

AGENDA REEDSPORT SCHOOL DISTRICT
105
REGULAR BOARD MEETING
September 11, 2019, 6:30 p.m.

I. CALL TO ORDER

II. ESTABLISH A QUORUM

III. PLEDGE OF ALLEGIANCE

IV. CHANGES TO THE AGENDA

V. ACCOLADES

VI. COMMUNITY COMMENTS

Individuals may address the Board on agenda items. Please let the Board Chair know which item you wish to address. You are limited to no more than three (3) minutes. You may address the Board on a topic not on the agenda as long as it does not pertain to a complaint against a staff member. However, the Board reserves the right to refer the matter to the administration

VII. REPORTS

- A. RCCS Administrator – Jerry Uhling
- B. HES Administrator – Amanda O’Brien
 - 1. Stacie Schaefer and Jefferson
- C. SPED Director - Parma Roe
- D. Business Manager – Rachel Amos
- E. Charter Advisory Council Representative
- F. Certified and Classified Representatives
- G. Other
- H. Superintendent – Jon Zwemke
 - 1. Mission Statement

VIII. CONSENT AGENDA

Actions that are routine or usually call for no discussion, such as approving minutes of previous meetings, acceptance of donations and similar actions, are often handled together in one vote by the Board

- A. Approval of Regular Board Meeting Minutes from August 8, 2019
- B. Acceptance of Resignations/Retirements
 - 1. Jessica Coudare- JH Leadership
- C. Approval of New Hires/Assignment Changes/Volunteers:
 - 1. Jessica Coudare Assignment Change/ RCCS Math
 - 2. Karen Plagmann-Leadership Advisor
 - 3. Boe Pickett- ASPIRE Coordinator

4. Brian Klier-Food Services Driver/Courier
5. Bill Shaw-Assistant Football Coach
6. Karin Smith-Assignment Change RCCS Registrar to RCCS Counselor
7. Michelle Williams-Assignment Change RCCS Attend/Ath. Dir. Sec to Registrar

D. Donation

IX. ACTION

- A. IA II/Courier Job Description
- B. Policy Revisions: 1st Readings
 1. AC “Nondiscrimination”
 2. AC-AR “Discrimination Complaint Procedure”
 3. EFAA-AR “Reimbursable School Meals and Milk Programs”
 4. IGBBA “Talented and Gifted Students-Identification”
 5. JED “Student Absences and Excuses”
 6. JFCF “Hazing/Harassment/Intimidation/Menacing/Bullying/Teen Dating Violence/ Domestic Violence-Student”

X. DISCUSSION

- A. HES
- B. Promoting Trade Schools
- C. Upcoming Board Conferences
 1. October 28st Regional Meeting-Bandon 5:30
 2. November 14th-17th OSBA Annual Convention-Portland
 3. December 4-6th COSA Law Conference-Eugene

XI. COMMUNITY COMMENTS

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XII. BOARD MEMBER COMMENTS

XIII. FUTURE AGENDA

Regular Board Meeting October 9, 2019 6:30 PM

XIV. ADJOURNMENT



Reedsport Community Charter School

A community of learners preparing to meet the challenges of the future

2260 Longwood Drive, Reedsport, OR 97467

Phone (541) 271-2141

www.reedsport.k12.or.us

5 Sept 2019 – RCCS Board Report

During In-Service training we discussed my vision of improving the culture and allowing students a voice in their education.

We are implementing our 1:1 Chromebooks and students are getting their Chromebooks up and going.

We are currently checking transcripts on Seniors finding out what areas they are needing to get accomplished to graduate. Mr. Tymchuk is leading the charge on this.

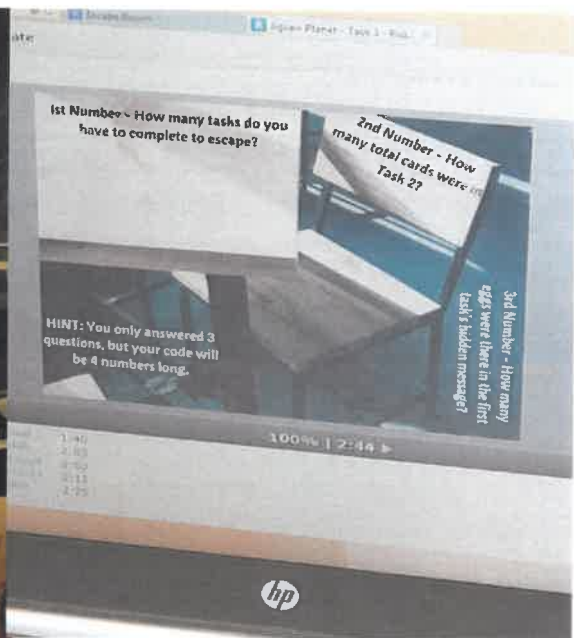
Leadership Class is up and going planning lots of activities we have are fall sports assembly next week.

Fall Sports are kicking off this week with teams competing in Volleyball, Football and Cross Country.

We will be using Facebook as a main media source to showcase all the great things we do here at RCCS.

We have Senior night scheduled for Sept 23rd in the cafeteria.

