

REEDSPORT SCHOOL DISTRICT

REGULATION: CAFETERIA FINANCIAL REPORT

CODE: EFE-AR

Included in the financial report presented to the Board of Directors in the monthly Board packet are the following:

1. Revenue
 - a. Actual money received for breakfast/lunch tickets at the schools for the month being reported
 - b. State reimbursement amounts (show amount from claim filed with State for the month being reported - even though the actual money has not been received)
 - c. ODE Lunch Match (this is an estimate divided over the year, an adjustment will be made once the actual amount is received some time in spring)
 - d. Amounts billed to entities purchasing meals, etc. from the district (i.e. Head Start, Great Afternoons, REAP)
2. Expenses
 - a. Labor for the month being reported (include benefits)
 - b. Vacation pay actually paid for the month being reported
 - c. Food/supplies (show amount actually paid during the month being reported)

END OF REGULATION

Policy19/EFE-AR
ck/12/18/01