

REVISED AGENDA REEDSPORT SCHOOL
DISTRICT
REGULAR BOARD MEETING
February 12, 2020 at 6:30 pm

I. CALL TO ORDER

II. ESTABLISH A QUORUM

III. PLEDGE OF ALLEGIANCE

IV. CHANGES TO THE AGENDA

V. ACCOLADES

- A. Superintendent Awards
- B. Board Award

VI. COMMUNITY COMMENTS

Individuals may address the Board on agenda items. Please let the Board Chair know which item you wish to address. You are limited to no more than three (3) minutes. You may address the Board on a topic not on the agenda as long as it does not pertain to a complaint against a staff member. However, the Board reserves the right to refer the matter to the administration

VII. REPORTS

- A. RCCS Administrator – Jerry Uhling
 - 1. Jessica Dawson-Youth Talent Advisor South Coast Business Corp.
- B. HES Administrator – Amanda O'Brien
- C. SPED Director - Parma Roe
- D. Leadership Reports-Nikki Cooper/Brendon Harrison
- E. Business Manager – Rachel Amos
- F. Certified and Classified Representatives-Guy Marchione/Travis Durgeloh
- G. Superintendent – Jon Zwemke

VIII. CONSENT AGENDA

Actions that are routine or usually call for no discussion, such as approving minutes of previous meetings, acceptance of donations and similar actions, are often handled together in one vote by the Board

- A. Approval of Regular Board Meeting Minutes from January 8, 2020.
- B. Acceptance of Resignations/Retirements
- C. Approval of New Hires/Assignment Changes/Volunteers:
 - 1. Nick Squires~RCCS~7th grade Boys Basketball
- D. Donations-
 - 1. Reedsport Boosters Association-Scorer's Table and Bench
 - 2. Reedsport Boosters Association-Team Bench with Equipment shelf
 - 3. Risk for Freedom Book

IX. ACTION

A. Policies 1st Readings

1. EEA "Student Transportation Services,"
2. GBA "Equal Employer Opportunity"
3. ADD OSBA-GBEA "Workplace Harassment"
4. Delete RSD- GBEA "Worker's Compensation Insurance"
5. GBEA-AR "Workplace Harassment Reporting Procedure"
6. ~~GBEDA-AR "Drug and Alcohol Testing and Record Query"~~
7. GBNAAR/JHFF "Reporting of suspected sexual conduct with student"
8. GGBNAAR/JHFF-AR "Suspected Sexual Conduct Report Procedures and Form"
9. JGAB "Use of Restraint or Seclusion"
10. JHFE "Reporting of Suspected Abuse of a Child"
11. JHFE-AR "Reporting Suspected Abuse of a Child"
12. JHFF/GBNAAR "Reporting of Suspected Sexual Conduct with Students"
13. JHFF/GBNAAR-AR "Suspected Sexual Conduct report Procedures and Form"

B. JFCM-Handbook Policy-RCCS

C. Promise Grant Scholarships

D. SCESD 2020-20201 Local Service Plan

X. DISCUSSION

A. Trade schools

B. Staff Appreciation

C. Hiring Bonuses and Incentives

D. Website updates

E. School Board tour

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XII. BOARD MEMBER COMMENTS

XIII. FUTURE AGENDA

A. Regular Board Meeting March 11, 2020 6:30 PM

B. REEF Dinner-Marina Activity Center March 7, 2020 5:00 PM Tickets \$40

XIV. ADJOURNMENT



Highland Elementary School

2605 Longwood Drive, Reedsport, Oregon 97467

Phone: (541) 271-3616, Fax: (541) 271-3618

January 28, 2020

Student: Brooklin Cassaro

Brooklin has been a pleasure to have in class this year. When I think of “the best of the best” to have in class, Brooklin comes to mind in so many ways.

She has great attendance and comes to class prepared and ready to learn. When it comes to her academics she prioritizes what needs to get done and produces some of the neatest work I have ever seen.

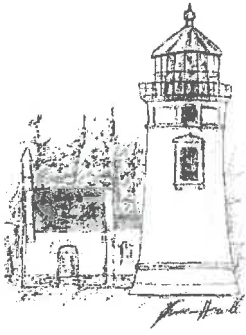
Brooklin also cares for her peers and wants everyone to be treated fairly. I admire the responsibility she carries when it comes to looking out for her peers.

Oh, and did I mention how helpful to her teacher and peers she is? Almost daily, Brooklin helps to tidy up the room by sweeping and cleaning at the end of day. Not only does this help our classroom as a whole, but to our custodial crew as well! She is also never afraid to help a student if they have questions on their work.

If this doesn't describe “the best of the best”, I'm not sure what does! I'm proud to see Brooklin's motivation to succeed continue to thrive throughout the year and am so thankful to have her as a part of our class. I look forward to seeing what she accomplishes in the future!

Sincerely,

Deanne Frazier



Highland Elementary School

2605 Longwood Drive, Reedsport, Oregon 97467

Phone: (541) 271-3616, Fax: (541) 271-3618

January 28, 2020

RE: Superintendent's Award

FR: Mr. Vasquez

It is my pleasure to nominate Bayliegh Case for The Superintendent's Award. Bayliegh is a pleasant part of my classroom. She is always willing to help the teacher as well as other members of the classroom. She always has a smile for everyone and as the school year progresses she is becoming a better student. Her biggest improvement has been in math and she has become a very good helper in math. She shows great patience with the classmates who come to her for help.

I enjoy the prospects for Bayliegh as she progresses through our school system. Every day she shows great leadership, kindness, and maturity. It is my pleasure to be granted the opportunity to be Bayliegh's 4th grade teacher.

Sincerely,

Dan Vasquez
4th Grade



Reedsport Community Charter School

A community of learners preparing to meet the challenges of the future

2260 Longwood Drive, Reedsport, OR 97467

Phone: (541-271-2141)

www.reedsport.k12.or.us

To the parents of Jennifer Downey

It is my great pleasure to nominate Jennifer Downey for her outstanding behavior, academic, and artistic skills. It is a pleasure to have her in my High School Art class. She is always attentive and engaged during class. She completes her work with craftsmanship and care.

Jennifer is always on task and ready to work on another project. I can count on her to always be kind and friendly to other students. She participates in class, uses her time well and applies the concepts we learn in class. She is very respectful, to adults and fellow classmates, while also being warm and friendly. If she does not understand something she asks for help. Jennifer displays all of the characteristics to be successful in her years here at Reedsport Community Charter School and beyond. She works hard and has a great attitude. I believe that Jennifer is an extraordinary young person with a positive attitude and work ethic. I am pleased to recognize Jennifer with the February Superintendent's Award.

Sincerely,

RCCS Art Teacher



Reedsport Community Charter School

A community of learners preparing to meet the challenges of the future

2260 Longwood Drive, Reedsport, OR 97467

Phone (541) 271-2141

www.reedsport.k12.or.us

4 Feb – RCCS Board Report

GENERAL INFO:

Winter Sports are winding down with Districts happening in the next couple of weeks.

We are currently working on a modified advisory schedule for spring testing.

Skills Day at Coquille is scheduled for March 10th and we will be sending our students to compete in Math, Shop, English, Art and PE.

We had Physics of Fun come last week and showed 8th and 9th graders the fun you can have with Science and Physics.

ASB Café' has started up and is in the process of making hot and cold drinks. They also had a Jr High Dance and Winter Ball this past weekend.

Blood Drive is on February 19th.

Professional Development Opportunities:

I've started 4:10 Lead Learner Events in which we learn about different "tech" tools that teachers might want to utilize. Our first one we learned about Swivl which is a camera docking station that a teacher can use to record themselves for a number of purposes. 1. To create lessons and put them in google classroom for students, 2. For mentoring purposes or giving feedback to a fellow teacher if they requested, 3. For student to use to film themselves for a project or something creative. Next event we will learn about using Green Screen technology to create films.

Math Teachers are attending their 3rd CPM curriculum PD and will be modeling a lesson from the curriculum in their classes during the second semester.

We have three more Chapters in Learning Targets: Helping Students Aim for Understanding in Today's lesson book study and teachers have been working towards connecting standards to learning targets and this will be an expectation next year.

OUR SUCCESS WILL NOT BE MEASURED BY OUR TEST SCORES OR GRADES BUT THE IMPACT WE HAVE ON OTHERS TO KNOW THEY MATTER AND ARE VALUED. SO THEY CAN BE THE BEST THEM THEY CAN BE thank you so much for picking up an oar. #BeBrave

Jerry Uhling
Principal, RCCS



HES February 2020 Board Report

Kindergarten Readiness Assessment Key Highlights:

- RSD average score of social emotional development was 3.7 versus Oregon average of 3.6
- RSD incoming kindergarteners scored lower than the Oregon average in all academic areas; 10.6 to Oregon's 11 in math, 11 to Oregon's 14.3 in identifying upper case letters, 8.1 to Oregon's 11.6 in identifying lower case letters, and 5.6 to Oregon's 7.7 in identifying letter sounds.

District Name	Student Group	Approaches to Learning Self Regulation Average Rating (1 - 5)	Approaches to Learning Interpersonal Skills Average Rating (1 - 5)	Approaches to Learning Total Average Rating (1 - 5)	Approaches to Learning Total Number of Students	Early Mathematics Average Number Correct (0-16)	Early Mathematics Numbers & Operations Number of Students	Early Literacy English (Uppercase) Letter Names Recognition Average Number Correct (0-26)	Early Literacy English (Uppercase) Letter Names Recognition Number of Students	Early Literacy English (Lowercase) Letter Names Recognition Average Number Correct (0-26)	Early Literacy English (Lowercase) Letter Names Recognition Number of Students	Early Literacy English Letter Sound Recognition Average Number Correct (0-26)	Early Literacy English Letter Sound Recognition Number of Students
Oregon	Total Population	3.5	3.7	3.6	41,105	11	40,827	14.3	40,896	11.6	40,845	7.7	40,790
Oregon	Asian	3.7	4	3.8	1,539	11.3	1,525	20.4	1,528	18	1,527	12.1	1,524

Oregon	Black/ African American	3.4	3.6	3.4	895	9.7	878	14.7	883	12.2	882	7.7	881
Oregon	Hispanic/ Latino American	3.4	3.7	3.5	9,674	9.4	9,521	9.3	9,527	7.4	9,524	4.2	9,517
Oregon	Indian/ Alaska Native	3.3	3.6	3.4	418	9.7	414	10.6	414	8.5	414	4.8	411
Oregon	Multi-Racial	3.5	3.7	3.6	2,766	11.4	2,758	16.1	2,760	13.3	2,758	9.0	2,757
Oregon	Native Hawaiian/Pacific Islander	3.3	3.7	3.5	317	8.7	303	10.9	303	8.4	303	3.8	303
Oregon	White	3.5	3.7	3.6	25,496	11.6	25,428	15.6	25,481	12.7	25,437	8.7	25,397
Oregon	Female	3.7	3.9	3.8	20,067	11.0	19,953	14.5	19,998	11.8	19,980	7.9	19,960
Oregon	Male	3.3	3.6	3.4	21,016	11.0	20,852	14.1	20,877	11.5	20,844	7.5	20,809
Oregon	Non-Binary	3.7	3.7	3.7	22	11.1	22	16.0	21	13.1	21	9.5	21

District Name	Student Group	Approaches to Learning Self Regulation (1 - 5)	Approaches to Learning Interpersonal Skills (1 - 5)	Approaches to Learning Total (1 - 5)	Approaches to Learning Total Number of Students	Early Mathematics Numbers & Operations Average Number Correct (0-16)	Early Mathematics Numbers & Operations Number of Students	Early Literacy English (Uppercase) Letter Names Recognition	Early Literacy English (Uppercase) Letter Names Recognition	Early Literacy English (Lowercase) Letter Names Recognition	Early Literacy English (Lowercase) Letter Names Recognition	Early Literacy English Letter Sound Recognition	Early Literacy English Letter Sound Recognition
reedsport SD 105													
RSD	Total Population	3.7	3.9	3.7	48	10.6	48	11.0	47	8.1	47	5.6	47
RSD	Asian	*	*	*	*	*	*	*	*	*	*	*	*

HES Behavior Data: In-School & Out-of-School Totals Days Missed Per Month

{Shows the direction of growth due to division error with a zero (0) value}

	2014-2015		2015-2016		2016-2017		2017-2018		2018-2019		2019-2020		
	ISS	OSS	ISS	OSS	ISS	OSS	ISS	OSS	ISS	OSS	change	OSS	change
September	0	0	0	2	0	0	0	.5	0	3	.5	1	↑.5 ↓2
October	0	1.5	3	0	2	6.5	1.5	1.5	4	0	1	2	↓3 ↑2
November	0	1.5	5	5	.5	1.5	1	0	1	0	0	0	↓1 =0
December	0	2	4	5.5	1	19	5.5	0	0	0	1	6	↑1 ↑5
January	0	5.5	2.5	15.5	.5	6.5	5.5	3.5	1	5	1	0	=0 ↓5
February	0	9.5	9	15.5	3	7	1	3.5	1	0			
March	0	8	5	13.5	5	4.5	1	0	5	3.5			
April	1.5	5.5	3	7	13.5	5.5	8	6	8	4.5			
May	0	2	0	2	3.5	12.5	2.5	7	5	5			
June	0	1	0	9.5	1	8.5	1	2					
Total	1.5	39	31.5	75.5	30	71.5	27	24					

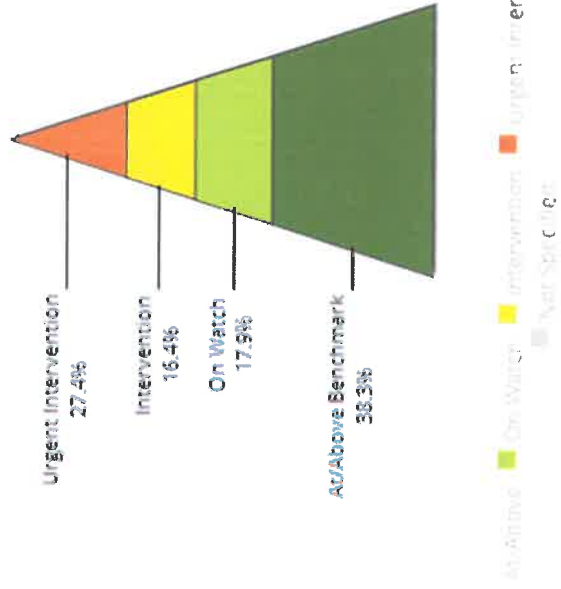
HES Behavior Trackers by Grade Level per Month 2019-2020

	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
K	20 ⁽⁶⁾	24 ⁽⁸⁾	4 ⁽⁴⁾	1 ⁽¹⁾	15 ⁽⁷⁾	()	()	()	()	()
1	11 ⁽⁴⁾	36 ⁽⁹⁾	5 ⁽⁴⁾	1 ⁽¹⁾	8 ⁽⁵⁾	()	()	()	()	()
2	8 ⁽⁶⁾	16 ⁽⁵⁾	2 ⁽¹⁾	4 ⁽⁴⁾	3 ⁽³⁾	()	()	()	()	()
3	25 ⁽⁸⁾	62 ⁽¹³⁾	13 ⁽⁷⁾	11 ⁽⁶⁾	11 ⁽⁸⁾	()	()	()	()	()
4	14 ⁽⁷⁾	7 ⁽³⁾	2 ⁽¹⁾	9 ⁽⁵⁾	7 ⁽³⁾	()	()	()	()	()
5	25 ⁽⁹⁾	33 ⁽⁸⁾	16 ⁽¹⁰⁾	22 ⁽¹¹⁾	29 ⁽¹³⁾	()	()	()	()	()
6	3 ⁽³⁾	10 ⁽⁷⁾	7 ⁽⁴⁾	4 ⁽⁴⁾	6 ⁽⁵⁾	()	()	()	()	()

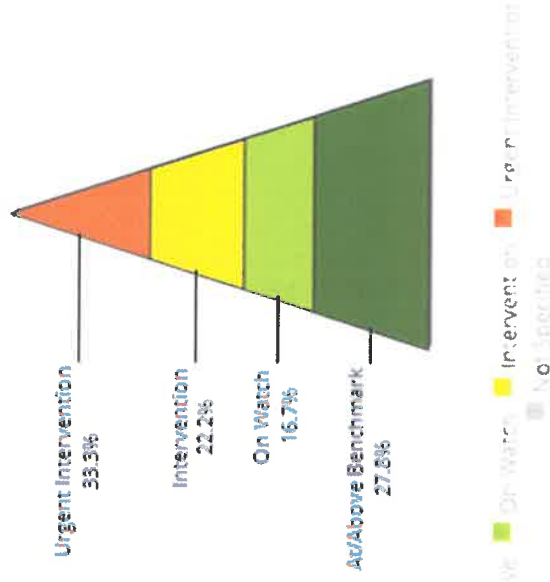
Larger number = amount of trackers

(bracket number) = number of students

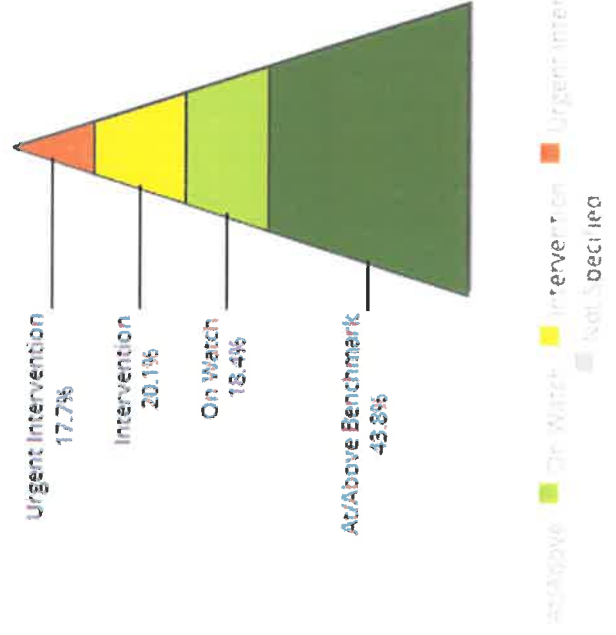
2019-2020 Reading Composite: Total STAR Distribution



2019-2020 Early Literacy Composite: Total STAR Distribution



2019-2020 Mathematics Composite: Total STAR Distribution



2019-2020 Attendance Percent





Reedsport School District 105

100 Ranch Road, Reedsport OR 97467-1739

Phone: (541) 271-3656

Fax: (541) 271-3658

February 12, 2020

To: Board of Directors, Reedsport School District #105

Special Education Report | Parma Roe, Special Education Director

Suicide Prevention Training

Senate Bill B52, or Adi's Act, requires all Oregon school districts to have in place a comprehensive suicide prevention program next year.

Last PD Friday, Roe taught a targeted group of district staff to be certified as QPR Suicide Prevention "Gatekeepers." QPR stands for Question, Persuade, and Refer; this evidence-based model is patterned after Cardio-Pulmonary Resuscitation (CPR), in that people's lives can be saved by having bystanders trained and willing to intervene in a crisis. The next step for this team is to take a QPR online course which certifies participants in Suicide Risk Assessment & Management. Once this coursework is completed, the team will likely bring the topic to the DLT to determine district protocols for various levels of suicide risk.

- Dan Smith
- Jennifer Tymchuk
- Sarah Wells
- Jessica Dailey
- Karen Plagmann
- Tosh Tipton

Two other team members were unable to attend training on January 31st Friday.

A Note of Appreciation

The SpEd Department / YTP would like to thank board member Greg Carter for working to create a position at Central Lincoln PUD for students with disabilities struggling to overcome barriers to employment. It does take a village to properly guide and support our children; Reedsport District strives to be a strong village.

Reedsport Special Education Procedural Manual (Systems)

Roe will provide copies for the board, and review the driving elements behind its creation.

Donna Shaw

From: Karen Plagmann
Sent: Wednesday, February 5, 2020 4:30 PM
To: Donna Shaw
Subject: Leadership Students Meeting Minutes

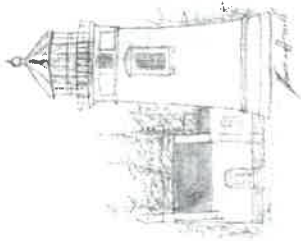
Good evening, Board Members!

Nicole: Sorry to have missed you last month. Since I was last here, a lot has happened at RCCS. Our boys varsity basketball team has been ranked 11th in the state. Last Friday was Senior night. We played Gold Beach the score was _____. The girls varsity basketball team has yet to win a game, but they haven't quit and continue to battle. Les Schwab, a big supporter of schools, is donating one dollar for every point scored by both the girls and boys varsity teams. We've earned \$ _____. On January 30th Leadership hosted it's first professional, guest speaker, School Board Member, Eric Brandon. Mr. Brandon presented on his position as a Project Manager for Foglio Trucking. Thank you, Mr. Brandon for taking the time to come to RCCS and speak with us about your profession. Our next guest speaker is Air Force Recruiter, Sargent Tyler Brashears. Sergeant Brashears will be speaking with RCCS students in the library on Feb. 12th.

Brendon: Update on the bowling team as their season has ended _____. Update on the swim team _____.

The Junior High Leadership students hosted their first dance. 50 Middle Schoolers attended the Winter Semi-Formal ball. The Sugar Shack bakery donated donuts and Pizza To Go donated pizzas. All of the middle schoolers were well behaved and had a great time!

Karen Plagmann
Library Technician/
Leadership Advisor
Reedsport Community Charter School
2260 Longwood Dr.
Reedsport, OR 97467
kplagmann@reedsport.k12.or.us
541-271-2141 Ext. 525



REEDSPORT SCHOOL DISTRICT 105 **CASH ACTIVITY REPORT FOR ALL FUNDS**

Jan-20

	BEGINNING BALANCE 01/01/2020	DEPOSITS	ACCOUNTS PAYABLE DISBURSEMENTS	PAYROLL DISBURSEMENTS	INTEREST LESS FEES	TRANSFERS IN (OUT)	ENDING BALANCE 01/31/2020
CASH PER BOOKS							
General Checking (Umpqua Bank)	819,589.07	161,366.78	(216,272.53)	(505,151.06)	(213.42)	500,000.00	759,318.84
Local Government Investment Pool	3,865,851.49	485,162.05	-	-	7,226.60	(500,000.00)	3,858,240.14
Money Market	16,482.78	-	-	-	2.10	-	16,484.88
TOTAL CASH PER BOOKS	4,701,923.34	646,528.83	(216,272.53)	(505,151.06)	7,015.28	-	4,634,043.86

Reedsport School District

Warrant Vouchers

ADI INC
PO BOX
EL PASO, TX 79926

Account	PO No.	Invoice	Description	Amount
100.2662.0470.708.000.000.00	190566	INVOICE HH98DC01	10Pack DW SPECTRUM IPVMS LICENSE	\$708.99
Invoice Total:				\$708.99
Warrant Total:				\$708.99

Warrant #: 22542

Warrant Date: 1/7/2020

Total for ADI INC

\$708.99

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

ALEX ZERBE ENTERTAINMENT LLC
5225 ASPINWALL CT NW
OLYMPIA, WA 98502

Account	PO No.	Invoice	Description	Amount
272.1111.0310.146.000.000.00	190612	INVOICE 1180	1/24/20- Performance by Alex Zerbe- Reading & STEM Night	\$800.00
216.1272.0310.146.000.000.00	190612	INVOICE 1180	1/24/20- Performance by Alex Zerbe- Reading & STEM Night	\$500.00
Invoice Total:				\$1,300.00
Warrant #: 22627 Warrant Date: 1/22/2020				
Warrant Total:				\$1,300.00

Total for ALEX ZERBE ENTERTAINMENT LLC \$1,300.00

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

ALTERNATIVE YOUTH ACTIVITIES, INC
575 S MAIN
COOS BAY, OR 97420

Account	PO No.	Invoice	Description	Amount
700.1280.0310.616.000.000.00	190025	QRT 1 & 2 2019	AYA- GRADES 7-12 19/20 CONTRACT BILLED QTR \$43.50 PER STUDENT FOR MAX OF 153 DAYS FOR LMS-APPROX AMT	\$4,860.00
700.1280.0310.616.000.000.00	190024	QRT 2 2019	AYA-SVC CONTRACT 19/20 BILLED QTRLY GRADES 9-12	\$4,860.00
			Invoice Total:	\$10,000.00
			Invoice Total:	\$10,000.00
			Warrant Total:	\$14,860.00
		Warrant #: 22608	Warrant Date: 1/21/2020	

Total for ALTERNATIVE YOUTH ACTIVITIES, INC \$14,860.00

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

AMAZON.COM
AMAZON CORPORATE CREDIT LINE ACCOUNT
PO BOX 530958
ATLANTA, GA 30353-0958

Account	PO No.	Invoice	Description	Amount
410.2542.0322.146.000.000.00	190548	INVOICE 487543438893	AMAZON - REPLACEMENT ITEMS FROM THE FLOOD AT HES- FOR THE CLASSROOMS	\$85.62
410.2542.0322.146.000.000.00	190548	INVOICE 433759788757	AMAZON - REPLACEMENT ITEMS FROM THE FLOOD AT HES- FOR THE CLASSROOMS	\$85.62 \$219.17
410.2542.0322.146.000.000.00	190548	INVOICE 799335546576	AMAZON - REPLACEMENT ITEMS FROM THE FLOOD AT HES- FOR THE CLASSROOMS	\$219.17 \$62.01
410.2542.0322.146.000.000.00	190548	INVOICE 449337599575	AMAZON - REPLACEMENT ITEMS FROM THE FLOOD AT HES- FOR THE CLASSROOMS	\$62.01 \$96.88
410.2542.0322.146.000.000.00	190548	INVOICE 738475693954	AMAZON - REPLACEMENT ITEMS FROM THE FLOOD AT HES- FOR THE CLASSROOMS	\$96.88 \$177.94
410.2542.0322.146.000.000.00	190548	INVOICE 455877774743	AMAZON - REPLACEMENT ITEMS FROM THE FLOOD AT HES- FOR THE CLASSROOMS	\$177.94 \$399.46
410.2542.0322.146.000.000.00	190548	INVOICE 697994787896	AMAZON - REPLACEMENT ITEMS FROM THE FLOOD AT HES- FOR THE CLASSROOMS	\$399.46 \$417.94
410.2542.0322.146.000.000.00	190548	INVOICE 837495765856	AMAZON - REPLACEMENT ITEMS FROM THE FLOOD AT HES- FOR THE CLASSROOMS	\$417.94 \$87.46
700.2410.0410.616.000.000.00	190559	INVOICE 438597733355	3 SHELF MULTI PURPOSE CART TO BE USED AS THE WOOT WOOT WAGON	\$87.46 \$52.70
208.1131.0410.616.130.000.00	190558	INVOICE 435343439566	IOGAN F500-2 DUAL POINT DRIVER ELITE	\$52.70 \$58.65
700.1131.0410.616.050.000.00	190008	INVOICE 878938954745	OPEN PO FOR 2019-2020-SUPPLIES ONLY	\$58.65 \$29.89
700.1121.0410.616.050.000.00	190008	INVOICE 878938954745	OPEN PO FOR 2019-2020-SUPPLIES ONLY	\$29.89

Reedsport School District

Warrant Vouchers

299.1131.0410.617.250.065.00	190529	INVOICE 463879837869	PACK OF 12 CASTER WHEELS SWIVEL PLATE ON RED POLY WHEELS 3" NO BRAKE	InvoiceTotal: \$59.78 \$39.99
279.2190.0410.708.000.000.00	190560	INVOICE 937853638843	Blue Sky 2020 Monthly Wall Calendar, Twin-Wire Binding, 15" x 12", Barcelona	InvoiceTotal: \$39.99 \$36.22
298.3100.0410.708.000.000.00	190273	INVOICE 467983645779	FOOD SERVICE KITCHEN SUPPLIES-GENERAL	InvoiceTotal: \$36.22 \$37.52
700.1131.0410.616.050.000.00	190008	INVOICE 957436537977	OPEN PO FOR 2019-2020-SUPPLIES ONLY	InvoiceTotal: \$37.52 \$5.45
700.1121.0410.616.050.000.00	190008	INVOICE 957436537977	OPEN PO FOR 2019-2020-SUPPLIES ONLY	\$5.45
299.1132.0410.617.250.054.00	190238	INVOICE 794673578378	2019-2020 OPEN PO CONCESSION SUPPLIES AND CANDY	InvoiceTotal: \$10.90 \$30.63
299.1132.0410.617.250.054.00	190238	INVOICE 467654669567	2019-2020 OPEN PO CONCESSION SUPPLIES AND CANDY	InvoiceTotal: \$30.63 \$63.71
100.1111.0410.146.000.000.00	190085	INVOICE 454683675363	Open Purchase Order for Office Supplies	InvoiceTotal: \$63.71 \$35.98
299.1132.0410.617.230.060.00	190602	INVOICE 853849783746	REPLACEMENT STEREO FOR IND TECH THAT FOOTBALL PLAYERS TOOK AND RUINED	InvoiceTotal: \$35.98 \$489.99
299.1131.0410.617.250.063.00	190498	INVOICE 736663566543	ASB CAFE START UP SUPPLIES	InvoiceTotal: \$489.99 \$229.36
299.1131.0410.617.250.063.00	190498	INVOICE 468469587357	ASB CAFE START UP SUPPLIES	InvoiceTotal: \$229.36 \$44.23
299.1131.0410.617.250.063.00	190498	INVOICE 448384996947	ASB CAFE START UP SUPPLIES	InvoiceTotal: \$44.23 \$36.99
299.1131.0410.617.250.063.00	190498	INVOICE 567557855797	ASB CAFE START UP SUPPLIES	InvoiceTotal: \$36.99 \$677.02
			InvoiceTotal:	\$677.02