Jerry Uhling
RCCS Principal – BE BRAVE





HES September Board Report

Kindergarten "Soft Start":

All 49 kindergarteners began a "soft start" schedule the first day of school. Students attended from 9:30am -2:00pm. This allowed for teachers to work with students in several different groups, as a whole group, and separate students appropriately. We are currently at 24 and 25 students per class.

Changes in HES Schedule:

This year, we have many different pieces to our master schedule. Below is a list of differences from last year to this year, and a brief explanation as to why the changes were made.

- All school Classroom Community time from 8:05-8:35: this time was embedded for staff and students to have a set time in the morning to explicitly build classroom culture and relationships
- Reduction in lunches: we are offering two lunches this year, one for K-3 and one for 4-6. This allows the kitchen staff to have a more efficient schedule for the middle of the day, to maximize our Classified Staff time for supervision, and to turn over the gym to PE in a timely manner to serve students more.
- Special Education Room location: Mrs. Wells had one classroom last year, and this year, she is in two rooms next to our Adaptive Life Skills program.
- Specials for students (Music/PE/Library/Computers/Book Extensions-Art): We were able to integrate more specials time for our kids this year by offering more options. Each grade level is getting more PE time and computers. All grade levels have varying amounts of other specials. 4-6th graders are being served as an entire grade level every day of the week! (Mr. Izzett is so ambitious!)
- 6th grade swimming: swimming will be optional for 6th grade students only: we changed this from last year after surveying students to determine their interests. All students have to show proficiency before allowed to opt out, parent input is included, and they have the opportunity to participate in a 9-week increments. Students not participating in swimming will be participating in a primary PE class or an activity led by their classroom teacher.
- Super Supper: this afterschool snack is back in classrooms this year, managed by classroom teachers. This was changed for staff/students to be in a quieter environment, the efficiency of having the gym used afterschool, the ease of teachers managing his/her students, and the ability to provide an "educational component" into the program.

Teacher PLCS:

The week of 9/9, teachers will begin working with grade level partners, continuing their Professional Learning Communities. Staff will be working on common assessments, calibrating how to score assessments, writing samples, and other grade level focuses.

Building Committees:

Based on personal interests, staff are choosing activities he/she would like to lead family involvement events throughout the year. Some examples include: Holiday activities, Literacy Night, STEM Night, Field Day, and Neptune Night.

RSD Facebook Page:

One of my goals as an administrator this year is to communicate more to families and community members by sharing school experiences. Staff, families, and community members can expect to see weekly communication from HES that highlights everything from staff/student relationships, student learning, what we want to celebrate, and events.

Current Enrollment: 353 (This time last year- 352)**Upcoming Events:**

9/4-9/27 – Kindergarten Assessments

9/17 – 3rd Grade Field Trip to Tsalila Park

9/24 – 4th Grade Field Trip to Tsalila Park

10/8 – HES Picture Day



Reedsport School District 105

100 Ranch Road, Reedsport OR 97467-1739

Phone: (541) 271-3656

Fax: (541) 271-3658

September 11, 2019

To: Board of Directors, Reedsport School District #105

Special Education Report | Parma Roe, Special Education Director

Special Education Caseload Update

| Teacher | Program | Classrooms | Case Load | Assistants |
|------------------|-----------------------|------------|-----------------|------------|
| Jennifer Tymchuk | RCCS Resource | 1 | 62 | 7 |
| Janie Clark | RCCS ALS (ESD) | 1 | 10 | 3.6 |
| Sarah Wells | HES Resource | 2 | 36 | 7.75+ |
| Kevin Johnston | HES ALS (ESD) | 2 | 5 | 2.6 |
| Beth Frakes | District Speech (ESD) | 1 | 18 (manages) | 0 |

Restraint Redefined: Senate Bill 963 Signed Into Law

Signed by the governor in June, SB 963 went into effect on July 1, 2019. This law revises the Oregon statutes redefining what is “Restraint” in Oregon schools. The new law is less stringent, allowing teachers to protect students and themselves in both non-emergency and emergency situations through **brief physical intervention** without having to complete an incident report, contact parents, or hold a formal team debriefing. Although the Bill is 10 pages long, the revision that meaningfully applies to our staff is excerpted below:

80th OREGON LEGISLATIVE ASSEMBLY--2019 Regular Session 339.303:

(revised section excerpt)

- 2)(a) “Restraint” means the restriction of a student’s actions or movements by holding the student or using pressure or other means. (b) “Restraint” does not include:
- (A) Holding a student’s hand or arm to escort the student safely and without the use of force from one area to another;
 - (B) Assisting a student to complete a task if the student does not resist the physical contact; or

(C) Providing reasonable intervention with the minimal exertion of force necessary if the intervention does not include a restraint prohibited under ORS 339.288 and the intervention is necessary to:

- (i) Break up a physical fight;
- (ii) Interrupt a student's impulsive behavior that threatens the student's immediate safety, including running in front of a vehicle or climbing on unsafe structures or objects; or
- (iii) Effectively protect oneself or another from an assault, injury or sexual contact with the minimum physical contact necessary for protection.

These 3 situations comprise nearly all the district examples of physical restraint filed in the past several years.



