

REEDSPORT SCHOOL DISTRICT

POLICY: APPEALS PROCEDURE FOR TALENTED AND
GIFTED IDENTIFICATION AND PLACEMENT

CODE: IGBBA-AR

The Reedsport School District Board has established an appeals process for parent(s)/guardian(s) to utilize if they are dissatisfied with the identification process and/or placement of their child in the district program for talented and gifted students and wish to request reconsideration. It is the district's desire and intent that satisfactory solutions can be reached during the informal process:

INFORMAL PROCESS:

1. The parent(s)/guardian(s) will contact the building principal to request reconsideration.
2. The principal will confer with the parent(s)/guardian(s) and may include any additional appropriate persons, e.g. counselor, teacher, etc. At this time, information pertinent to the selection or placement will be shared. At this time further testing by an appropriately trained specialist may be sought.
3. If an agreement cannot be reached, the parent(s)/guardian(s) may initiate the Formal Process.

FORMAL PROCESS:

1. Parent(s)/guardian(s) shall submit a written request for reconsideration of the identification/placement to the building principal.
2. The building principal shall acknowledge in writing the receipt of the request within five (5) working days and shall forward copies of the request and acknowledgement to the superintendent.
3. The building principal and other appropriate district staff shall review the student's file and earlier decisions within ten (10) working days of the original request. Additional data may be gathered to support or change the earlier decision;
4. Parent(s)/guardian(s) may be provided an opportunity to present additional evidence.
5. If deemed necessary, a formal hearing will be conducted by the superintendent or his/her designee utilizing the appropriate procedures.
6. A decision will be made within twenty (20) working days after receipt of the written request for reconsideration. The parent(s)/guardian(s) shall be notified of the decision in writing and the decision.

7. The decision may be appealed to the Board.
8. If the parent(s)/guardian(s) are still dissatisfied, they have access of appeal to the State Superintendent of Public Instruction following the procedures outlined in the Oregon Administrative Rules (OAR). The district shall provide a copy of the appropriate OAR upon request.

END OF REGULATION

Legal Reference: OAR 581-022-1940

Policy8/IGBBA-AR
ck/6/22/99