Reedsport School District

Warrant Vouchers

AMAZON.COM
AMAZON CORPORATE CREDIT LINE ACCOUNT
PO BOX 530958
ATLANTA, GA 30353-0958

Account	PO No	Invoice	Description	Amount
100.2542.0410.708.000.000.00	190547	INVOICE 444867489883	OPEN PO FOR SUPPLIES	\$71.50
			Invoice Total:	\$71.50
100.2542.0410.708.000.000.00	190547	INVOICE 455947557485	OPEN PO FOR SUPPLIES	\$51.80
			Invoice Total:	\$51.80
100.2542.0410.708.000.000.00	190547	INVOICE 576749665854	OPEN PO FOR SUPPLIES	\$51.80
			Invoice Total:	\$59.90
299.1131.0410.617.250.065.00	190499	INVOICE 668366569864	INK CARTRIDGES FOR SHOP PRINTER	\$59.90
			Invoice Total:	\$29.99
			Warrant Total:	\$29.99
			Warrant #: Not Printed	\$3,663.34

Total for AMAZON.COM

\$3,663.34

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

AMERICAN SCALE COMPANY
ACCOUNTS RECEIVABLE
PO BOX 2850
EUGENE, OR 97402

Account	PO No.	Invoice	Description	Amount
700.1132.0322.616.238.000.00	190561	INVOICE 37688	CALIBRATE AND MAINTAIN THE SCALES FOR THE 2019-2020 WRESTLING SEASON	\$200.00
			Invoice Total:	\$200.00
			Warrant Total:	\$200.00

Warrant #: 22543

Warrant Date: 1/7/2020

Total for AMERICAN SCALE COMPANY

\$200.00

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

AREA GLASS & MIRROR INC
3219 BROADWAY ST
PO BOX 488
NORTH BEND, OR 97459

Account	PO No.	Invoice	Description	Amount
286.1131.0410.616.050.000.00	190587	1/2 PMT INV:116847	3/8 PLEXIGLASS	\$693.00
			Invoice Total:	\$693.00
			Warrant Total:	\$693.00

Warrant #: 22581 Warrant Date: 1/8/2020

Total for AREA GLASS & MIRROR INC

\$693.00

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Amount Allowed

Reedsport School District

Warrant Vouchers

BASHOR'S TEAM ATHLETICS
4812 N INTERSTATE AVE
PORTLAND, OR 97217

Account	PO No.	Invoice	Description	Amount
700.1132.0410.616.239.000.00	190511	INVOICE 75790	CASES ATHLETIC TAPE	\$320.90
700.1132.0410.616.239.000.00	190511	INVOICE 75790	CASES INSTANT ICE PACKS	\$53.85
			Invoice Total:	\$374.75
			Warrant #: 22544	
			Warrant Date: 1/7/2020	
			Warrant Total:	\$374.75
700.1132.0410.616.238.000.00	190581	INVOICE 75835	NOSE PLUGS	\$28.85
			Invoice Total:	\$28.85
			Warrant #: 22609	
			Warrant Date: 1/21/2020	
			Warrant Total:	\$28.85

Total for BASHOR'S TEAM ATHLETICS

\$403.60

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

BLUE EARTH SERVICES & TECHNOLOGIES
395 N BASTER STREET
PO BOX 888
COQUILLE, OR 97423

Account	PO No.	Invoice	Description	Amount
100.2662.0389.708.000.000.00	190564	INVOICE 19214-001	OTHER NON-INSTR PROF/TECH SERVICES	\$4,500.00
			Invoice Total:	\$4,500.00
			Warrant Total:	\$4,500.00

Warrant #: 22582 Warrant Date: 1/13/2020

Total for BLUE EARTH SERVICES & TECHNOLOGIES \$4,500.00

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

BNT PROMOTIONAL PRODUCTS
PO BOX 327
NORTH BEND, OR 97459

Account	PO No.	Invoice	Description	Amount
700.1132.0410.616.231.000.00	190557	INVOICE 5196123	BB COACHING SHIRT JR HIGH BOYS	\$29.95
100.1111.0460.146.000.000.00	190580	INVOICE 5196134	BNT- Highland Hawks Orders for Parents & Students	\$29.95
			InvoiceTotal:	\$240.35
			InvoiceTotal:	\$240.35
			Warrant Total:	\$270.30
700.1132.0410.616.231.000.00	190527	INVOICE 5196415	WOMENS REVERSIBLES	\$210.60
			Warrant #: 22545	
			Warrant Date: 1/7/2020	
			InvoiceTotal:	\$210.60
245.2112.0410.146.000.000.00	190389	INVOICE 5196061	Adult Long Sleeve T-shirt (Heather Gray) SM-XL	\$54.75
245.2112.0410.146.000.000.00	190389	INVOICE 5196061	Adult Long Sleeve t-shirt (Heather Gray) 3XL	\$14.95
245.2112.0410.146.000.000.00	190389	INVOICE 5196061	Kids Short Sleeve T-shirts (Red) XS-LG	\$136.00
245.2112.0410.146.000.000.00	190389	INVOICE 5196061	Adult Short Sleeve T-shirts (Red) LG-XL	\$26.85
245.2112.0410.146.000.000.00	190389	INVOICE 5196061	Screen Charges	\$10.00
			InvoiceTotal:	\$242.55
700.1132.0410.616.232.000.00	190411	INVOICE 5196290	BASEBALL GAME CAPS-TEAM UNIFORM	\$399.00
			InvoiceTotal:	\$399.00
			Warrant Total:	\$852.15
			Warrant #: 22583	
			Warrant Date: 1/13/2020	

Reedsport School District

Warrant Vouchers

BRANDON, ERIC
8130 LOWER SMITH RIVER ROAD
REEDSPORT, OR 97467

Account	PO No	Invoice	Description	Amount
100.2310.0342.708.000.000.00	190562	OCT/NOV MILEAGE REIM	BOARD MEMBER- ERIC BRANDON MILEAGE REIMB FOR ATTENDING- OSBA PORTLAND & COSA EUGENE	\$332.92
			Invoice Total:	\$332.92
			Warrant Total:	\$332.92

Warrant #: 22546 Warrant Date: 1/7/2020

Total for BRANDON, ERIC

\$332.92

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

CARSON OIL COMPANY
PO BOX 41390
EUGENE, OR 97404

Account	PO No.	Invoice	Description	Amount
700.2542.0326.616.000.000.00	190057	INVOICE CP-00093958	FY 19/20 OPEN PO FOR FUEL/OIL PUCHASES	\$42.16
			InvoiceTotal:	\$42.16
700.2542.0326.616.000.000.00	190057	INVOICE CP-00095038	FY 19/20 OPEN PO FOR FUEL/OIL PUCHASES	\$41.00
			InvoiceTotal:	\$41.00
			Warrant Total:	\$83.16
		Warrant #: 22547	Warrant Date: 1/7/2020	

Total for CARSON OIL COMPANY

\$83.16

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Amount Allowed

Reedsport School District

Warrant Vouchers

CASH & CARRY
SMART FOOD SERVICE
PO BOX
L, CA 90091-0948

Account	PO No.	Invoice	Description	Amount
298.3100.0411.708.000.000.00	190249	SFI 8320 TRANS 181	OPEN PO- HES FOOD SERVICE CASH & CARY	\$6.57
Invoice Total:				\$6.57
Warrant Total:				\$6.57

Warrant #: 22548

Warrant Date: 1/7/2020

Total for CASH & CARRY

\$6.57

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

CENTRAL LINCOLN PUD
2129 N. COAST HIGHWAY
PO BOX 1126
NEWPORT, OR 97365-0090

Account	PO No.	Invoice	Description	Amount
100.2542.0325.708.000.000.00	190050	ACCT219964004 DEC.	DISTRICT OFFICE FY 19/20 ELECTRIC	\$1,036.84
			InvoiceTotal:	\$1,036.84
100.2542.0325.708.000.000.00	190050	ACCT219964021 DEC	DISTRICT OFFICE FY 19/20 ELECTRIC	\$30.00
			InvoiceTotal:	\$30.00
100.2542.0325.146.000.000.00	190051	ACCT219964000 DEC.	HES-FY 19/20 ELECTRIC SERVICES	\$1,888.73
			InvoiceTotal:	\$1,888.73
100.2542.0325.146.000.000.00	190051	ACCT219964005 DEC.	HES-FY 19/20 ELECTRIC SERVICES	\$38.07
			InvoiceTotal:	\$38.07
100.2542.0325.146.000.000.00	190051	ACCT219964007 DEC	HES-FY 19/20 ELECTRIC SERVICES	\$29.92
			InvoiceTotal:	\$29.92
700.2542.0325.616.000.000.00	190052	ACCT219964001 DEC.	RCCS-FY 19/20 ELECTRIC SERVICES	\$5,871.32
			InvoiceTotal:	\$5,871.32
700.2542.0325.616.000.000.00	190052	ACCT219964019 DEC.	RCCS-FY 19/20 ELECTRIC SERVICES	\$43.70
			InvoiceTotal:	\$43.70
700.2542.0325.616.000.000.00	190052	ACCT219964016 DEC.	RCCS-FY 19/20 ELECTRIC SERVICES	\$39.74
			InvoiceTotal:	\$39.74
700.2542.0325.616.000.000.00	190052	ACCT219964006 DEC.	RCCS-FY 19/20 ELECTRIC SERVICES	\$35.23
			InvoiceTotal:	\$35.23
700.2542.0325.616.000.000.00	190052	ACCT219964009 DEC.	RCCS-FY 19/20 ELECTRIC SERVICES	\$33.25
			InvoiceTotal:	\$33.25
700.2542.0325.616.000.000.00	190052	ACCT219964017 DEC.	RCCS-FY 19/20 ELECTRIC SERVICES	\$33.25
			InvoiceTotal:	\$33.25

Reedsport School District

Warrant Vouchers

CENTRAL LINCOLN PUD
2129 N. COAST HIGHWAY
PO BOX 1126
NEWPORT, OR 97365-0090

Account	PO No.	Invoice	Description	Amount
700.2542.0325.616.000.000.00	190052	ACCT219964014 DEC.	RCCS-FY 19/20 ELECTRIC SERVICES	\$29.92
700.2542.0325.616.000.000.00	190052	ACCT219964018 DEC.	RCCS-FY 19/20 ELECTRIC SERVICES	\$29.92
700.2542.0325.616.000.000.00	190052	ACCT219964020 DEC.	RCCS-FY 19/20 ELECTRIC SERVICES	\$29.92
Warrant #: Not Printed				\$29.92
Invoice Total:				\$29.92
Invoice Total:				\$29.92
Invoice Total:				\$29.92
Warrant Total:				\$9,169.81

Total for CENTRAL LINCOLN PUD

\$9,169.81

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

CHANEY, SUZETTE
412 CAMELLIA COURT
REEDSPORT, OR 97467

Account	PO No.	Invoice	Description	Amount
244.1131.0342.616.050.000.00	190596	DEC MILEAGE REIM	Chaney Reimbursement travel CPM Day 6 Training Dec 2/3	\$165.88
			Invoice Total:	\$165.88
		Warrant #: 22584	Warrant Date: 1/13/2020	Warrant Total: \$165.88

Total for CHANEY, SUZETTE

\$165.88

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

CHICKERING, THERESA
961 CRESTVIEW
REEDSPORT, OR 97467

Account	PO No.	Invoice	Description	Amount
211.3300.0389.708.000.000.00	190603	ACCT211 GIVING TREE	FRC- REIMBURSE FOR GIFTS PURCHASED FOR TREE OF GIVING	\$870.91
			Invoice Total:	\$870.91
		Warrant #: 22610	Warrant Date: 1/21/2020	Warrant Total: \$870.91

Total for CHICKERING, THERESA

\$870.91

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Amount Allowed

Reedsport School District

Warrant Vouchers

CIT
PO BOX 100706
PASADENA, CA 91189-0706

Account	PO No.	Invoice	Description	Amount
700.2574.0324.616.000.000.00	190070	INVOICE 34698189	RCCS COPIER RENTAL FY 19/20	\$576.10
100.2574.0324.146.000.000.00	190070	INVOICE 34698189	HES FY 19/20 COPIER RENTAL	\$786.40
100.2574.0324.708.000.000.00	190070	INVOICE 34698189	DISTRICT OFFICE FY 19/20 COPIER RENTAL	\$190.50
Invoice Total:				\$1,553.00
Warrant #: 22611				
Warrant Date: 1/21/2020				
Warrant Total:				\$1,553.00

Total for CIT

\$1,553.00

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

CITY OF REEDSPORT
451 WINCHESTER AVE
REEDSPORT, OR 97467-1597

Account	PO No.	Invoice	Description	Amount
100.2542.0327.146.000.000.00	190039	ACCT001339-000 DEC	HES WATER OPEN PO FY 19/20	\$1,337.05
100.2542.0327.708.000.000.00	190055	ACCT0002100-00 0 DEC	DISTRICT OFFICE WATER FY 19/20	Invoice Total: \$1,337.05 \$108.63
700.2542.0327.616.000.000.00	190038	ACCT000785-000 DEC	OPEN PO RCCS WATER FY 19/20	Invoice Total: \$108.63 \$2,263.54
			Warrant Date: 1/13/2020	Invoice Total: \$2,263.54 Warrant Total: \$3,709.22

Warrant #: 22585

Total for CITY OF REEDSPORT

\$3,709.22

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

COASTAL PAPER AND SUPPLY
1809 MCPHERSON AVE
NORTH BEND, OR 97459

Account	PO No.	Invoice	Description	Amount
100.2542.0410.146.000.000.00	190419	INVOICE 568989	Open Purchase Order	\$30.00
700.2542.0410.616.000.000.00	190573	INVOICE 569357	SUPPLIES FOR 2nd HALF OF YEAR 2019-2020	InvoiceTotal: \$30.00 \$2,051.70
700.2542.0410.616.000.000.00	190573	INVOICE 569909	Warrant #: 22549 Warrant Date: 1/7/2020	InvoiceTotal: \$2,051.70 Warrant Total: \$2,081.70
100.2542.0410.146.000.000.00	190583	INVOICE 569910	See Attached Shopping Cart	InvoiceTotal: \$479.70 \$2,035.76
298.3100.0410.146.000.000.00	190244	INVOICE 569912	OPEN PO FOR KITCHEN SUPPLIES FOR HES	InvoiceTotal: \$2,035.76 \$120.72
		Warrant #: 22612 Warrant Date: 1/21/2020		InvoiceTotal: \$120.72 Warrant Total: \$2,636.18
Total for COASTAL PAPER AND SUPPLY				\$4,717.88

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

COASTCOM, INC.
151 E OLIVE STREET
NEWPORT, OR 97365-3052

Account	PO No.	Invoice	Description	Amount
100.2542.0351.708.000.000.00	190075	ACCT0299000022 5 FEB	FY19/20 PHONE SERVICE FOR DISTRICT OFFICE	\$1,064.75
100.2542.0351.146.000.000.00	190075	ACCT0299000022 5 FEB	OPEN PO PHONE SERVICE FOR HES	\$1,064.75
700.2542.0351.616.000.000.00	190075	ACCT0299000022 5 FEB	OPEN PO RCCS FOR PHONE SERVICE	\$1,097.03
Invoice Total:				\$3,226.53
Warrant Date: 1/21/2020				
Warrant #: 22613				
Warrant Total:				\$3,226.53

Total for COASTCOM, INC.

\$3,226.53

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Amount Allowed

Reedsport School District

Warrant Vouchers

COMFORT FLOW HEATING
1951 DON STREET, SUITE D
SPRINGFIELD, OR 97477

Account	PO No.	Invoice	Description	Amount
100.2542.0322.616.000.000.00	190299	INVOICE SVC212113	RCCS-1-MAJOR SERVICE SEPTEMBER- 2-MINORS /DEC/MARCH- FOR HVAC MAINTENANCE	\$5,496.00
100.2542.0322.146.000.000.00	190524	INVOICE SVC211668	REPAIR PROPOSAL 15221T FOR HES FREEZER	\$5,496.00
			InvoiceTotal:	\$668.25
			Warrant #: 22550	
			Warrant Date: 1/7/2020	
100.2542.0322.146.000.000.00	190599	INVOICE SVC211862	HES- NO HEAT IN ONE WING- FOUND MOTOR PULLS 30 AMPS TRIPS BREAKER IN HALL WAY	\$198.00
100.2542.0322.708.000.000.00	190364	INVOICE SVC213242	REPAIR PROPOSAL 15067V- SERVER ROOM DAIKIN- REFRIGERANT-NITROGEN- RECOVERY, OTRCH, VACUUM PUMP AND LABOR- NOT TO GO OVER \$710.00	\$198.00
			InvoiceTotal:	\$420.00
700.2542.0322.616.000.000.00	190378	INVOICE SVC212506	RCCS- UNIT MITSUBISHI PERFORM LEAK SEARCH, LOW ON REFRIGERANT	\$572.00
298.3100.0322.708.000.000.00	190551	INVOICE SVC212139	RUSH- HES FREEZER DOWN- NEED NEW COMPRESSOR-REPLACING FAILED COMPRESSOR	\$572.00
			InvoiceTotal:	\$7,302.00
			Warrant #: 22586	
			Warrant Date: 1/13/2020	
100.2542.0322.146.000.000.00	190618	INVOICE SVC210862	HES - HEAT PROBLEMS(2) INV- WORK ON STEAM VALUES/ ADJ BELT/ADJ SETTINGS - WILL SUBMIT QUOTE FOR FAN ISSUES	\$396.00
100.2542.0322.146.000.000.00	190618	INVOICE SVC207968	HES - HEAT PROBLEMS(2) INV- WORK ON STEAM VALUES/ ADJ BELT/ADJ SETTINGS - WILL SUBMIT QUOTE FOR FAN ISSUES	\$1,039.50
			InvoiceTotal:	\$1,039.50
			Warrant #: 22628	
			Warrant Date: 1/27/2020	
			Warrant Total:	\$1,435.50

Reedsport School District

Warrant Vouchers

COQUILLE HIGH SCHOOL
499 W CENTRAL AVE
COQUILLE, OR 97423

Account	PO No.	Invoice	Description	Amount
700.1132.0640.616.231.000.00	190505	INVOICE 001. BB	GIRLS AND BOYS VARSITY BB TEAMS TO PLAY IN TOURNAMENT	\$375.00
			Invoice Total:	\$375.00
		Warrant #: 22551	Warrant Date: 1/7/2020	Warrant Total: \$375.00

Total for COQUILLE HIGH SCHOOL

\$375.00

This claim has been legally examined, allowed and ordered paid by the Reedsport School District Board of Commissioners.

Amount Allowed

Reedsport School District

Warrant Vouchers

COSA/CONFEDERATION OF OR SCH ADM
707 13TH ST SE, SUITE 100
SALEM, OR 97301-1207

Account	PO No.	Invoice	Description	Amount
100.2321.0640.708.000.000.00	190555	INVOICE 4766820	RENEWAL- JOBS ONLINE POSTING SERVICE	\$400.00
			Invoice Total:	\$400.00
			Warrant Total:	\$400.00
			Warrant #: 22552	
			Warrant Date: 1/7/2020	

Total for COSA/CONFEDERATION OF OR SCH ADM \$400.00

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

CURTIS RESTAURANT EQUIPMENT
742 ROSSANLEY DRIVE
MEDFORD, OR 97501

Account	PO No	Invoice	Description	Amount
298.3100.0410.616.000.000.00	190277	INVOICE 597582-01	RCCS- OPEN PO FOR KITCHEN SUPPLIES- UTINSILES	\$38.80
			Invoice Total:	\$38.80
		Warrant #: 22553	Warrant Date: 1/7/2020	Warrant Total: \$38.80

Total for CURTIS RESTAURANT EQUIPMENT \$38.80

Amount Allowed _____

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

DEMCO
PO BOX 8048
MADISON, WI 53708-8048

Account	PO No	Invoice	Description	Amount
100.2222.0410.146.000.000.00	190473	INVOICE 6736029	Digital Bar Code Labels- Poly 5/8 H x 2 W (1000 Labels)	\$68.50
			Invoice Total:	\$68.50
			Warrant Total:	\$68.50

Warrant #: 22554 Warrant Date: 1/7/2020

Total for DEMCO

\$68.50

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

DOUGLAS EDUCATION SERVICE DISTRICT
1871 NE STEPHENS STREET
ROSEBURG, OR 97470-1493

Account	PO No.	Invoice	Description	Amount
100.2521.0410.708.000.000.00	190523	INVOICE 206965	ENVELOPES-WINDOW FOR SENDING CHECKS	\$75.83
			Invoice Total:	\$75.83
			Warrant Total:	\$75.83
100.2321.0389.708.000.000.00	190027	INVOICE 206312	HR SERVICES FOR FY 19/20 BILLED QTR	\$1,250.00
100.2521.0389.708.000.000.00	190027	INVOICE 206312	BUSINESS SVC BILLED QTR -SEPT, DEC, MARCH, MAY	\$23,000.00
			Invoice Total:	\$24,250.00
			Warrant Total:	\$24,250.00
100.2310.0354.708.000.000.00	190616	INVOICE 206076	PRINTING OF ADOPTED BUDGET 19/20	\$367.91
			Invoice Total:	\$367.91
			Warrant Total:	\$367.91
			Warrant #: 22555	Warrant Date: 1/7/2020
			Warrant #: 22615	Warrant Date: 1/21/2020
			Warrant #: 22629	Warrant Date: 1/27/2020
Total for DOUGLAS EDUCATION SERVICE DISTRICT				\$24,693.74

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

EUGENE SCIENCE CENTER
PO BOX 1518
EUGENE, OR 97440

Account	PO No.	Invoice	Description	Amount
272.1111.0343.146.120.000.00	190542	40 STUDENTS 11/26	Students for Exhibit Hall, Planetarium & Lab Fee (\$192.00 Scholarship)	\$128.00
			Invoice Total:	\$128.00
			Warrant Total:	\$128.00

Warrant #: 22587

Warrant Date: 1/13/2020

Total for EUGENE SCIENCE CENTER

\$128.00

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

FERRELLGAS
PO BOX 173940
DENVER, CO 80217-3940

Account	PO No.	Invoice	Description	Amount
100.2542.0326.146.000.000.00	190068	INVOICE 1109352682	HES-FY 19/20 PROPANE HEATING SERVICES	\$64.40
			InvoiceTotal:	\$64.40
100.2542.0326.146.000.000.00	190068	INVOICE 1109352688	HES-FY 19/20 PROPANE HEATING SERVICES	\$1,442.64
			InvoiceTotal:	\$1,442.64
100.2542.0326.146.000.000.00	190068	INVOICE 1109483438	HES-FY 19/20 PROPANE HEATING SERVICES	\$1,391.22
			InvoiceTotal:	\$1,391.22
100.2542.0326.146.000.000.00	190068	INVOICE 1109483443	HES-FY 19/20 PROPANE HEATING SERVICES	\$102.88
			InvoiceTotal:	\$102.88
			Warrant Total:	\$3,001.14
			Warrant #: Not Printed	
100.2542.0326.146.000.000.00	190068	INVOICE 1109687019	HES-FY 19/20 PROPANE HEATING SERVICES	\$802.51
			InvoiceTotal:	\$802.51
100.2542.0326.146.000.000.00	190068	INVOICE 1109687020	HES-FY 19/20 PROPANE HEATING SERVICES	\$124.45
			InvoiceTotal:	\$124.45
			Warrant Total:	\$926.96
			Warrant #: 22588	
			Warrant Date: 1/13/2020	
			Total for FERRELLGAS	\$3,928.10

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

FLINN SCIENTIFIC INC.
PO BOX 71721
CHICAGO, IL 60694-1721

Account	PO No.	Invoice	Description	Amount
700.1131.0410.616.120.000.00	190506	INVOICE 2440091	MIRROR, FLAT, ACRYLIC	\$50.25
			Invoice Total:	\$50.25
		Warrant #: 22616	Warrant Date: 1/21/2020	Warrant Total: \$50.25

Total for FLINN SCIENTIFIC INC.

\$50.25

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Amount Allowed

Reedsport School District

Warrant Vouchers

FOLLETT SCHOOL SOLUTIONS INC
91826 COLLECTION CTR DR
CHICAGO, IL 60693-0918

Account	PO No.	Invoice	Description	Amount
100.2222.0430.146.000.000.00	190477	INVOICE 605327	LIBRARY BOOKS- See Attached	\$36.84
100.2222.0430.146.000.000.00	190477	INVOICE 605327F	LIBRARY BOOKS- See Attached	\$36.84
100.2222.0430.146.000.000.00	190476	INVOICE 605330	Book Order- See Attached	\$15.49
100.2222.0430.146.000.000.00	190476	INVOICE 605330A	Book Order- See Attached	\$768.19
		Warrant #: 22556	Warrant Date: 1/7/2020	\$768.19
		Warrant #: 22617	Warrant Date: 1/21/2020	\$820.52
			Invoice Total:	\$315.82
			Warrant Total:	\$315.82

Total for FOLLETT SCHOOL SOLUTIONS INC

\$1,136.34

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

FRANZ FAMILY BAKERIES
PORTLAND DIVISION
PO BOX 742654
LOS ANGELES, CA 90074-2654

Account	PO No	Invoice	Description	Amount
298.3100.0410.146.000.000.00	190168	INVOICE 049054435007	FY 19/20 FOOD SERVICE OPEN PO FOR HES	\$155.52
		Warrant #: 22557	Warrant Date: 1/7/2020	
			InvoiceTotal:	\$155.52
			Warrant Total:	\$155.52
298.3100.0410.146.000.000.00	190168	INVOICE 040054400606	FY 19/20 FOOD SERVICE OPEN PO FOR HES	\$111.20
		Warrant #: 22589	Warrant Date: 1/13/2020	
			InvoiceTotal:	\$111.20
			Warrant Total:	\$111.20
298.3100.0410.146.000.000.00	190168	INVOICE 040054401307	FY 19/20 FOOD SERVICE OPEN PO FOR HES	\$116.08
			InvoiceTotal:	\$116.08
			Warrant Total:	\$66.18
298.3100.0410.616.000.000.00	190169	INVOICE 040054401308	fy 19/20 OPEN PO FOOD SERVICE RCCS	\$66.18
		Warrant #: 22618	Warrant Date: 1/21/2020	
			InvoiceTotal:	\$66.18
			Warrant Total:	\$182.26
298.3100.0410.616.000.000.00	190169	INVOICE 040054401711	fy 19/20 OPEN PO FOOD SERVICE RCCS	\$59.38
		Warrant #: 22630	Warrant Date: 1/27/2020	
			InvoiceTotal:	\$59.38
			Warrant Total:	\$59.38
		Total for	FRANZ FAMILY BAKERIES	\$508.36

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

GARRETT, HEMANN, ROBERTSON P.C.
WILLAMETTE PROF CENTER
1011 COMMERCIAL STREET NE
SALEM, OR 97301-1049

Account	PO No.	Invoice	Description	Amount
100.2310.0382.708.000.000.00	190100	INVOICE 352639	OPEN PO FOR PROFESSIONAL SERVICES PROVIDED TO THE DISTRICT	\$1,101.50
100.2310.0382.708.000.000.00	190100	INVOICE 352640	OPEN PO FOR PROFESSIONAL SERVICES PROVIDED TO THE DISTRICT	\$423.00
			Invoice Total:	\$1,101.50
			Invoice Total:	\$423.00
			Warrant Total:	\$1,524.50
		Warrant #: 22619	Warrant Date: 1/21/2020	

Total for GARRETT, HEMANN, ROBERTSON P.C. \$1,524.50

Amount Allowed

This claim has been legally examined, allowed and ordered paid by the Reedsport School District Board of Commissioners.