REEDSPORT SCHOOL DISTRICT 105

Year-to-Date Activity & Forecast

GENERAL FUND

For the period ending August 31, 2019

ACTIVITY

Revenues:

| | | | | | | | | |
|-----------------------------|-----------|-----------|-----------|-----------|-----------|-----------|--------|---------|
| Beginning Fund Balance | 750,000 | - | 750,000 | 750,000 | 1* | 750,000 | 0.00% | - |
| Property Taxes | 2,075,000 | 26,645 | 2,045,000 | 2,071,645 | 2,071,645 | 2,071,645 | 1.28% | (3,355) |
| Interest | 75,000 | 9,881 | 66,600 | 76,481 | 76,481 | 76,481 | 13.17% | 1,481 |
| Admissions | 2,400 | - | 2,400 | 2,400 | 2,400 | 2,400 | 0.00% | - |
| Fees - Sport Participation | 15,000 | 2,728 | 13,500 | 16,228 | 16,228 | 16,228 | 18.18% | 1,228 |
| Rentals | 2,500 | 600 | 2,100 | 2,700 | 2,700 | 2,700 | 24.00% | 200 |
| Contributions | 2,000 | 247 | 2,000 | 2,247 | 2,247 | 2,247 | 12.35% | 247 |
| Miscellaneous Revenue | 24,000 | 8,940 | 20,000 | 28,940 | 28,940 | 28,940 | 37.25% | 4,940 |
| Services Provided Charter | 783,285 | - | 783,285 | 783,285 | 783,285 | 783,285 | 0.00% | - |
| County School Fund | 10,000 | - | 7,000 | 7,000 | 7,000 | 7,000 | 0.00% | (3,000) |
| State School Fund | 5,547,432 | 1,400,317 | 4,160,574 | 5,560,891 | 5,560,891 | 5,560,891 | 25.24% | 13,459 |
| Common School Fund | 64,065 | 33,067 | 64,065 | 97,132 | 97,132 | 97,132 | 51.62% | 33,068 |
| State Managed County Timber | 15,000 | - | 15,000 | 15,000 | 15,000 | 15,000 | 0.00% | - |
| Federal Forest Fees | 50,000 | 4,443 | 50,000 | 54,443 | 54,443 | 54,443 | 8.89% | 4,443 |
| Loan Receipts | - | - | - | - | - | - | 0.00% | - |
| Interfund Transfers | - | - | - | - | - | - | 0.00% | - |
| TOTAL: | 9,415,682 | 1,486,867 | 7,981,524 | 9,468,391 | 9,468,391 | 9,468,391 | 15.79% | 52,710 |

Expenditures:

| | | | | | | | |
|----------------------|------------------|----------------|------------------|------------------|------------------|--------------|-----------------|
| Salaries | 2,144,247 | 196,965 | 1,934,247 | 2,131,212 | 2,131,212 | 9.19% | (13,035) |
| Benefits | 1,572,581 | 128,972 | 1,447,581 | 1,576,553 | 1,576,553 | 8.20% | 3,972 |
| Purchased Services | 4,873,196 | 45,553 | 4,788,196 | 4,833,749 | 4,833,749 | 0.93% | (39,447) |
| Supplies & Materials | 93,150 | 25,341 | 71,650 | 96,991 | 96,991 | 27.20% | 3,841 |
| Capital Outlay | - | - | - | - | - | - | - |
| Other | 57,508 | 40,556 | 47,508 | 88,064 | 88,064 | 70.52% | 30,556 |
| Transfers Out | - | - | - | - | - | - | - |
| SUB-TOTAL: | 8,740,682 | 437,386 | 8,289,182 | 8,726,568 | 8,726,568 | 5.00% | (14,114) |

CONTINGENCY:

| | | | | | | | |
|---------------|------------------|----------------|------------------|------------------|------------------|---|---|
| | 675,000 | - | - | - | - | - | - |
| TOTAL: | 9,415,682 | 437,386 | 8,289,182 | 8,726,568 | 8,726,568 | | |

PROJECTED ENDING FUND BALANCE

741,823

PROJECTED ENDING FUND BALANCE PERCENTAGE OF ACTUAL (FORECAST) REVENUE AT 6/30/2020

8%

REEDSPORT COMMUNITY CHARTER SCHOOL

Expenditures:

| | | | | | | | |
|----------------------|------------------|----------------|------------------|------------------|------------------|--------------|---------------|
| Salaries | 1,258,788 | 120,019 | 1,138,788 | 1,258,807 | 1,258,807 | 9.53% | 19 |
| Benefits | 777,449 | 73,497 | 697,449 | 770,946 | 770,946 | 9.45% | (6,503) |
| Purchased Services | 1,287,423 | 40,154 | 1,247,423 | 1,287,577 | 1,287,577 | 3.12% | 153 |
| Supplies & Materials | 98,343 | 7,237 | 81,343 | 88,580 | 88,580 | 7.36% | (9,763) |
| Other | 66,000 | 54,196 | 56,000 | 110,196 | 110,196 | 82.12% | 44,196 |
| TOTAL: | 3,488,003 | 295,103 | 3,221,003 | 3,516,106 | 3,516,106 | 8.46% | 28,102 |

1* Beginning fund balance is estimate.



