIAL NEEDS ---	\$9,493.26
16856	10/26/2017	1038	LEWIS TRANSPORTATION	538 REVISED	100.2552.0332.708.000.000.00	MONTHLY SCHOOL BUS SERVICES, ACTIVITIES	\$6,412.33
16857	10/31/2017	1043	BITEPRO	300394	100.1220.0460.708.320.000.00	Bite Pro Bite Reistant Arm Guards-Version 3. Size	Check Total: \$32,150.39 \$160.16
16857	10/31/2017	1043	BITEPRO	300394	100.1220.0460.708.320.000.00	Bite Pro Bite Reistant Arm Guards-Bersion 3. Size	\$240.24
16857	10/31/2017	1043	BITEPRO	300394	100.1220.0460.708.320.000.00	Bite Pro Bite Reistant Arm Guards-Version 3. Size	\$160.16
16857	10/31/2017	1043	BITEPRO	300394	100.1220.0460.708.320.000.00	Shipping & Tax	\$30.00
Check Total:							\$590.56

Reedsport School District

Disbursement Detail Listing

Fiscal Year: 2017-2018

Bank Name: UMPQUA BANK CHECKING

Bank Account: 250000044

☐ Print Employee Vendor Names

☐ Exclude Voids

☐ Exclude Manual Checks

☐ Include Non Check Batches

Date Range: 10/01/2017 - 10/31/2017

Voucher Range: -

Sort By: Check

Dollar Limit: \$0.00

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
16858	10/31/2017	1043	HIXENBAUGH, JAMES	V421442	700.1132.0342.616.230.000.00	STUDENT MEALS FOR FOOTBALL, 1ST ROUND	\$105.00
16859	10/31/2017	1043	MARRIOTT PORTLAND DOWNTOWN WATER	EMAIL 10/23/17	100.2310.0342.708.000.000.00	Rooms at Marriott Portland Downtown Waterfront	\$3,018.55
16860	10/31/2017	1043	ROTO ROOTER	105370	700.2542.0322.616.000.000.00	SHORT TERM RENTAL-HANDICAP	\$36.75
16860	10/31/2017	1043	ROTO ROOTER	105370	700.2542.0322.616.000.000.00	SHORT TERM SANI CANS	\$80.25
16861	10/31/2017	1043	UNIVERSITY OF OREGON	CTL00573	216.2240.0319.146.000.000.00	ECRI Training Workshop-Jeff Foster, Natalie Trotter &	\$117.00
VOID: DID NOT INCLUDE							\$35,850.39
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Reedsport School District

Disbursement Detail Listing

Fiscal Year: 2017-2018

Bank Name: UMPQUA BANK CHECKING

Bank Account: 250000044

Date Range: 10/01/2017 - 10/31/2017

Voucher Range: -

Sort By: Check

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
<u>Fund</u>							<u>Amount</u>
100							\$111,612.92
204							\$500.00
211							\$668.87
216							\$900.00
237							\$195.36
238							\$2,276.17
239							\$2,924.40
272							\$1,021.64
278							\$190.83
279							\$273.39
289							\$9,248.00
297							\$254.30
298							\$15,535.30
2900							\$68,147.73

Fund Totals: \$213,748.91

End of Report

Disbursements Grand Total: \$213,748.91



Reedsport School District 105

100 Ranch Road, Reedsport OR 97467-1739

Phone: (541) 271-3656

Fax: (541) 271-3658

Board Work Session Meeting Minutes November 1, 2017 Vision and Mission Leadership Committee

The meeting began at 6:44 p.m. in the RCCS Brave Center. OSBA Facilitator, Steve Kelley, had the room organized by the three Mission and three Vision statement groups created at the previous meeting. Board members in attendance were: Jen Clark, David Young, Shelley Swift, Sandra Donnelly, Greg Carter, and Duane Wisheart. Staff in attendance were: Colin Hurowitz, Sue Chaney, Cathy Hurowitz, Vince Swagerty, Beckie Lupton, Parma Roe and Dan Forbess. Community members in attendance were: Debbie McKinney and Linda McCullum.

Steve reviewed the schedule and purpose for the meeting.

Prior to the meeting, Steve compiled 106 Mission and Vision feedback documents received from staff, students and community members. He provided the groups with compiled feedback versions of the three draft Mission and three draft Vision statements. Steve's document identified key words from the draft statements, including the percentage of positive and negative reactions to the words, for the leadership group to consider. Steve asked the groups to use the collected data to consider developing/refining one, final draft of a Mission or Vision statement.

After each group prepared one final written statement for group review, Steve facilitated a feedback session. After the feedback sessions, the common Vision and Mission groups considered the feedback and developed the final draft statements, which are:

Vision Statement

Students are empowered to be life-long learners and contributing members of society.

Mission Statement

Create an environment that inspires academic and social success for all.

The final draft statements will be shared with the public during the November 15th regular Board meeting. At the next Vision and Mission Leadership Committee meeting, the Vision and Mission statements will be used to begin developing District Goals.

The next meeting was scheduled for Monday, December 4th, in the RCCS Brave Center. Respectfully submitted by Dan Forbess.

Jen Clark, Chair

Dan Forbess, Superintendent



Reedsport School District 105

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School Board Meeting Minutes For October 18, 2017

Call to Order – Chairperson Jennifer Clark called the meeting to order at 6:32 pm.

A quorum was established with the following board members in attendance: Jennifer Clark, Eric Brandon, Shelley Swift, Duane Wisheart, Sandy Donnelly, Greg Carter, and David Young arriving at 6:35 pm.

Staff members in attendance were Parma Roe, Vince Swagerty, Beckie Lupton, Laura Shivers, Dan Forbess, Donna Shaw, and Allen Chaney. Shelby Case from The World was also in attendance.

The Pledge of Allegiance was recited.

Superintendent Dan Forbess added a change to the agenda with a discussion item (F) Swim Team.

Director Eric Brandon motion to approve the added change to the agenda, Director Shelley Swift seconded the motion
Motion carried 7-0.

Accolades were given to Board Chair Jennifer Clark from Director Sandra Donnelly for her support with the Color Me Fun Run. Board Chair Jennifer Clark and Vice Chair Eric Brandon also thanked Shelby Case for all of his community support.
Allen Chaney announced that he was proud of our School Board, saying they are fantastic.

RCCS Student Representative Madison Kay is a sophomore ASB Treasurer. She was welcomed by Superintendent Dan Forbess. Madison Kay reported the hard work that went into homecoming week and the winter assembly. Madison Kay also reported that the football team is 6th in the State and that they have been talking about a marching band for next year. Madison Kay was then welcomed by all.

RCCS Principal Vince Swagerty discussed the Portland Summit and that he has books for all board members. Director Sandra Donnelly asked how they could obtain the books, Principal Vince Swagerty replied with bringing the books to the District Office or board members can come get them at RCCS.

HES Principal Beckie Lupton discussed the Color Me Fun Run and also thanked Director Sandra Donnelly and Director Shelley Swift for their participation. Principal Beckie Lupton also talked about the math coaches at Highland that help with questions, also Enhanced Core Reading coaches.

SPED Director Parma Roe reported on the Life Skills Autism Training and how excited it was to find out it was all free of charge. District reimbursed for all subs. Ms. Roe also commented on the Cosa SPED Conference saying it was very valuable.