Reedsport School District

Warrant Vouchers

GLIDE HIGH SCHOOL
18990 NORTH UMPQUA HWY
GLIDE, OR 97443

Account	PO No.	Invoice	Description	Amount
700.1132.0640.616.238.000.00	190504	INVOICE 102	WILLIE WILKINSON MEMORIAL WRESTLING TOURNAMENT	\$150.00
			Invoice Total:	\$150.00
		Warrant #: 22590	Warrant Date: 1/13/2020	Warrant Total: \$150.00

Total for GLIDE HIGH SCHOOL

\$150.00

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

GRAINGER
DEPT 824997696
PO BOX 419267
KANSAS CITY, MO 64141-6267

Account	PO No.	Invoice	Description	Amount
100.2542.0410.146.000.000.00	190574	INVOICE 9394184668	Anvil Coupling Grooved, 3" Pipe Size Pipe Fitting	\$245.46
100.2542.0410.146.000.000.00	190007	INVOICE 9394685268	Open Purchase Order- Highland	Invoice Total: \$245.46 \$75.69
700.2542.0410.616.000.000.00	190006	INVOICE 9398368382	OPEN PO FOR 2019-2020	Invoice Total: \$75.69 \$28.32
700.2542.0410.616.000.000.00	190006	INVOICE 9384386745	Warrant #: 22591 Warrant Date: 1/13/2020 OPEN PO FOR 2019-2020	Invoice Total: \$28.32 Warrant Total: \$349.47 \$54.30
700.2542.0410.616.000.000.00	190006	INVOICE 9405960171	Warrant #: 22620 Warrant Date: 1/21/2020 OPEN PO FOR 2019-2020	Invoice Total: \$54.30 Warrant Total: \$54.30 \$31.68
700.2542.0410.616.000.000.00	190006	INVOICE 9384330982	OPEN PO FOR 2019-2020	Invoice Total: \$31.68 \$31.68
700.2542.0410.616.000.000.00	190006	CREDIT 9411155402	OPEN PO FOR 2019-2020	Invoice Total: \$31.68 (\$1.32)
		Warrant #: 22631 Warrant Date: 1/27/2020	Invoice Total: (\$1.32) Warrant Total: \$62.04	

Reedsport School District

Warrant Vouchers

HAMPTON, BO INSTRUCTOR
FIRST AID & CPR
63437 ISTHMUS HEIGHTS ROAD
COOS BAY, OR 97420

Account	PO No.	Invoice	Description	Amount
700.2410.0640.616.000.000.00	190597	INVOICE 000149	First Aid/CPR K. Smith, Wall, Watson, Williams, Tymchuk	\$250.00
			Invoice Total:	\$250.00
			Warrant Total:	\$250.00
100.2410.0640.146.000.000.00	190617	INVOICE 000150 F.AID	Staff First Aid & CPR Training- Brian Klier, Diana Willis, Carrie Gillen, Jacob Ingram & Jeannien Auffrey	\$250.00
			Invoice Total:	\$250.00
			Warrant Total:	\$250.00

Total for HAMPTON, BO INSTRUCTOR

\$500.00

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

HIXENBAUGH, JAMES
1910 OTTER SLOUGH RD
REEDSPORT, OR 97467

Account	PO No.	Invoice	Description	Amount
700.1132.0342.616.239.000.00	190016	JAN MILEAGE REIM	OPEN PO FOR 2019-2020-AD MEETINGS	\$117.08
			Invoice Total:	\$117.08
		Warrant #: 22633	Warrant Date: 1/27/2020	Warrant Total: \$117.08

Total for HIXENBAUGH, JAMES

\$117.08

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Amount Allowed

Reedsport School District

Warrant Vouchers

INDUSTRIAL SOURCE
PO BOX 7577
SPRINGFIELD, OR 97475

Account	PO No.	Invoice	Description	Amount
700.1131.0324.616.550.000.00	190327	INVOICE 01714683	2019-2020 OPEN PO GAS/RENTALS	\$410.65
Invoice Total:				\$410.65
Warrant #: 22558 Warrant Date: 1/7/2020				\$410.65

Total for INDUSTRIAL SOURCE

\$410.65

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

J.T.M FOOD GROUP
JTM PROVISIONS CO INC
PO BOX 711134
CINCINNATI, OH 45271-1134

Account	PO No.	Invoice	Description	Amount
298.3100.0411.708.000.000.00	190611	INVOICE 503502	JTM FOOD INVOICES- RECEIVED ITEMS WITH COMMODITY DELIVERIES	\$561.11
298.3100.0411.708.000.000.00	190611	INVOICE 508628	JTM FOOD INVOICES- RECEIVED ITEMS WITH COMMODITY DELIVERIES	\$561.11
298.3100.0411.708.000.000.00	190611	INVOICE 508749	JTM FOOD INVOICES- RECEIVED ITEMS WITH COMMODITY DELIVERIES	\$355.82
298.3100.0411.708.000.000.00	190611	INVOICE 510677	JTM FOOD INVOICES- RECEIVED ITEMS WITH COMMODITY DELIVERIES	\$355.82
298.3100.0411.708.000.000.00	190611	INVOICE 513890	JTM FOOD INVOICES- RECEIVED ITEMS WITH COMMODITY DELIVERIES	\$326.42
298.3100.0411.708.000.000.00	190611	INVOICE 515773	JTM FOOD INVOICES- RECEIVED ITEMS WITH COMMODITY DELIVERIES	\$355.82
			Invoice Total:	\$355.82
			Warrant Date: 1/27/2020	\$355.82
			Warrant #: 22634	\$406.74
			Warrant Total:	\$2,361.73
Total for J.T.M FOOD GROUP				\$2,361.73

Amount Allowed

This claim has been legally examined, allowed and ordered paid by the Reedsport School District Board of Commissioners.

Reedsport School District

Warrant Vouchers

JONES, CAREY
5159 S SMITH RD
REEDSPORT, OR 97467

Account	PO No.	Invoice	Description	Amount
100.2310.0342.708.000.000.00	190572	OCT/NOV MILEAGE REIM	BOARD MEMBER CARY JONES- MILEAGE REIMB- OSBA & COSA CONFERENCES NOV & DEC	\$332.92
			Invoice Total:	\$332.92
			Warrant Total:	\$332.92

Warrant #: 22559

Warrant Date: 1/7/2020

Total for JONES, CAREY

\$332.92

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

KEL-CEE ACE HARDWARE
GRETCHEN
1350 HIGHWAY 101
REEDSPORT, OR 97467-0208

Account	PO No.	Invoice	Description	Amount
100.2662.0410.708.000.000.00	190036	INVOICE 238771	OPEN PO FOR DISTRICT OFFICE AND TECH FOR FY 19/20	\$14.24
			Invoice Total:	\$14.24
100.2662.0410.708.000.000.00	190036	INVOICE 238688	OPEN PO FOR DISTRICT OFFICE AND TECH FOR FY 19/20	\$33.98
			Invoice Total:	\$33.98
100.2662.0410.708.000.000.00	190036	INVOICE 238973	OPEN PO FOR DISTRICT OFFICE AND TECH FOR FY 19/20	\$11.86
			Invoice Total:	\$11.86
100.2542.0410.146.000.000.00	190021	INVOICE 239727	Open Purchase Order- Highland	\$3.78
			Invoice Total:	\$3.78
100.2542.0410.146.000.000.00	190021	INVOICE 239752	Open Purchase Order- Highland	\$35.30
			Invoice Total:	\$35.30
100.2542.0410.146.000.000.00	190021	INVOICE 239780	Open Purchase Order- Highland	\$1.70
			Invoice Total:	\$1.70
		Warrant #: 22560	Warrant Date: 1/7/2020	\$100.86
100.2542.0410.146.000.000.00	190021	INVOICE 239870	Open Purchase Order- Highland	\$7.12
			Invoice Total:	\$7.12
100.2542.0410.146.000.000.00	190021	INVOICE 239963	Open Purchase Order- Highland	\$30.37
			Invoice Total:	\$30.37
100.2542.0410.146.000.000.00	190021	INVOICE 240002	Open Purchase Order- Highland	\$18.98
			Invoice Total:	\$18.98
100.2542.0410.146.000.000.00	190021	INVOICE 239927	Open Purchase Order- Highland	\$149.12
			Invoice Total:	\$149.12
700.2542.0410.616.000.000.00	190001	INVOICE 239361	OPEN PO FOR 2019-2020	\$58.88
			Invoice Total:	\$58.88
700.2542.0410.616.000.000.00	190001	INVOICE 239869	OPEN PO FOR 2019-2020	\$32.70
			Invoice Total:	\$32.70
700.2542.0410.616.000.000.00	190001	INVOICE 239925	OPEN PO FOR 2019-2020	\$34.19
			Invoice Total:	\$34.19

Reedsport School District

Warrant Vouchers

100.2542.0410.146.000.000.00	190021	INVOICE 240105	Warrant #: 22593	Warrant Date: 1/13/2020	Open Purchase Order- Highland	Warrant Total:	\$331.36
100.2542.0410.146.000.000.00	190021	INVOICE 240163			Open Purchase Order- Highland	Invoice Total:	\$19.98
100.2542.0410.146.000.000.00	190021	INVOICE 240236			Open Purchase Order- Highland	Invoice Total:	\$67.04
700.2542.0410.616.000.000.00	190001	OVER PMT CK 22593			OPEN PO FOR 2019-2020	Invoice Total:	\$67.04
700.2542.0410.616.000.000.00	190001	CREDIT INV:239869			OPEN PO FOR 2019-2020	Invoice Total:	\$80.22
							(\$32.70)
						Invoice Total:	(\$32.70)
						Invoice Total:	(\$32.70)
100.2542.0410.146.000.000.00	190021	INVOICE 240380	Warrant #: 22621	Warrant Date: 1/21/2020	Open Purchase Order- Highland	Warrant Total:	\$101.84
100.2542.0410.146.000.000.00	190021	INVOICE 240457			Open Purchase Order- Highland	Invoice Total:	\$5.99
100.2542.0410.146.000.000.00	190021	INVOICE 238730			Open Purchase Order- Highland	Invoice Total:	\$5.99
100.2542.0410.146.000.000.00	190021	INVOICE 240440			Open Purchase Order- Highland	Invoice Total:	\$20.98
100.2542.0410.146.000.000.00	190021	INVOICE 240416			Open Purchase Order- Highland	Invoice Total:	\$26.89
700.2542.0410.616.000.000.00	190001	INVOICE 240434			OPEN PO FOR 2019-2020	Invoice Total:	\$58.88
700.2542.0410.616.000.000.00	190001	INVOICE 239570			OPEN PO FOR 2019-2020	Invoice Total:	\$58.88
						Invoice Total:	\$9.49
						Invoice Total:	\$1.70
						Invoice Total:	\$1.70
						Invoice Total:	\$46.52
						Invoice Total:	\$46.52
			Warrant #: 22635	Warrant Date: 1/27/2020		Warrant Total:	\$170.45

Reedsport School District

Warrant Vouchers

LAWRENCE COMPANY
UNEMPLOYMENT SERVICES
PO BOX 871688
VANCOUVER, WA 98687

Account	PO No.	Invoice	Description	Amount
100.2521.0389.708.000.000.00	190058	INVOICE 13605	OPEN PO-FY 19/20 BILLED QTRLY UNEMPLOYMENT SERVICES- July-Sept/ Oct-Dec/ Jan-Mar/ April-June	\$300.00
			Invoice Total:	\$300.00
			Warrant Date: 1/13/2020	\$300.00
			Warrant #: 22594	

Total for LAWRENCE COMPANY

\$300.00

Amount Allowed

This claim has been legally examined, allowed and ordered paid by the Reedsport School District Board of Commissioners.

Reedsport School District

Warrant Vouchers

LEWIS TRANSPORTATION
SCOTT LEWIS
PO BOX 255
REEDSPORT, OR 97467

Account	PO No	Invoice	Description	Amount
100.2552.0331.708.000.000.00	190073	INVOICE 683	OPEN PO FY 19/20 DISTRICT SCHOOL BUS SERVICES	\$14,365.60
100.2552.0331.708.320.000.00	190073	INVOICE 683	FY 19/20 MONTHLY BUS SPECIAL NEEDS-INCLUDES MOE	\$10,182.48
			Invoice Total:	\$24,548.08
			Warrant Date: 1/13/2020	
			Warrant Total:	\$24,548.08
100.2552.0331.708.000.000.00	190073	INVOICE 685	OPEN PO FY 19/20 DISTRICT SCHOOL BUS SERVICES	\$14,365.60
100.2552.0331.708.320.000.00	190073	INVOICE 685	FY 19/20 MONTHLY BUS SPECIAL NEEDS-INCLUDES MOE	\$10,182.48
100.2552.0332.708.000.000.00	190073	INVOICE 685	FY 19/20 ACTIVITIES BUS SERVICES DURING SCHOOL YR	\$5,344.91
			Invoice Total:	\$29,892.99
			Warrant Date: 1/27/2020	
			Warrant Total:	\$29,892.99

Total for LEWIS TRANSPORTATION

\$54,441.07

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

LIGHTHOUSE ELECTRICAL CONTRACTORS INC
1339 RHODODENDRON DRIVE
FLORENCE, OR 97439

Account	PO No.	Invoice	Description	Amount
700.2542.0389.616.000.000.00	190307	INVOICE 4458	Electrical upgrades to RCCS-Outside auditorium lighting	\$1,485.50
			Invoice Total:	\$1,485.50
		Warrant #: 22561	Warrant Date: 1/7/2020	Warrant Total: \$1,485.50

Total for LIGHTHOUSE ELECTRICAL CONTRACTORS INC \$1,485.50

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

LOWER UMPQUA HOSPITAL (LUH)
FRC/PAYROLL
600 RANCH ROAD
REEDSPORT, OR 97467

Account	PO No.	Invoice	Description	Amount
211.3300.0389.708.000.000.00	190079	A211 RARANA DEC PT2	FY 19/20 OPEN PO-FAMILY RESOURCE CENTER FOR PAYROLL	\$653.17
			Invoice Total:	\$653.17
			Warrant Total:	\$653.17

Warrant #: 22596

Warrant Date: 1/13/2020

Total for LOWER UMPQUA HOSPITAL (LUH)

\$653.17

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

LOWER UMPQUA PARKS & RECREATION
PO BOX 640
REEDSPORT, OR 97467

Account	PO No.	Invoice	Description	Amount
100.1111.0310.146.000.000.00	190074	INVOICE 122019	FY 19/20 OPEN PO HES SWIM PROGRAM FOR SCHOOL YEAR	\$3,067.03
			Invoice Total:	\$3,067.03
		Warrant #: 22562	Warrant Date: 1/7/2020	Warrant Total: \$3,067.03

Total for LOWER UMPQUA PARKS & RECREATION \$3,067.03

Amount Allowed

This claim has been legally examined, allowed and ordered paid by the Reedsport School District Board of Commissioners.

Reedsport School District

Warrant Vouchers

MAKERBOT
ONE METRO TECH CENTER, 21ST FLOOR
BROOKLYN, NY 11201

Account	PO No.	Invoice	Description	Amount
244.2662.0460.616.000.000.00	190544	INVOICE INV91827450	MakerBot PLA Filament Buy 9, Get 10 Pack Large	\$898.89
244.2662.0460.616.000.000.00	190544	INVOICE INV91827450	Replicator + for Education	\$3,718.14
244.2662.0460.616.000.000.00	190544	INVOICE INV91827450	Smart Extruder+ for MakerBot Replicator+ and Mini+	\$448.20
Invoice Total:				\$5,065.23
Warrant #: 22563 Warrant Date: 1/7/2020				
Warrant Total:				\$5,065.23

Total for MAKERBOT

\$5,065.23

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

MCKAY'S MARKETS
226 HALL AVENUE
PO BOX 1080
COOS BAY, OR 97420-0237

Account	PO No.	Invoice	Description	Amount
238.2210.0410.146.000.000.00	190005	A:1862 INV:00198770	Highland Open Purchase Order (Sherri & Amanda) Customer ID #71862	\$62.82
			Invoice Total:	\$62.82
			Warrant Total:	\$62.82

Warrant #: 22564

Warrant Date: 1/7/2020

Total for MCKAY'S MARKETS

\$62.82

This claim has been legally examined, allowed and ordered paid by the Reedsport School District Board of Commissioners.

Amount Allowed

Reedsport School District

Warrant Vouchers

MONOPRICE, INC.
PO BOX 740417
LOS ANGELES, CA 90074-0417

Account	PO No.	Invoice	Description	Amount
100.2662.0480.708.000.000.00	190046	INVOICE 9662738	OPEN PO- DISTRICT OFFICE COMPUTER REPAIR	\$500.46
100.2662.0480.708.000.000.00	190046	INVOICE 19662738	OPEN PO- DISTRICT OFFICE COMPUTER REPAIR	\$500.46
100.2662.0480.708.000.000.00	190046	INVOICE 19561373	OPEN PO- DISTRICT OFFICE COMPUTER REPAIR	\$500.46
			Invoice Total:	\$22.21
			Warrant Total:	\$1,023.13
100.2662.0480.708.000.000.00	190046	INVOICE 19624364	OPEN PO- DISTRICT OFFICE COMPUTER REPAIR	\$80.17
100.2662.0480.146.000.000.00	190046	INVOICE 19624848	OPEN PO HES- COMPUTER REPAIR	\$80.17
100.2662.0480.146.000.000.00	190046	INVOICE 19599971	OPEN PO HES- COMPUTER REPAIR	\$606.67
			Invoice Total:	\$606.67
			Warrant Total:	\$1,548.55
			Warrant #: 22622	\$2,235.39
			Warrant Date: 1/21/2020	
			Total for MONOPRICE, INC.	\$3,258.52

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

MUSIC WORLD INC
DC PREMIUM INC
502 E MAIN STREET
BATTLE GROUND, WA 98604

Account	PO No.	Invoice	Description	Amount
700.1131.0322.616.131.000.00	190600	A:24636 I:MR40468	INSTRUMENT REPAIR	\$990.00
700.1131.0322.616.131.000.00	190600	A:24636 I:24636	INSTRUMENT REPAIR	Invoice Total: \$990.00
700.1131.0322.616.131.000.00	190600	A:24636 I:535214	INSTRUMENT REPAIR	Invoice Total: \$16.00
				Invoice Total: \$16.00
				Invoice Total: \$20.84
				Invoice Total: \$20.84
				Warrant Total: \$1,026.84

Warrant #: 22597 Warrant Date: 1/13/2020

Total for MUSIC WORLD INC

\$1,026.84

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

NCS PEARSON INC
13036 COLLECTION CENTER DRIVE
CHICAGO, IL 60693

Account	PO No.	Invoice	Description	Amount
100.1210.0410.146.000.000.00	190593	V34883	TAG-30 NNAT 3 ONLINE LICENSE	\$307.50
Invoice Total:				\$307.50
Warrant Total:				\$307.50

Warrant #: 22598

Warrant Date: 1/13/2020

Total for NCS PEARSON INC

\$307.50

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

NORTH BEND HIGH SCHOOL
2323 PACIFIC STREET
NORTH BEND, OR 97459

Account	PO No.	Invoice	Description	Amount
700.1132.0640.616.236.000.00	190563	2019 SWIM INVITATION	NORTH BEND INVITATIONAL SWIM MEET-DEC 14, 2019	\$100.00
			Invoice Total:	\$100.00
			Warrant Total:	\$100.00

Warrant #: 22566 Warrant Date: 1/7/2020

Total for NORTH BEND HIGH SCHOOL

\$100.00

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

NORTH DOUGLAS HIGH SCHOOL
PO BOX 488
DRAIN , OR 97435

Account	PO No.	Invoice	Description	Amount
700.1132.0640.616.231.000.00	190539	INVOICE 1	NORTH DOUGLAS WINTER INVITATIONAL BB TOURNAMENT-DEC 13 AND 14, 2019	\$150.00
Invoice Total:				\$150.00
Warrant Total:				\$150.00

Warrant #: 22599 Warrant Date: 1/13/2020

Total for NORTH DOUGLAS HIGH SCHOOL \$150.00

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

NORTHWEST REGIONAL ESD
5825 NE RAY CIRCLE
HILLSBORO, OR 97124-0705

Account	PO No.	Invoice	Description	Amount
100.2321.0389.708.000.000.00	190060	INVOICE 201258	FY 19/20 DISTRICT BACKGROUND CHECKS OPEN PO	\$255.00
100.2321.0389.708.000.000.00	190060	INVOICE 201383	FY 19/20 DISTRICT BACKGROUND CHECKS OPEN PO	\$255.00
			Invoice Total:	\$140.25
			Invoice Total:	\$140.25
			Warrant Total:	\$395.25
		Warrant #: 22567	Warrant Date: 1/7/2020	

Total for NORTHWEST REGIONAL ESD

\$395.25

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

OASBO-OR Assoc School Business Officials
707 13th ST SE, SUITE 100
SALEM, OR 97301

Account	PO No.	Invoice	Description	Amount
100.2521.0640.708.000.000.00	190592	INVOICE 113400	OREGON ASSOC BUSINESS OFFICIALS	\$200.00
			Invoice Total:	\$200.00
			Warrant Total:	\$200.00
			Warrant #: 22600	
			Warrant Date: 1/13/2020	

Total for OASBO-OR Assoc School Business Officials \$200.00

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

OREGON RTI
Oregon Response to Instruction
6960 SW SANDBURG ST
TIGARD, OR 97223

Account	PO No.	Invoice	Description	Amount
216.2240.0342.146.000.000.00	190575	INVOICE OrRTI 12/6	RTI Annual Conference April 8-10, 2019 (Julee Noel, Sarah Wells, Talena Coplin, Dan Smith & Amanda O'Brien)	\$1,875.00
			Invoice Total:	\$1,875.00
			Warrant Total:	\$1,875.00
			Warrant #: 22568	
			Warrant Date: 1/7/2020	

Total for OREGON RTI \$1,875.00

This claim has been legally examined, allowed and ordered paid by the Reedsport School District Board of Commissioners.

Amount Allowed

Reedsport School District

Warrant Vouchers

OREGON TOOL & SUPPLY CB
276 SE STEPHENS
ROSEBURG, OR 97470-0208

Account	PO No.	Invoice	Description	Amount
700.1131.0460.616.550.000.00	190256	INVOICE 197116	2019-2020 OPEN PO	\$37.90
			Invoice Total:	\$37.90
		Warrant #: 22569	Warrant Date: 1/7/2020	Warrant Total: \$37.90

Total for OREGON TOOL & SUPPLY CB

\$37.90

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

OSAA
JAN KRAUSE
25200 SW PARKWAY AVE SUITE1
WILSONVILLE, OR 97070

Account	PO No.	Invoice	Description	Amount
700.1132.0640.616.230.000.00	190607	INVOICE 23406	FINES FOR FOOTBALL SEASON UNSPORTSMANLIKE CONDUCT-COACH	\$100.00
700.1132.0640.616.230.000.00	190607	INVOICE 23406	FINE FOR FOOTBALL STRIKING-STUDENT M G-R	\$50.00
Invoice Total:				\$150.00
Warrant #: 22637				
Warrant Date: 1/27/2020				
Warrant Total:				\$150.00

Total for OSAA

\$150.00

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

PACIFIC OFFICE -POSTAGE
PO BOX 41602
PHILADELPHIA, PA 19101-1602

Account	PO No.	Invoice	Description	Amount
100.2574.0323.708.000.000.00	190078	INVOICE 66336996	FY 19/20 FP POSTAGE MACHINE LEASE THRU PACIFIC OFFICE AUTOMATION	\$215.61
			Invoice Total:	\$215.61
		Warrant #: 22570	Warrant Date: 1/7/2020	Warrant Total: \$215.61

Total for PACIFIC OFFICE -POSTAGE \$215.61

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Amount Allowed

Reedsport School District

Warrant Vouchers

PACIFIC OFFICE AUTOMATION
ACCOUNTS RECEIVABLE
14747 NW GREENBRIER PKWY
BEAVERTON, OR 97006

Account	PO No.	Invoice	Description	Amount
100.1111.0410.146.000.000.00	190533	INVOICE 452995	CE285A- Ink Cartridges	\$120.00
100.1111.0410.146.000.000.00	190533	INVOICE 452995	CE278A- Ink Cartridge	\$61.00
			Invoice Total:	\$181.00
			Warrant Total:	\$181.00
100.2574.0323.146.000.000.00	190077	INVOICE 457867	FY 19/20 OPEN PO HES COPIES/MAINTENANCE MONTHLY BILLING	\$221.81
100.2574.0323.146.000.000.00	190077	INVOICE 457868	FY 19/20 OPEN PO HES COPIES/MAINTENANCE MONTHLY BILLING	\$221.81
			Invoice Total:	\$152.68
			Warrant Total:	\$125.81
100.2574.0323.146.000.000.00	190077	INVOICE 458100	FY 19/20 OPEN PO HES COPIES/MAINTENANCE MONTHLY BILLING	\$125.81
			Invoice Total:	\$149.75
100.2574.0323.708.000.000.00	190076	INVOICE 458099	FY 19/20 DISTRICT OFFICE MONTHLY COPIER FEES/MAINTENANCE	\$149.75
			Invoice Total:	\$188.88
700.2574.0323.616.000.000.00	190108	INVOICE 458101	OPEN PO FOR RCCS COPIER - BILLING COPIES AND TONER	\$176.10
			Invoice Total:	\$176.10
700.2574.0323.616.000.000.00	190108	INVOICE 458102	OPEN PO FOR RCCS COPIER - BILLING COPIES AND TONER	\$140.12
			Invoice Total:	\$140.12
700.2574.0323.616.000.000.00	190108	INVOICE 457817	OPEN PO FOR RCCS COPIER - BILLING COPIES AND TONER	\$129.31
			Invoice Total:	\$129.31
700.2574.0323.616.000.000.00	190108	INVOICE 457860	OPEN PO FOR RCCS COPIER - BILLING COPIES AND TONER	\$129.31
			Invoice Total:	\$129.31
100.2574.0323.146.000.000.00	190077	INVOICE 514856	FY 19/20 OPEN PO HES COPIES/MAINTENANCE MONTHLY BILLING	\$1,284.46
			Warrant Total:	\$95.60

Reedsport School District

Warrant Vouchers

100.2574.0323.146.000.000.00	190077	INVOICE 514857	FY 19/20 OPEN PO HES COPIES/MAINTENANCE MONTHLY BILLING	Invoice Total:	\$95.60
					\$171.82
100.2574.0323.146.000.000.00	190077	INVOICE 515234	FY 19/20 OPEN PO HES COPIES/MAINTENANCE MONTHLY BILLING	Invoice Total:	\$171.82
					\$85.49
700.2574.0323.616.000.000.00	190108	INVOICE 505236	OPEN PO FOR RCCS COPIER - BILLING COPIES AND TONER	Invoice Total:	\$85.49
					\$121.12
700.2574.0323.616.000.000.00	190108	INVOICE 517771	OPEN PO FOR RCCS COPIER - BILLING COPIES AND TONER	Invoice Total:	\$121.12
					\$87.61
700.2574.0323.616.000.000.00	190108	INVOICE 515235	OPEN PO FOR RCCS COPIER - BILLING COPIES AND TONER	Invoice Total:	\$87.61
					\$82.15
700.2574.0323.616.000.000.00	190108	INVOICE 514849	OPEN PO FOR RCCS COPIER - BILLING COPIES AND TONER	Invoice Total:	\$82.15
					\$69.40
100.2574.0323.708.000.000.00	190076	INVOICE 515233	FY 19/20 DISTRICT OFFICE MONTHLY COPIER FEES/MAINTENANCE	Invoice Total:	\$69.40
					\$100.66
				Warrant Total:	\$100.66
				Warrant #: 22638	\$813.85
				Warrant Date: 1/27/2020	

Total for PACIFIC OFFICE AUTOMATION

\$2,278.31

Amount Allowed

This claim has been legally examined, allowed and ordered paid by the Reedsport School District Board of Commissioners.