REEDSPORT SCHOOL DISTRICT 105 **CASH ACTIVITY REPORT FOR ALL FUNDS**

Aug-19

CASH PER BOOKS

| | BEGINNING BALANCE 8/1/2019 | DEPOSITS | ACCOUNTS PAYABLE DISBURSEMENTS | PAYROLL DISBURSEMENTS | INTEREST LESS FEES | TRANSFERS IN (OUT) | ENDING BALANCE 08/31/2019 |
|------------------------------------|---|-------------------|---|----------------------------------|-------------------------------|-------------------------------|--|
| General Checking (Umpqua Bank) | 1,140,486.36 | 30,340.43 | (601,469.98) | (275,799.57) | (169.50) | 500,000.00 | 793,387.74 |
| Local Government Investment Pool | 2,204,720.29 | 456,032.24 | - | - | 4,951.48 | (500,000.00) | 2,165,704.01 |
| Money Market | 16,472.42 | - | - | - | 2.10 | - | 16,474.52 |
| <i>TOTAL CASH PER BOOKS</i> | 3,361,679.07 | 486,372.67 | (601,469.98) | (275,799.57) | 4,784.08 | - | 2,975,566.27 |



REEDSPORT SCHOOL DISTRICT 105
Year-to-Date Activity & Forecast
GENERAL FUND
 Aug-19

| Account # | Revenues: | Adopted Budget 2019-2020 | Actual July | Actual August | Estimate September | Estimate October | Estimate November | Estimate December | Estimate January | Estimate February | Estimate March | Estimate April | Estimate May | Estimate June | Actual/Estimate Totals | Difference Actual/Estimate to Budget |
|--|-----------------------------|--------------------------|----------------|------------------|--------------------|------------------|-------------------|-------------------|------------------|-------------------|------------------|------------------|------------------|------------------|---|--------------------------------------|
| 5400 | Beginning Fund Balance | 750,000 | - | - | - | - | - | - | 1* | 750,000 | - | - | - | - | 750,000 | - |
| 111x | Property Taxes | 2,075,000 | 14,057 | 12,587 | 15,000 | 15,000 | 1,200,000 | 600,000 | 35,000 | 15,000 | 60,000 | 15,000 | 25,000 | 65,000 | 2,071,645 | 3,355 |
| 15xx | Interest | 75,000 | 5,122 | 4,759 | 3,600 | 5,000 | 5,500 | 7,800 | 9,900 | 9,000 | 8,800 | 8,000 | 8,000 | 1,000 | 76,481 | (1,481) |
| 171x | Admissions | 2,400 | - | - | 600 | 600 | - | 600 | 600 | - | - | - | - | - | 2,400 | - |
| 1740 | Fees - Sport Participation | 15,000 | - | 2,728 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 | 500 | 3,000 | 1,000 | 1,000 | 500 | 16,228 | (1,228) |
| 1911 | Rentals | 2,500 | - | 600 | 200 | 200 | 200 | 200 | 200 | 200 | 200 | 200 | 200 | 200 | 2,700 | (200) |
| 192x | Contributions | 2,000 | - | 247 | 200 | 200 | 200 | 200 | 200 | 200 | 200 | 200 | 200 | 200 | 2,247 | (247) |
| 1990 | Miscellaneous Revenue | 24,000 | 160 | 8,780 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | 28,940 | (4,940) |
| 1943 | Services Provided Charter | 783,285 | - | - | - | - | - | - | - | - | - | - | - | 4* | 783,285 | - |
| 2101 | County School Fund | 10,000 | - | - | - | - | - | - | - | - | - | 7,000 | - | - | 7,000 | 3,000 |
| 3101 | State School Fund | 5,547,432 | 933,731 | 466,586 | 462,286 | 462,286 | 462,286 | 462,286 | 462,286 | 462,286 | 462,286 | 462,286 | 462,286 | - | 5,560,891 | (13,459) |
| 3103 | Common School Fund | 64,065 | 33,067 | - | - | - | - | - | - | - | 30,000 | - | - | - | 34,065 | (97,132) |
| 3104 | State Managed County Timber | 15,000 | - | - | - | - | - | - | - | - | - | - | 15,000 | - | 15,000 | - |
| 4801 | Federal Forest Fees | 50,000 | 4,443 | - | - | - | - | - | - | - | - | 50,000 | - | - | 54,443 | (4,443) |
| 5150 | Loan Receipts | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| 5200 | Interfund Transfers | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| | TOTAL REVENUES: | 9,415,682 | 990,581 | 496,286 | 485,386 | 486,786 | 1,671,686 | 1,074,586 | 1,261,686 | 489,186 | 566,486 | 545,686 | 513,686 | 886,350 | 9,468,391 | (52,710) |
| | Expenditures: | | | | | | | | | | | | | | | |
| 100 | Salaries | 2,144,247 | 52,009 | 144,956 | 175,000 | 175,000 | 175,000 | 175,000 | 170,000 | 170,000 | 175,000 | 175,000 | 175,000 | 369,247 | 2,131,212 | 13,035 |
| 200 | Benefits | 1,572,581 | 29,862 | 99,110 | 125,000 | 125,000 | 125,000 | 125,000 | 125,000 | 125,000 | 125,000 | 135,000 | 125,000 | 312,581 | 1,576,553 | (3,972) |
| 300 | Purchased Services | 4,873,196 | 31,126 | 14,428 | 95,000 | 125,000 | 125,000 | 125,000 | 125,000 | 175,156 | 125,000 | 225,000 | 225,000 | 3,443,040 | 4,833,749 | 39,447 |
| 400 | Supplies & Materials | 99,150 | 12,770 | 12,571 | 4,000 | 15,000 | 7,500 | 4,000 | 6,500 | 5,000 | 6,500 | 11,500 | 5,000 | 6,650 | 96,991 | (3,841) |
| 500 | Capital Outlay | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| 600 | Other | 57,508 | 8,496 | 32,060 | 5,000 | 5,000 | 2,500 | 3,000 | 5,000 | 5,500 | 5,500 | 5,000 | 5,000 | 6,008 | 88,064 | (30,556) |
| 700 | Transfers Out | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| 800 | CONTINGENCY: | 675,000 | - | - | - | - | - | - | - | - | - | - | - | - | - | 675,000 |
| | TOTAL EXPENDITURES: | 9,415,682 | 134,262 | 303,124 | 404,000 | 445,000 | 435,000 | 432,000 | 431,500 | 480,656 | 437,000 | 551,500 | 535,000 | 4,137,526 | 8,726,568 | 689,114 |
| ESTIMATED FUND BALANCE/ CARRYOVER AT MONTH END: | | | 856,319 | 1,049,481 | 1,130,867 | 1,172,653 | 2,409,339 | 3,051,925 | 3,882,111 | 3,890,641 | 4,020,127 | 4,014,313 | 3,992,999 | 741,823 | | |
| | | | | | | | | | | | | | | | PROJECTED ENDING FUND BALANCE | |
| | | | | | | | | | | | | | | | 741,823 | |
| | | | | | | | | | | | | | | | PROJECTED ENDING FUND BALANCE PERCENTAGE OF ACTUAL (FORECAST) REVENUE AT 6/30/2020 | |
| | | | | | | | | | | | | | | | 8% | |