Business Manager Laura Shivers talked about the budget and how to not overspend or under budget in certain areas. Ms. Shivers reported that the need for the additional five staff members is very costly compared to the money the District receives per student which is \$7,000.

Superintendent Dan Forbess discussed his report. Mr. Forbess has interviews next week for Curriculum and Instruction Coordinator. He also talked about the full time nurse that is needed. The ZCS meeting on the Seismic Project which will have information on in the November 15th board meeting packets. Mr. Forbess also talked about the Student Wellness Survey and his visiting time with the seniors.

Board Chair Jennifer Clark asked to see student counts coming into the District and leaving the District monthly.

The Consent Agenda- Director Sandra Donnelly motion to approve the Revised Consent agenda. Director David Young seconded the motion and the motion carried 7-0.

Action Items: Policy DJFA was reviewed and discussed with the adding of “not to be used for cash withdrawals”. Director Shelley Swift motioned to adopt with the number five addition, Vice Chair Eric Brandon seconded the motion and the motion carried 7-0. Policy DM was reviewed for a second reading. Discussion to add “will be maintained in a locked safe” as amended. Director Sandra Donnelly moved to adopt and Director David Young seconded the motion, and the motion carried 7-0.

Discussion items: Business Manager Laura Shivers talked about the audit process being on schedule to be completed by December 1st. Management will then discuss and finalize. Ms. Shivers also mentioned that the ESD was looking for a Business Manager in Oregon, Washington and Idaho.

Mission/Vision Work next meeting on Monday December 4th at 6:00pm in the Brave Center. Fall Regional Meeting- Bandon October 26th at 6:00pm. Meet at District Office at 4:45 pm. OSBA Convention November 10th, 11th, and 12th. Members discussed and are excited to attend.

District shirts were discussed and sizes taken for ordering.

Swim Team Discussion Vice Chair Eric Brandon had asked how many other Districts would have teams, North Bend was one. Principal Beckie Lupton asked if anyone had talked to the Pool, Director Sandra Donnelly questioned community times in the pool. Principal Vince

mentioned the pool had been contacted and they do have room and time for the swim team. Vice Chair Eric Brandon also discussed payment for a coach. More discussion ensued regarding the startup of other clubs. Director Shelly Swift talked about the clubs that the District had 13 years ago for swim team. No community comments.

Board Chair Jennifer Clark put the meeting into a break at 7:47 pm before the Executive Session.

Jennifer Clark, Vice Chairperson Date

Dan Forbess, Superintendent Date



Reedsport School District 105

100 Ranch Road
Reedsport, OR 97467-1739
Phone: (541) 271-3656
Fax Phone: (541) 271-3658

RECEIPT FOR DONATION

Name of donor: Phillippa Benson
Address: 515 Village Pines Cir Coos Bay, OR 97420
Telephone Number: _____
Description of donation: 1 - Glockenspiel & teaching book

Value of donation: \$156.00

Purpose(s) for which donation is given, including any conditions or limitations on the use of the donation:

Donation to Reedsport High School
music department

Item added to Fixed Asset Inventory

Yes _____ No _____

(Only items valued at \$5,000 or more.)

Not available for signature
Signature of donor

Date of donation

11/15/17

The donated item listed above was publicly reported to the board during the Regular Board Meeting held:

Date

Dan Forben

Signature of Superintendent / Principal / Designee

The Reedsport School District (Taxpayer I.D. number 93-0565903) is a Political Subdivision of the State of Oregon as defined in Section 4221(a) of the Internal Revenue Code, and as such is a qualified tax-exempt organization. Donations to the Reedsport School District are tax deductible for Federal and State income tax purposes within the limits specified in the Internal Revenue Code and State law.

Copy to District Office.

Revised 9/21/17 MLH



Philippa Benson
515 Village Pines Cir.
Coos Bay, OR 97420

Attention Mr. Harowitz.

Donation to Reedsport
Music Dept.

1 Hearley Glockenspiel

\$139.00

1 Teaching book

\$17.00

Oct. 25, 2017

Purchased fall 2016 new



Reedsport School District 105

100 Ranch Road
Reedsport, OR 97467-1739
Phone: (541) 271-3656
Fax Phone: (541) 271-3658

RECEIPT FOR DONATION

Name of donor: First Interstate Bank
Address: 178 N. 6th Reedsport, OR 97467
Telephone Number: 541-271-2126
Description of donation: _____

Value of donation: \$ 100 -

Purpose(s) for which donation is given, including any conditions or limitations on the use of the donation:

ASB SV Volleyball - Shoes

Item added to Fixed Asset Inventory

Yes _____ No _____

(Only items valued at \$5,000 or more.)

given check at bank
Signature of donor

Date of donation _____

The donated item listed above was publicly reported to the board during the Regular Board Meeting held: _____

Date

[Signature]
Signature of Superintendent / Principal / Designee

Don Forbush

The Reedsport School District (Taxpayer I.D. number 93-0565903) is a Political Subdivision of the State of Oregon as defined in Section 4221(a) of the Internal Revenue Code, and as such is a qualified tax-exempt organization. Donations to the Reedsport School District are tax deductible for Federal and State income tax purposes within the limits specified in the Internal Revenue Code and State law.

Copy to District Office.

Revised 9/21/17 MLH



Reedsport School District 105

100 Ranch Road
Reedsport, OR 97467-1739
Phone: (541) 271-3656
Fax Phone: (541) 271-3658

RECEIPT FOR DONATION

Name of donor: Mike Smolich
Address: 600601 Thunderbird Bend, OR 97702
Telephone Number: _____
Description of donation: _____

Value of donation: \$100 -

Purpose(s) for which donation is given, including any conditions or limitations on the use of the donation:

ASB GOLF account

Item added to Fixed Asset Inventory

Yes _____ No _____

(Only items valued at \$5,000 or more.)

marked check

Signature of donor

10-25-17

Date of donation

(initials)

The donated item listed above was publicly reported to the board during the Regular Board Meeting held:

11/15/17
Date

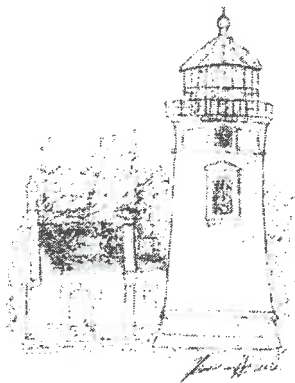
Don Forben

Signature of Superintendent / Principal / Designee

The Reedsport School District (Taxpayer I.D. number 93-0565903) is a Political Subdivision of the State of Oregon as defined in Section 4221(a) of the Internal Revenue Code, and as such is a qualified tax-exempt organization. Donations to the Reedsport School District are tax deductible for Federal and State income tax purposes within the limits specified in the Internal Revenue Code and State law.

Copy to District Office.