Reedsport School District

Warrant Vouchers

PEACEHEALTH
P.O. BOX 748636
LOS ANGELES, CA 90074-8636

Account	PO No.	Invoice	Description	Amount
100.2552.0331.708.000.000.00	190071	GUARANTOR 726849.	OPEN PO FY 19/20 FOR BUS DRIVERS PHYSICALS FOR CDLS	\$150.00
			Invoice Total:	\$150.00
		Warrant #: 22602	Warrant Date: 1/13/2020	Warrant Total: \$150.00

Total for PEACEHEALTH \$150.00

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Amount Allowed

Reedsport School District

Warrant Vouchers

QUILL CORPORATION
ACCT #346490/5007204
PO BOX 37600
PHILADELPHIA, PA 19101-0600

Account	PO No.	Invoice	Description	Amount
100.2521.0410.708.000.000.00	190545	INVOICE 33661344	OPEN PO TO PURCHASE SUPPLIES	\$117.51
			Invoice Total:	\$117.51
100.2542.0410.708.000.000.00	190037	INVOICE 3617599	OPEN PO FOR FOR SUPPLIES	\$59.99
			Invoice Total:	\$59.99
100.2542.0410.708.000.000.00	190037	INVOICE 3505324	OPEN PO FOR FOR SUPPLIES	\$46.99
			Invoice Total:	\$46.99
100.2542.0410.708.000.000.00	190037	INVOICE 3361528	OPEN PO FOR FOR SUPPLIES	\$134.99
			Invoice Total:	\$134.99
100.2542.0410.708.000.000.00	190037	INVOICE 3497245	OPEN PO FOR FOR SUPPLIES	\$134.99
			Invoice Total:	\$134.99
			Warrant Total:	\$494.47

Warrant #: Not Printed

Total for QUILL CORPORATION

\$494.47

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

RAINBOW RESOURCE CENTER
5134 DUNCAN ROAD
TOULON, IL 61483

Account	PO No.	Invoice	Description	Amount
238.2210.0410.146.000.000.00	190543	INVOICE 2837207	Place Value Disks Class Set (1500 disks)	\$145.09
Invoice Total:				\$145.09
Warrant #: 22639 Warrant Date: 1/27/2020				\$145.09

Total for RAINBOW RESOURCE CENTER \$145.09

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

REEDSPORT/WINCHESTER BAY CHAMBER
2741 FRONTAGE ROAD
REEDSPORT, OR 97467

Account	PO No.	Invoice	Description	Amount
100.2321.0640.708.000.000.00	190578	INVOICE 286	2020 REEDSPORT/WINCHESTER BAY CHAMBER OF COMMERCE MEMBERSHIP DUES	\$250.00
			Invoice Total:	\$250.00
		Warrant #: 22572	Warrant Date: 1/7/2020	Warrant Total: \$250.00

Total for REEDSPORT/WINCHESTER BAY CHAMBER \$250.00

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Amount Allowed

Reedsport School District

Warrant Vouchers

ROTARY CLUB OF REEDSPORT, OR
PO BOX 91
REEDSPORT, OR 97467

Account	PO No.	Invoice	Description	Amount
100.2321.0342.708.000.000.00	190129	INVOICE 01152020	MONTHLY CHARGES FOR MEALS 18-2020	\$50.00
			Invoice Total:	\$50.00
			Warrant Total:	\$50.00
			Warrant #: 22623	
			Warrant Date: 1/21/2020	

Total for ROTARY CLUB OF REEDSPORT, OR \$50.00

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Amount Allowed

Reedsport School District

Warrant Vouchers

SERVPRO of Coos, Curry & Del Norte Count
1640 MAPLE STREET Suite B
NORTH BEND, OR 97459

Account	PO No.	Invoice	Description	Amount
410.2542.0389.146.000.019.00	190590	01022020 DEP	Flood damage reconstruction at Highland Elementary - 1/2 down deposit.	\$1,800.00
			Invoice Total:	\$1,800.00
		Warrant #: 22541	Warrant Date: 1/2/2020	
			Warrant Total:	\$1,800.00
410.2542.0389.146.000.019.00	190590	REMAINDER REST. PMT	Flood damage reconstruction at Highland Elementary - 1/2 down deposit.	\$1,752.95
			Invoice Total:	\$1,752.95
		Warrant #: 22624	Warrant Date: 1/21/2020	
			Warrant Total:	\$1,752.95

Total for SERVPRO of Coos, Curry & Del Norte Count \$3,552.95

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

SOUTHERN OREGON SANITATION, INC.
PO BOX 6000
GRANTS PASS, OR 97527-1000

Account	PO No.	Invoice	Description	Amount
100.2542.0328.708.000.000.00	190063	A:074582 I:25042646	DISTRICT OFFICE SANITATION FY 19/20	\$161.88
700.2542.0328.616.000.000.00	190065	A:074579 I:25042645	RCCS FY 19/20 SANITATION SVCS	Invoice Total: \$161.88 \$721.18
100.2542.0328.146.000.000.00	190064	A:074294 I:25042594	HES FY 19/20 SANITATION SERVICES	Invoice Total: \$721.18 \$1,034.00
100.2542.0328.146.000.000.00	190064	A:074294 I:25059860	HES FY 19/20 SANITATION SERVICES	Invoice Total: \$1,034.00 \$1,917.06
100.2542.0328.708.000.000.00	190063	A:074582 I:25059921	DISTRICT OFFICE SANITATION FY 19/20	Invoice Total: \$1,034.00 \$161.88
700.2542.0328.616.000.000.00	190065	A:074579 I:25059920	RCCS FY 19/20 SANITATION SVCS	Invoice Total: \$161.88 \$721.18
		Warrant #: 22640	Warrant Date: 1/27/2020	Invoice Total: \$721.18 Warrant Total: \$1,917.06
		Warrant #: 22573	Warrant Date: 1/7/2020	
		Total for	SOUTHERN OREGON SANITATION, INC.	\$3,834.12

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

SWEET HOME HIGH SCHOOL
1641 LONG STREET
SWEET HOME , OR 97386

Account	PO No.	Invoice	Description	Amount
700.1132.0640.616.238.000.00	190494	INVOICE 12/10/2019	SWEET HOME INVITATIONAL WRESTLING TOURNAMENT, DEC 10, 2019	\$150.00
			Invoice Total:	\$150.00
			Warrant Total:	\$150.00
			Warrant #: 22603	
			Warrant Date: 1/13/2020	

Total for SWEET HOME HIGH SCHOOL \$150.00

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

SWO BASKETBALL OFFICIALS ASSN
BOB FIELDS
61451 LOWER MATTSON
COOS BAY, OR 97420

Account	PO No.	Invoice	Description	Amount
700.1132.0389.616.231.000.00	190556	2019/20 BB OFFICIALS	BASKETBALL OFFICIALS JV/VAR GIRLS/BOYS 2019-2020	\$7,363.50
			Invoice Total:	\$7,363.50
			Warrant Total:	\$7,363.50

Warrant #: 22574

Warrant Date: 1/7/2020

Total for SWO BASKETBALL OFFICIALS ASSN \$7,363.50

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

SWO WRESTLING OFFICIALS ASSOC
OFFICIALS ASSOCIATION
1155 ANDERSON AVE APT # 8
COOS BAY, OR 97420

Account	PO No.	Invoice	Description	Amount
700.1132.0389.616.238.000.00	190594	WREST.1/9-1/30 2020	WRESTLING OFFICIALS 2019-2020	\$396.00
			Invoice Total:	\$396.00
			Warrant Total:	\$396.00

Warrant #: 22604

Warrant Date: 1/13/2020

Total for SWO WRESTLING OFFICIALS ASSOC

\$396.00

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

SYSCO PORTLAND, INC
PO BOX 2210
WILSONVILLE, OR 97070-2210

Account	PO No.	Invoice	Description	Amount
298.3100.0410.616.000.000.00	190167	INVOICE 352102789	FY 19/20 OPEN PO RCCS FOOD SERVICE	\$1,268.00
		Invoice Total:		\$1,268.00
298.3100.0410.616.000.000.00	190167	INVOICE 352139474	FY 19/20 OPEN PO RCCS FOOD SERVICE	\$62.38
		Invoice Total:		\$62.38
298.3100.0410.616.000.000.00	190167	INVOICE 352139475	FY 19/20 OPEN PO RCCS FOOD SERVICE	\$1,290.54
		Invoice Total:		\$1,290.54
298.3100.0410.146.000.000.00	190166	INVOICE 352139473	19/20 Food Service- HES OPEN PO	\$1,290.54
		Invoice Total:		\$2,563.57
298.3100.0410.146.000.000.00	190166	INVOICE 352102788	19/20 Food Service- HES OPEN PO	\$2,563.57
		Invoice Total:		\$1,332.16
298.3100.0410.146.000.000.00	190166	CREDIT 352120786	19/20 Food Service- HES OPEN PO	\$1,332.16
		Invoice Total:		(\$19.85)
298.3100.0410.146.000.000.00	190166	INVOICE 352152129	19/20 Food Service- HES OPEN PO	(\$19.85)
		Invoice Total:		\$794.31
298.3100.0410.146.000.000.00	190166	INVOICE 352152130	19/20 Food Service- HES OPEN PO	\$794.31
		Invoice Total:		\$2,679.83
298.3100.0410.146.000.000.00	190166	INVOICE 352157504	19/20 Food Service- HES OPEN PO	\$2,679.83
		Invoice Total:		(\$30.60)
298.3100.0410.616.000.000.00	190167	INVOICE 352152132	FY 19/20 OPEN PO RCCS FOOD SERVICE	(\$30.60)
		Invoice Total:		\$1,357.84
298.3100.0410.616.000.000.00	190167	INVOICE 352152131	FY 19/20 OPEN PO RCCS FOOD SERVICE	\$1,357.84
		Invoice Total:		\$110.46
		Warrant Total:		\$11,408.64

Reedsport School District

Warrant Vouchers

THE SHIPPIN' SHACK LLC
625 HWY 101
FLORENCE , OR 97439

Account	PO No.	Invoice	Description	Amount
100.1111.0410.146.000.000.00	190534	INVOICE 8717	30- pads w/ 100 sheets	\$82.50
			Invoice Total:	\$82.50
		Warrant #: 22575	Warrant Date: 1/7/2020	Warrant Total: \$82.50

Total for THE SHIPPIN' SHACK LLC

\$82.50

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

TRACTOR SERVICES INC
PO BOX 255
REEDSPORT OR, OR 97467-0308

Account	PO No.	Invoice	Description	Amount
700.2542.0389.616.000.000.00	190448	INVOICE 488	FIX SINK HOLE IN THE BACK PARKING LOT PER PHONE CALL FROM SCOTT LEWIS-NTE	\$550.00
			Invoice Total:	\$550.00
		Warrant #: 22576	Warrant Date: 1/7/2020	Warrant Total: \$550.00

Total for TRACTOR SERVICES INC

\$550.00

Amount Allowed

This claim has been legally examined, allowed and ordered paid by the Reedsport School District Board of Commissioners.

Reedsport School District

Warrant Vouchers

UHLING, JERRY
5358 LOVELAND CT
FLORENCE, OR 97439

Account	PO No.	Invoice	Description	Amount
700.2410.0342.616.000.000.00	190584	DEC MILEAGE REIM	Mileage reimbursement, law conference and Mtg at ESD	\$132.58
			Invoice Total:	\$132.58
			Warrant Total:	\$132.58

Warrant #: 22577

Warrant Date: 1/7/2020

Total for UHLING, JERRY

\$132.58

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

UMPQUA BANK VISA
PO BOX 790408
ST LOUIS, MO 63179-0408

Account	PO No.	Invoice	Description	Amount
100.2310.0342.708.000.000.00	190549	0669 190549	UMPQUA BANK VISA- MARRIOTT HOTEL RECEIPTS FOR BOARD MEMEBER CARTER	\$44.06
700.1132.0410.616.236.000.00	190444	8420 190444 DEC	SWIMSUITS-VARIOUS SIZES, TRAINING PADDLES	\$44.06
299.1131.0410.617.250.062.00	190433	8420 190433	STUDENTS TO TAKE THE MATH PORTION OF THE GED TEST FOR ESSENTIAL SKILLS	\$359.91
700.1132.0410.616.239.000.00	190432	8420 190432	CARVER TFM-6CB AUDIO AMPLIFIER TO REPLACE EXISTING UNIT WHICH IS NON-FUNCTIONAL FITNESS ROOM AT RCCS. TO BE PURCHASED BY BOOSTERS AND THEN REIMBURSE BOOSTERS	\$359.91
			InvoiceTotal:	\$228.00
			InvoiceTotal:	\$120.00
			InvoiceTotal:	\$120.00
			Warrant Total:	\$751.97

Warrant #: Not Printed

Total for UMPQUA BANK VISA

\$751.97

Amount Allowed

This claim has been legally examined, allowed and ordered paid by the Reedsport School District Board of Commissioners.

Reedsport School District

Warrant Vouchers

UMPUQA DAIRY PRODUCTS CO INC
333 SE SYKES
PO BOX 1306
ROSEBURG, OR 97470

Account	PO No.	Invoice	Description	Amount
298.3100.0410.146.000.000.00	190154	INVOICE 504935100	OPEN PO FOR HES FOOD SERVICE- UMPQUA DAIRY	\$534.60
298.3100.0410.146.000.000.00	190154	INVOICE 504934700	OPEN PO FOR HES FOOD SERVICE- UMPQUA DAIRY	\$534.60
298.3100.0410.146.000.000.00	190155	INVOICE 504935101	19/20 RCCS OPEN PO FOR UMPQUA DAIRY FOOD SERVICE	\$126.75
298.3100.0410.146.000.000.00	190155	INVOICE 504000701	19/20 RCCS OPEN PO FOR UMPQUA DAIRY FOOD SERVICE	\$126.75
298.3100.0410.146.000.000.00	190155	INVOICE 504000301	19/20 RCCS OPEN PO FOR UMPQUA DAIRY FOOD SERVICE	\$26.10
298.3100.0410.146.000.000.00	190155	INVOICE 504001001	19/20 RCCS OPEN PO FOR UMPQUA DAIRY FOOD SERVICE	\$26.10
298.3100.0410.146.000.000.00	190154	INVOICE 504000700	OPEN PO FOR HES FOOD SERVICE- UMPQUA DAIRY	\$687.45
298.3100.0410.146.000.000.00	190154	INVOICE 504000300	OPEN PO FOR HES FOOD SERVICE- UMPQUA DAIRY	\$53.98
298.3100.0410.146.000.000.00	190154	INVOICE 504001000	OPEN PO FOR HES FOOD SERVICE- UMPQUA DAIRY	\$53.98
298.3100.0410.146.000.000.00	190154	INVOICE 504001400	OPEN PO FOR HES FOOD SERVICE- UMPQUA DAIRY	\$210.36
298.3100.0410.146.000.000.00	190154	INVOICE 504001000	OPEN PO FOR HES FOOD SERVICE- UMPQUA DAIRY	\$210.36
298.3100.0410.146.000.000.00	190154	INVOICE 504001000	OPEN PO FOR HES FOOD SERVICE- UMPQUA DAIRY	\$119.83
298.3100.0410.146.000.000.00	190154	INVOICE 504001000	OPEN PO FOR HES FOOD SERVICE- UMPQUA DAIRY	\$119.83
298.3100.0410.146.000.000.00	190154	INVOICE 504001000	OPEN PO FOR HES FOOD SERVICE- UMPQUA DAIRY	\$615.50
298.3100.0410.146.000.000.00	190154	INVOICE 504001000	OPEN PO FOR HES FOOD SERVICE- UMPQUA DAIRY	\$615.50
298.3100.0410.146.000.000.00	190154	INVOICE 504001000	OPEN PO FOR HES FOOD SERVICE- UMPQUA DAIRY	\$156.22
298.3100.0410.146.000.000.00	190154	INVOICE 504001000	OPEN PO FOR HES FOOD SERVICE- UMPQUA DAIRY	\$156.22
298.3100.0410.146.000.000.00	190154	INVOICE 504001000	OPEN PO FOR HES FOOD SERVICE- UMPQUA DAIRY	\$1,155.89
298.3100.0410.146.000.000.00	190154	INVOICE 504001000	OPEN PO FOR HES FOOD SERVICE- UMPQUA DAIRY	\$196.91
298.3100.0410.146.000.000.00	190154	INVOICE 504001000	OPEN PO FOR HES FOOD SERVICE- UMPQUA DAIRY	\$196.91
298.3100.0410.146.000.000.00	190154	INVOICE 504001000	OPEN PO FOR HES FOOD SERVICE- UMPQUA DAIRY	\$527.30
298.3100.0410.146.000.000.00	190154	INVOICE 504001000	OPEN PO FOR HES FOOD SERVICE- UMPQUA DAIRY	\$527.30

Reedsport School District

Warrant Vouchers

UMPQUA DAIRY PRODUCTS CO INC
333 SE SYKES
PO BOX 1306
ROSEBURG, OR 97470

Account	PO No.	Invoice	Description	Amount
298.3100.0410.616.000.000.00	190155	INVOICE 504001401	19/20 RCCS OPEN PO FOR UMPQUA DAIRY FOOD SERVICE	\$90.20
			Invoice Total:	\$90.20
			Warrant #: 22625	
			Warrant Date: 1/21/2020	
			Warrant Total:	\$814.41
298.3100.0410.616.000.000.00	190155	INVOICE 504002101	19/20 RCCS OPEN PO FOR UMPQUA DAIRY FOOD SERVICE	\$159.54
			Invoice Total:	\$159.54
			Warrant #: 22641	
			Warrant Date: 1/27/2020	
			Warrant Total:	\$159.54

Total for UMPQUA DAIRY PRODUCTS CO INC \$2,817.29

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

US BANK CREDIT CARDS
CORPORATE PAYMENT SYSTEMS
PO BOX 790428
ST LOUIS, MO 63179

Account	PO No.	Invoice	Description	Amount
700.2310.0640.616.000.000.00	190536	1763 190536	Filing fee for CT-12 - charter school tax return	\$400.00
100.2310.0342.708.000.000.00	190571	1763 190571	COSA CONF EUGENE- CARY JONES	\$400.00
100.2310.0342.708.000.000.00	190571	1763 190571	COSA CONF. EUGENE- ERIC BRANDON-	\$293.84
100.2310.0342.708.000.000.00	190571	1763 190571	COSA CONF. EUGENE- ERIC BRANDON- COUNTY LODGING TAX	\$281.30
			InvoiceTotal:	\$12.54
700.2410.0342.616.000.000.00	190568	1763 190568	3 DAYS @ GRADUATE EUGENE for LAW CONFERENCE	\$587.68
			InvoiceTotal:	\$440.76
700.1132.0410.616.239.000.00	190538	9259 190538	3 CASES OF WATER PLUS DEPOSIT FOR OFFICIALS FOR BB SEASON	\$440.76
			InvoiceTotal:	\$17.67
100.2542.0460.708.000.000.00	190525	9143 190525	Purchased 3 tower heaters for District Use at all District Buildings- (purchased at Walmart)	\$17.67
100.2410.0410.146.000.000.00	190537	2448 190537	11/20/19- Sugar Shack Receipt- Donuts for Certified Meeting	\$161.52
100.2410.0410.146.000.000.00	190537	2448 190537	11/22/19- Sugar Shack Receipt- Donuts for Classified Meeting	\$161.52
			InvoiceTotal:	\$14.95
216.2240.0342.146.000.000.00	190576	2448 190576	Air BNB House Reservation for RTI Conference April 7, 2019- April 10, 2019 (Amanda O'Brien, Dan Smith, Julee Noel, Sarah Wells & Talena Coplin)	\$29.90
			InvoiceTotal:	\$905.53
100.2410.0410.146.000.000.00	190585	2448 190585	12/18/19- Safeway Receipt- Staff Meting Goodies- Brownies, Scones & Cookies	\$905.53
			InvoiceTotal:	\$17.00
238.2210.0410.146.000.000.00	190526	8533 190526	DLT MEETING AT DISTRICT OFFICE- ITEMIZED RECEIPT ATTACHED- DO VISA CARD	\$17.00
			InvoiceTotal:	\$151.00
100.2222.0640.146.000.000.00	190492	9176 190492	Battle of the Books Registration Fees	\$151.00
			InvoiceTotal:	\$90.00
299.1131.0410.617.250.076.00	190469	9226 190469	JAMBOREE QUAD BLOK CONNECTOR	\$90.00
			InvoiceTotal:	\$634.50

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Reedsport School District

Warrant Vouchers

US BANK CREDIT CARDS
CORPORATE PAYMENT SYSTEMS
PO BOX 790428
ST LOUIS, MO 63179

Account	PO No.	Invoice	Description	Amount
299.1131.0410.617.250.076.00	190469	9226 190469	JAMBOREE PLAYGROUND TILES (235)	\$10,466.91
700.1132.0410.616.239.000.00	190514	9226 190514	AED REPLACEMENT PADS	Invoice Total: \$11,101.41
299.1131.0410.617.250.056.00	190472	9226 190472	APRONS-BLACK ADJUSTABLE	Invoice Total: \$120.00
299.1131.0410.617.250.065.00	190501	9226 190501	ATARI SUPERMAN PINBALL RUBBER RING KIT	Invoice Total: \$120.00
299.1131.0410.617.250.063.00	190553	9226 190553	TEACHER RECOGNITION GIFTS FOR WINTER ASSEMBLY NTE	Invoice Total: \$102.46
700.1132.0410.616.231.000.00	190535	9226 190535	SPALDING SLIMMER FLEX BREAKAWAY BASKETBALL GOAL	Invoice Total: \$20.99
100.2190.0342.708.320.000.00	190394	8699 190394	3 night stay at The Graduate Hotel, Eugene (Taxes incl. in unit price)	Invoice Total: \$20.99
100.2190.0342.708.320.000.00	190567	8699 190567	Meal at Sabai Cafe (Tip Incl.)	Invoice Total: \$35.76
100.2190.0342.708.320.000.00	190567	8699 190567	Meal at Graduate Hotel (Tip Incl)	Invoice Total: \$239.98
100.2310.0342.708.000.000.00	190569	8756 190569	EUGENE- COSA LAW CONFERENCE DEC 5 BOARD MEMBER ERIC	Invoice Total: \$239.84
244.1131.0342.616.050.000.00	190518	9242 190518	COMFORT INN & SUITES SALEM-CPM CONFERENCE S. CHANEY/J. COUDARE	Invoice Total: \$18.00
244.1131.0342.616.050.000.00	190518	9242 190518	MEALS FOR CHANEY/COUDARE	Invoice Total: \$16.00
700.2410.0342.616.000.000.00	190586	8215 190586	MEALS FOR LAW CONFERENCE-Killer Burger, Sixth Street Grill	Invoice Total: \$34.00
100.2321.0342.708.000.000.00	190570	1763 190570	ARE- UNION BREAKFAST	Invoice Total: \$28.00
				Invoice Total: \$28.00
				Invoice Total: \$130.74
				Invoice Total: \$38.84
				Invoice Total: \$169.58
				Invoice Total: \$27.71
				Invoice Total: \$27.71
				Invoice Total: \$10.87

Reedsport School District

Warrant Vouchers

299.1132.0410.617.230.071.00	190606	9259 190606	BASKETBALL TICKETS TO OREGON DUCKS WOMENS BB FOR TEAM ON FEB 9, 2020	InvoiceTotal:	\$10.87
					\$70.00
299.1132.0410.617.230.094.00	190604	9259 190604	MOTEL 6 - 8 ROOMS, 6 DOUBLE, 2 SINGLE FOR THE OR WRESTLING CLASSIC JAN 16-JAN 19, 2020	InvoiceTotal:	\$70.00
					\$1,898.28
700.2542.0410.616.000.000.00	190577	9143 190577	BOILER NOZZLES TO FIX BOILERS	InvoiceTotal:	\$1,898.28
					\$65.94
100.2321.0640.708.000.000.00	190610	8533 190610	DISTRICT OFFICE VISA CARD- PURCHASED (1) MONTH SURVEY MONKEY	InvoiceTotal:	\$65.94
					\$26.00
100.2321.0342.708.000.000.00	190609	1763 190609	UNION MEETING BREAKFAST- JON ATTENDS	InvoiceTotal:	\$26.00
					\$12.40
100.2321.0342.708.000.000.00	190632	1763 190632	COSA CONFERENCE- SALISHAN AND LUNCH TACO BELL	InvoiceTotal:	\$12.40
					\$104.67
				InvoiceTotal:	\$104.67
				Warrant Total:	\$17,162.95

Warrant #: Not Printed

Total for US BANK CREDIT CARDS

\$17,162.95

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

VEND WEST SERVICES INC
1175 S 7TH STREET
PO BOX 1137
COOS BAY, OR 97420

Account	PO No.	Invoice	Description	Amount
238.2210.0410.146.000.000.00	190009	INVOICE 001829260	Open Purchase Order for Monthly Water Delivery	\$15.75
100.2321.0410.708.000.000.00	190062	INVOICE 001829286	FY 19/20 DO BOTTLED WATER DELIVERY	\$15.75
100.2321.0410.708.000.000.00	190062	INVOICE 001832850	FY 19/20 DO BOTTLED WATER DELIVERY	\$26.00
			Invoice Total:	\$15.75
			Invoice Total:	\$26.00
			Invoice Total:	\$26.00
			Warrant Total:	\$57.50

Warrant #: 22579

Warrant Date: 1/7/2020

Total for VEND WEST SERVICES INC

\$57.50

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

WCP SOLUTIONS
PO BOX 84145
SEATTLE, WA 98124-5445

Account	PO No.	Invoice	Description	Amount
100.2521.0410.708.000.000.00	190579	INVOICE 11560871	DISTRICT OFFICE PALLET OF COPY PAPER	\$1,280.00
			Invoice Total:	\$1,280.00
			Warrant Total:	\$1,280.00
			Warrant #: 22606	
			Warrant Date: 1/13/2020	

Total for WCP SOLUTIONS

\$1,280.00

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

WESTERN EXTERMINATOR COMPANY
PO BOX 872830
VANCOUVER, WA 98687

Account	PO No.	Invoice	Description	Amount
100.2542.0322.708.000.000.00	190033	INVOICE 2248535	OPEN PO FOR FY 19/20 BILLED MONTHLY PEST CONTROL	\$76.00
100.2542.0322.146.000.000.00	190034	INVOICE 2248536	OPEN PO FOR FY 19/20 HES- BILLED TWICE MONTHLY PEST CONTROL	Invoice Total: \$76.00 \$70.15
700.2542.0322.616.000.000.00	190035	INVOICE 2248538	RCCS OPEN PO FOR FY 19/20 BILLED TWICE MONTHLY FOR PEST CONTROL	Invoice Total: \$70.15 \$70.15
			Invoice Total:	\$70.15
			Warrant #: 22580 Warrant Date: 1/7/2020	Warrant Total: \$216.30
700.2542.0322.616.000.000.00	190035	INVOICE 2266539	RCCS OPEN PO FOR FY 19/20 BILLED TWICE MONTHLY FOR PEST CONTROL	Invoice Total: \$70.15
			Warrant #: 22607 Warrant Date: 1/13/2020	Warrant Total: \$70.15
Total for WESTERN EXTERMINATOR COMPANY				\$286.45

Amount Allowed

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

Reedsport School District

Warrant Vouchers

ZWEMKE, JON
100 RANCH RD
REEDSPORT, OR 97467

Account	PO No.	Invoice	Description	Amount
100.2321.0342.708.000.000.00	190620	DEC TRAVEL REIM	travel reimbursement- 12/4-12/11	\$142.60
Invoice Total:				\$142.60
Warrant Total:				\$142.60

Warrant #: 22642 Warrant Date: 1/27/2020

Total for ZWEMKE, JON \$142.60

This claim has been legally examined, allowed
and ordered paid by the Reedsport School
District Board of Commissioners.

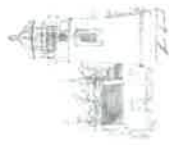
Amount Allowed

Reedsport School District

Warrant Vouchers

Grand Total: \$694,654.57

End of Report



REEDSPORT SCHOOL DISTRICT 105
Year-to-Date Activity & Forecast
GENERAL FUND

Jan-20

Account #	Adopted Budget 2019-2020	Actual July	Actual August	Actual September	Actual October	Actual November	Actual December	Actual January	Estimate February	Estimate March	Estimate April	Estimate May	Estimate June	Actual/	Difference
														Estimate Totals	
Revenues:															
5400 Beginning Fund Balance	750,000	-	-	-	-	-	1* 745,632	34,852	-	-	-	-	-	745,632	4,368
111x Property Taxes	2,075,000	14,057	12,587	16,946	6,212	1,322,720	523,277	34,852	15,000	60,000	15,000	25,000	65,000	2,110,651	(35,651)
15xx Interest	75,000	5,122	4,759	5,407	4,133	3,105	3,969	5,182	9,000	8,800	8,000	8,000	1,000	66,476	8,524
171x Admissions	2,400	-	-	2,777	2,826	696	225	2,480	-	-	-	-	-	9,004	(6,604)
1740 Fees - Sport Participation	15,000	-	2,728	1,600	160	150	3,678	633	500	3,000	1,000	1,000	500	14,948	53
1911 Rentals	2,500	-	600	1,155	1,000	1,000	1,053	1,100	200	200	200	200	300	7,008	(4,508)
192x Contributions	2,000	-	247	200	200	200	190	190	200	200	200	200	200	2,229	(229)
1990 Miscellaneous Revenue	24,000	160	8,780	1,284	8,778	550	13,510	694	2,000	2,000	2,000	2,000	2,000	43,756	(19,756)
1943 Services Provided Charter	783,285	-	-	-	-	-	-	-	-	-	-	-	4* 783,285	783,285	-
2101 County School Fund	10,000	-	-	-	-	-	-	-	-	-	-	-	-	7,000	3,000
3101 State School Fund	5,547,432	933,731	466,586	466,586	466,586	466,586	466,586	466,586	474,354	474,354	474,354	399,355	-	5,555,664	(8,232)
3103 Common School Fund	64,065	-	-	-	-	-	-	-	-	30,000	-	-	-	64,065	(0)
3104 State Managed County Timber	15,000	-	-	-	-	-	-	-	-	-	-	15,000	-	15,000	-
4801 Federal Forest Fees	50,000	-	-	-	-	-	-	-	-	-	50,000	-	-	50,000	-
5150 Loan Receipts	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interfund Transfers	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUES:	9,415,682	953,070	496,286	495,956	489,896	1,795,007	1,758,119	511,716	501,254	578,554	557,754	450,755	886,350	9,474,718	(59,037)

Expenditures:

100 Salaries	2,144,247	52,009	144,956	170,653	175,369	180,783	173,752	169,624	185,000	185,000	185,000	185,000	185,000	462,500	2,269,645	(125,398)
200 Benefits	1,572,581	29,862	102,031	128,792	122,967	123,618	116,501	120,313	130,000	130,000	130,000	130,000	130,000	325,000	1,589,085	(16,504)
300 Purchased Services	4,873,196	7,859	14,428	89,777	281,858	78,371	321,618	113,550	150,000	150,000	150,000	150,000	150,000	3,443,040	4,950,501	(77,305)
400 Supplies & Materials	93,150	12,770	12,571	24,259	7,781	1,870	8,550	11,078	5,000	6,500	11,500	5,000	6,650	113,529	20,379	(20,379)
500 Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
600 Other	57,508	(1,353)	32,060	2,918	1,518	649	1,600	1,421	5,500	5,500	5,000	5,000	6,008	65,820	(8,312)	-
700 Transfers Out	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
800 CONTINGENCY:	675,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES:	9,415,682	101,146	306,046	416,399	589,493	385,291	622,022	415,985	475,500	477,000	481,500	475,000	4,243,198	8,988,579	427,103	-

ESTIMATED FUND BALANCE/
CARRYOVER AT MONTH END:

851,924	1,042,164	1,121,722	1,022,125	2,431,842	3,567,939	3,663,670	3,790,978	3,867,232	3,842,987	486,139
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PROJECTED ENDING FUND BALANCE
486,139

PROJECTED ENDING FUND BALANCE PERCENTAGE OF ACTUAL (FORECAST) REVENUE AT 6/30/2020
5%

REEDSPORT COMMUNITY CHARTER FUND

100 Salaries	1,258,788	29,886	90,133	114,156	118,848	117,486	118,031	115,557	110,000	110,000	110,000	110,000	148,788	1,292,885	(34,097)
200 Benefits	777,449	17,732	55,765	72,204	72,942	74,343	73,905	74,908	60,000	60,000	60,000	60,000	112,449	794,247	(16,798)
300 Purchased Services	1,287,423	27,505	12,649	18,290	37,846	5,835	29,690	39,858	50,000	45,000	35,000	107,138	3* 785,285	1,194,096	99,327
400 Supplies & Materials	98,343	4,153	3,084	12,776	9,731	3,718	11,219	4,105	6,343	10,000	10,000	10,000	20,000	105,130	(6,787)
600 Other	66,000	-	54,196	2,131	960	1,780	1,952	1,325	5,000	5,000	5,000	5,000	11,000	93,344	(27,344)
TOTAL EXPENDITURES:	3,488,003	79,276	215,826	219,557	240,327	203,162	234,767	235,753	231,343	230,000	220,000	292,138	3,077,522	3,479,701	8,302

1* Beginning fund balance is actual.