REEDSPORT COMMUNITY CHARTER FUND

| | | | | | | | | | | | | | | | | |
|-----|----------------------------|------------------|---------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|------------------|------------------|-----------------|
| 100 | Salaries | 1,258,788 | 29,886 | 90,133 | 110,000 | 110,000 | 110,000 | 110,000 | 110,000 | 110,000 | 110,000 | 110,000 | 110,000 | 148,788 | 1,258,807 | (19) |
| 200 | Benefits | 777,449 | 17,732 | 55,765 | 60,000 | 75,000 | 75,000 | 75,000 | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | 112,449 | 770,946 | 5,503 |
| 300 | Purchased Services | 1,287,423 | 27,505 | 12,649 | 25,000 | 50,000 | 25,000 | 50,000 | 75,000 | 50,000 | 45,000 | 35,000 | 107,138 | 785,285 | 1,287,577 | (154) |
| 400 | Supplies & Materials | 98,343 | 4,153 | 3,084 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 6,343 | 10,000 | 10,000 | 10,000 | 20,000 | 88,580 | 9,763 |
| 600 | Other | 66,000 | - | 54,196 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 11,000 | 110,196 | (44,196) |
| | TOTAL EXPENDITURES: | 3,488,003 | 79,276 | 215,826 | 205,000 | 245,000 | 220,000 | 245,000 | 255,000 | 231,343 | 230,000 | 220,000 | 292,138 | 1,077,522 | 3,516,106 | (28,103) |

1* Beginning fund balance is estimate.

2* \$3,365,662.28 of this amount is the estimated SSF payment to Reedsport Community Charter School for the 2019-2020 school year. The actual amount will be based on ADMW of the Reedsport Community Charter School times the Charter School Rate (ORS 338.155) on the May 2019 SSF estimate.

3* This includes payment to the District's General Fund for services provided to Reedsport Community Charter School, including but not limited to Special Education, transportation, administration. The agreement is that Reedsport Community Charter School does not carry a fund balance from one year into the next year.

4* This is the budgeted estimated payment from Reedsport Community Charter School for services received from the District's General Fund (see 3*). This amounts realizes the revenues received back into the General Fund of the District.

Reedsport School District

Disbursement Detail Listing

Fiscal Year: 2019-2020

Bank Name: UMPQUA BANK CHECKING

Date Range: 08/01/2019 - 08/31/2019

Sort By:

Dollar Limit: \$0.00

Check Number Date Voucher Payee

☐ Print Employee Vendor Names Invoice

Voucher Range:

