

## REEDSPORT SCHOOL DISTRICT

---

POLICY: PROPERTY INVENTORIES

CODE: DID

---

The district will maintain a complete inventory that lists all school sites, buildings, equipment and supplies with a value greater than \$5000. Inventory will be updated annually. The Board may authorize the employment of an appraisal company to assist with the inventory procedure.

In order to update these records, the district will keep current records of equipment purchased and of equipment disposition.

END OF POLICY

---

Legal Reference: ORS 334.125

Adoption: 07/11/90

Revised: 10/21/98

Revised: 09/29/03