2* \$3,365,662.28 of this amount is the estimated SSF payment to Reedsport Community Charter School for the 2019-2020 school year. The actual amount will be based on ADMW of the Reedsport Community Charter School times the Charter School Rate (ORS 338.155) on the May 2019 SSF estimate.

3* This includes payment to the District's General Fund for services provided to Reedsport Community Charter School, including but not limited to Special Education, transportation, administration. The agreement is that Reedsport Community Charter School does not carry a fund balance from one year into the next year.

4* This is the budgeted estimated payment from Reedsport Community Charter School for services received from the District's General Fund (see 3*). This amount realizes the revenues received back into the General Fund of the District.



REEDSPORT SCHOOL DISTRICT 105

Year-to-Date Activity & Forecast

GENERAL FUND

For the period ending January 31, 2020

ACTIVITY

Revenues:

	Adopted Budget 2019-20	YTD Actuals through Current Month	Encumbrances	Actuals Including Encumbrances	Forecast through 6/30/2020	% Actual to Budget	Over/ (Under) Budget
Beginning Fund Balance	750,000	745,632	-	745,632	1* 745,632	99.42%	(4,368)
Property Taxes	2,075,000	1,930,651	180,000	2,110,651	2,110,651	93.04%	35,651
Interest	75,000	31,676	34,800	66,476	66,476	42.23%	(8,524)
Admissions	2,400	9,004	-	9,004	9,004	375.17%	6,604
Fees - Sport Participation	15,000	8,948	6,000	14,948	14,948	59.65%	(53)
Rentals	2,500	5,908	1,100	7,008	7,008	236.32%	4,508
Contributions	2,000	1,229	1,000	2,229	2,229	61.46%	229
Miscellaneous Revenue	24,000	33,756	10,000	43,756	43,756	140.65%	19,756
Services Provided Charter	783,285	-	783,285	783,285	783,285	0.00%	-
County School Fund	10,000	-	7,000	7,000	7,000	0.00%	(3,000)
State School Fund	5,547,432	3,733,247	1,822,417	5,555,664	5,555,664	67.30%	8,232
Common School Fund	64,065	-	64,065	64,065	64,065	0.00%	0
State Managed County Timber	15,000	-	15,000	15,000	15,000	0.00%	-
Federal Forest Fees	50,000	-	50,000	50,000	50,000	0.00%	-
Loan Receipts	-	-	-	-	-	0.00%	-
Interfund Transfers	-	-	-	-	-	0.00%	-
TOTAL:	9,415,682	6,500,051	2,974,667	9,474,718	9,474,718	69.03%	59,037

Expenditures:

Salaries	2,144,247	1,067,145	1,202,500	2,269,645	2,269,645	49.77%	125,398
Benefits	1,572,581	744,085	845,000	1,589,085	1,589,085	47.32%	16,504
Purchased Services	4,873,196	907,461	4,043,040	4,950,501	4,950,501	18.62%	77,305
Supplies & Materials	93,150	78,879	34,650	113,529	113,529	84.68%	20,379
Capital Outlay	-	-	-	-	-	-	-
Other	57,508	38,812	27,008	65,820	65,820	67.49%	8,312
Transfers Out	-	-	-	-	-	-	-
SUB-TOTAL:	8,740,682	2,836,381	6,152,198	8,988,579	8,988,579	32.45%	247,897

CONTINGENCY:

	675,000	-	-	-	-		
TOTAL:	9,415,682	2,836,381	6,152,198	8,988,579	8,988,579		

PROJECTED ENDING FUND BALANCE

PROJECTED ENDING FUND BALANCE PERCENTAGE OF ACTUAL (FORECAST) REVENUE AT 6/30/2020

486,139
5%

REEDSPORT COMMUNITY CHARTER SCHOOL

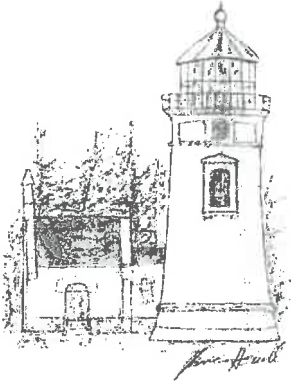
Expenditures:

Salaries	1,258,788	704,097	588,788	1,292,885	1,292,885	55.93%	34,097
Benefits	777,449	441,798	352,449	794,247	794,247	56.83%	16,798
Purchased Services	1,287,423	171,673	1,022,423	1,194,096	1,194,096	13.33%	(93,328)
Supplies & Materials	98,343	48,787	56,343	105,130	105,130	49.61%	6,787
Other	66,000	62,344	31,000	93,344	93,344	94.46%	27,344
TOTAL:	3,488,003	1,428,698	2,051,003	3,479,701	3,479,701	40.96%	(8,303)

1* Beginning fund balance is actual.

Reedsport School District
Student Enrollment Numbers by Grade Level
2019-2020

	2018-2019				2019-2020							
Grade Level	9/6/18	6/6/19	9/4/19	10/2/19	11/6/19	12/4/19	1/3/20	2/5/20	3/7/20	4/4/20	5/2/20	6/6/20
K	54	57	49	49	49	48	49	48				
1	56	48	56	56	56	53	54	53				
2	50	49	51	51	53	53	53	52				
3	45	49	46	47	46	46	47	48				
4	67	62	46	47	47	47	47	49				
5	50	45	63	64	63	67	66	66				
6	45	45	42	45	46	45	45	47				
Elementary Total	367	355	353	359	360	359	361	363	0	0	0	0
7	50	44	48	49	49	48	47	49				
8	39	37	38	38	37	37	36	38				
9	55	57	40	41	39	39	40	39				
10	51	56	56	56	53	49	49	48				
11	50	56	63	56	55	46	44	44				
12	49	52	57	55	52	47	47	45				
Charter School Total *	294	302	302	295	285	266	263	263	0	0	0	0
School Totals	661	657	655	654	645	625	624	626	0	0	0	0
IDT In**	NA	NA	NA	NA	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
IDT Out***	NA	NA	NA	NA	N/A	N/A	N/A	N/A	N/A	N/A	N/A	



Reedsport School District 105

100 Ranch Road, Reedsport OR 97467-1739

Phone: (541) 271-3656

Fax: (541) 271-3658

School Board Meeting Minutes For January 8, 2020

Call to Order – Chairman Eric Brandon called the meeting to order at 6:30 pm.

A quorum was established with the following board members in attendance: Chairman Eric Brandon, Vice Chairman Carey Jones, Director Greg Carter, Director Chuck Ostmeier and Director Savanna Wright.

The following Reedsport School District Staff members in attendance: Superintendent Jon Zwemke, Business Manager Rachel Amos, Special Education Coordinator Parma Roe, Principal Jerry Uhling, Principal Amanda O'Brien, Board Secretary Donna Shaw, Teachers Christine Bettesworth, Ron Frakes and Josh Peck. Office Manager Sheri Wall and Adam Robertson from The World.

The Pledge of Allegiance was recited.

Changes to the Agenda- A revised agenda was looked over and Director Greg Carter motioned to accept the revised agenda, Director Savanna Wright seconded the motion and the motion carried 5-0.

Superintendent Awards-Letters were read by the teachers to the students: for October Manyla Gunn by Principal Jerry Uhling for Teacher Nick Squires, for December Cheyenne McCart by Teacher Josh Peck, for January, Brody Sullens by Teacher Christina Bettesworth, Tommy Wolford by Principal Jerry Uhling for Teacher Jennifer Tymchuk, Creo Zeller by Teacher Ron Frakes.

A brief recess was called by Chairman Eric Brandon and cake was had by all.

Community Comments-None

RCCS Principal, Jerry Uhling reported on the 18-19 Report cards with the increase in attendance and increased state testing. He is proud of his staff. Principal Jerry Uhling then showed the board some of the items that Teacher Bill Shaw's class have been working on from the MakerBot 3-D printers. A ninth grader has already programmed a piece on his own. The class assignment is to create something and present to the board. Everyone very excited.

Teacher Ron Frakes commented that his own son came home and is excited on what he has learned just this week in Computer Applications class.

Principal Jerry Uhling then handed the board a piece of paper with some language he asked them to consider for the student handbooks. He asked the Board to consider the language as it follows policy. Chairman Eric Brandon asked how would this be shared with the students? Principal Jerry Uhling said he would share the policy and then read it out of the handbook. Director Carey Jones asked what would the discipline detail be for the student? Principal Jerry Uhling replied the No evasion of privacy has taken place if you are in a group or with others. Plan is to make sure students are aware and don't get off task?

Superintendent award winner Wyatt Durgeloh came in late and was presented his certificate and letter was read by Principal Amanda O'Brien for Teacher Monica Cape-Linden.

HES Principal, Amanda O'Brien reported that the elementary school has been planning the outdoor school. This year only the 5th graders will be attending. Fish and Wildlife brought salmon eggs to the elementary school and taught the students the five different types of salmon.

SPED Director, Parma Roe pointed out that we have met our standard and she was is pleased.

Business Manager Rachel Amos distributed her report to the board and mentioned that Substitute costs are very high, and reminder that PERS is going up.

Superintendent Jon Zwemke told the board that ARESP Bargaining will be starting soon so be aware and decide who is going to be on the team. Division 22 needs to be on the website for the community by February 1st. Making sure we are in compliance. Director Savanna Wright asked if recess counted as PE, the answer is no.

Media Library programs or purchasing services by the end of the year. RCCS grant for retro fitting, inhouse ready to go, pay 8,500 by March Board meeting Summer Assessment. Camera Surveillance have been added to RCCS Gyms and weight room for their safety. June 28th 2020 has been the date set for Open House/Community day at Highland Elementary school. Starting at 5:00 pm.

Director Savanna Wright motioned to approve the consent agenda, Director Greg Carter seconded the motion and the motion carried 5-0.

Director Savanna Wright motioned to accept the Action items A 1-4, Director Chuck Ostmeyer seconded the motion, and the motion carried 5-0.

Action Item B will be moved to the February 12th Board Meeting.

Discussion items:

Principal Jerry Uhling handed out pathways career field courses to show the board for Junior High grades and High School. Discussion on pathways ensued. Chairman Eric Brandon asked for a Work Session showing how the MakerBot works. He also asked if grants could be looked into for SSI.

Seismic Retrofit-Superintendent Jon Zwemke explained that the application needs filled out and turned in by February 15th, 2020.

Hiring Bonuses and Incentives to get and keep good teachers, we want to stay competitive with our neighbors. April job fairs are coming and we need to look at Social studies and Spanish.

The Auditor Steve Tuchscherer interrupted the meeting and was very rude. 7:55 p.m.

Director Carey Jones, Savanna Wright, and Eric Brandon spoke on their thoughts with regards to retention and bonuses for teachers, discussion ensued. Director Greg Carter asked for DLT input and OSBA recommendations.

Superintendent Evaluation Booklets were given to the board and a date is set for January 29th 2020 at 5:00 pm for a work session with last year's copy of evaluation.

No Auditor presentation, Steve Tuchscherer left at 7:55 P.M.

No community Comments.

Board Member Comments:

Chairman Eric Brandon told that when he gets an e-,mail he directs it to Superintendent Jon Zwemke right away.

Director Carey Jones let everyone know that he is taking a stand out in public with correct procedures that need to be followed by all as far as district office and buildings chain of command.

Superintendent Jon Zwemke says Trust, and Keep them positive.

Meeting was adjourned at 8:35 pm

Respectfully submitted by Donna Shaw.

Eric Brandon, Chairman Date

Jon Zwemke, Superintendent Date



Reedsport School District 105

100 Ranch Road, Reedsport OR 97467-1739

Phone: (541) 271-3656

Fax: (541) 271-3658

RECEIPT FOR DONATION

Name of donor: **Reedsport Boosters Association**

Address: **c/o 2260 Longwood Dr., Reedsport, OR 97467**

Telephone Number: _____

Description of donation: **7.5' Aluminum Scorers Table and Bench**

Value of donation: _____

\$ 580.79

Purpose(s) for which donation is given, including any conditions or limitations on the use of the donation:

New scorers' table for Auxiliary Gymnasium.

(Replaces piece-meal assembly of old drafting tables and shop stools.)

Item added to Fixed Asset Inventory

Yes _____ No _____

(Only items valued at \$5,000 or more.)

Joe Zelinski

Digitally signed by Joe Zelinski
Date: 2019.12.26 14:18:17 -08'00'

Signature of donor

12/20/2019

Date of donation

The donated item listed above was publicly reported to the board during the Regular Board Meeting held: **8 Jan 20**

Date


Signature of Superintendent / Principal / Designee

The Reedsport School District (Taxpayer I.D. number 93-0565903) is a Political Subdivision of the State of Oregon as defined in Section 4221(a) of the Internal Revenue Code, and as such is a qualified tax-exempt organization. Donations to the Reedsport School District are tax deductible for Federal and State income tax purposes within the limits specified in the Internal Revenue Code and State law.

Copy to District Office.

Revised 9/21/17 MLH



Reedsport School District 105

100 Ranch Road, Reedsport OR 97467-1739

Phone: (541) 271-3656

Fax: (541) 271-3658

RECEIPT FOR DONATION

Name of donor: **Reedsport Boosters Association**

Address: **c/o 2260 Longwood Dr., Reedsport, OR 97467**

Telephone Number: _____

Description of donation: **15' Aluminum Team Bench with Equipment Shelf**

Value of donation: _____

\$ 932.79

Purpose(s) for which donation is given, including any conditions or limitations on the use of the donation:

New team bench with equipment shelf for Ruppe Field.

(Will also serve as bench for pole vault competitors, with shelf for poles.)

Item added to Fixed Asset Inventory
Yes _____ No _____
(Only items valued at \$5,000 or more.)

Joe Zelinski

Digitally signed by Joe Zelinski
Date: 2019.12.26 14:18:17 -08'00'

Signature of donor

12/26/2019

Date of donation

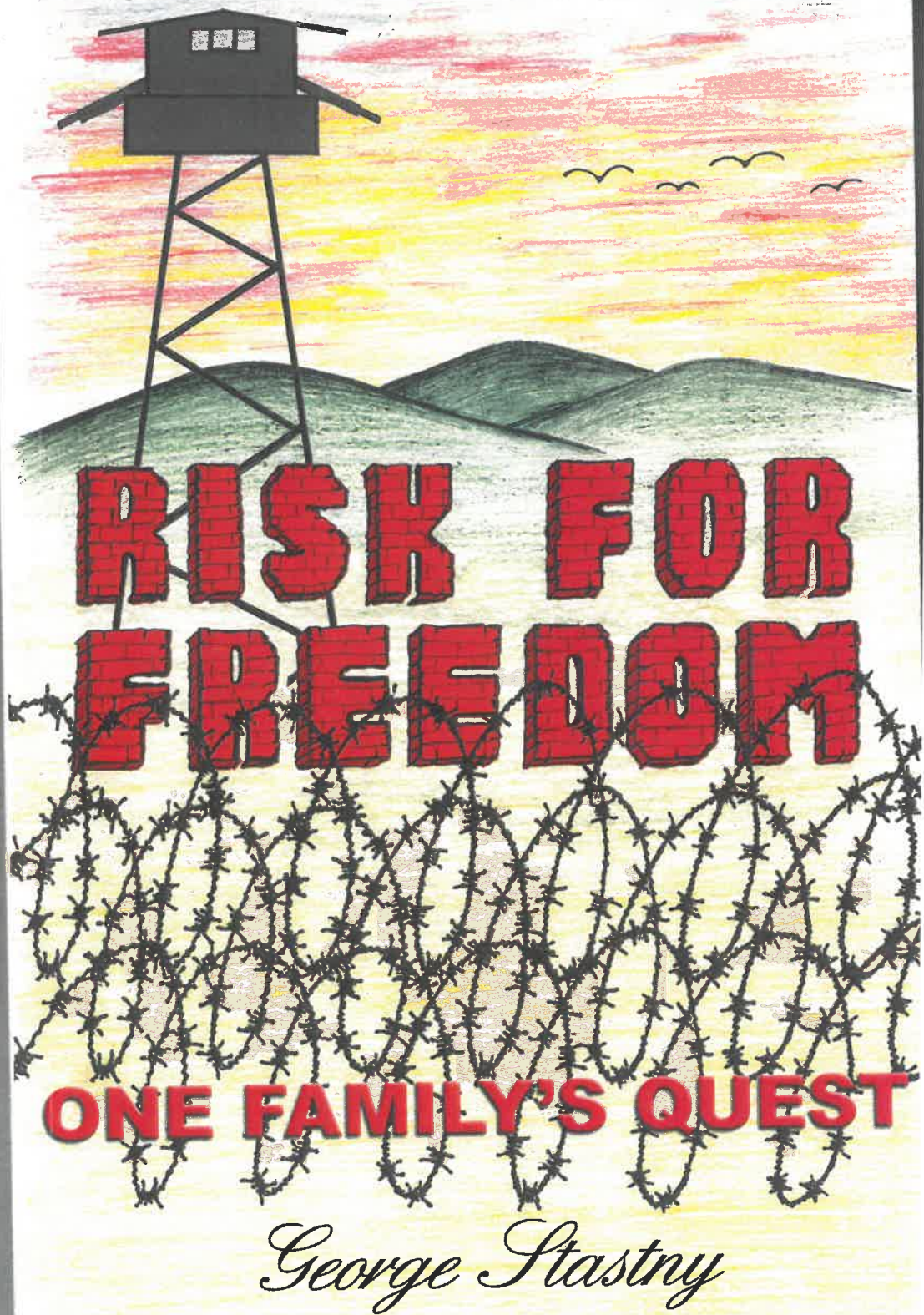
The donated item listed above was publicly reported to the board during the Regular Board Meeting held: **8 Jan 20**
Date


Signature of Superintendent / Principal / Designee

The Reedsport School District (Taxpayer I.D. number 93-0565903) is a Political Subdivision of the State of Oregon as defined in Section 4221(a) of the Internal Revenue Code, and as such is a qualified tax-exempt organization. Donations to the Reedsport School District are tax deductible for Federal and State income tax purposes within the limits specified in the Internal Revenue Code and State law.

Copy to District Office.

Revised 9/21/17 MLH



Elle's Chainsaw Carving Art Gallery

100 River Bend Rd Space #53
Reedsport, Oregon 97467
541-271-0499 (W)
271-0504 (H)



Student Transportation Services *

School transportation services will be provided for students to and from school and for transporting students to and from curricular and extracurricular activities sponsored by the district. Transportation will be provided for homeless students to and from the student's school of origin¹ as required by the No Child Left Behind Act of 2001 (NCLBA). These services shall be provided throughout the regularly scheduled year and during the regular school day as determined by the Administration.

Elementary students grades K-6 who live more than one mile from school will be transported. Secondary students grades 7-12 who live more than one and one-half miles from school will be transported. Mileage exceptions for health, safety or disability will be made in accordance with the district's approved supplemental plan.

Miles from school will be determined by the transportation supervisor in accordance with OAR 581-023-0040 (1)(c).

The district may also provide transportation using federal funds² or through cooperative agreements with local victims assistance units for a student to attend a safe district school³ out of the student's attendance area for any student who is a victim of a violent criminal offense occurring in or on the grounds of the school the student attends or the student attends a school identified as persistently dangerous.

If there are no other schools within the district a student may transfer to, the district may establish a cooperative agreement with other districts in the area for a transfer. Transportation for students who transfer for such purposes will be provided in accordance with the agreement.

Students attending any private, parochial or public charter school under the compulsory school attendance laws will, where the private, parochial or public charter school is along or near the bus route, be provided equally the riding privileges given to public school students.

Preschool students with disabilities who have transportation as a related service and children from birth to age three who are enrolled in an eligible program shall be provided home to school transportation.

A seat that fully supports each person and meets the minimum standards and specifications of law will be provided at all times. A person who weighs 40 pounds or less must be properly secured with a child safety

¹"School of origin" means the school that the student attended when permanently housed or the school in which the student was last enrolled.

²Federal funds means funds available through Title IV, Part A, and Title V, Part A.

³If there is not another school in the district to which students can transfer, districts are encouraged, but not required, to explore other appropriate options, i.e., an agreement with a neighboring district.

system that meets the minimum standards and specifications established by the Oregon Department of Transportation under ORS 815.055. A person over 40 pounds or who has reached the upper weight limit for the forward-facing car seat must use a booster seat until he/she is four feet nine inches tall or age eight and the adult belt properly fits.⁴ A person who is taller than four feet nine inches or eight years of age or older must be properly secured with a safety belt or harness that meets the requirements under ORS 815.055. In accordance with ORS 811.210 and 811.215 vehicles in excess of 10,000 pounds used for student transportation are exempt from statutory requirements unless they have been equipped with lap belts. Vehicles in excess of 10,000 pounds that have been equipped with lap belts must meet child car seat requirements as set forth in law.

School buses carrying students will be considered extensions of the school experience. All students using school transportation will abide by the code of conduct posted in each school bus or school activity vehicle. Violations of such code, as well as other conduct which is improper or which jeopardizes the safety of self or others, will be reported by the school bus or vehicle driver to the supervisor. The transportation supervisor will, as soon as possible, inform the appropriate principal of such occurrence. Violators may be denied use of transportation for a period of time as deemed proper by the principal and/or transportation supervisor.

The principal or designee shall ensure transportation officials and drivers receive notification of students having special medical or behavioral protocols identified in student records.

Appropriate training related to specific protocols, including confidentiality requirements, will be provided to drivers.

The school bus or vehicle driver will be responsible for the school bus or vehicle at all times from departure until return. The driver will not participate in any activities that might impair his/her driving abilities.

Aides or assistants that ride a school bus shall receive training on emergency procedures and their role in the safe transportation of all students on the bus.

⁴“Proper fit” means the lap belt of the safety belt or safety harness is positioned low across the thighs and the shoulder belt is positioned over the collarbone and away from the neck.

The district will comply with all state and federal laws and regulations pertaining to school bus transportation.

END OF POLICY

Legal Reference(s):

<u>ORS 327.006</u>	<u>ORS 815.055</u>	<u>OAR 581-053-0031</u>
<u>ORS 327.033</u>	<u>ORS 815.080</u>	<u>OAR 581-053-0040</u>
<u>ORS 327.043</u>	<u>ORS 820.100 to-820.190</u>	<u>OAR 581-053-0053</u>
<u>ORS 332.405</u>		<u>OAR 581-053-0060</u>
<u>ORS 332.415</u>	<u>OAR 581-021-0050 to-0075</u>	<u>OAR 581-053-0070</u>
<u>ORS 339.240 to-339.250</u>	<u>OAR 581-022-1530</u>	<u>OAR 581-053-0210</u>
<u>ORS 343.155 to-343.246</u>	<u>OAR 581-023-0040</u>	<u>OAR 581-053-0220</u>
<u>ORS 343.533</u>	<u>OAR 581-053-0002</u>	<u>OAR 581-053-0230</u>
<u>ORS 343.155 to-343.243</u>	<u>OAR 581-053-0003</u>	<u>OAR 581-053-0240</u>
<u>ORS 811.210</u>	<u>OAR 581-053-0004</u>	<u>OAR 735-102-0010</u>
<u>ORS 811.215</u>	<u>OAR 581-053-0010</u>	

No Child Left Behind Act of 2001, 20 U.S.C. §§ 6315, 7912.

Elementary and Secondary Education Act (ESEA) Flexibility Waiver, July 18, 2012.

McKinney-Vento Homeless Education Assistance Improvements Act of 2001, 42 U.S.C. §§ 11431-11435 (2005).

OSBA Model Sample Policy

Code: EEA
Adopted:

Student Transportation Services *

(Even if the district contracts for student transportation services, this is a required policy.)

School transportation services will be provided for students to and from school [and for] [transporting students to and from curricular and extracurricular activities sponsored by the district] [transporting from one school or facility to another] [school-sponsored field trips that are extensions of classroom learning experiences]. Transportation will be provided for homeless students to and from the student's school of origin¹ as required by the Every Student Succeeds Act of 2015 (ESSA). Services shall be provided throughout the regularly scheduled year and during the regular school day as determined by the [Board].

[Elementary students [in grades K-8] who live more than one mile from school will be transported. Secondary students [in grades 9-12] who live more than one and one-half miles from school will be transported. Mileage exceptions for health, safety or disability will be made in accordance with the district's approved supplemental plan.]

OR

~~[Students living within specified attendance boundaries shall receive transportation services to their respective schools. In addition, students, including those receiving special education, may be eligible for transportation for health or safety reasons.]~~

Miles from school will be determined by the [transportation supervisor] in accordance with Oregon Administrative Rule (OAR) 581-023-0040(1)(e).

The district may use Type 10 School Activity Vehicles to transport students from home to school, school to home and from district-sponsored activities.

The district may also provide transportation using federal funds² or through cooperative agreements with local victims assistance units for a student to attend a safe district school³ out of the student's attendance area for any student who is a victim of a violent criminal offense occurring in or on the grounds of the school the student attends or the student attends a school identified as persistently dangerous. If there are no other schools within the district a student may transfer to, the district may establish a cooperative agreement with other districts in the area for a transfer. Transportation for students who transfer for such purposes will be provided in accordance with the agreement.

¹ "School of origin" means the school that a student attended when permanently housed or the school in which the student was last enrolled.

When the student has completed the final grade served by the school of origin, the term "school of origin" shall include the designated receiving school at the next grade level for all feeder schools.

² "Federal funds" means funds available through Title IV, Part A, and Title V, Part A.

³ If there is not another school in the district to which students can transfer, districts are encouraged, but not required, to explore other appropriate options, i.e., an agreement with a neighboring district.

Students attending any private, parochial or public charter school under the compulsory school attendance laws will, where the private, parochial or public charter school is along or near the bus route, be provided equally the riding privileges given to public school students.

Transportation will be provided for students whose parent or guardian voluntarily placed the child outside the child's home with a public or private agency and who is living in a licensed, certified or approved substitute care program, and whose residency is established pursuant to Oregon Revised Statute (ORS) 339.134.

Preschool students with disabilities who have transportation as a related service and children from birth to age three who are enrolled in an eligible program shall be provided home to school transportation.

A seat that fully supports each person and meets the minimum standards and specifications of law will be provided at all times. A person who weighs 40 pounds or less must be properly secured with a child safety system that meets the minimum standards and specifications established by the Oregon Department of Transportation under ~~Oregon Revised Statute (ORS) 815.055~~. A person over 40 pounds or who has reached the upper weight limit for the forward-facing car seat must use a booster seat until he/she is four feet nine inches tall or age eight and the adult belt properly fits.⁴ A person who is taller than four feet nine inches or eight years of age or older must be properly secured with a safety belt or harness that meets the requirements under ORS 815.055. In accordance with ORS 811.210 and 811.215 vehicles in excess of 10,000 pounds used for student transportation are exempt from statutory requirements unless they have been equipped with lap belts. Vehicles in excess of 10,000 pounds that have been equipped with lap belts must meet child car seat requirements as set forth in law.

School buses carrying students will be considered extensions of the school experience. All students using school transportation will abide by the code of conduct posted in each school bus [or school activity vehicle]. Violations of such code, as well as other conduct which is improper or which jeopardizes the safety of self or others, will be reported by the school bus [or vehicle] driver to [the supervisor]. [The transportation supervisor] will, as soon as possible, inform the appropriate principal of such occurrence. Violators may be denied use of transportation for a period of time as deemed proper by the principal [and/or] transportation supervisor.

The [principal] or designee shall ensure transportation officials and drivers receive notification of students having special medical or behavioral protocols identified in student records.

Appropriate training related to specific protocols, including confidentiality requirements, will be provided to drivers.

Aides or assistants that ride a school bus shall receive training on emergency procedures and their role in the safe transportation of all students on the bus.

The school bus [or vehicle] driver will be responsible for the school bus [or vehicle] at all times from departure until return. The driver will not participate in any activities that might impair his/her driving abilities.

⁴ "Proper fit" means the lap belt of the safety belt or safety harness is positioned low across the thighs and the shoulder belt is positioned over the collarbone and away from the neck.

The district will comply with all state and federal laws and regulations pertaining to school bus transportation.

END OF POLICY

Legal Reference(s):

ORS 327.006	ORS 815.080	OAR 581-053-0040
ORS 327.033	ORS 820.100 - 820.190	OAR 581-053-0053
ORS 327.043		OAR 581-053-0060
ORS 332.405	OAR 581-021-0050 - 0075	OAR 581-053-0070
ORS 332.415	OAR 581-022-2345	OAR 581-053-0210
ORS 339.240 - 339.250	OAR 581-023-0040	OAR 581-053-0220
ORS 343.155 - 343.246	OAR 581-053-0002	OAR 581-053-0230
ORS 343.533	OAR 581-053-0003	OAR 581-053-0240
ORS 811.210	OAR 581-053-0004	OAR 735-102-0010
ORS 811.215	OAR 581-053-0010	
ORS 815.055	OAR 581-053-0031	<u>Senate Bill 905 (2019)</u>

Every Student Succeeds Act of 2015, 20 U.S.C. §§ 6315, 7912 (2018).

McKinney-Vento Homeless Assistance Act, 42 U.S.C. §§ 11431-11435 (2012).

REEDSPORT SCHOOL DISTRICT

POLICY: EQUAL EMPLOYMENT OPPORTUNITY

CODE: GBA

Equal employment opportunity and treatment shall be practiced by the District regardless of race, color, religion, sex, sexual orientation¹, national origin, marital status, age, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position.