☐ Exclude Voids Checks ☐ Exclude Manual Checks

☒ Include Non Check Batches

Account Description Amount

Bank Name: UMPQUA BANK CHECKING

| | | | | | | | |
|-------|------------|------|---------------------------|----------------------|------------------------------|---|----------|
| 20504 | 08/12/2019 | 1028 | ACTION TROPHIES AND SIGNS | INVOICE 66462 | 100.2310.0410.708.000.000.00 | DO FY 19/20- SIGNS, PLAQUES ETC | \$7.75 |
| NCB | 08/26/2019 | 1036 | AMAZON.COM | INVOICE 433964933447 | 100.1111.0410.146.000.000.00 | See Attached Shopping Carts (1-\$1367.75 / 2- | \$7.75 |
| NCB | 08/12/2019 | 1027 | AMAZON.COM | INVOICE 436335387673 | 700.2410.0410.616.000.000.00 | DON'T SUSPEND ME BOOK | \$26.55 |
| NCB | 08/26/2019 | 1036 | AMAZON.COM | INVOICE 437498453836 | 700.1131.0410.616.120.000.00 | URCERI Light Meter Digital Illuminance Meter Handheld | \$18.99 |
| NCB | 08/19/2019 | 1030 | AMAZON.COM | INVOICE 438958378699 | 700.2222.0322.616.000.000.00 | Lineco Books by Hand Ph Neutral Adhesive 16Oz | \$12.30 |
| NCB | 08/19/2019 | 1030 | AMAZON.COM | INVOICE 438958378699 | 700.2222.0322.616.000.000.00 | 2" Black Colored Premium-Cloth Book | \$13.87 |
| NCB | 08/26/2019 | 1036 | AMAZON.COM | INVOICE 439584438738 | 100.1111.0410.146.000.000.00 | See Attached Shopping Carts (1-\$1367.75 / 2- | \$215.74 |
| NCB | 08/26/2019 | 1036 | AMAZON.COM | INVOICE 439973948746 | 100.2130.0410.146.000.000.00 | See Attached- Nurses Supplies | \$114.67 |
| NCB | 08/26/2019 | 1036 | AMAZON.COM | INVOICE 447563457369 | 100.1111.0410.146.000.000.00 | See Attached Shopping Carts (1-\$1367.75 / 2- | \$163.25 |
| NCB | 08/26/2019 | 1036 | AMAZON.COM | INVOICE 448377786667 | 100.1111.0410.146.000.000.00 | See Attached Shopping Carts (1-\$1367.75 / 2- | \$246.40 |
| NCB | 08/26/2019 | 1036 | AMAZON.COM | INVOICE 463778964546 | 100.1111.0410.146.000.000.00 | See Attached Shopping Carts (1-\$1367.75 / 2- | \$15.99 |
| NCB | 08/19/2019 | 1030 | AMAZON.COM | INVOICE 464473699339 | 700.1121.0410.616.050.000.00 | 2019-2020 SCHOOL | \$7.03 |
| NCB | 08/19/2019 | 1030 | AMAZON.COM | INVOICE 464473699339 | 700.1131.0410.616.050.000.00 | 2019-2020 SCHOOL | \$7.02 |
| NCB | 08/19/2019 | 1030 | AMAZON.COM | INVOICE 535959335447 | 700.1121.0410.616.180.000.00 | double-sided mobile dry erase whiteboard on wheels | \$128.89 |
| NCB | 08/26/2019 | 1036 | AMAZON.COM | INVOICE 537839769687 | 100.2130.0410.146.000.000.00 | See Attached- Nurses Supplies | \$61.33 |

Check Total:

Reedsport School District

| Disbursement Detail Listing | | | | | | | | | |
|-----------------------------|------------|------|--|----------------------|--|------------|--|------------|---|
| Fiscal Year: 2019-2020 | | | Bank Name: UMPQUA BANK CHECKING | | Date Range: 08/01/2019 - 08/31/2019 | | Sort By: Vendor | | Dollar Limit: \$0.00 |
| | | | <input type="checkbox"/> Print Employee Vendor Names | | <input type="checkbox"/> Exclude Voided Checks | | <input type="checkbox"/> Exclude Manual Checks | | <input checked="" type="checkbox"/> Include Non Check Batches |
| Check Number | | Date | Voucher | Payee | Invoice | Account | Description | Amount | |
| NCB | 08/26/2019 | 1036 | AMAZON.COM | INVOICE 539446835777 | 100.1111.0410.146.000.000.00 | | See Attached Shopping Carts (1-\$1367.75 / 2- | \$63.50 | |
| NCB | 08/12/2019 | 1027 | AMAZON.COM | INVOICE 555544393385 | 700.1121.0410.616.050.000.00 | | 2019-2020 SCHOOL | \$15.00 | |
| NCB | 08/12/2019 | 1027 | AMAZON.COM | INVOICE 555544393385 | 700.1131.0410.616.050.000.00 | | 2019-2020 SCHOOL | \$14.99 | |
| NCB | 08/12/2019 | 1027 | AMAZON.COM | INVOICE 597577369456 | 100.2321.0410.708.000.000.00 | | DISTRICT OFFICE OPEN PO FOR SUPPLIES FY 19/20 | \$26.78 | |
| NCB | 08/26/2019 | 1036 | AMAZON.COM | INVOICE 634389337485 | 100.1111.0410.146.000.000.00 | | Open Purchase Order for Office Supplies | \$25.45 | |
| NCB | 08/19/2019 | 1030 | AMAZON.COM | INVOICE 655936995888 | 700.1121.0410.616.050.000.00 | | 2019-2020 SCHOOL | \$190.01 | |
| NCB | 08/19/2019 | 1030 | AMAZON.COM | INVOICE 655936995888 | 700.1131.0410.616.050.000.00 | | 2019-2020 SCHOOL | \$190.00 | |
| NCB | 08/26/2019 | 1036 | AMAZON.COM | INVOICE 745744666847 | 100.1111.0410.146.000.000.00 | | See Attached Shopping Carts (1-\$1367.75 / 2- | \$33.97 | |
| NCB | 08/26/2019 | 1036 | AMAZON.COM | INVOICE 759753579457 | 100.1111.0410.146.000.000.00 | | See Attached Shopping Carts (1-\$1367.75 / 2- | \$26.88 | |
| NCB | 08/26/2019 | 1036 | AMAZON.COM | INVOICE 858364773493 | 100.1111.0410.146.000.000.00 | | See Attached Shopping Carts (1-\$1367.75 / 2- | \$45.94 | |
| NCB | 08/19/2019 | 1030 | AMAZON.COM | INVOICE 867899698767 | 700.1131.0410.616.100.000.00 | | Package of 12 clipboards-J. Peck | \$16.45 | |
| NCB | 08/26/2019 | 1036 | AMAZON.COM | INVOICE 869499653448 | 100.1111.0410.146.000.000.00 | | See Attached Shopping Carts (1-\$1367.75 / 2- | \$1,010.25 | |
| | | | | Check Total: | | \$2,699.24 | | | |
| 20540 | 08/26/2019 | 1037 | BELNICK RETAIL LLC dba STACKCHAIRS 4LESS | INV-7634672 | 700.2542.0410.616.000.000.00 | | Hercules Series 880 Lb Capacity chair | \$727.53 | |
| | | | | Check Total: | | \$727.53 | | | |
| 20505 | 08/12/2019 | 1028 | BIGTEAMS, LLC | INVOICE 33312 | 700.1132.0640.616.239.000.00 | | TWO YEAR SUBSCRIPTION TO SCHEDULE | \$990.00 | |
| | | | | Check Total: | | \$990.00 | | | |
| 20506 | 08/12/2019 | 1028 | BIO-MED TESTING SERVICE INC | INVOICE 72022 | 100.2552.0331.708.000.000.00 | | PRE-EMPLOYMENT DRUG TESTING FOR SCHOOL BUS | \$50.00 | |
| 20506 | 08/12/2019 | 1028 | BIO-MED TESTING SERVICE INC | INVOICE 72638 | 100.2552.0331.708.000.000.00 | | PRE-EMPLOYMENT DRUG TESTING FOR SCHOOL BUS | \$50.00 | |

Reedsport School District

Disbursement Detail Listing

Bank Name: UMPQUA BANK CHECKING

Date Range: 08/01/2019 - 08/31/2019

Sort By: Vendor

Fiscal Year: 2019-2020

Voucher Range: -

Dollar Limit: \$0.00

| Check Number | Date | Voucher | Payee | <input type="checkbox"/> Print Employee Vendor Names | <input type="checkbox"/> Exclude Voids Checks | <input type="checkbox"/> Exclude Manual Checks | Description | Amount | <input checked="" type="checkbox"/> Include Non Check Batches |
|--------------|------------|---------|--------------------------|--|---|--|---|------------|---|
| 20541 | 08/26/2019 | 1037 | BNT PROMOTIONAL PRODUCTS | INVOICE 5193874 | 245.2112.0389.708.000.000.00 | | ATTENDANCE MAGNETS FOR BOTH RCCS AND HES | \$100.00 | |
| 20542 | 08/26/2019 | 1037 | BRANDON, ERIC | JULY TRAVEL REIM | 100.2310.0342.708.000.000.00 | | OSBA CONFERENCE- BEND REIMBURSEMENTS | \$752.00 | |
| 20507 | 08/12/2019 | 1028 | Employee Vendor | JULY TRAVEL REIM | 100.2321.0342.708.000.000.00 | | OASBO- SUMMER CONFERENCE BEND- | \$349.04 | |
| 20491 | 08/05/2019 | 1021 | C & S FIRE SAFE SERVICES | INVOICE 5217779 | 100.2542.0322.146.350.000.00 | | KEC INSPECTION ONLY PER NFPA 96 | \$274.00 | |
| 20491 | 08/05/2019 | 1021 | C & S FIRE SAFE SERVICES | INVOICE 5217779 | 100.2542.0322.146.350.000.00 | | SEMI ANNUAL INSPECTION OF THE QUENCHER SYSTEM | \$145.00 | |
| 20491 | 08/05/2019 | 1021 | C & S FIRE SAFE SERVICES | INVOICE 5217779 | 100.2542.0322.146.350.000.00 | | SEMI ANNUAL INSPECTION OF LISTED EXHAUST | \$145.00 | |
| 20492 | 08/05/2019 | 1021 | CARSON OIL COMPANY | INVOICE AP-00077820 | 700.2542.0326.616.000.000.00 | | FY 19/20 OPEN PO FOR FUEL/OIL PURCHASES | \$435.00 | |
| NCB | 08/12/2019 | 1026 | CENTRAL LINCOLN PUD | ACCT219964000 JULY | 100.2542.0325.146.000.000.00 | | HES-FY 19/20 ELECTRIC SERVICES | \$196.77 | |
| NCB | 08/12/2019 | 1026 | CENTRAL LINCOLN PUD | ACCT219964001 JULY | 700.2542.0325.616.000.000.00 | | RCCS-FY 19/20 ELECTRIC SERVICES | \$1,476.19 | |
| NCB | 08/12/2019 | 1026 | CENTRAL LINCOLN PUD | ACCT219964004 JULY | 100.2542.0325.708.000.000.00 | | DISTRICT OFFICE FY 19/20 ELECTRIC | \$2,925.05 | |
| NCB | 08/12/2019 | 1026 | CENTRAL LINCOLN PUD | ACCT219964005 JULY | 100.2542.0325.146.000.000.00 | | HES-FY 19/20 ELECTRIC SERVICES | \$778.00 | |
| NCB | 08/12/2019 | 1026 | CENTRAL LINCOLN PUD | ACCT219964006 JULY | 700.2542.0325.616.000.000.00 | | RCCS-FY 19/20 ELECTRIC SERVICES | \$42.51 | |
| NCB | 08/12/2019 | 1026 | CENTRAL LINCOLN PUD | ACCT219964006 JULY | 700.2542.0325.616.000.000.00 | | RCCS-FY 19/20 ELECTRIC SERVICES | \$37.28 | |