Revised 9/21/17 MLH



Reedsport School District 105

100 Ranch Road, Reedsport OR 97467-1739

Central Office Phone (541) 271-3656

Fax Phone: (541) 271-3658

RECEIPT FOR DONATION

Name of donor: John Hedges
Address: 3421 Ridgeway Dr. Reedsport
Telephone Number: 541-319-0086
Description of donation: \$708.72

Purpose(s) for which donation is given, including any conditions or limitations on the use of the donation:

To purchase 24 student chairs for
Laurice Hedges' Title I classroom
at Highland Elementary

John F Hedges
Signature of donor

10/20/2017
Date of donation

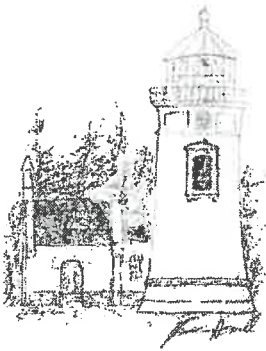
Donation received by:

Dan Forben
Signature of Superintendent / Principal / Designee

10/26/2017
Date

The Reedsport School District (Taxpayer I.D. number 93-0565903) is a Political Subdivision of the State of Oregon as defined in Section 4221(a) of the Internal Revenue Code, and as such is a qualified tax-exempt organization. Donations to North Bend School District are tax deductible for Federal and State income tax purposes within the limits specified in the Internal Revenue Code and State law.

Copy to District Office.



Reedsport School District 105

100 Ranch Road
Reedsport, OR 97467-1739
Phone: (541) 271-3656
Fax Phone: (541) 271-3658

RECEIPT FOR DONATION

Name of donor: Shawonita Zimmer
Address: 135 E. Gardiner Rd Reedsport, OR 97467
Telephone Number: 541-556-6942
Description of donation: Clothing items for Abby's Closet
Value of donation: \$75-

Purpose(s) for which donation is given, including any conditions or limitations on the use of the donation:

ABBY'S closet

Item added to Fixed Asset Inventory
Yes ☐ No ☐
(Only items valued at \$5,000 or more.)

Shawonita Zimmer
Signature of donor

11/7/17
Date of donation

The donated item listed above was publicly reported to the board during the Regular Board Meeting held:

11/15/17
Date

Dan Forben
Signature of Superintendent / Principal / Designee

The Reedsport School District (Taxpayer I.D. number 93-0565903) is a Political Subdivision of the State of Oregon as defined in Section 4221(a) of the Internal Revenue Code, and as such is a qualified tax-exempt organization. Donations to the Reedsport School District are tax deductible for Federal and State income tax purposes within the limits specified in the Internal Revenue Code and State law.

Copy to District Office.

Revised 9/21/17 MLH

Reedsport School District

Code: AC
Adopted: October 21, 2015

Nondiscrimination

The district prohibits discrimination and harassment on any basis protected by law, including but not limited to, an individual's perceived or actual race, color, religion, sex, sexual orientation¹, national or ethnic origin, marital status, age, mental or physical disability or perceived disability, pregnancy, familial status, economic status, veterans' status, or because of the perceived or actual race, color, religion, sex, sexual orientation, national or ethnic origin, marital status, age, or mental or physical disability or perceived disability, pregnancy, familial status, economic status, veterans' status of any other persons with whom the individual associates.

The district prohibits discrimination and harassment, including but not limited to, in employment, assignment and promotion of personnel; in educational opportunities and services offered students; in student assignment to schools and classes; in student discipline; in location and use of facilities; in educational offerings and materials; and in accommodating the public at public meetings.

The Board encourages staff to improve human relations within the schools, to respect all individuals and to establish channels through which citizens can communicate their concerns to the administration and the Board.

The superintendent shall appoint and make known the individuals to contact on issues concerning the Americans with Disabilities Act of 1990 and Americans with Disabilities Act Amendments Act of 2008 (ADA), Section 504 of the Rehabilitation Act of 1973, Title VI, Title VII, Title IX and other civil rights or discrimination issues². The district will publish complaint procedures providing for prompt and equitable resolution of complaints from students, employees and the public.

The district prohibits retaliation and discrimination against an individual who has opposed any discrimination act or practice; or because that person has filed a charge, testified, assisted or participated in an investigation, proceeding or hearing; and further prohibits anyone from coercing, intimidating, threatening or interfering with an individual for exercising any rights guaranteed under state and federal law.

END OF POLICY

Legal Reference(s):

[ORS 174.100](#)
[ORS 192.630](#)
[ORS 326.051\(1\)\(e\)](#)

[ORS 659.805](#)
[ORS 659.815](#)
[ORS 659.850 to -860](#)

[ORS 659.865](#)
[ORS 659.870](#)
[ORS 659A.003](#)

¹"Sexual orientation" means an individual's actual or perceived heterosexuality, homosexuality, bisexuality or gender identity, regardless of whether the individual's gender identity, appearance, expression or behavior differs from that traditionally associated with the individual's sex at birth.

²Districts are reminded that the district is required to notify students and employees of the name, office address and telephone number of the employee or employees appointed.

[ORS 659A.006](#)
[ORS 659A.009](#)
[ORS 659A.029](#)
[ORS 659A.030](#)
[ORS 659A.040](#)
[ORS 659A.100 to -145](#)

[ORS 659A.233](#)
[ORS 659A.236](#)
[ORS 659A.309](#)
[ORS 659A.321](#)
[ORS 659A.409](#)
[OAR 581-021-0045](#)

[OAR 581-021-0046](#)
[OAR 581-021-0049](#)
[OAR 581-022-1140](#)

Age Discrimination Act of 1975, 42 U.S.C. §§ 6101-6107 (2006).
Age Discrimination in Employment Act of 1967, 29 U.S.C. §§ 621-634 (2006); 29 C.F.R. Part 1626 (2006).
Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2006); 28 C.F.R. Part 35 (2006).
Equal Pay Act of 1963, 29 U.S.C. § 206(d) (2006).
Rehabilitation Act of 1973, 29 U.S.C. §§ 503, 791, 793-794 (2006).
Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2006); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2006).
Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2006).
Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e (2006).
Wygant v. Jackson Bd. of Educ., 476 U.S. 267 (1989).
Americans with Disabilities Act Amendments Act of 2008.
The Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended, 38 U.S.C. § 4212.
Title II of the Genetic Information Nondiscrimination Act of 2008.

Discrimination Complaint Procedure

Complaints regarding discrimination or harassment, on any basis protected by law, shall be processed in accordance with the following procedures:

- Step 1:** Complaints may be oral or in writing and must be filed with the principal. The principal shall investigate and determine the action to be taken, if any, and reply, in writing, to the complainant within 10 school days of receipt of the complaint.
- Any staff member that receives a written or oral complaint shall report the complaint to the principal.
- Step 2:** If the complainant wishes to appeal the decision of the principal, he/she may submit a written appeal to the superintendent or designee within five school days after receipt of the principal's response to the complaint. The superintendent or designee may review the principal's decision and may meet with all parties involved. The superintendent or designee will review the merits of the complaint and the principal's decision and respond in writing to the complainant within 10 school days.
- Step 3:** If the complainant is not satisfied with the decision of the superintendent or designee, a written appeal may be filed with the Board within five school days of receipt of the superintendent's or designee's response to Step 2. The Board may decide to hear or deny the request for appeal. The Board may meet with the concerned parties and their representative at the next regular or special Board meeting. The Board's decision will be final and will include the legal basis for the decision, findings of fact and conclusions of law. A copy of the Board's final decision shall be sent to the complainant in writing within 10 days of this meeting.

If the principal is the subject of the complaint, the individual may file a complaint with the superintendent or designee. If the superintendent is the subject of the complaint, the complaint should be referred to the Board chair. The Board may refer the investigation to a third party.

Complaints against the Board as a whole or against an individual Board member, should be made to the Board chair and may be referred to district counsel. Complaints against the Board chair may be made directly to Board vice chair.