The Superintendent will appoint an employee to serve as the officer in charge of compliance with the Americans with Disabilities Act of 1990, the Americans with Disabilities Act Amendments Act of 2008 (ADA), and Section 504 of the Rehabilitation Act of 1973. The Superintendent will also designate a Title IX coordinator to comply with the requirements of Title IX of the Education Amendments of 1972. The Title IX coordinator will investigate complaints communicated to the District alleging noncompliance with Title IX. The name, address and telephone number of the Title IX coordinator will be provided to all students and employees.

The Superintendent will develop other specific recruiting, interviewing and evaluation procedures as are necessary to implement this policy.

END OF POLICY

Legal Reference(s):

ORS 174.100
ORS 192.630
ORS 243.672
ORS 326.051
ORS 332.505
ORS 342.934
ORS 659.850
ORS 659.870
ORS 659A.003
ORS 659A.006

ORS 659A.009
ORS 659A.029
ORS 659A.030
ORS 659A.109
ORS 659A.142
ORS 659A.145
ORS 659A.233
ORS 659A.236
ORS 659A.309

ORS 659A.321
ORS 659A.409
ORS 659A.805

OAR 581-021-0045
OAR 581-022-1720
OAR 839-003-0000

¹Sexual orientation means an individual's actual or perceived heterosexuality, homosexuality, bisexuality or gender identity, regardless of whether the individual's gender identity, appearance, expression or behavior differs from that traditionally associated with in the individual's sex at birth.

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2006).
Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e (2006).
Age Discrimination in Employment Act of 1967, 29 U.S.C. §§ 621-634 (2006); 29 C.F.R. Part 1626 (2006).
Age Discrimination Act of 1975, 42 U.S.C. §§ 6101-6107 (2006).
Equal Pay Act of 1963, 29 U.S.C. § 206(d) (2006).
Rehabilitation Act of 1973, 29 U.S.C. §§ 791, 793-794 (2006).
Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2006); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2006).
Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2006); 28 C.F.R. Part 35 (2006).
Wygant v. Jackson Bd. of Educ., 476 U.S. 267 (1989).
Americans with Disabilities Act Amendments Act of 2008.

Adopted: 02/05/79
Revised: 08/15/90
01/20/99
11/17/04
11/14/07
06/24/09

OSBA Model Sample Policy

Code: GBA
Adopted:

Equal Employment Opportunity

Equal employment opportunity and treatment shall be practiced by the district regardless of race, color, religion, sex, sexual orientation¹, national origin, marital status, pregnancy, childbirth or a related medical condition², age, veterans' status³, service in uniformed service, familial status, genetic information, an individual's juvenile record that has been expunged, and disability⁴ if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position.

The superintendent will appoint an employee to serve as the officer in charge of compliance with the Americans with Disabilities Act of 1990, the Americans with Disabilities Act Amendments Act of 2008 (ADA), and Section 504 of the Rehabilitation Act. The superintendent will also designate a Title IX coordinator to comply with the requirements of Title IX of the Education Amendments of 1972. The Title IX coordinator will investigate complaints communicated to the district alleging noncompliance with Title IX. The name, address and telephone number of the Title IX coordinator will be provided to all students and employees.

The superintendent will develop other specific recruiting, interviewing and evaluation procedures as are necessary to implement this policy.

END OF POLICY

Legal Reference(s):

ORS 174.100	ORS 659.870	ORS 659A.112
ORS 326.051	ORS 659A.003	ORS 659A.233
ORS 332.505	ORS 659A.006	ORS 659A.236
ORS 342.934	ORS 659A.009	ORS 659A.309
ORS 408.225	ORS 659A.029	ORS 659A.321
ORS 408.230	ORS 659A.030	ORS 659A.409
ORS 408.235	ORS 659A.040	ORS 659A.820
ORS 652.210 - 652.220	ORS 659A.082	
ORS 659.850	ORS 659A.109	OAR 581-021-0045

¹ "Sexual orientation" means an individual's actual or perceived heterosexuality, homosexuality, bisexuality or gender identity, regardless of whether the individual's gender identity, appearance, expression or behavior differs from that traditionally associated within the individual's sex at birth.

² This unlawful employment practice related to pregnancy, childbirth or a related medical condition as described in House Bill 2341 (2019) (added to ORS 659A) applies to employers who employ six or more persons.

³ The district grants a preference in hiring and promotion to veterans and disabled veterans. A veteran is eligible to use the preference any time when applying for a position at any time after discharge or release from service in the Armed Forces of the United States.

⁴ This unlawful employment practice related to disability as described in ORS 659A.112 applies to employers who employ six or more persons (ORS 659A.106).

OAR 581-022-2405
OAR 839-003-0000
OAR 839-006-0435
OAR 839-006-0440

OAR 839-006-0450
OAR 839-006-0455
OAR 839-006-0460
OAR 839-006-0465

House Bill 2341 (2019)
Senate Bill 479 (2019)

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2012).

Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e, et. seq. (2012).

Age Discrimination in Employment Act of 1967, 29 U.S.C. §§ 621-634 (2012~~8~~); 29 C.F.R. Part 1626 (2016~~9~~).

Age Discrimination Act of 1975, 42 U.S.C. §§ 6101-6107 (2012).

Equal Pay Act of 1963, 29 U.S.C. § 206(d) (201~~8~~).

Rehabilitation Act of 1973, 29 U.S.C. §§ 791, 794 (2012); 34 C.F.R. Part 104 (2019).

Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683, 1701, 1703-1705, 1720 (201~~8~~); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (201~~9~~).

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213 (2012); 29 C.F.R. Part 1630 (201~~9~~); 28 C.F.R. Part 35 (201~~9~~).

Wygant v. Jackson Bd. of Educ., 476 U.S. 267 (1989).

Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133 (2012).

The Vietnam Era Veterans' Readjustment Assistance Act of 1974, 38 U.S.C. § 4212 (201~~8~~).

Genetic Information Nondiscrimination Act of 2008, 42 U.S.C. § 2000ff-1 (2012).

Chevron USA Inc. v. Echazabal, 536 U.S. 736 (2002).

OSBA Model Sample Policy

Code: GBEA
Adopted:

NEW POLICY

Workplace Harassment *

Workplace harassment is prohibited and shall not be tolerated. This includes workplace harassment that occurs between district employees or between a district employee and the district in the workplace or at a work-related event that is off district premises and coordinated by or through the district, or between a district and a district employee off district premises. Elected school board members, volunteers and interns are subject to this policy.

Any district employee who believes they have been a victim of workplace harassment may file a report with the district employee designated in the administrative regulation GBEA-AR - Workplace Harassment Reporting and Procedure, may file a report through the Bureau of Labor and Industries' (BOLI) complaint resolution process or under any other available law. The reporting of such information is voluntary. The district employee making the report is advised to document any incidents of workplace harassment.

“Workplace harassment” means conduct that constitutes discrimination prohibited by Oregon Revised Statute (ORS) 659A.030 (discrimination in employment based on race, color, religion, sex, sexual orientation, national origin, marital status, age, or expunged juvenile record), including conduct that constitutes sexual assault¹ or that constitutes conduct prohibited by ORS 659A.082 (discrimination against person in uniformed service) or 659A.112 (discrimination in employment based on disability).

The district, upon receipt of a report from a district employee who believes they are a victim of workplace harassment, shall provide information about legal resources and counseling and support services, including any available employee assistance services. The district employee receiving the report, whether a supervisor of the employer or the district employee designated to receive reports, is advised to document any incidents of workplace harassment, and shall provide a copy of this policy and accompanying administrative regulation to the victim upon their disclosure about alleged workplace harassment.

All incidents of behavior that may violate this policy shall be promptly investigated.

Any person who reports workplace harassment has the right to be protected from retaliation.

The district may not require or coerce a district employee to enter into a nondisclosure² or nondisparagement³ agreement.

¹ “Sexual assault” means unwanted conduct of a sexual nature that is inflicted upon a person or compelled through the use of physical force, manipulation, threat or intimidation.

² A “nondisclosure” agreement or provision prevents either party from disclosing the contents of or circumstances surrounding the agreement.

³ A “nondisparagement” agreement or provision prevents either party from making disparaging statements about the other party.

The district may not enter into an agreement with an employee or prospective employee, as a condition of employment, continued employment, promotion, compensation, or the receipt of benefits, that contains a nondisclosure provision, a nondisparagement provision or any other provision that has the purpose or effect of preventing the employee from disclosing or discussing workplace harassment that occurred between district employees or between a district employee and the district, in the workplace or at a work-related event that is off district premises and coordinated by or through the district, or between a district employee and employer off district premises.

The district may enter into a settlement agreement, separation or severance agreement that includes one or more of the following provisions only when a district employee claiming to be aggrieved by workplace harassment requests to enter into the agreement: 1) a nondisclosure or nondisparagement provision; 2) a provision that prevents disclosure of factual information relating to the claim of workplace harassment; or 3) a no-rehire provision that prohibits the employee from seeking reemployment with the district as a term or condition of the agreement. The agreement must provide the district employee at least seven days after signing the agreement to revoke it.

If the district determines in good faith that an employee has engaged in workplace harassment, the district may enter into a settlement, separation or severance agreement that includes one or more of the provisions described in the previous paragraph.

It is the intent of the Board that appropriate corrective action will be taken by the district to stop workplace harassment, prevent its recurrence and address negative consequences. Staff members in violation of this policy shall be subject to discipline, up to and including dismissal and/or additional workplace harassment awareness training, as appropriate. Other individuals (e.g., board members, witnesses, and volunteers) whose behavior is found to be in violation of this policy shall be subject to appropriate sanctions as determined and imposed by the superintendent or the Board.

The district shall make this policy available to all district employees and shall be made a part of district orientation materials provided and copied to new district employees at the time of hire.

The superintendent will establish a process of reporting incidents of workplace harassment and the prompt investigation.

END OF POLICY

Legal Reference(s):

ORS 659A.001	ORS 659A.082	OAR 584-020-0040
ORS 659A.003	ORS 659A.112	OAR 584-020-0041
ORS 659A.006	ORS 659A.820	
ORS 659A.029	ORS 659A.875	Senate Bill 479 (2019)
ORS 659A.030	ORS 659A.885	

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2012).

Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e (2012).

Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2018); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2019).

Bartsch v. Elkton School District, FDA-13-011 (March 27, 2014).

OSBA Model Sample Policy

Code: GBEA-AR
Revised/Reviewed:

NEW POLICY

Workplace Harassment Reporting and Procedure

Any district employee who believes they have been a victim of workplace harassment may file an oral or written report consistent with this administration regulation, may file a report through the Bureau of Labor and Industries' (BOLI) complaint resolution process, or under any other available law.

Additional information regarding the filing of a report may be obtained through the principal, compliance officer or superintendent.

A complaint alleging an unlawful employment practice as described in ORS 659A.030, 659A.082 or 659A.112 or section 4 of Senate Bill 479 (2019) must be filed no later than five years after the occurrence of the alleged unlawful employment practice.

All documentation related to workplace harassment complaints may become part of the personnel file of the employee who is the alleged harasser, as appropriate. Additionally, a copy of all workplace harassment reports, complaints, and documentation will be maintained by the district as a separate confidential file and stored in the district office.

Investigation Procedure

The Administration is responsible for investigating reports concerning workplace harassment. The investigator(s) shall be a neutral party having had no involvement in the report presented. If the alleged workplace harassment involves school/district administrator, the employee may report to Southcoast ESD Superintendent. All reports of alleged workplace harassment behavior shall be investigated.

The investigator shall:

1. Document the alleged, reported incident of workplace harassment;
2. Provide information about legal resources and counseling and support services, which may include district-provided assistance services available to the district employee;
3. Provide a copy of the district's Board policy GBEA - Workplace Harassment and this administrative regulation to the district employee; and
4. Complete the following steps:

Step 1 Promptly initiate an investigation. The investigator will arrange such meetings as may be necessary to discuss the issue with all concerned parties within [five] working days after receipt of the report. The parties will have an opportunity to submit evidence and a list of witnesses. All findings of the investigation, including the response of the alleged harasser, shall be reduced to writing. The investigator shall notify the complainant in writing that the

investigation is concluded and if a violation of the policy was found to have occurred to the extent allowable by law.

A copy of the report, complaint, or other documentation about the incident, and the date and details of notification to the complainant of the results of the investigation, together with any other documentation related to the workplace harassment incident, including disciplinary action taken or recommended, shall be forwarded to the [superintendent] [human resources office].

Step 2 If a complainant is not satisfied with the decision at step 1, the complainant may submit a written appeal to the superintendent. Such appeal must be filed within 10 working days after receipt of the step 1 decision. The superintendent shall review the investigators report and findings. The superintendent will arrange such meetings with the complainant and other affected parties as deemed necessary by the superintendent to discuss the appeal. The superintendent shall provide a written decision to the complainant within 10 working days after receipt of the appeal.

[Step 3] If a complainant is not satisfied with the decision at Step 2, the complainant may submit a written appeal to the Board. Such appeal must be filed within 10 working days after receipt of the Step 2 decision. The Board will review the findings and conclusion of the superintendent in a public meeting to determine what action is appropriate. Appropriate action may include, but is not limited to, holding a hearing, requesting additional information, and adopting the superintendent's decision as the district's final decision.

If the Board conducts a hearing, the complainant shall be given an opportunity to present the appeal at a Board meeting. The Board may hold the hearing in executive session if the subject matter qualifies under Oregon law. The parties involved may be asked to attend such hearing for the purposes of making further explanations and clarifying the issues. The Board shall decide, within 20 days, in open session what action, if any, is warranted. The Board shall provide a written decision to the complainant within 10 working days following completion of the hearing.

If the Board chooses not to hear the appeal, the superintendent's decision in Step 2 is final.

Reports involving the superintendent should be referred to the Board chair on behalf of the Board. The Board chair will cause the information¹ required to be issued to the complainant as described in this administrative regulation. The Board chair shall present the complaint to the Board at a Board meeting. If the Board decides an investigation is warranted, the Board may refer the investigation to a third party. When the investigation is complete, the results will be presented to the Board. The Board may hold the hearing in executive session if the subject matter qualifies under Oregon law. The Board shall decide, within [30] days, in open session what action if any is warranted. The Board chair shall notify the

¹ Provide information about legal resources and counseling and support services, which may include district-provided assistance services available to the district employee, and a copy the district's Board policy GBEA - Workplace Harassment and this administrative regulation to the district employee.

complainant in writing within 10 days that the investigation is concluded and if a violation of the policy was found to have occurred to the extent allowable by law.

Follow-up Procedures

The Administration will follow up with the district employee of the alleged harassment once every three months for the calendar year following the date on which the administration received a report of harassment, to determine whether the alleged harassment has stopped or if the employee has experienced retaliation. The administration will document the record of this follow-up. The administration will continue follow-up in this manner until and unless the employee directs the administration in writing to stop.

Other Reporting Options and Filing Information

Nothing in this policy prevents an employee from filing a formal grievance in accordance with a collective bargaining agreement (CBA) or a formal complaint with BOLI or the Equal Employment Opportunity Commission (EEOC); or if applicable, the U.S. Department of Labor (USDOL) Civil Rights Center. Review the CBA for any provision that requires an employee to choose between the complaint procedure outlined in the CBA and filing a BOLI or EEOC complaint.

Nothing in Board policy GBEA - Workplace Harassment or this administrative regulation prevents any person from seeking remedy under any other available law, whether civil or criminal.

An employee or claimant must provide advance notice of claim against the employer as required by ORS 30.275.

Filing a report with the U.S. Department of Labor (USDOL) Civil Rights Center.

An employee whose agency receives federal financial assistance from the USDOL under the Workforce Innovation and Opportunity Act, Mine Safety and Health Administration, Occupational Safety and Health Administration, or Veterans' Employment and Training Service, may file a complaint with the state of Oregon Equal Opportunity Officer or directly through the USDOL Civil Rights Center. The complaint must be written, signed and filed within 180 days of when the alleged discrimination or harassment occurred.

**REEDSPORT SCHOOL DISTRICT 105
100 RANCH ROAD
REEDSPORT, OREGON 97467
541-271-3656**

WORKPLACE HARASSMENT REPORTING OR COMPLAINT FORM

Name of person making report/complainant: _____

Position of person making report/complainant: _____

Date of complaint: _____

Name of alleged harasser: _____

Date and place of incident or incidents: _____

Description of alleged misconduct: _____

Name of witnesses (if any): _____

Evidence of workplace harassment, i.e., letters, photos, etc. (attach evidence if possible): _____

Any other information: _____

I agree that all of the information on this form is accurate and true to the best of my knowledge.

Signature: _____

Date: _____

**REEDSPORT SCHOOL DISTRICT 105
100 RANCH RD.
REEDSPORT, OREGON 97467
541-271-3656**

WITNESS DISCLOSURE FORM

Name of Witness: _____

Position of Witness: _____

Date of Testimony/Interview: _____

Description of Instance Witnessed: _____

Any Other Information: _____

I agree that all the information on this form is accurate and true to the best of my knowledge.

Signature: _____ Date: _____

Reporting Requirements Regarding Sexual Conduct with Students

Sexual conduct by district/school employees as defined by Oregon law will not be tolerated. All district employees are subject to this policy.

“Sexual conduct” as defined by Oregon law is any verbal or physical [or other] conduct by a school employee that is sexual in nature; directed toward a kindergarten through grade 12 student; unreasonably interferes with a student’s educational performance; and creates an intimidating, hostile or offensive educational environment. The definition for sexual conduct does not include behavior that would be considered child abuse as outlined by Oregon law and district Board policy JHFE and JHFE-AR - Reporting of Suspected Abuse of a Child.

Any district/school employee who has reasonable cause to believe that another district/school employee [or volunteer] has engaged in sexual conduct with a student must immediately notify his/her superintendent or building principal.

When the district receives a report of suspected sexual conduct by a district employee, the district may decide to place the employee on paid administrative leave or in a position that does not involve direct, unsupervised contact with students while conducting an investigation. An investigation is a detailed inquiry into the factual allegations of a report of suspected sexual conduct that is based on interviews with the complainant, witnesses, the district employee or student who is the subject of the report. If the subject of the report is a school employee, the investigation must meet any negotiated standards of an employment contract or agreement.

If, following the investigation, the report is substantiated, the district will inform the employee that the report has been substantiated and provide information regarding the appeal process. The employee may appeal the district’s decision through the appeal process provided by the district’s collective bargaining agreement. A volunteer may appeal the district’s decision through the district’s complaint procedure. A substantiated report is one that: a) an educational provider has reasonable cause to believe is founded based on the available evidence after conducting an investigation; and b) involves conduct that the educational provider determines is sufficiently serious to be documented in the employee’s personnel file.

If the employee decides not to appeal the determination or if the determination is sustained after an appeal, a record of the substantiated report will be placed in the employee’s personnel file. The employee will be notified that this information may be disclosed to a potential employer.

The district will post in each school building the name and contact information of the person designated to receive sexual conduct reports, as well as the procedures the superintendent will follow upon receipt of a report. In the event that the designated person is the suspected perpetrator, the personnel director shall receive the report. When the personnel director takes action on the report, the person who initiated the report must be notified.

The initiation of a report in good faith about suspected sexual conduct may not adversely affect any terms or conditions of employment or the work environment of the complainant. If a student initiates a report of suspected sexual conduct by a district employee in good faith, the student will not be disciplined by the Board or any district employee.

The district will provide annual training to district employees, parents and students regarding the prevention and identification of sexual conduct. The district will provide to employees at the time of hire a description of conduct that may constitute sexual conduct and a description of records subject to disclosure if a sexual conduct report is substantiated.

Educational providers shall follow hiring and reporting procedures as outlined in ORS 339.374 for all district employees.

END OF POLICY

Legal Reference(s):

ORS 339.370 to-339.400
ORS 418.746 to-418.751

ORS 419B.005 to-419B.045

OSBA Model Sample Policy

Code: GBNAA/JHFF
Adopted:

Reporting Requirements for Suspected Sexual Conduct with Students *

Sexual conduct by district employees, contractors¹, agents², and volunteers³ is not tolerated. All district employees, contractors, agents, and volunteers are subject to this policy.

“Sexual conduct,” means verbal or physical conduct or verbal, written or electronic communications by a school employee, a contractor, an agent or a volunteer that involve a student and that are sexual advances or requests for sexual favors directed toward the student, or of a sexual nature that are directed toward the student or that have the effect of unreasonably interfering with a student’s educational performance, or of creating an intimidating, hostile or offensive educational environment. “Sexual conduct” does not include touching that is necessitated by the nature of the school employee’s job duties or by the services required to be provided by the contractor, agent or volunteer, and for which there is no sexual intent.

“Student” means any person who is in any grade from prekindergarten through grade 12 or 21 years of age or younger and receiving educational or related services from the district that is not a post-secondary institution of education, or who was previously known as a student by the person engaging in sexual conduct and who left school or graduated from high school within 90 days prior to the sexual conduct.

Any district employee [⁴], contractor, agent or volunteer] who has reasonable cause to believe that a student has been subjected to sexual conduct by another district employee, contractor, agent or volunteer, or that another district employee, contractor, agent or volunteer has engaged in sexual conduct with a student shall immediately report such suspected sexual conduct to the [⁵]designated licensed administrator or the alternate designated licensed administrator for their school building. If the superintendent is the alleged perpetrator the report shall be submitted to the [licensed administrator position title] who shall report the suspected sexual conduct to the Board chair.

¹ “Contractor” means a person providing services to the district under a contract in a manner that requires the person to have direct, unsupervised contact with students.

² “Agent” means a person acting as an agent for the district in a manner that requires the person to have direct, unsupervised contact with students.

³ “Volunteer” means a person acting as a volunteer for the district in a manner that requires the person to have direct, unsupervised contact with students.

[⁴ The following language in brackets, i.e., [, contractor, agent or volunteer], is optional language for the district to consider including. If the language is kept, the district must make these groups aware of the policy and its administrative regulation and their responsibilities under both. This may also be included in contracts with agents and contractors and include reference to this policy.]

[⁵ Senate Bill 155 (2019) requires the district to designate a licensed administrator to receive reports of suspected sexual conduct, and designate an alternate licensed administrator for each school building.]

[If an employee fails to report suspected sexual conduct or fails to maintain confidentiality of records, the employee will be disciplined up to and including dismissal.]

When the designated licensed administrator receives a report of suspected sexual conduct by a district employee, contractor, agent or volunteer, the administrator will follow procedures established by the district and set forth in the district's administrative regulation JHFF/GBNAA-AR - Suspected Sexual Conduct Report Procedures and Form. All such reports will be reported to the Oregon Department of Education (ODE) or Teacher Standards and Practices Commission (TSPC) as appropriate, for investigation. The agency receiving a report will complete an investigation regardless of any changes in the relationship or duties of the person who is the alleged perpetrator.

When there is reasonable cause to support the report, a district employee suspected of sexual conduct shall be placed on paid administrative leave pending an investigation and the district will take necessary actions to ensure the student's safety.

When there is reasonable cause to support the report, a district contractor, agent or volunteer suspected of sexual conduct shall be removed from providing services to the district and the district will take necessary actions to ensure the student's safety.

The district will post in each school building the names and contact information of the employees^[6] designated for the school building to receive reports of suspected sexual conduct and the procedures the designee will follow upon receipt of the report.

The district will notify, as allowed by state and federal law, the person who was subjected to the suspected sexual conduct about any actions taken by the district as a result of the report.

A district employee, contractor or agent will not assist another district employee, contractor or agent in obtaining a new job if the individual knows, or has reasonable cause to believe the district employee, contractor or agent engaged in sexual conduct. Nothing in this policy prevents the district from disclosing information required by law or providing the routine transmission of administrative and personnel files pursuant to law.

The initiation of a report in good faith about suspected sexual conduct may not adversely affect any terms or conditions of employment or the work environment of the person who initiated the report or who may have been subject to sexual conduct. If a student initiates a report of suspected sexual conduct by a district employee, contractor, agent or volunteer in good faith, the student will not be disciplined by the district or any district employee, contractor, agent or volunteer.

The district will provide to employees at the time of hire, or to a contractor, agent or volunteer at the time of beginning service for the district, the following:

1. A description of conduct that may constitute sexual conduct;

^[6] Senate Bill 155 (2019) requires the district to designate a licensed administrator and an alternate licensed administrator for each school building.]

2. A description of the investigatory process and possible consequences if a report of suspected sexual conduct is substantiated; and
3. A description of the prohibitions imposed on district employees, contractors and agents when they attempt to obtain a new job, pursuant to ORS 339.378(2).

All district employees are subject to Board policy GCAB - Personal Electronic Devices and Social Media - Staff regarding appropriate electronic communications with students.

Any electronic communications with students by a contractor, agent or volunteer for the district will be appropriate and only when directed by district administration. When communicating with students electronically regarding school-related matters, contractors, agents or volunteers shall use district e-mail using mailing lists and/or other internet messaging to a group of students rather than individual students or as directed by district administration. Texting or electronically communicating with a student through contact information gained as a contractor, agent or volunteer for the district is ~~[[strongly] [discouraged]~~ [prohibited].

The superintendent shall develop administrative regulations to implement this policy and to comply with state law.

END OF POLICY

Legal Reference(s):

ORS 332.107
ORS 339.370 - 339.400

ORS 419B.005 - 419B.045

Senate Bill 155 (2019)

Every Student Succeeds Act, 20 U.S.C. § 7926 (2018).

REEDSPORT SCHOOL DISTRICT

REGULATION: REPORTING REQUIREMENTS REGARDING SEXUAL CONDUCT WITH STUDENTS

CODE: JHFF-AR

Sexual Conduct Reporting Procedures

Reedsport School District requirements regarding sexual conduct with students: Any school employee who has reasonable cause or reasonable suspicion to believe that another school employee/volunteer has engaged in sexual conduct with a student must immediately notify his/her immediate supervisor.

Definition of Sexual Conduct

Sexual Conduct is defined as any verbal or physical conduct by a school employee that:

- a. Is sexual in nature
- b. Is directed toward a K-12 student
- c. Has the effect of unreasonably interfering with a student's educational performance; and
- d. Creates an intimidating, hostile or offensive educational environment.

THE SAME CONDUCT CANNOT BE BOTH CHILD ABUSE AND SEXUAL CONDUCT UNDER THE LAW

Reporting Procedures:

The district employee shall orally report or cause an oral report to be immediately made to their building administrator. A report of sexual conduct, as opposed to child abuse, does not need to be made to a law enforcement agency or designated social services agency.

If known, such report shall contain:

- a. The names and addresses of the child, the child's parents or other persons responsible for the child;
- b. The child's age;
- c. The name of the suspected employee;
- d. The nature and extent of the suspected sexual conduct;
- e. Dates the suspected sexual conduct occurred;
- f. The name of any witnesses to the suspected sexual conduct and;
- g. Any other information that the person making the report believes might be helpful in determining if the sexual conduct occurred.

When the district receives a report of suspected sexual conduct by a district employee, the district may decide to place the employee on paid administrative leave or in a position that does not involve direct, unsupervised contact with students while conducting an investigation. The district must conduct a proper investigation that must include, at minimum, the following:

- Interview with the complainant
- Interview with the school employee who is the subject of the report; and

- Interview with witnesses

If it is determined that a report of child abuse or sexual conduct is substantiated, the school district must take the following actions:

- Inform the accused employee that a report was found to be substantiated;
- Inform the employee of the appropriate appeal process;
- Place a record of the substantiated report in the employee's personnel file, unless it is ordered stricken by an arbitrator or other appellate body.
- Inform the employee that information about substantiated reports may be disclosed to a potential employer as required by law.

Since sexual conduct may involve violations of state law, the district may report such conduct to local law enforcement. Local law enforcement may conduct an additional investigation to determine if charges would be filed against the individual.

Confidentiality of Records

House Bill 2062 includes provisions related to the information that must be provided to prospective education employers. Documents, reports and records compiled by the school district regarding an investigation of an employee around sexual conduct must be made available to any law enforcement agency, Teacher Standards and Practices Commission and any other school district that requests them. A school district may make no agreement with a union or an individual employee that effectively suppresses or conceals the fact that an employee was the subject of a substantiated report or child abuse or sexual conduct.

Failure to Comply

The school district employee who fails to report substantiated sexual conduct as required by House Bill 2062 will be subject to discipline.

Immunity from Liability

Any school district employee participating in good faith in making a report shall have immunity of liability that may be incurred while making a report and it will not adversely affect their employment.

Sexual Conduct Complaint Procedure

Date: _____

Name of employee making the report: _____

Name of person allegedly engaging in sexual conduct: _____

Name of student: _____

Student's address: _____

Parent's names: _____

Student's DOB: _____

Date and place of incident or incidents: _____

Description of sexual conduct: _____

Name of witnesses (if any): _____

Evidence of sexual conduct, i.e. letters, photos, etc. (attach evidence if possible): _____

Any additional information: _____

I agree that all the information on this form is accurate and true to the best of my knowledge.

Employee's signature: _____ Date: _____

Program Administrator (receiving this report): _____

Witness Disclosure Form

Name of witness: _____

Date of testimony/interview: _____

Description of incident witnessed: _____

Any other information: _____

I agree that all information on this form is accurate and true to the best of my knowledge.

Employee's signature: _____ Date: _____

OSBA Model Sample Policy

Code: GBNAA/JHFF-AR
Revised/Reviewed:

Suspected Sexual Conduct Report Procedures and Form *

When the designee receives a report of suspected sexual conduct that may have been committed by a person licensed¹ through Teacher Standards and Practices Commission (TSPC), the designee shall notify TSPC as soon as possible. When the designee receives a report of suspected sexual conduct that may have been committed by a person who is not licensed through TSPC, the designee shall notify the Oregon Department of Education (ODE) as soon as possible.

The district posts in each school building the names and contact information of the employees^[2] in each school building designated to receive reports of suspected sexual conduct and the procedures the designee will follow upon receipt of the report.

