

## REEDSPORT SCHOOL DISTRICT

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### REGULATION: PUBLIC APPEALS AND COMPLAINTS ABOUT ALLEGED VIOLATIONS OF STANDARDS

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CODE: LGA-AR

The Reedsport School District Board of Directors recognizes a need to implement a procedure for the prompt resolution of complaints alleging violations of standards as outlined by the Oregon Department of Education.

Standards include all those areas as outlined in the Standards for Public Schools provided by the Oregon Department of Education.

Any complainant who resides in the school district or any parent of children attending school in the Reedsport School District qualifies to participate in the procedure described below.

- A. All complaints to school personnel shall be reported immediately to the building administrator involved, whether these come by telephone, letter or by personal conference.
- B. The building administrator shall encourage the complainant to discuss the nature of the alleged classroom violation and the complainant shall be given the opportunity to talk to the instructor involved.
- C. If the complainant wishes to pursue the matter further, he shall be supplied with a printed form, "Request For Investigation of Standard: (Exhibit A), which must be filled out and submitted to the district's curriculum director in charge of standards before formal consideration shall be given to the complaint.
- D. The standard which is the subject of the complaint shall not be altered pending final action by the Board.
- E. The curriculum director in charge of standards will arrange for a review committee of six, consisting of the superintendent, an administrator, a school board member, a lay person, the appropriate content area specialist, coordinator or director and the curriculum director in charge of standards.
  - 1. The layperson and board member shall be appointed by the chairperson of the Board.
  - 2. The committee shall meet as soon as possible and return a written report of its findings to the curriculum director within three weeks of its appointment.
  - 3. The committee may recommend the alleged violation be:
    - a. In total compliance;

- b. In partial compliance (specification shall be stated for total compliance);
  - c. In non-compliance.
- 4. The curriculum director shall immediately report the recommendation of the review committee to the school board, whose decision shall be final.
- 5. The decision of the Board shall be transmitted to the curriculum director in charge of standards, to the appropriate professional personnel and to the complainant.

Standards include all those areas as outlined in the Standards for Public Schools provided by the Oregon Department of Education.

As used in this policy, the term parent includes legal guardian or person in a parental relationship. The status and duties of a legal guardian are defined in ORS 126.003 - 126.095. The determination of whether an individual is acting in a parental relationship, for purposes of determining residency, depends on the evaluation of the factors listed in policy GBHA. The determination of other purposes depend son evaluation of those factors and a power of attorney executed pursuant to ORS 126.030.

END OF REGULATION

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