Timelines may be extended based upon mutual consent of both parties in writing.

If the complainant is not satisfied after exhausting local complaint procedures, or 90 days, whichever occurs first, he/she may appeal in writing to the Superintendent of Public Instruction under Oregon Administrative Rule (OAR) 581-022-1940.

DISCRIMINATION COMPLAINT FORM

Name of Person Filing Complaint _____ Date _____ School or Activity _____

Student/Parent ☐ Employee ☐ Nonemployee ☐ (Job applicant) Other ☐ _____

Type of discrimination: ☐ Race ☐ Color ☐ Religion
☐ Sex ☐ National Origin ☐ Disability
☐ Marital Status ☐ Age ☐ Sexual Orientation
☐ Other _____

Specific complaint: (Please provide detailed information including names, dates, places, activities and results of informal discussion.)

Who should we talk to and what evidence should we consider? _____

Suggested solution/resolution/outcome: _____

The complaint form should be mailed or taken to the principal. Direct complaints related to educational programs and services may be made to the U.S. Department of Education, Office for Civil Rights. Direct complaints related to employment may be filed with the Oregon Bureau of Labor and Industries, Civil Rights Division, or the U.S. Department of Labor, Equal Employment Opportunities Commission.

Oregon School Boards Association Selected Sample Policy

Code: AC
Adopted:

Nondiscrimination

The district prohibits discrimination and harassment on any basis protected by law, including but not limited to, an individual's perceived or actual race, color, religion, sex, sexual orientation¹, national or ethnic origin, marital status, age, mental or physical disability, pregnancy, familial status, economic status, veterans' status, or because of the perceived or actual race, color, religion, sex, sexual orientation, national or ethnic origin, marital status, age, mental or physical disability, pregnancy, familial status, economic status or veterans' status of any other persons with whom the individual associates.

The district prohibits discrimination and harassment in, but not limited to, employment, assignment and promotion of personnel; educational opportunities and services offered students; student assignment to schools and classes; student discipline; location and use of facilities; educational offerings and materials; and accommodating the public at public meetings.

The Board encourages staff to improve human relations within the schools, to respect all individuals and to establish channels through which patrons can communicate their concerns to the administration and the Board.

The superintendent shall appoint and make known the individuals to contact on issues concerning the Americans with Disabilities Act of 1990 and Americans with Disabilities Act Amendments Act of 2008 (ADA), Section 504 of the Rehabilitation Act of 1973, Title VI, Title VII, Title IX and other civil rights or discrimination issues². The district will publish complaint procedures providing for prompt and equitable resolution of complaints from students, employees and the public, and such procedures will be available at the district's administrative office and available on the home page of the district's website.

The district prohibits retaliation and discrimination against an individual who has opposed any discrimination act or practice; because that person has filed a charge, testified, assisted or participated in an investigation, proceeding or hearing; and further prohibits anyone from coercing, intimidating, threatening or interfering with an individual for exercising any rights guaranteed under state and federal law.

END OF POLICY

¹"Sexual orientation" means an individual's actual or perceived heterosexuality, homosexuality, bisexuality or gender identity, regardless of whether the individual's gender identity, appearance, expression or behavior differs from that traditionally associated with the individual's sex at birth.

²Districts are reminded that the district is required to notify students and employees of the name, office address and telephone number of the employee or employees appointed.

Legal Reference(s):

[ORS 174.100](#)
[ORS 192.630](#)
[ORS 326.051\(1\)\(e\)](#)
[ORS 659.805](#)
[ORS 659.815](#)
[ORS 659.850 to -860](#)
[ORS 659.865](#)
[ORS 659.870](#)
[ORS 659A.003](#)

[ORS 659A.006](#)
[ORS 659A.009](#)
[ORS 659A.029](#)
[ORS 659A.030](#)
[ORS 659A.040](#)
[ORS 659A.103 to -145](#)
[ORS 659A.230 to -233](#)
[ORS 659A.236](#)
[ORS 659A.309](#)

[ORS 659A.321](#)
[ORS 659A.409](#)
[OAR 581-021-0045](#)
[OAR 581-021-0046](#)
[OAR 581-021-0049](#)
[OAR 581-022-11402310](#)
[OAR 581-022-2370](#)
[OAR 839-003](#)

Age Discrimination Act of 1975, 42 U.S.C. §§ 6101-6107 (20062017).

Age Discrimination in Employment Act of 1967, 29 U.S.C. §§ 621-634 (20062017); 29 C.F.R. Part 1626 (20062017).

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213 (2017); 29 C.F.R. Part 1630 (20062017); 28 C.F.R. Part 35 (20062017).

Equal Pay Act of 1963, 29 U.S.C. § 206(d) (20062017).

Rehabilitation Act of 1973, 29 U.S.C. §§ 503, 791, 793-794 (20062017).

Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (20062017); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (20062017).

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (20062017).

Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e (20062017).

Wygant v. Jackson Bd. of Educ., 476 U.S. 267 (1989).

Americans with Disabilities Act Amendments Act of 2008.

The Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended, 38 U.S.C. § 4212 (2017).

Title II of the Genetic Information Nondiscrimination Act of 2008 (2017).

Oregon School Boards Association Selected Sample Policy

Code: AC-AR
Adopted:

Discrimination Complaint Procedure

Complaints regarding discrimination or harassment, on any basis protected by law, shall be processed in accordance with the following procedures:

Step 1: Complaints may be oral or in writing and must be filed with the [principal]. The [principal] shall investigate and determine the action to be taken, if any, and reply in writing, to the complainant within [10] school days of receipt of the complaint.

Any staff member that receives a written or oral complaint shall report the complaint to the [principal].

Step 2: If the complainant wishes to appeal the decision of the [principal], he/she may submit a written appeal to the superintendent [or designee] within [five] school days after receipt of the [principal]'s response to the complaint. The superintendent [or designee] [shall] [may] review the [principal]'s decision and may meet with all parties involved. The superintendent [or designee] will review the merits of the complaint and the [principal]'s decision and respond in writing to the complainant within [10] school days.

Step 3: If the complainant is not satisfied with the decision of the superintendent [or designee], a written appeal may be filed with the Board within [five] school days of receipt of the superintendent's [or designee's] response to Step 2. The Board may decide to hear or deny the request for appeal. The Board may meet with the concerned parties and their representative at the next regular or special Board meeting. The Board's decision will be final and will ~~include the legal basis for the decision, findings of fact and conclusions of law~~ address each allegation in the complaint and contain reasons for the Board's decision. A copy of the Board's final decision shall be sent to the complainant in writing or electronic form within [10] days of this meeting.

If the [principal] is the subject of the complaint, the individual may start at step 2 and file a complaint with the superintendent [or designee]. If the superintendent is the subject of the complaint, the complaint may start at step 3 and should be referred to the Board chair. [The Board may refer the investigation to a third party.]

Complaints against the Board as a whole or against an individual Board member, may start at step 3 and should be made to the Board chair and may be referred to district counsel. Complaints against the Board chair may start at step 3 and be made directly to [district counsel] [Board vice chair].

Timelines may be extended based upon mutual consent of both parties [in writing].

If the complainant, is a person who resides in the district, is a parent or guardian of a student who attends school in the district or is a student, is not satisfied after exhausting local complaint procedures, or 90 days, whichever occurs first, he/she may appeal in writing to the Superintendent of Public Instruction under Oregon Administrative Rule (OAR) 581-022-1940581-021-0049.