If the superintendent is the alleged perpetrator the report shall be submitted to the South Coast ESD Superintendent who shall refer the report to the Board chair.

When the designee receives a report of suspected sexual conduct by a district employee, and there is reasonable cause to support the report, the district shall place the district employee on paid administrative leave³ and take necessary actions to ensure the student's safety. The employee shall remain on leave until TSPC or ODE determines that the report is substantiated and the district takes appropriate employment action against the employee, or cannot be substantiated or is not a report of sexual conduct and the district determines either: 1) an employment policy was violated and the district will take appropriate employment action against the employee; or 2) an employment policy has not be violated and an employment action against the employee is not required. The district will investigate all reports of suspected sexual conduct by persons who are licensed by the TSPC, unless otherwise requested by TSPC, and all reports of suspected sexual conduct by persons who are not licensed by TSPC, unless otherwise requested by ODE.

When the designee receives a report of suspected sexual conduct by a contractor^[4], an agent or a volunteer, the district [may] [shall] prohibit the contractor, agent or volunteer from providing services to the district. If the district determines there is reasonable cause to support a report of suspected sexual conduct, the district shall prohibit the contractor, agent or volunteer from providing services. [The district may reinstate the contractor, agent or volunteer, and such reinstatement may not occur until such time as a report of suspected sexual conduct has been investigated and a determination has been made by TSPC or ODE that the report is unsubstantiated.]

¹ "License" includes a license, registration or certificate issued by the Teacher Standards and Practices Commission.

^[2] Senate Bill 155 (2019) requires the district to designate a licensed administrator and an alternate licensed administrator for each school building.]

³ The district employee cannot be required to use any accrued leave during the imposed paid administrative leave.

^[4] The district is encouraged to duplicate this language in the contract. If the contract is with a company and the person assigned to do the work is the alleged perpetrator, the district shall notify the company and request another company employee be assigned to complete the work.]

Upon request from ODE or TSPC the district will provide requested documents or materials to the extent allowed by state and federal law.

The name, address and other identifying information about the employee who made the report are confidential and are not accessible for public inspection.

~~[An “investigation” means a detailed inquiry into the factual allegations of a report of suspected sexual conduct that is based on interviews with the person who initiated the report, the person who may have been subjected to sexual conduct, witnesses and the person who is the subject of the report, and results in a finding that the report is a substantiated report, cannot be substantiated, or is not a report of sexual conduct. If the subject of the report is a district employee represented by a contract or a collective bargaining agreement, the investigation must meet any negotiated standards of such employment contract or agreement.]~~

Nothing prevents the district from conducting its own investigation, unless another agency requests to lead the investigation or requests the district to suspend the investigation, or taking an employment action based on information available to the district before an investigation conducted by another agency is completed. The district will cooperate with agencies assigned to conduct such investigations.

[A “substantiated report” means a report of sexual conduct that TSPC or ODE determines is founded.]

If, following the investigation, the district decides to take an employment action, the district will inform the district employee of the employment action to be taken and provide information about the appropriate appeal process. [The employee may appeal the employment action taken through the appeal process provided by the applicable collective bargaining agreement.] [The employee may appeal the employment action taken through an appeal process administered by a neutral third party.]

If the district is notified that the employee decided not to appeal the employment action or if the determination of an appeal sustained the employment action, the district shall create a record of the findings of the substantiated report and the employment action taken by the district will be placed in the records on the school employee maintained by the district. Such records created are confidential and not public records as defined in Oregon Revised Statute (ORS) 192.311, however the district may use the record as a basis for providing information required to be disclosed about a district employee under ORS 339.378(1). The district will notify the employee that information about substantiated reports may be disclosed to a potential employer.

Training

The district shall provide training each school year to district employees on the following:

1. Prevention and identification of sexual conduct;
2. Obligations of district employees under ORS 339.388 and 419B.005 - 419B.050 and under adopted board policies to report suspected sexual conduct; and
3. Appropriate electronic communications with students.

The district shall make available each school year the training described above to contractors, agents, volunteers and to parents and legal guardians of students attending district-operated schools, and will be made available separately from the training provided to district employees.

The district shall provide to contractors, agents and volunteers each school year information on the following:

1. Prevention and identification of sexual conduct;
2. Obligations of district employees under adopted board policies to report suspected sexual conduct; and
3. Appropriate electronic communications with students.

The district shall make available each school year training that is designed to prevent sexual conduct to students attending district-operated schools.

REEDSPORT SCHOOL DISTRICT
SUSPECTED SEXUAL CONDUCT REPORT FORM

Name of person making report: _____

Position of person making report: _____

Name of person suspected of sexual conduct: _____

Date and place of incident or incidents: _____

Description of suspected sexual conduct: _____

Name of witnesses (if any): _____

Evidence of suspected sexual conduct, e.g., letters, photos, etc. (attach evidence if possible): _____

Any other information: _____

I agree that all of the information on this form is accurate and true to the best of my knowledge.

Signature: _____ Date: _____

REEDSPORT SCHOOL DISTRICT

WITNESS DISCLOSURE FORM

Name of witness: _____

Position of witness: _____

Date of testimony/interview: _____

Description of instance witnessed: _____

Any other information: _____

I agree that all the information on this form is accurate and true to the best of my knowledge.

Signature: _____ Date: _____

Use of Restraint and Seclusion

The Board is dedicated to the development and application of best practices within the district's public educational/behavioral programs. It is the intent of the Board to establish a policy that defines the circumstances that must exist and the requirements that must be met prior to, during and after the use of physical restraint and/or seclusion as an intervention with district students.

Definitions

1. "Physical restraint" means the restriction of a student's movement by one or more persons holding the student or applying physical pressure upon the student. "Physical restraint" does not include touching or holding a student without the use of force for the purpose of directing the student or assisting the student in completing a task or activity. The definition of "physical restraint" does not include the use of mechanical, chemical or prone restraint of a student as these methods are prohibited by Oregon law.
2. "Seclusion" means the involuntary confinement of a student alone in a room from which the student is physically prevented from leaving.

Seclusion does not include the removal of a student for a short period of time to provide the student with an opportunity to regain self-control, in a setting from which the student is not physically prevented from leaving.

3. "Serious bodily injury" means any significant impairment of the physical condition of a person, as determined by qualified medical personnel, whether self-inflicted or inflicted by someone else.
4. "Mechanical restraint" means a device used to restrict the movement of a student or the movement or normal function of a portion of the body of a student.

Mechanical restraint does not include:

- a. A protective or stabilizing device ordered by a licensed physician; or
 - b. A vehicle safety restraint when used as intended during the transport of a student in a moving vehicle.
5. "Chemical restraint" means a drug or medication that is used on a student to control behavior or restrict freedom of movement that has not been prescribed by a licensed health professional or other qualified health care professional acting under the professional's scope of practice.
 6. "Prone restraint" means a restraint in which a student is held face down on the floor.

The use of physical restraint and/or seclusion is only permitted as a part of a behavioral support plan when other less restrictive interventions would not be effective and the student's behavior poses a threat of imminent, serious physical harm to the student or others.

Except in the case of an emergency, only staff current in the required training in accordance with the district-designated physical restraint and seclusion training program will implement physical restraint or seclusion with a student. In an emergency, physical restraint and/or seclusion may also be used by a school administrator, teacher or other school employee [or volunteer] as necessary when the student's behavior imposes a reasonable threat of imminent, serious bodily injury to the student or to others. The use of physical restraint or seclusion under these circumstances is only allowed so long as the student's behavior poses a threat of imminent, serious physical harm to themselves or to others. Any student being restrained or secluded within the district whether in an emergency or as a part of a plan shall be constantly monitored by staff for the duration of the intervention. Any room used for seclusion of a student must meet the standards as outlined in OAR 581-021-0568.

The district shall utilize the SCESD training program of physical restraints and seclusion for use in the district. As required by state regulation, the selected program shall include: behavioral support, prevention, de-escalation and crisis response techniques. Any program selected by the district must be in compliance with state and federal law with respect to the use of restraint and/or seclusion.

An annual review of the use of physical restraint and seclusion during the preceding school year shall be completed and submitted to the Superintendent of Public Instruction to ensure compliance with district policies and procedures.

The results of the annual review shall be documented and shall include at a minimum:

7. The total number of incidents of physical restraint;
8. The total number of incidents of seclusion;
9. The total number of seclusions in a locked room;
10. The total number of students placed in physical restraint;
11. The total number of students placed in seclusion;
12. The total number of incidents that resulted in injuries or death to students or personnel as a result of the use of physical restraint or seclusion;
13. The total number of students placed in physical restraint and/or seclusion more than 10 times in a school year and an explanation of what steps have been taken by the district to decrease the use of physical restraint and seclusion for each student;
14. The total number of physical restraint and seclusion incidents carried out by untrained individuals;
15. The demographic characteristics of all students upon whom physical restraint and/or seclusion was imposed;

16. The total number of rooms available for use by the district for seclusion of a student and a description of the dimensions and design of the rooms.

This report shall be made available to the Board and to the public at the district's main office and on the district's website.

At least once each school year the public shall be notified as to how to access the report.

The district shall investigate all complaints regarding the use of restraint and/or seclusion practices according to the procedures outlined in Board policy KL and KL-AR - Public Complaints.

The superintendent shall develop administrative regulations to carry out the requirements set forth in this policy and to meet any additional requirements established by law related to the use, reporting and written documentation of the use of physical restraint or seclusion by district personnel.

END OF POLICY

Legal Reference(s):

ORS 161.205
ORS 339.250
ORS 339.288
ORS 339.291

OAR 581-021-0061
OAR 581-021-0550
OAR 581-021-0553
OAR 581-021-0556
OAR 581-021-0559

OAR 581-021-0563
OAR 581-021-0566
OAR 581-021-0568
OAR 581-021-0569
OAR 581-021-0570

OSBA Model Sample

Code: JGAB

Adopted:

Use of Restraint or Seclusion**

The Board is dedicated to the development and application of best practices within the district's public educational/behavioral programs. The Board establishes this policy and its administrative regulation to define the circumstances that must exist and the requirements that must be met prior to, during, and after the use of restraint or seclusion as an intervention with district students.

The use of the following types of restraint on a student in the district is prohibited:

1. Chemical restraint.
2. Mechanical restraint.
3. Prone restraint.
4. Supine restraint.
5. Any restraint that involves the intentional and nonincidental use of a solid object¹, including a wall or the floor, to impede a student's movement, unless the restraint is necessary to prevent an imminent life-threatening injury or to gain control of a weapon.
6. Any restraint that places, or creates a risk of placing, pressure on a student's mouth, neck or throat.
7. Any restraint that places, or creates a risk of placing, pressure on a student's mouth, unless the restraint is necessary for the purpose of extracting a body part from a bite.
8. Any restraint that impedes, or creates a risk of impeding, breathing.
9. Any restraint that involves the intentional placement of the hands, feet, elbow, knee or any object on a student's neck, throat, genitals or other intimate parts.
10. Any restraint that causes pressure to be placed, or creates a risk of causing pressure to be placed, on the stomach or back by a knee, foot or elbow bone.
11. Any action designed for the primary purpose of inflicting pain.

Restraint or seclusion may not be used for discipline, punishment, retaliation or convenience of staff, contractors or volunteers of the district.

¹ The use of a solid object, including furniture, a wall, or the floor, by district staff performing a restraint is not prohibited if the object is used for the staff's own stability or support while performing the restraint and not as a mechanism to apply pressure directly to the student's body.

Restraint may be imposed on a student in the district only under the following circumstances:

1. The student's behavior imposes a reasonable risk of imminent and substantial physical or bodily injury to the student or others; and
2. Less restrictive interventions would not be effective.

Seclusion may be used on a student in the district only under the following circumstances:

1. The student's behavior imposes a reasonable risk of imminent and serious bodily injury to the student or others; and
2. Less restrictive interventions would not be effective.

If restraint or seclusion is used on a student, by trained staff or other staff available in the case of an emergency when trained staff are not immediately available due to the unforeseeable nature of the emergency, e.g., teacher, administrator[, or volunteer], it will be used only for as long as the student's behavior poses a reasonable risk of imminent and substantial physical or bodily injury to the student or others and less restrictive interventions would not be effective. Students will be continuously monitored by staff for the duration of the restraint or seclusion.

Definitions

1. "Restraint" means the restriction of a student's actions or movements by holding the student or using pressure or other means.

"Restraint" does not include:

- a. Holding a student's hand or arm to escort the student safely and without the use of force from one area to another;
- b. Assisting a student to complete a task if the student does not resist the physical contact; or
- c. Providing reasonable intervention with the minimal exertion of force necessary if the intervention does not include a restraint prohibited under Oregon Revised Statute (ORS) 339.288 and the intervention is necessary to:
 - (1) Break up a physical fight;
 - (2) Interrupt a student's impulsive behavior that threatens the student's immediate safety, including running in front of a vehicle or climbing on unsafe structures or objects; or
 - (3) Effectively protect oneself or another from an assault, injury or sexual contact with the minimum physical contact necessary for protection.

2. "Seclusion" means the involuntary confinement of a student alone in a room from which the student is physically prevented from leaving. Seclusion includes, but is not limited to, the involuntary confinement of a student alone in a room with a closed door, whether the door is locked or unlocked.

"Seclusion" does not include the removal of a student for a short period of time to provide the student with an opportunity to regain self-control if the student is in a setting from which the student is not physically prevented from leaving, or a student being left alone in a room with a closed door for a brief period of time if the student is left alone for a purpose that is unrelated to the student's behavior.

3. "Serious bodily injury" means any significant impairment of the physical condition of a person, as determined by qualified medical personnel, whether self-inflicted or inflicted by someone else.

4. “Substantial physical or bodily injury” means any impairment of the physical condition of a person that requires some form of medical treatment.
5. “Mechanical restraint” means a device used to restrict the movement of a student or the movement or normal function of a portion of the body of a student.

“Mechanical restraint” does not include:
 - a. A protective or stabilizing device ordered by a licensed physician; or
 - b. A vehicle safety restraint when used as intended during the transport of a student in a moving vehicle.
6. “Chemical restraint” means a drug or medication that is used on a student to control behavior or restrict freedom of movement that is not prescribed by a licensed physician or other qualified health professional acting under the professional’s scope of practice for standard treatment of the student’s medical or psychiatric condition; and administered as prescribed by a licensed physician or other qualified health professional acting under the professional’s scope of practice.
7. “Prone restraint” means a restraint in which a student is held face down on the floor.
8. “Supine restraint” means a restraint in which a student is held face up on the floor.

Any student being restrained or secluded within the district whether in an emergency or as a part of a plan shall be constantly monitored by staff for the duration of the intervention. Any room used for seclusion of a student must meet the standards as outlined in Oregon Administrative Rule (OAR) 581-021-0568.

The district shall utilize the [²] training program of restraint or seclusion for use in the district. As required by state regulation, the selected program shall be one approved by the Oregon Department of Education (ODE) and include, but not limited to, positive behavior support, conflict prevention, de-escalation and crisis response techniques. Any program selected by the district must be in compliance with state and federal law with respect to the use of restraint and seclusion.

An annual review of the use of restraint and seclusion during the preceding school year shall be completed and submitted to ODE to ensure compliance with district policies and procedures.

The results of the review and annual report shall be documented and shall include at a minimum:

1. The total number of incidents involving restraint;
2. The total number of incidents involving seclusion;
3. The total number of seclusions in a locked room;
4. The total number of students placed in restraint;
5. The total number of students placed in seclusion;
6. The total number of incidents that resulted in injuries or death to students or staff as a result of the use of restraint or seclusion;

[² The district must identify the program utilized for training.]

7. The total number of students placed in restraint or seclusion more than 10 times in a school year and an explanation of what steps have been taken by the district to decrease the use of restraint and seclusion for each student;
8. The total number of restraint or seclusion incidents carried out by untrained individuals;
9. The demographic characteristics³ of all students upon whom restraint or seclusion was imposed;
10. The total number of rooms available for use by the district for seclusion of a student and a description of the dimensions and design of the rooms.

This annual report shall be made available to the public at the district's main office and on the district's website, and to the Board.

At least once each school year the parents and guardians of students of the district shall be notified about how to access the report.

The district shall investigate all complaints regarding the use of restraint and/or seclusion practices according to the procedures outlined in Board policy KL - Public Complaints and KL-AR - Public Complaint Procedure. The complaint procedure is available at the district's administrative office and is available on the home page of the district's website.

The complainant, who is ~~[a student,] a parent or guardian of a student attending school in the district or a person who resides in the district whether an organization or an individual,~~ may appeal a district's final decision to the Deputy Superintendent of Public Instruction Oregon Department of Education pursuant to OAR 581-022-2370-581-002-0001 - 581-002-0023. [This appeal process is identified in administrative regulation KL-AR(2) - Appeal to the Deputy Superintendent of Public Instruction.]

The superintendent shall develop administrative regulations to carry out the requirements set forth in this policy and to meet any additional requirements established by law related to the use, reporting, and written documentation of the use of restraint or seclusion by district staff.

END OF POLICY

Legal Reference(s):

<u>ORS 161.205</u>	ORS 339.303	OAR 581-021-0566
ORS 339.250		OAR 581-021-0568
ORS 339.285	OAR 581-021-0061	OAR 581-021-0569
ORS 339.288	OAR 581-021-0550	OAR 581-021-0570
ORS 339.291	OAR 581-021-0553	<u>OAR 581-022-2267</u>
ORS 339.294	OAR 581-021-0556	<u>OAR 581-022-2370</u>
ORS 339.297	<u>OAR 581-021-0559</u>	
ORS 339.300	OAR 581-021-0563	

³ Including race, ethnicity, gender, disability status, migrant status, English proficiency and status as economically disadvantaged, unless the demographic information would reveal personally identifiable information about an individual student.

REEDSPORT SCHOOL DISTRICT

POLICY: REPORTING OF SUSPECTED ABUSE OF A CHILD

CODE: JHFE

Reporting of Suspected Abuse of a Child

Any district employee who has reasonable cause to believe that any child with whom the employee has come in contact has suffered abuse or neglect, as defined in state law, by any adult or by a student with whom the employee is in contact has abused a child, will immediately notify the Oregon Department of Human Services or the local law enforcement agency. The district employee shall also immediately inform his/her supervisor, principal or superintendent.

Abuse of a child by district employees or by students will not be tolerated. All district employees are subject to this policy and the accompanying administrative regulation. If a district employee is a suspected abuser, reporting requirements remain the same. The district will designate the superintendent to receive reports of abuse of a child by district employees and specify the procedures to be followed upon receipt of a abuse report. In the event the designated person is the suspected abuser, the Board chair shall receive the report of abuse. The district will post in each school building the name and contact information of the person designated to receive child abuse reports, as well as the procedures the superintendent will follow upon receipt of a report. When the superintendent takes action on the report, the person who initiated the report must be notified.

A substantiated report of abuse by an employee shall be documented in the employee's personnel file. A substantiated report of abuse by a student shall be documented in the student's education record.

Upon request, the district shall provide records of investigations of suspected abuse of a child by a district employee or former district employee to law enforcement, Oregon Department of Human Services or Teachers Standards and Practices Commission.

Any district employee participating in good faith in the making of a report, pursuant to this policy and Oregon law and who has reasonable grounds for the making thereof, shall have immunity from any liability, civil or criminal, that might otherwise be incurred or imposed with respect to the making or content of any such report. Further, the initiation of a report in good faith about suspected ~~child~~ abuse of a child may not adversely affect any terms or conditions of employment or the work environment of the complainant. If a student initiates a report of suspected abuse of a child by a district employee or a student, in good faith, the student will not be disciplined by the Board or any district employee. Intentionally making a false report of abuse of a child is a Class A violation.

The district shall establish written procedures to provide annual training: 1) for district staff in the prevention and identification of abuse of a child and on the obligations of district employees under ORS 419B.005, as directed by Board policy, to report suspected abuse of a child; 2) for parents and legal guardians of students attending district schools on the prevention, identification of abuse of a child and the obligation of district employees to report suspected abuse of a child, separate from district staff training; and 3) designed to prevent abuse of a child available to students attending district-operated schools.

The superintendent shall implement such regulations as are necessary to accomplish the intent of this policy and to comply with state law.

END OF POLICY

Legal Reference(s):

ORS 339.370 to-339.400

ORS 418.746 to-418.751

ORS 419B.005 to-419B.050

OAR 581-022-0711

HB 4016 (2012)

Greene v. Camreta, 588 F.3d 1011 (9th Cir. 2009), vacated in part by, remanded by Camreta v. Greene, 131 S. Ct. 2020 (U.S. 2011); vacated in part, remanded by Greene v. Camreta 661 F. 3d 1201 (9th Cir. 2011)

R5/23/12

OSBA Model Sample Policy

Code: JHFE
Adopted:

Reporting of Suspected Abuse of a Child

Any district employee who has reasonable cause to believe that **any child** with whom the employee has come in contact has suffered abuse¹ shall orally report or cause an oral report immediately by telephone or otherwise to the local office of the Oregon Department of Human Services (DHS) or its designee or to the law enforcement agency within the county where the person making the report is located at the time of the contact pursuant to Oregon Revised Statute (ORS) 419B.010. Any district employee who has reasonable cause to believe that **any adult or student** with whom the employee is in contact has abused a child shall immediately report or cause a report to be made in the same manner to DHS or its designee or to the law enforcement agency within the county where the person making the report is located at the time of the contact pursuant to ORS 419.010. If known, the report shall contain the names and addresses of the child and the parents of the child or other persons responsible for the child's care, the child's age, the nature and extent of the suspected abuse, including any evidence of previous abuse, the explanation given for the suspected abuse, any other information that the person making the report believes might be helpful in establishing the possible cause of the abuse and the identity of a possible perpetrator.

Abuse of a child by district employees, contractors², agents³, volunteers⁴, or students will not be tolerated. All district employees, contractors, agents, volunteers and students are subject to this policy and the accompanying administrative regulation.

Any district employee who has reasonable cause to believe that another district employee, contractor, agent, volunteer or student has engaged in abuse, or that a student has been subjected to abuse by another district employee, contractor, agent, volunteer or student shall immediately report such to the Oregon Department of Human Services (DHS) or its designee or the local law enforcement agency pursuant to ORS 419B.015, and to the designated licensed administrator.

The district will designate a [⁵]licensed administrator and an alternate licensed administrator, in the event that the designated licensed administrator is the suspected abuser, for each school building to receive reports of suspected abuse of a child by district employees, contractors, agents, volunteers or students.

¹ Includes the neglect of a child; abuse is defined in ORS 419B.005.

² "Contractor" means a person providing services to the district under a contract in a manner that requires the person to have direct, unsupervised contact with students.

³ "Agent" means a person acting as an agent for the district in a manner that requires the person to have direct, unsupervised contact with students.

⁴ "Volunteer" means a person acting as a volunteer for the district in a manner that requires the person to have direct, unsupervised contact with students.

⁵ Senate Bill 155 (2019) requires the district to designate a licensed administrator and an alternate licensed administrator in the event the licensed administrator is the alleged abuser for each school building to receive these reports.]

If the superintendent is the alleged perpetrator the report shall be submitted to the [licensed administrator position title] who shall also report to the Board chair.

The district will post the name and contact information of the designees for each school building designated to receive reports of suspected abuse and the procedures the designee will follow upon receipt of a report, the contact information for local law enforcement and the local DHS office or its designee and a statement that the duty to report suspect abuse is in addition to the requirements of reporting to a designated licensed administrator.

When a designee receives a report of suspected abuse, the designee will follow procedure established by the district and set forth in administrative regulation JHFE-AR(1) - Reporting of Suspected Abuse of a Child. All such reports of suspected abuse will be reported to a law enforcement agency or DHS, or its designee, for investigation, and the agency will complete an investigation regardless of any changes in the relationship or duties of the person who is the alleged abuser.

When there is reasonable cause to support the report, a district employee suspected of abuse shall be placed on paid administrative leave pending an investigation and the district will take necessary actions to ensure the student's safety. When there is reasonable cause to support the report, a district contractor, agent or volunteer suspected of abuse shall be removed from providing services to the district and the district will take necessary actions to ensure the student's safety.

The district will notify the person, as allowed by state and federal law, who was subjected to the suspected abuse about any actions taken by the district as a result of the report.

A substantiated report of abuse by an employee shall be documented in the employee's personnel file. A substantiated report of abuse by a student shall be documented in the student's education record.

The initiation of a report in good faith, pursuant to this policy, may not adversely affect any terms or conditions of employment or the work environment of the person initiating the report or who may have been subjected to abuse. If a student initiates a report of suspected abuse of a child by a district employee, contractor, agent, volunteer or student, in good faith, the student will not be disciplined by the district or any district employee, contractor, agent or volunteer. Intentionally making a false report of abuse of a child is a Class A violation.

The district shall provide training each school year to district employees on the prevention and identification of abuse, the obligations of district employees under ORS 339.388 and ORS 419B.005 - 419B.050 and as directed by Board policy to report suspected abuse of a child, and appropriate electronic communications with students. The district shall make available each school year the training described above to contractors, agents, volunteers, and parents and legal guardians of students attending district-operated schools, and will be made available separately from the training provided to district employees. The district shall provide each school year information on the prevention and identification of abuse, the obligations of district employees under Board policy to report abuse, and appropriate electronic communications with students to contractors, agents and volunteers. The district shall make available each school year training that is designed to prevent abuse to students attending district-operated schools.

The district shall provide to a district employee at the time of hire, or to a contractor, agent, or volunteer at the time of beginning service for the district, the following:

1. A description of conduct that may constitute abuse;
2. A description of the investigatory process and possible consequences if a report of suspected abuse is substantiated; and
3. A description of the prohibitions imposed on district employees, contractors, and agents when they attempt to obtain a new job, as provided under ORS 339.378. [A district employee, contractor or agent will not assist another district employee, contractor or agent in obtaining a new job if the individual knows, or has reasonable or probable cause to believe the district employee, contractor or agent engaged in abuse, unless criteria found in ORS 339.378(2)(c) are applicable.]

Nothing in this policy prevents the district from disclosing information required by law or providing the routine transmission of administrative and personnel files pursuant to law.

The district shall make available to students, district employees, contractors, agents, and volunteers a policy of appropriate electronic communications with students.

Any electronic communications with students by a contractor, agent or volunteer for the district will be appropriate and only when directed by district administration. When communicating with students electronically regarding school-related matters, contractors, agents or volunteers shall use district e-mail, using mailing lists and/or other internet messaging to a group of students rather than individual students or as directed by district administration. Texting or electronically communicating with a student through contact information gained as a contractor, agent or volunteer for the district is ~~[[strongly] [discouraged] [prohibited]]~~.

The superintendent shall develop administrative regulations as are necessary to implement this policy and to comply with state law.

END OF POLICY

Legal Reference(s):

ORS 339.370 - 339.400
ORS 418.257 - 418.259

ORS 419B.005 - 419B.050

OAR 581-022-2205
Senate Bill 155 (2019)

Greene v. Camreta, 588 F.3d 1011 (9th Cir. 2009), vacated in part by, remanded by Camreta v. Greene, 131 S. Ct. 2020 (U.S. 2011); vacated in part, remanded by Greene v. Camreta 661 F.3d 1201 (9th Cir. 2011).

REEDSPORT SCHOOL DISTRICT

POLICY:REPORTING OF SUSPECTED ABUSE OF A CHILD-AR

CODE: JHFE-AR(1)

Reporting of Suspected Abuse of a Child

Reporting

Any district employees having reasonable cause to believe that any child with whom the employee comes in contact has suffered abuse, or that any person with whom the employee comes in contact has abused a child, shall orally report or cause an oral report to be immediately made by telephone or otherwise to the local office of the Oregon Department of Human Services or to a law enforcement agency within the county where the person making the report is at the time of his/her contact. The district employee should also immediately inform his/her supervisor, principal or superintendent.

If known, such report shall contain the names and addresses of the child, the child's parents or other persons responsible for the child's care, the child's age, the nature and extent of the suspected abuse, the explanation given for the suspected abuse, any other information which the person making the report believes might be helpful in establishing the possible cause of the suspected abuse and the identity of a possible perpetrator.

A written record of the abuse report shall be made by the employee suspecting the abuse of a child. [The written record may be made using Reedsport School District abuse reporting form which includes at a minimum:

1. The name and position of the person making the report;
2. The name, address of the child, the parents or other person responsible for the child's care;
3. The name and position of any witness to the report;
4. A description of the nature and extent of the abuse, including any information which could be helpful in establishing cause of abuse and identity of the abuser;
5. A description of how the report was made (i.e., phone or other method);
6. The name of the agency and individual who took the report;
7. The date and time that the report was made; and
8. The names of persons who received a copy of the written report.]

The written record of the abuse report shall not be placed in the student's educational record. A copy of the written report shall be retained by the employee making the report and a copy shall be provided to the employee's supervisor [and/or superintendent].

Reporting of Suspected Abuse of a Child - JHFE-AR(1)

1-3

When the district receives a report of suspected abuse of a child by one of its employees, and the [personnel director][superintendent] determines that there is reasonable cause to support the report, the district shall place the district employee on paid administrative leave until the Department of Human services or a law enforcement agency either: 1) determines that the report is unfounded or that the report will not be pursued; or 2) determines that the report is founded and the education provider takes the appropriate disciplinary action against the district employee. If the Department of Human services or a law enforcement agency is unable to determine whether the abuse of a child occurred the district may either reinstate the employee or take disciplinary action at the district's discretion.

The written record of each reported incident of abuse of a child, action taken by the district and any findings as a result of the report shall be maintained by the district.