DISCRIMINATION COMPLAINT FORM

Name of Person Filing Complaint Date School or Activity

Student/Parent ☐ Employee ☐ Nonemployee ☐ (Job applicant) Other ☐ _____

Type of discrimination: ☐ Race ☐ Color ☐ Religion
 ☐ Sex ☐ National Origin ☐ Disability
 ☐ Marital Status ☐ Age ☐ Sexual Orientation
 ☐ Other _____

Specific complaint: (Please provide detailed information including names, dates, places, activities and results of the discussion.)

Who should we talk to and what evidence should we consider? _____

Suggested solution/resolution/outcome: _____

~~The~~ **This** complaint form should be mailed or ~~taken~~ **submitted** to the [principal].

Direct complaints related to educational programs and services may be made to the U.S. Department of Education, Office for Civil Rights. Direct complaints related to employment may be filed with the Oregon Bureau of Labor and Industries, Civil Rights Division, or the U.S. Department of Labor, Equal Employment Opportunities Commission.

Injury/Illness Reports

All injuries/illnesses sustained by the employee while in the actual performance of the duty of the employee occurring on district premises, in district vehicles, at a district-sponsored activity or involving staff members who may be elsewhere on district business will be reported immediately to a supervisor. A written report will be submitted within 24 hours to the safety officer. Reports will cover property damage as well as personal injury.

In the event of a work-related¹ illness or injury to an employee resulting in overnight hospitalization for medical treatment² other than first aid, the safety officer shall inform the Oregon Occupational Safety and Health Division (OR-OSHA). A report will be made within 24 hours after notification to the district of an illness or injury. Fatalities or catastrophes³ shall be reported within eight hours.

ALL injuries/illnesses sustained by the employee while in the actual performance of the duty of the employee will be promptly investigated. As a result of the investigation any corrective measures needed will be acted upon.

Monthly records will be maintained. An analysis of the data and trends will be made at least annually.

The Board will receive reports on serious injuries/illnesses, including accidents involving district property or employees, students or visiting publics, and periodic statistical reports on the number and types of injuries/illnesses occurring in the district, as well as on the measures being taken to prevent such injuries/illnesses in the future.

END OF POLICY

Legal Reference(s):

[OAR 437-001-0015](#)
[OAR 437-001-0700](#)

[OAR 437-001-0760](#)
[OAR 581-022-1420](#)

HB 3045 (2013)

R10/24/13 | PH

¹An injury or illness is work related if an event or exposure in the work environment caused or contributed to the condition or significantly aggravated a preexisting condition.

²Medical treatment includes managing or caring for a patient for the purpose of combatting disease or disorder. The following are not considered medical treatment: visits to a doctor or health-care professional solely for observation or counseling; diagnostic procedures including administering prescription medications used solely for diagnostic purposes; and any procedure that can be labeled first aid.

³A catastrophe is an accident in which two or more employees are fatally injured, or three or more employees are admitted to a hospital or an equivalent medical facility.

Oregon School Boards Association Selected Sample Policy

Code: **EBBB**
Adopted:

Injury/Illness Reports

All injuries/illnesses, sustained by the employee while in the actual performance of the duty of the employee, occurring on district premises, in district vehicles, at a district-sponsored activity or involving staff members who may be elsewhere on district business will be reported immediately to a supervisor. All accidents involving students, visiting public or district property will be reported immediately to a supervisor.

A written report will be submitted within 24 hours to the district's safety officer. Reports will cover property damage as well as personal injury.

In the event of a work-related¹ illness or injury to an employee resulting in overnight hospitalization for medical treatment² other than first aid, the district safety officer shall report the incident to the Oregon Occupational Safety and Health Division (OR-OSHA). A³ This report will be made within 24 hours after notification to the district of an illness or injury. Fatalities or catastrophes³ shall be reported to OSHA within eight hours.

ALL injuries/illnesses sustained by ~~the~~an employee, while in the actual performance of the duty of the employee or by a student or visiting public will be promptly investigated. As a result of the investigation any corrective measures needed will be acted upon.

~~Monthly records will be maintained. An analysis of the data and trends will be made at least annually.~~

~~{The {Board} {superintendent} will receive}~~district safety officer will maintain records and reports on serious injuries/illnesses, including accidents involving district property or employees, students or visiting publics, and periodic statistical reports on the number and types of injuries/illnesses occurring in the district, as well as on the measures being taken to prevent such injuries/illnesses in the future.~~}~~

¹An injury or illness is work related if an event or exposure in the work environment caused or contributed to the condition or significantly aggravated a preexisting condition.

²Medical treatment includes managing or caring for a patient for the purpose of combatting disease or disorder. The following are not considered medical treatment: visits to a doctor or health care professional solely for observation or counseling; diagnostic procedures including administering prescription medications used solely for diagnostic purposes; and any procedure that can be labeled first aid.

³A "catastrophe" is an accident in which two or more employees are fatally injured, or three or more employees are admitted to a hospital or an equivalent medical facility.

The records will include monthly reporting information and an analysis of the data and trends will be conducted at least annually. Such reports will be submitted to the [superintendent] [Board] for review [annually⁴].

END OF POLICY

Legal Reference(s):

[ORS 339.309](#)

[OAR 437-001-0700](#)

[OAR 437-001-0760](#)

[OAR 437-001-0015](#)

[OAR 581-022-1420](#)~~2225~~

R6/27/179/28/17 | PHRS

⁴[Annual reporting is required, but may occur more often.]

REEDSPORT SCHOOL DISTRICT

POLICY: EVALUATION OF LICENSED STAFF

CODE: GCN

Probationary teachers will be evaluated at least annually based upon multiple (at least two) observations. Data gained through observations in combination with other input determined appropriate by the Board and administration will be considered in development of the evaluation.

Contract teachers will be evaluated at least biennially, based upon multiple (at least two) observations. Teachers will be observed a minimum of once in each year of the biennial period. Additional observations and evaluations may be conducted as deemed necessary by the Board or administration.

The teacher evaluation procedures should be available to the teaching staff and shall be reviewed with them by building administrators at the beginning of each school year. As a matter of standard practice, the Board will receive a report from each building administrator of probationary staff. This review will be conducted in executive session in the December and February Board meeting each year.

The Board believes that staff evaluation should be directed towards the teacher making continual professional growth and to determine the teacher's performance of the teaching standards. As the process and procedures to implement this policy are developed, the following areas shall be major factors:

1. Focus on probationary staff to assure that only those who are proficient in meeting the standards are accorded contract status;
2. Develop and implement a staff inservice program that will assure the skills for attaining the district's goals;
3. Implement a program of assistance for improvement that focuses both on the needs of staff and quality means for remediation of areas not proficient in meeting standards;
4. Initiate adequate observation, conferencing and documentation at all phases of the evaluation cycle;
5. Implement a supervision process for staff that will encourage continued professional growth and job satisfaction.

END OF POLICY

Oregon School Boards Association Selected Sample Policy

Code: GCN/GDN
Adopted:

Evaluation of Staff *

An effective evaluation program is essential to a quality educational program. It is an important tool to determine the current level of a teacher's performance of the teaching responsibilities. It is also an important assessment of classified employees and current performance of their job assignments. Under Board policy, administrators are charged with the responsibility of evaluating the staff. An evaluation program provides a tool for supervisors who are responsible for making decisions about promotion, demotion, contract extension, contract nonextension, contract renewal or nonrenewal, dismissal and discipline.

Licensed Staff

~~Evaluation of licensed staff shall be conducted to conform with applicable Oregon Revised Statutes and any applicable collective bargaining provisions.~~

Teachers² The evaluations for licensed staff shall be based on the core teaching standards adopted by the Oregon State Board of Education. The standards shall be customized based on collaborative efforts and include the core teaching standards adopted by the State Board of Education with teachers and any exclusive representatives of the licensed staff.

Evaluation and support systems established by the district for teachers must be designed to meet or exceed the requirements defined in the Oregon Framework for Teacher and Administrator Evaluation and Support Systems, including:

1. Four performance level ratings of effectiveness;
2. Classroom-level student learning and growth goals set collaboratively between the teacher and the evaluator;
3. Consideration of multiple measures of teacher practice and responsibility which may include, but are not limited to:
 - a. Classroom-based assessments including observations, lesson plans and assignments;
 - b. Portfolios of evidence;
 - c. Supervisor reports; and
 - d. Self-reflections and assessments.
4. Consideration of evidence of student academic growth and learning based on multiple measures of student progress, including performance data of students, that is both formative and summative. Evidence may also include other indicators of student success;

5. A summative evaluation method for considering multiple measures of professional practice, professional responsibilities and student learning and growth to determine the teacher's professional growth path;
6. Customized by each district, which may include individualized weighting and application of standards.

Evaluations must attempt to:

An evaluation using the core teaching standards must attempt to:

1. Strengthen the knowledge, skills, disposition and classroom practices of teachers;
2. Refine the support, assistance and professional growth opportunities offered to a teacher, based on the individual needs of the teacher and the needs of the students, the school and the district;
3. Allow the teacher to establish a set of classroom practices and student learning objectives that are based on the individual circumstances of the teacher, including the classroom and other assignments;
4. Establish a formative growth process for each teacher that supports professional learning and collaboration with other teachers;
5. Use evaluation methods and professional development, support and other activities that are based on curricular standards and are targeted to the needs of the teacher; and
6. Address ways to help all educators strengthen their culturally responsive practices.

Evaluation and support systems established by the district must evaluate teachers on a regular cycle. The superintendent shall regularly report to the Board on implementation of the evaluation and support systems and educator effectiveness.

Each probationary teacher shall be evaluated at least annually, but with multiple observations. The purpose of the evaluation is to aid the teacher in making continuing professional growth and to determine the teacher's performance of the teaching responsibilities. Evaluations shall be based upon at least two observations and other relevant information developed by the district.

Classified Staff

All classified employees will be formally evaluated [by their immediate supervisor] at least [twice] during their first year of employment and at least [once each year] thereafter.

END OF POLICY

Legal Reference(s):

[ORS 243.650](#)
[ORS 332.505](#)
[ORS 342.850](#)

[ORS 342.856](#)

[OAR 581-022-1720](#)[2405](#)

[OAR 581-022-1723](#)[2410](#)
[OAR 581-022-1724](#)[2415](#)

REEDSPORT SCHOOL DISTRICT

POLICY: COMMUNICABLE DISEASE

CODE: GBEB

The district will follow the rules and regulations of both the state and local health authorities pertaining to communicable diseases.

END OF POLICY

Legal References:	ORS 433.255	ORS 433.260
	OAR 333-19-015	OAR 437-001-0760
	OAR 581-022-0705	

Adopted:	8/15/90
Revised:	7/19/95
Original Code:	HBF

Policy11/GBEB
ck/6/30/00

Oregon School Boards Association Selected Sample Policy

Code: **GBEB**
Adopted:

Communicable Diseases - Staff

The district shall provide reasonable protection against the risk of exposure to communicable disease for employees while engaged in the performance of their duties. Reasonable protection from communicable disease is generally shall be attained through immunization, exclusion or other measures as provided for in by Oregon Revised Statutes and Oregon Administrative Rules law, by the local health department or in the *Communicable Disease Guidance* published by the Oregon Department of Education (ODE) and the Oregon Health Authority (OHA).

An Employees have a responsibility to report to the district when infected with a communicable disease unless stated otherwise by law who knows that he or she has or has been exposed to any restrictable disease, may not attend work unless authorized by Oregon law. When an administrator has reason to suspect that any employee has or has been exposed to any restrictable disease and exclusion is required, the administrator shall send the employee home. If the disease is a reportable disease, the administrator will report the occurrence to the local health department.

Employees shall comply with all other measures adopted by the district and with all rules set adopted by Oregon Health Authority, Public Health Division, and the county local health department.

Employees shall provide services to students who are infected with a communicable disease except as provided by law as required by law. In those cases where when a communicable restrictable or reportable disease is diagnosed and confirmed for a student, the district administrator shall inform the appropriate employees with a legitimate educational interest to protect against the risk of exposure.

Employees who have the responsibility to work with or to provide services to persons other than students, shall provide the services to all such persons, including those who are infected with a communicable disease, and shall provide the services in accordance with this policy as required by law. Where the district knows that a person is infected with a communicable disease it shall inform the employees, as appropriate, to protect against the risk of exposure.

No employee shall be denied the opportunity to provide service solely on the basis that the employee is infected with a communicable disease except as otherwise required by law. The district may require an employee infected with a communicable disease, which is diagnosed and confirmed, to comply with such reasonable measures, including submission to district paid medical examinations, as may be determined as conditions of continued employment.

The district shall protect the confidentiality of an employee's health condition/ and record to the extent possible and consistent with federal and state law.

The district will include, as part of its emergency plan, a description of the actions to be taken by district staff in the case of a declared public health emergency or other catastrophe that disrupts district operations.

The superintendent will develop administrative regulations necessary to implement this policy.

END OF POLICY

Legal Reference(s):

[ORS 431.150 to -431.157](#)

[ORS 433.255](#)

[ORS 433.260](#)

[ORS 433.001 to -433.526](#)

[OAR 333-018](#)

[OAR 333-019-0010](#)

[OAR 333-019-0014](#)

[OAR 437-002-0360](#)

[OAR 437-002-0377](#)

[OAR 581-022-07052220](#)

OREGON DEPARTMENT OF EDUCATION and OREGON HEALTH AUTHORITY, *Communicable Disease Guidance* (2017).
Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2017); Family Educational Rights and Privacy, 34
C.F.R. Part 99 (2017).

Oregon School Boards Association Selected Sample Policy

Code: **GBEB-AR**
Revised/Reviewed:

Communicable Diseases – Staff

In accordance with state law, administrative rule, the local health authority and the *Communicable Disease Guidance*, the procedures established below will be followed.

1. “Restrictable diseases” are defined by rule and include but are not limited to chickenpox, diphtheria, hepatitis A, measles, mumps, pertussis, rubella, Salmonella enterica serotype Typhi infection, scabies, Shiga-toxigenic Escherichia coli (STEC) infection, shigellosis and tuberculosis disease, and may include a communicable stage of hepatitis B infection if, in the opinion of the local health officer, the person poses an unusually high risk to others (e.g., a child that exhibits uncontrollable biting or spitting). Restrictable disease also includes any other communicable disease identified in an order issued by the Oregon Health Authority or the local public health officer as posing a danger to the public’s health. A disease is considered to be a restrictable disease if it is listed in Oregon Administrative Rule (OAR) 333-019-0010, or it has been designated to be a restrictable disease by Board policy¹ or by the local health administrator after determining that it presents a significant public health risk in the school setting.
2. “Susceptible” means being at risk of contracting a restrictable disease by virtue of being in one or more categories described in law.
3. “Reportable diseases” means a human reportable disease, infection, microorganism or condition as specified in OAR Chapter 333, Division 18.