Definitions

1. Oregon law recognizes these types of abuse:
 - a. Physical;
 - b. Neglect;
 - c. Mental injury;
 - d. Threat of harm;
 - e. Sexual abuse and sexual exploitation.
2. Child means an unmarried person who is under 18 years of age.

Confidentiality of Records

The name, address and other identifying information about the employee who made the report are confidential and are not accessible for public inspection.

The disciplinary records of a district employee or former district employee convicted of a crime listed in ORS 342.143 are not exempt from disclosure under ORS 192.501 or 192.502. Therefore, if a district employee or former employee is convicted of a crime listed in ORS 342.143, the district that is or was the employer of that employee when the crime was committed shall disclose the disciplinary records of the employee to any person upon request. However, prior to the disclosure of a disciplinary record the district shall remove any personally identifiable information from the record that would disclose the identity of a child, a crime victim or a district employee who is not the subject of the disciplinary record.

Failure to Comply

Any district employee who fails to report a suspected abuse of a child as provided by this policy and the prescribed Oregon law commits a violation punishable by law. A district employee who fails to comply with the confidentiality of records requirements commits a violation punishable by the prescribed law. If an employee fails to report suspected abuse of a child or fails to maintain confidentiality of records as required by this policy, the employee will be disciplined.

Cooperation with Investigator

The district staff shall make every effort in suspected abuse of a child cases to cooperate with investigating officials as follows:

1. [Any investigation of abuse of a child will be directed by the Oregon Department of Human Services or law enforcement officials as required by law. When an administrator is notified that the Department of Human Services or law enforcement would like to interview a student at school, the administrator must request that the investigating official demonstrate that he/she has a warrant, court order, exigent circumstances or parental consent to interview the student. Failure to meet one of these criteria may result in the administrator's refusal to allow the student interview on school property.] If the student is to be interviewed at the school, the principal or representative shall make a conference space available. The principal or representative of the school may at the discretion of the investigator, be present to facilitate the interview. Law enforcement officers wishing to interview or remove a student from the premises shall present themselves at the office and contact the principal or representative. The officer shall sign the student out on a form to be provided by the school;
2. When the subject matter of the interview or investigation is identified to be related to suspected abuse of a child, district employees shall not notify parents;
3. The principal or representative shall advise the investigator of any conditions of disability prior to any interview with the affected child;
4. District employees are not authorized to reveal anything that transpires during an investigation in which the employee participates, nor shall the information become part of the student's education records, except that the employee may testify at any subsequent trial resulting from the investigation and may be interviewed by the respective litigants prior to any such trial.

OSBA Model Sample Policy

Code: JHFE-AR(1)
Adopted:

Reporting of Suspected Abuse of a Child

Reporting

Any district employee having reasonable cause to believe that **any child** with whom the employee comes in contact has suffered abuse¹ shall orally report or cause an oral report immediately by telephone or otherwise to the local office of the Oregon Department of Human Services (DHS) or to a law enforcement agency within the county where the person making the report is at the time of their contact. Any district employee who has reasonable cause to believe that **any adult or student** with whom the employee is in contact has abused a child shall immediately report or cause a report to be made in the same manner to DHS or its designee or to the law enforcement agency within the county where the person making the report is located at the time of the contact pursuant to ORS 419.010.

Any district employee who has reasonable cause to believe that another district employee, contractor, agent, volunteer or student has engaged in abuse, or that a student has been subjected to abuse by another district employee, contractor, agent, volunteer or student shall immediately report such to the DHS or its designee or the local law enforcement agency pursuant to ORS 419B.015, and to the designated licensed administrator or alternate licensed administrator for their school building.

If known, the report shall contain the names and addresses of the child and the parents of the child or other persons responsible for the child's care, the child's age, the nature and extent of the suspected abuse, including any evidence of previous abuse, the explanation given for the suspected abuse, any other information that the person making the report believes might be helpful in establishing the possible cause of the suspected abuse and the identity of a possible perpetrator.

If the superintendent is the alleged abuser the report shall be submitted to the South Coast ESD Superintendent who shall refer the report to the Board chair.

A written record of the abuse report shall be made by the employee reporting the suspected abuse of a child and will include: name and position of the person making the report; name of the student; name and position of any witness; description of the nature and extent of the abuse, including any information which could be helpful in establishing cause of abuse and identity of the abuser; description of how the report was made (i.e., phone or other method); name of the agency and individual who took the report; date and time that the report was made; and name of person who received a copy of the written report.

The written record of the abuse report shall not be placed in the student's educational record. A copy of the written report shall be retained by the employee making the report and a copy shall be provided to the designee that received the report.

¹ Includes the neglect of a child; abuse is defined in ORS 419B.005.

When the designee receives a report of suspected abuse of a child by a district employee, and there is reasonable cause to support the report, the district shall place the district employee on paid administrative leave² and take necessary actions to ensure the student's safety. The employee shall remain on leave until DHS or law enforcement determines that the report is substantiated and the district takes the appropriate employment action, or cannot be substantiated or is not a report of abuse and the district determines that either 1) an employment policy was violated and the district will take appropriate employment action against the employee, or 2) an employment policy has not be violated and no action is required by the district against the employee.

When the designee receives a report of suspected abuse by a contractor^[3], agent or volunteer, the district [may] [shall] prohibit the contractor, agent or volunteer from providing services to the district. If the district determines there is reasonable cause to support the report of suspected abuse, the district shall prohibit the contractor agent or volunteer from providing services. [The district may reinstate the contractor, agent or volunteer, and such reinstatement may not occur until such time as a report of suspected abuse has been investigated⁴ and a determination has been made by law enforcement or DHS that the report is unsubstantiated.]

The written record of each reported incident of abuse of a child, action taken by the district and any findings as a result of the report shall be maintained by the district.

If, following the investigation, the district decides to take an employment action, the district will inform the district employee of the employment action to be taken and provide information about the appropriate appeal process. [The employee may appeal the employment action taken through the appeal process provided by the applicable collective bargaining agreement.] ~~[The employee may appeal the employment action taken through an appeal process administered by a neutral third party.]~~

If the district is notified that the employee decided not to appeal the employment action or if the determination of an appeal sustained the employment action, a record of the findings of the substantiated report and the employment action taken by the district will be placed in the records on the school employee maintained by the district. Such records created are confidential and not public records as defined in Oregon Revised Statute (ORS) 192.311, however the district may use the record as a basis for providing information required to be disclosed about a district employee under ORS 339.378(1). The district will notify the employee that information about substantiated reports may be disclosed to a potential employer.

Definitions

1. Oregon law recognizes these types of abuse:
 - a. Physical;
 - b. Neglect;

² The district employee cannot be required to use any accrued leave during the imposed paid administrative leave.

^[3] The district is encouraged to duplicate this language in the contract. If the contract is with a company and the person assigned to do the work is the alleged perpetrator, the district shall notify the company and request another company employee be assigned to complete the work.]

⁴ The district will investigate all reports of suspected abuse, unless otherwise requested by DHS or its designee or law enforcement pursuant to law.

- c. Mental injury;
 - d. Threat of harm;
 - e. Sexual abuse and sexual exploitation.
2. "Child" means an unmarried person who is under 18 years of age.
 3. [A "substantiated report" means a report of abuse that a law enforcement agency or DHS determines is founded.]

Confidentiality of Records

The name, address and other identifying information about the employee who made the report are confidential and are not accessible for public inspection.

Upon request from law enforcement or DHS the district shall immediately provide requested documents or materials to the extent allowed by state and federal law.

Failure to Comply

Any district employee who fails to report a suspected abuse of a child as provided by this policy and the prescribed Oregon law commits a violation punishable by law. A district employee who fails to comply with the confidentiality of records requirements commits a violation punishable by the prescribed law. If an employee fails to report suspected abuse of a child or fails to maintain confidentiality of records as required by this policy, the employee will be disciplined up to and including dismissal.

Cooperation with Investigator

The district staff shall make every effort in suspected abuse of a child cases to cooperate with investigating officials as follows:

1. Any investigation of abuse of a child will be directed by the DHS or law enforcement officials as required by law. DHS or law enforcement officials wishing to interview a student shall present themselves at the school office and contact the school administrator, unless the school administrator is the subject of the investigation. ~~[When an administrator is notified that the DHS or law enforcement would like to interview a student at school, the administrator must request that the investigating official fill out the appropriate form (See JHFE-AR(2) Abuse of a Child Investigations Conducted on District Premises). The administrator or designee should not deny the interview based on the investigator's refusal to sign the form.]~~ If the student is to be interviewed at the school, the administrator or designee shall make a private space available. The administrator or designee of the school may, at the discretion of the investigator, be present to facilitate the interview. If the investigating official does not have adequate identification the administrator shall refuse access to the student.

Law enforcement officers wishing to remove a student from the premises shall present themselves at the office and contact the administrator or designee. The officer shall sign the student out on a form to be provided by the school;

2. When the subject matter of the interview or investigation is identified to be related to suspected abuse of a child, district employees shall not notify parents;

3. The administrator or designee shall advise the investigator of any conditions of disability prior to any interview with the affected child;
4. District employees are not authorized to reveal anything that transpires during an investigation in which the employee participates, nor shall the information become part of the student's education records, except that the employee may testify at any subsequent trial resulting from the investigation and may be interviewed by the respective litigants prior to any such trial.

Nothing prevents the district from conducting its own investigation, unless another agency requests to lead the investigation or requests the district to suspend the investigation, or taking an employment action based on information available to the district before an investigation conducted by another agency is completed. The district will cooperate with agencies assigned to conduct such investigations.

OSBA Model Sample Policy

Code: JHFF/GBNAA
Adopted:

NEW POLICY

Reporting Requirements for Suspected Sexual Conduct with Students *

Sexual conduct by district employees, contractors¹, agents², and volunteers³ is not tolerated. All district employees, contractors, agents, and volunteers are subject to this policy.

“Sexual conduct,” means verbal or physical conduct or verbal, written or electronic communications by a school employee, a contractor, an agent or a volunteer that involve a student and that are sexual advances or requests for sexual favors directed toward the student, or of a sexual nature that are directed toward the student or that have the effect of unreasonably interfering with a student’s educational performance, or of creating an intimidating, hostile or offensive educational environment. “Sexual conduct” does not include touching that is necessitated by the nature of the school employee’s job duties or by the services required to be provided by the contractor, agent or volunteer, and for which there is no sexual intent.

“Student” means any person who is in any grade from prekindergarten through grade 12 or 21 years of age or younger and receiving educational or related services from the district that is not a post-secondary institution of education, or who was previously known as a student by the person engaging in sexual conduct and who left school or graduated from high school within 90 days prior to the sexual conduct.

Any district employee [⁴], contractor, agent or volunteer] who has reasonable cause to believe that a student has been subjected to sexual conduct by another district employee, contractor, agent or volunteer, or that another district employee, contractor, agent or volunteer has engaged in sexual conduct with a student shall immediately report such suspected sexual conduct to the [⁵]designated licensed administrator or the alternate designated licensed administrator for their school building. If the superintendent is the alleged perpetrator the report shall be submitted to the [licensed administrator position title] who shall report the suspected sexual conduct to the Board chair.

¹ “Contractor” means a person providing services to the district under a contract in a manner that requires the person to have direct, unsupervised contact with students.

² “Agent” means a person acting as an agent for the district in a manner that requires the person to have direct, unsupervised contact with students.

³ “Volunteer” means a person acting as a volunteer for the district in a manner that requires the person to have direct, unsupervised contact with students.

[⁴ The following language in brackets, i.e., [, contractor, agent or volunteer], is optional language for the district to consider including. If the language is kept, the district must make these groups aware of the policy and its administrative regulation and their responsibilities under both. This may also be included in contracts with agents and contractors and include reference to this policy.]

[⁵ Senate Bill 155 (2019) requires the district to designate a licensed administrator to receive reports of suspected sexual conduct, and designate an alternate licensed administrator for each school building.]

[If an employee fails to report suspected sexual conduct or fails to maintain confidentiality of records, the employee will be disciplined up to and including dismissal.]

When the designated licensed administrator receives a report of suspected sexual conduct by a district employee, contractor, agent or volunteer, the administrator will follow procedures established by the district and set forth in the district's administrative regulation JHFF/GBNAA-AR - Suspected Sexual Conduct Report Procedures and Form. All such reports will be reported to the Oregon Department of Education (ODE) or Teacher Standards and Practices Commission (TSPC) as appropriate, for investigation. The agency receiving a report will complete an investigation regardless of any changes in the relationship or duties of the person who is the alleged perpetrator.

When there is reasonable cause to support the report, a district employee suspected of sexual conduct shall be placed on paid administrative leave pending an investigation and the district will take necessary actions to ensure the student's safety.

When there is reasonable cause to support the report, a district contractor, agent or volunteer suspected of sexual conduct shall be removed from providing services to the district and the district will take necessary actions to ensure the student's safety.

The district will post in each school building the names and contact information of the employees^[6] designated for the school building to receive reports of suspected sexual conduct and the procedures the designee will follow upon receipt of the report.

The district will notify, as allowed by state and federal law, the person who was subjected to the suspected sexual conduct about any actions taken by the district as a result of the report.

A district employee, contractor or agent will not assist another district employee, contractor or agent in obtaining a new job if the individual knows, or has reasonable cause to believe the district employee, contractor or agent engaged in sexual conduct. Nothing in this policy prevents the district from disclosing information required by law or providing the routine transmission of administrative and personnel files pursuant to law.

The initiation of a report in good faith about suspected sexual conduct may not adversely affect any terms or conditions of employment or the work environment of the person who initiated the report or who may have been subject to sexual conduct. If a student initiates a report of suspected sexual conduct by a district employee, contractor, agent or volunteer in good faith, the student will not be disciplined by the district or any district employee, contractor, agent or volunteer.

The district will provide to employees at the time of hire, or to a contractor, agent or volunteer at the time of beginning service for the district, the following:

1. A description of conduct that may constitute sexual conduct;

^[6] Senate Bill 155 (2019) requires the district to designate a licensed administrator and an alternate licensed administrator for each school building.]

2. A description of the investigatory process and possible consequences if a report of suspected sexual conduct is substantiated; and
3. A description of the prohibitions imposed on district employees, contractors and agents when they attempt to obtain a new job, pursuant to ORS 339.378(2).

All district employees are subject to Board policy GCAB - Personal Electronic Devices and Social Media - Staff regarding appropriate electronic communications with students.

Any electronic communications with students by a contractor, agent or volunteer for the district will be appropriate and only when directed by district administration. When communicating with students electronically regarding school-related matters, contractors, agents or volunteers shall use district e-mail using mailing lists and/or other internet messaging to a group of students rather than individual students or as directed by district administration. Texting or electronically communicating with a student through contact information gained as a contractor, agent or volunteer for the district is ~~strongly~~ discouraged ~~prohibited~~.

The superintendent shall develop administrative regulations to implement this policy and to comply with state law.

END OF POLICY

Legal Reference(s):

ORS 332.107
ORS 339.370 - 339.400

ORS 419B.005 - 419B.045

Senate Bill 155 (2019)

Every Student Succeeds Act, 20 U.S.C. § 7926 (2018).

OSBA Model Sample Policy

Code: JHFF/GBNAA-AR
Revised/Reviewed:

Suspected Sexual Conduct Report Procedures and Form *

When the designee receives a report of suspected sexual conduct that may have been committed by a person licensed¹ through Teacher Standards and Practices Commission (TSPC), the designee shall notify TSPC as soon as possible. When the designee receives a report of suspected sexual conduct that may have been committed by a person who is not licensed through TSPC, the designee shall notify the Oregon Department of Education (ODE) as soon as possible.

The district posts in each school building the names and contact information of the employees^[2] in each school building designated to receive reports of suspected sexual conduct and the procedures the designee will follow upon receipt of the report.

If the superintendent is the alleged perpetrator the report shall be submitted to the South Coast ESD Superintendent who shall refer the report to the Board chair.

When the designee receives a report of suspected sexual conduct by a district employee, and there is reasonable cause to support the report, the district shall place the district employee on paid administrative leave³ and take necessary actions to ensure the student's safety. The employee shall remain on leave until TSPC or ODE determines that the report is substantiated and the district takes appropriate employment action against the employee, or cannot be substantiated or is not a report of sexual conduct and the district determines either: 1) an employment policy was violated and the district will take appropriate employment action against the employee; or 2) an employment policy has not be violated and an employment action against the employee is not required. The district will investigate all reports of suspected sexual conduct by persons who are licensed by the TSPC, unless otherwise requested by TSPC, and all reports of suspected sexual conduct by persons who are not licensed by TSPC, unless otherwise requested by ODE.

When the designee receives a report of suspected sexual conduct by a contractor^[4], an agent or a volunteer, the district [may] [shall] prohibit the contractor, agent or volunteer from providing services to the district. If the district determines there is reasonable cause to support a report of suspected sexual conduct, the district shall prohibit the contractor, agent or volunteer from providing services. [The district may reinstate the contractor, agent or volunteer, and such reinstatement may not occur until such time as a report of suspected sexual conduct has been investigated and a determination has been made by TSPC or ODE that the report is unsubstantiated.]

¹ "License" includes a license, registration or certificate issued by the Teacher Standards and Practices Commission.

^[2] Senate Bill 155 (2019) requires the district to designate a licensed administrator and an alternate licensed administrator for each school building.]

³ The district employee cannot be required to use any accrued leave during the imposed paid administrative leave.

^[4] The district is encouraged to duplicate this language in the contract. If the contract is with a company and the person assigned to do the work is the alleged perpetrator, the district shall notify the company and request another company employee be assigned to complete the work.]

Upon request from ODE or TSPC the district will provide requested documents or materials to the extent allowed by state and federal law.

The name, address and other identifying information about the employee who made the report are confidential and are not accessible for public inspection.

~~[An “investigation” means a detailed inquiry into the factual allegations of a report of suspected sexual conduct that is based on interviews with the person who initiated the report, the person who may have been subjected to sexual conduct, witnesses and the person who is the subject of the report, and results in a finding that the report is a substantiated report, cannot be substantiated, or is not a report of sexual conduct. If the subject of the report is a district employee represented by a contract or a collective bargaining agreement, the investigation must meet any negotiated standards of such employment contract or agreement.]~~

Nothing prevents the district from conducting its own investigation, unless another agency requests to lead the investigation or requests the district to suspend the investigation, or taking an employment action based on information available to the district before an investigation conducted by another agency is completed. The district will cooperate with agencies assigned to conduct such investigations.

[A “substantiated report” means a report of sexual conduct that TSPC or ODE determines is founded.]

If, following the investigation, the district decides to take an employment action, the district will inform the district employee of the employment action to be taken and provide information about the appropriate appeal process. [The employee may appeal the employment action taken through the appeal process provided by the applicable collective bargaining agreement.] [The employee may appeal the employment action taken through an appeal process administered by a neutral third party.]

If the district is notified that the employee decided not to appeal the employment action or if the determination of an appeal sustained the employment action, the district shall create a record of the findings of the substantiated report and the employment action taken by the district will be placed in the records on the school employee maintained by the district. Such records created are confidential and not public records as defined in Oregon Revised Statute (ORS) 192.311, however the district may use the record as a basis for providing information required to be disclosed about a district employee under ORS 339.378(1). The district will notify the employee that information about substantiated reports may be disclosed to a potential employer.

Training

The district shall provide training each school year to district employees on the following:

1. Prevention and identification of sexual conduct;
2. Obligations of district employees under ORS 339.388 and 419B.005 - 419B.050 and under adopted board policies to report suspected sexual conduct; and
3. Appropriate electronic communications with students.

The district shall make available each school year the training described above to contractors, agents, volunteers and to parents and legal guardians of students attending district-operated schools, and will be made available separately from the training provided to district employees.

The district shall provide to contractors, agents and volunteers each school year information on the following:

1. Prevention and identification of sexual conduct;
2. Obligations of district employees under adopted board policies to report suspected sexual conduct; and
3. Appropriate electronic communications with students.

The district shall make available each school year training that is designed to prevent sexual conduct to students attending district-operated schools.

REEDSPORT SCHOOL DISTRICT 105
SUSPECTED SEXUAL CONDUCT REPORT FORM

Name of person making report: _____

Position of person making report: _____

Name of person suspected of sexual conduct: _____

Date and place of incident or incidents: _____

Description of suspected sexual conduct: _____

Name of witnesses (if any): _____

Evidence of suspected sexual conduct, e.g., letters, photos, etc. (attach evidence if possible): _____

Any other information: _____

I agree that all of the information on this form is accurate and true to the best of my knowledge.

Signature: _____ Date: _____

REEDSPORT SCHOOL DISTRICT 105

WITNESS DISCLOSURE FORM

Name of witness: _____

Position of witness: _____

Date of testimony/interview: _____

Description of instance witnessed: _____

Any other information: _____

I agree that all the information on this form is accurate and true to the best of my knowledge.

Signature: _____ Date: _____

New Handbook Policy:

Falls within District Policy: JFCM and the following school Policy

Disorderly conduct, false threats, and other activity causing disruption of the school environment;

The following are actions unbecoming a RCCS Student:

Students who become aware of a possible altercation among fellow students are required to report such actions to a staff member immediately. Students who record any altercation instead of immediately reporting the altercation to a staff member are subject to disciplinary action including up to and including expulsion. Any student recording such altercation and sharing with others or posting to social media will be subject to further disciplinary action up to and including expulsion, for acting in concert with the altercation or conspiracy to commit the altercation. This could result in more discipline than those individuals committing the altercation.

REEDSPORT SCHOOL DISTRICT

*Reference
only*

POLICY: THREATS OF VIOLENCE

CODE: JFCM

The Board is committed to promoting healthy relationships and a safe learning environment. To this end, student threats of harm to self or others, threatening behavior or acts of violence, including threats to severely damage school property, shall not be tolerated on District property or at activities under the jurisdiction of the District.

Students shall be instructed of the responsibility to inform a teacher, counselor or administrator regarding any information or knowledge relevant to conduct prohibited by this policy. Parents and others will be encouraged to report such information to the District. Staff shall immediately notify an administrator of any threat, threatening behavior or act of violence he/she has knowledge of, has witnessed or received. All reports will be promptly investigated.

Students found in violation of this policy shall be subject to discipline up to and including expulsion. A referral to law enforcement shall be made for any infraction involving a student bringing, possessing, concealing or using a weapon or destructive device as prohibited by state and federal law and Board policy.

The principal shall, in determining appropriate disciplinary action, consider:

1. Immediately removing from the classroom setting any student who has threatened to injure another person or to severely damage school property;
2. Placing the student in a setting where the behavior will receive immediate attention from a administrator, counselor, licensed mental health professional or others;
3. Requiring the student to be evaluated by a licensed mental health professional before allowing the student to return to the classroom setting.

The principal shall ensure notification is provided to:

4. The parent of any student in violation of this policy and the disciplinary action imposed;
5. The parent of a student when the student's name appears on a targeted list that threatens violence or harm to the students on the list or when threats of violence or harm to the student are made by another student;
6. Any school employee whose name appears on a targeted list threatening violence or harm to the District employee [and when threats of violence or harm are made by a student or others].

Notification to the above shall be attempted by telephone or in person within 12 hours of discovery of a targeted list or learning of a threat. Regardless, a written follow-up notification shall be sent within 24 hours of discovery of a targeted list or learning of a threat.

The principal will provide necessary information regarding threats of violence to law enforcement, child protective services and health-care professionals in connection with a health and safety emergency if knowledge of the information is necessary to protect the health and safety of the student or other individuals. Additionally, he/she may provide such information to other school officials, including teachers, within the District or other Districts who have a legitimate educational interest in the student(s) consistent with state and federal education records laws and District policies.

The District may enter into contracts with licensed mental health professionals to perform student evaluations. Funds for evaluations or other disciplinary options as may be required by law and this policy shall be provided by the district.

END OF POLICY

Legal Reference(s):

[ORS 161.015](#)
[ORS 166.210 - 166.370](#)
[ORS 332.107](#)
[ORS 339.115](#)
[ORS 339.240](#)
[ORS 339.250](#)
[ORS 339.260](#)
[ORS 339.327](#)
[ORS 809.060](#)
[ORS 809.260](#)

[OAR 581-021-0050 to -0075](#)
[OAR 581-053-0010\(5\)](#)
[OAR 581-053-0015\(7\)\(k\)](#)
[OAR 581-053-0545\(4\)\(c\),\(w\)](#)
[OAR 581-053-0550\(5\)\(v\)](#)

Gun-Free School Zones Act of 1990, 18 U.S.C. §§ 921(a)(25)-(26), 922(q) (2006).

Individuals with Disabilities Education Act (IDEA), 20 U.S.C. §§ 1400 - 1427 (2006).

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2006); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2008).

Adopted: 12/15/99

Revised: 08/19/09

**South Coast ESD
2020-2021 Local Service Plan**

Local Service Plan Requirements

Division 24: Standards for Education Service Districts, provide legal guidance for ESDs and their work. ORS 581-024-0205, specifically outlines the Core Services and Core Service Goals for ESDs.

"Core services:" major categories of services that districts must provide to include:

1. Services for children with special needs;
2. Technology support;
3. School improvement;
4. Administrative and support.

*Other services may be provided if approved in a local service plan

"Core service goals:" The goals of a district in providing core services are to:

1. Improve student learning;
2. Enhance the quality of instruction;
3. Provide professional development to component school district employees;
4. Provide students equitable access to resources;
5. Maximize operational and fiscal efficiencies for component school districts.

Local Service Plan Timeline Requirements

ORS 334.175 5) A local service plan must:

- (a) Be adopted by the board of the education service district.
- (b) After being adopted by the board of the education service district, be approved on or before March 1 by resolution of two-thirds of the component school districts that are a part of the education service district and that have at least a majority of the pupils included in the average daily membership of the education service district, as determined by the reports of such school districts for the preceding year, enrolled in the schools of the school districts.

Senate Bill 529A Language

SB 529 expands the intent of SB 250 which began a pilot of ESDs that would allow a school district within any of those ESDs to withdraw from their ESD. ORS 344.015 states:

"(3)(a) A school district board that chooses to withdraw a school district from the education service district must submit a notice of intent to withdraw to the board of directors of the education service district no later than November 1 of the year prior to the year in which the school district plans to withdraw from the education service district".

"(b) A school district board that submitted a notice of intent to withdraw as provided by paragraph (a) of this subsection must submit a notice of withdrawal to the board of directors of the education service district no later than March 1 of the year in which the school district plans to withdraw from the education service district"

"The withdrawal of a school district from an education service district becomes effective on July 1 after the board of directors of the education service district issues the order described in subsection (3) of this section".

Opt Out District LSP Agreements

- Districts who successfully complete the opt out process will receive 90% of the money designated for their school district in a given school year in cash payments.
- Districts who initiate the opt out process by the November 1 timeline will participate in Local Service Plan discussions but may not vote on the LSP for the current year.
- Districts who opt out and wish to purchase services will be charged an "out of district" fee.

Local Service Plan Design

The proposed Local Service Plan has two tiers. Tier one includes services that meet "Core Service" OAR requirements, provide services to all districts, provide services equitably for all districts and stabilizes services. Tier two allows districts to choose what services they want to purchase by "ordering" services by a specified process/time line. The district's allotment of resolution dollars are subtracted from total order and the ESD will bill the district for any services above their resolution allotment.

2020-2021 Local Service Plan

Tier One: Core Services

Tier 1 services will be offered in each of the four core areas as agreed upon by the component school district Superintendents

Core Areas

Admin/Support
Technology
Special Education
School Improvement

Tier Two: Menu Services

Districts will select services that they want from a list of programs. Services will be ordered in units that the district determines based on their individual needs.

Flex Credits

Once the districts have ordered Tier 2 services and have remaining service credits they may access their resolution dollars through an interagency agreement under specific parameters.

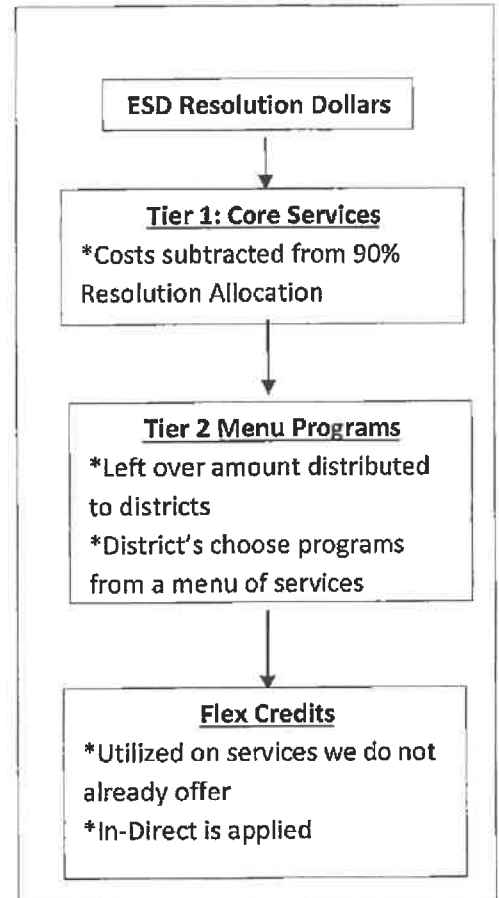
Flex Credit Parameters:

- Utilized for service we do not already offer
- In-Direct will be applied to amount determined

Special Considerations

Brookings will receive 80% flex credits

- In-Direct will be applied
- 80% flex credits can be used to purchase any service regardless if the ESD offers the service
- If Brookings discontinues a Tier 2 service and then wishes to purchase the service back within the LSP year they will be billed the cost associated with reinstating the service.



ESD local service plan was _____ Approved _____ Not Approved on _____ (date) by _____ (district name).

Billie F. Reesor
District Board Chair

ESD Board Chair