Restrictable Diseases

1. An employee of the district will not attend or work at a district school or facility while in a communicable stage of a restrictable disease unless authorized to do so under Oregon law.
2. When an administrator has reason to suspect that an employee has or has been exposed to any restrictable disease that requires exclusion, the administrator shall send the employee home. If the disease is reportable, the administrator will report the occurrence to the local health department.
3. An employee will be excluded in such instances until such time as the employee presents a certificate from a physician, a physician assistant licensed under Oregon Revised Statute (ORS) 677.505-677.525, a nurse practitioner licensed under ORS 678.375-678.390, local health department nurse or school nurse stating that the employee does not have or is not a carrier of any restrictable disease.

¹“OAR 333-019-0010(7) Nothing in these rules prohibits a school or children’s facility from adopting more stringent exclusion standards under ORS 433.284.”

4. An administrator will exclude a susceptible employee that has been exposed to a restrictable disease that is also a reportable disease unless the local health officer determines that exclusion is not necessary to protect the public's health, or the local health officer states the disease is no longer communicable to others or that adequate precautions have been taken to minimize the risk of transmission. The administrator may request the local health officer to make a determination as allowed by law.
5. An administrator may allow attendance of an employee restricted for chickenpox, scabies, staphylococcal skin infections, streptococcal infections, diarrhea or vomiting if the restriction has been removed by a school nurse or health care provider.
6. More stringent exclusion standards for employees from school or work may be adopted by the local health department or by the district through policy adopted by the Board.
7. The district's emergency plan shall address the district's plan with respect to a declared public health emergency at the local or state level.

Reportable Diseases Notification

1. All employees shall comply with all reporting measures adopted by the district and with all rules set forth by Oregon Health Authority, Public Health Division and the local health department.
2. An administrator may seek confirmation and assistance from the local health officer to determine the appropriate district response when the administrator is notified that an employee or a student has been exposed to a restrictable disease that is also a reportable disease.
3. [District staff with impaired immune responses, that are of childbearing age or some other medically fragile condition, should consult with a medical provider for additional guidance.]
4. An administrator shall determine other persons with a legitimate educational interest who may be informed of the communicable nature of an individual student's disease, or an employee's communicable disease, within guidelines allowed by law.

Equipment and Training

1. The administrator or designee shall, on a case-by-case basis, determine what equipment and/or supplies are necessary in a particular classroom or other setting in order to prevent disease transmission.
2. The administrator or designee shall consult with the district's school nurse or other appropriate health officials to provide special training in the methods of protection from disease transmission.
3. All district personnel will be instructed annually [by the school health nurse] to use the proper precautions pertaining to blood and body fluid exposure per the Occupational Safety and Health Administration (OSHA).

REEDSPORT SCHOOL DISTRICT

REGULATION: PROCEDURES FOR DEALING WITH STUDENTS HAVING HIV, AIDS OR HBV

CODE: JHCC-AR

Although HIV, AIDS and HBV are serious illnesses, the risk of contracting the disease in a school setting is extremely low. HIV and HBV are not spread from one person to another by casual social contact. Spread occurs when a body fluid such as blood or semen is introduced through broken skin or onto the mucous membranes of the eye, mouth, vagina or rectum. Specific methods for the spread of HIV or HBV include sexual contact, sharing of intravenous needles and transfusion of contaminated blood or blood products.

If any risk of contagion on the school setting exists, it would be limited to situations where open skin lesions or mucous membranes would be exposed to blood from an infected person. One example is a teacher providing first aid for a bleeding injury and getting blood into an open sore on his/her hand. Another example is a student exposing other students by biting, spitting or scratching.

HIV, AIDS or HBV students may be a increased risk of serious illness if exposed to certain infections such as chicken pox, measles, tuberculosis and herpes simplex.

Basic Assumptions

Any procedure must be based on a set of assumptions that give credibility to the process. The following are among the assumptions that underlie this procedure:

1. All students in Oregon have a constitutional right to a free public education;
2. Because of the ways that the disease is transmitted, most students with an HIV, AIDS and HBV pose no health risk if appropriate procedures are followed;
3. As a general rule, an infected student is entitled to remain in a regular classroom setting, be eligible for all rights, privileges and services provided by law and by Board policy;
4. Decisions regarding educational programs and school attendance will be made on a case-by-case basis, taking into consideration all available information on the immediate case;
5. The need for confidentiality is paramount because of the potential for social isolation should a student's condition become known to others.

Oregon School Boards Association Selected Sample Policy

Code: **JHCC**
Adopted:

Communicable Diseases - Students

The district shall provide reasonable protection against the risk of exposure to communicable disease for students. Reasonable protection from communicable disease is generally attained through immunization, exclusion or other measures as provided by Oregon law, by the local health department or in the *Communicable Disease Guidance* published by the Oregon Department of Education (ODE) and the Oregon Health Authority (OHA). Services will be provided to students as required by law.

When an administrator has reason to suspect that a student has or has been exposed to any restrictable disease for which the student is required to be excluded, the administrator involved shall exclude the student from school and if the disease is a reportable disease, will report the occurrence to the local health department. The administrator will also take whatever reasonable steps it considers necessary to organize and operate its programs in a way which both furthers the education and protects the health of students and others.

In cases when a restrictable or reportable disease is diagnosed and confirmed for a student, the administrator shall inform the appropriate employees with a legitimate educational interest to protect against the risk of exposure.

The district may, for the protection of both the student who has a restrictable disease and the exposed student, provide an educational program in an alternative setting.

The district will include, as a part of its emergency plan, a description of the actions to be taken by district personnel in the case of a declared public health emergency or other catastrophe that disrupts district operations.

The district shall protect the confidentiality of each student's health condition and record to the extent possible and consistent with federal and state law.

The superintendent will develop administrative regulations necessary to implement this policy.

END OF POLICY

Legal Reference(s):

[ORS 431.150](#) to -431.157
[ORS 433.001](#) to -433.526
[OAR 333-018](#)

[OAR 333-019-0010](#)
[OAR 333-019-0014](#)
[OAR 437-002-0360](#)

[OAR 437-002-0377](#)
[OAR 581-022-2220](#)

OREGON DEPARTMENT OF EDUCATION and OREGON HEALTH AUTHORITY, *Communicable Disease Guidance* (2017).
Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2017); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2017).
R9/28/17 | PH

Oregon School Boards Association

Selected Sample Policy

Code: **JHCC-AR**
Adopted:

Communicable Diseases – Student

In accordance with state law, administrative rule, the local health authority and the *Communicable Disease Guidance*, the procedures established below will be followed.

1. “Restrictable diseases” are defined by rule and include but are not limited to chickenpox, diphtheria, hepatitis A, measles, mumps, pertussis, rubella, Salmonella enterica serotype Typhi infection, scabies, Shiga-toxigenic Escherichia coli (STEC) infection, shigellosis and tuberculosis disease, and may include a communicable stage of hepatitis B infection if, in the opinion of the local health officer, the person poses an unusually high risk to others (e.g., a child that exhibits uncontrollable biting or spitting). Restrictable disease also includes any other communicable disease identified in an order issued by the Oregon Health Authority or the local public health officer as posing a danger to the public’s health. A disease is considered to be a restrictable disease if it is listed in Oregon Administrative Rule (OAR) 333-019-0010, or it has been designated to be a restrictable disease by Board policy¹ or by the local health administrator, after determining that it presents a significant public health risk in the school setting.
2. “Susceptible” means being at risk of contracting a restrictable disease by virtue of being in one or more categories described in law.
3. “Reportable diseases” means a human reportable disease, infection, microorganism or condition as specified in OAR Chapter 333, Division 18.

Restrictable Diseases

1. An administrator that has reason to suspect that a student has or has been exposed to any restrictable disease for which the student is required to be excluded, shall exclude that student from school and send him/her home. If the disease is reportable, the administrator will report the occurrence to the local health department.
2. The student will be excluded in such instances until such time as the student or the parent or guardian of the student presents a certificate from a physician, a physician assistant licensed under Oregon Revised Statute (ORS) 677.505-677.525, a nurse practitioner licensed under ORS 678.375-678.390, local health department nurse or school nurse stating that the student does not have or is not a carrier of any restrictable diseases.
3. An administrator will exclude a susceptible student that has been exposed to a restrictable disease that is also a reportable disease unless the local health officer determines that exclusion is not necessary to protect the public’s health, or the local health officer states the diseases is no longer

¹“OAR 333-019-0010(7) Nothing in these rules prohibits a school or children’s facility from adopting more stringent exclusion standards under ORS 433.284.”

communicable to others or that adequate precautions have been taken to minimize the risk of transmission. The administrator may request the local health officer to make a determination as allowed by law.

4. The district may, for the protection of both the student who has a restrictable disease and the exposed student, provide an educational program in an alternative setting. A student may remain in an alternative educational setting until such time as a certificate from a physician, physician assistant, nurse practitioner, local health department nurse or school nurse states that the student does not have or is not a carrier of any restrictable disease, or until such time as a local health officer states that the disease is no longer communicable to others or that adequate precautions have been taken to minimize the risk of transmission. A restrictable disease exclusion for chickenpox, scabies, staphylococcal skin infections, streptococcal infections, diarrhea or vomiting may also be removed by a school nurse or health care provider.
5. More stringent exclusion standards for students from school may be adopted by the local health department or by the district through Board adopted policy.
6. A disease is considered to be a restrictable disease if it is listed in OAR 333-019-0010, or it has been designated to be a restrictable disease through Board policy or by the local health administrator, after determining that it presents a significant public health risk in the school setting.
7. The district's emergency preparedness plan shall address the district's plan with respect to a declared public health emergency at the local or state level.

Reportable Diseases Notification

1. All employees shall comply with all reporting measures adopted by the district and with all rules set forth by the Oregon Health Authority, Public Health Division and the local health department.
2. An administrator may seek confirmation and assistance from the local health officer to determine the appropriate district response when the administrator is notified that a student or an employee has been exposed to a restrictable disease that is also a reportable disease.
3. An administrator shall determine other persons with a legitimate educational interest who may be informed of the communicable nature of an individual student's disease, or an employee's communicable disease, within guidelines allowed by law.

Education

1. The administrator or designee shall seek information from the district's school nurse or other appropriate health officials regarding the health needs/hazards of all students and the impact on the educational needs of a student diagnosed with a restrictable disease or exposed to a restrictable disease.
2. The administrator or designee shall, utilizing information obtained above, determine an educational program for such a student and implement the program in an appropriate (i.e., regular or alternative) setting.

3. The administrator or designee shall review the appropriateness of the educational program and the educational setting of each individual student.

Equipment and Training

1. The administrator or designee shall, on a case-by-case basis, determine what equipment and/or supplies are necessary in a particular classroom or other setting in order to prevent disease transmission.
2. The administrator or designee shall consult with the district's school nurse or other appropriate health officials to provide special training in the methods of protection from disease transmission.
3. All district personnel will be instructed annually [by the school health nurse] to use the proper precautions pertaining to blood and body fluid exposure per the Occupational Safety and Health Administration (OSHA).



Reedsport School District 105

100 Ranch Road, Reedsport OR 97467-1739

Phone: (541) 271-3656

Fax: (541) 271-3658

Board's Vision & Mission Leadership Group

Final Draft Statements

November 1, 2017

Vision Statement

Students are empowered to be life-long learners and contributing members of society.

Mission Statement

Create an environment that inspires academic and social success for all.

STEBBINS & COFFEY

Michael R. Stebbins
James C. Coffey
Jane W. Stebbins*
*Admitted in Oregon and Georgia

ATTORNEYS AT LAW

P. O. Box 1006
745 California Ave.
North Bend, OR 97459

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October 24, 2017

Dan Forbes, Superintendent
Reedsport School District
100 Ranch Road
Reedsport, OR 97467

RE: Estate of Leslie B. Freeman
Douglas County Circuit Court Case No. 16PB07064

\$17,626.46
total

Dear Mr. Forbes:

11/6/17 additional dividend \$189.36

Enclosed please find a check from the Estate of Leslie B. Freeman in the amount of \$17,437.10. This check represents the proceeds of the sale of the GE stock sold by the estate. Pursuant to Mr. Brown's Will, this money is being given the school district to establish the "Leslie B. Freeman Memorial Scholarship Fund" to be used by a Reedsport High School graduate attending an accredited college or university for the study of engineering.

Also enclosed is a Receipt acknowledging that the funds were received by Reedsport School District. Please sign the Receipt and return it to us. A self-addressed stamped envelope is also enclosed for your convenience.

If you have any questions or concerns, please contact me.

Sincerely,



JAMES C. COFFEY

Email: coffey@stebbinsandcoffey.com

if

Enclosures

cc: Coos Elderly Services, Inc.

1
2
3
4 IN THE CIRCUIT COURT FOR THE STATE OF OREGON
5 FOR THE COUNTY OF DOUGLAS
6 PROBATE DEPARTMENT

7 In the Matter of the Estate of:) Case No.: 16PB07064
8)
8 LESLIE B. FREEMAN,) RECEIPT -
9) REEDSPORT SCHOOL DISTRICT
Decedent.)
10)

11 Reedsport School District, a devisee of the Estate of Leslie B. Freeman, hereby
12 acknowledges receipt of the final dividends from the GE stock devised to Reedsport
13 School District in the amount of \$189.36, for the purpose of establishing the Leslie B.
14 Freeman Memorial Scholarship Fund.

15 DATED: 7 November, 2017
16

17
18 

19 Reedsport School District
By: Dan Forbess, Superintendent
20
21
22

23 **Personal Representative:**
Coos Elderly Services, Inc.
24 390 S. 2nd Street
Coos Bay, OR 97420
25 Phone: (541) 756-1202

Attorney for Personal Representative:
James C. Coffey, OSB No: 740592
P.O. Box 1006 - 745 California Ave. North Bend, OR 97459
Phone: (541) 756-2066 -- FAX: (541) 756-2060
Email: coffey@stebbinsandcoffey.com