Reedsport School District

Disbursement Detail Listing

Bank Name: UMPQUA BANK CHECKING

Date Range: 08/01/2019 - 08/31/2019

Sort By: Vendor

Fiscal Year: 2019-2020

Voucher Range: -

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voids Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

| Check Number | Date | Voucher | Payee | Invoice | Account | Description | Amount |
|--------------|------------|---------|---------------------|------------------|-----------------------------------|--|------------|
| NCB | 08/12/2019 | 1026 | CENTRAL LINCOLN PUD | ACCT219964007 | JULY 100.2542.0325.146.000.000.00 | HES-FY 19/20 ELECTRIC SERVICES | \$30.00 |
| NCB | 08/12/2019 | 1026 | CENTRAL LINCOLN PUD | ACCT219964009 | JULY 700.2542.0325.616.000.000.00 | RCCS-FY 19/20 ELECTRIC SERVICES | \$30.63 |
| NCB | 08/12/2019 | 1026 | CENTRAL LINCOLN PUD | ACCT219964014 | JULY 700.2542.0325.616.000.000.00 | RCCS-FY 19/20 ELECTRIC SERVICES | \$29.92 |
| NCB | 08/12/2019 | 1026 | CENTRAL LINCOLN PUD | ACCT219964016 | JULY 700.2542.0325.616.000.000.00 | RCCS-FY 19/20 ELECTRIC SERVICES | \$70.78 |
| NCB | 08/12/2019 | 1026 | CENTRAL LINCOLN PUD | ACCT219964017 | JULY 700.2542.0325.616.000.000.00 | RCCS-FY 19/20 ELECTRIC SERVICES | \$32.69 |
| NCB | 08/12/2019 | 1026 | CENTRAL LINCOLN PUD | ACCT219964018 | JULY 700.2542.0325.616.000.000.00 | RCCS-FY 19/20 ELECTRIC SERVICES | \$29.92 |
| NCB | 08/12/2019 | 1026 | CENTRAL LINCOLN PUD | ACCT219964019 | JULY 700.2542.0325.616.000.000.00 | RCCS-FY 19/20 ELECTRIC SERVICES | \$38.40 |
| NCB | 08/12/2019 | 1026 | CENTRAL LINCOLN PUD | ACCT219964020 | JULY 700.2542.0325.616.000.000.00 | RCCS-FY 19/20 ELECTRIC SERVICES | \$29.92 |
| NCB | 08/12/2019 | 1026 | CENTRAL LINCOLN PUD | ACCT219964021 | JULY 100.2542.0325.708.000.000.00 | DISTRICT OFFICE FY 19/20 ELECTRIC | \$31.03 |
| Check Total: | | | | | | | \$5,582.32 |
| 20543 | 08/26/2019 | 1037 | CHANEY, SUZETTE | JUNE TRAVEL REIM | 214.1131.0342.616.000.000.00 | CPM CONFERENCE TRAVEL REIMBURSEMENT-MEALS, | \$223.62 |
| Check Total: | | | | | | | \$223.62 |
| 20544 | 08/26/2019 | 1037 | CIT | INVOICE 33869344 | 100.2574.0324.146.000.000.00 | HES FY 19/20 COPIER RENTAL | \$786.40 |
| 20544 | 08/26/2019 | 1037 | CIT | INVOICE 33869344 | 100.2574.0324.708.000.000.00 | DISTRICT OFFICE FY 19/20 COPIER RENTAL | \$190.50 |
| 20544 | 08/26/2019 | 1037 | CIT | INVOICE 33869344 | 700.2574.0324.616.000.000.00 | RCCS COPIER RENTAL FY 19/20 | \$576.10 |
| Check Total: | | | | | | | \$1,553.00 |

Reedsport School District

Disbursement Detail Listing

Fiscal Year: 2019-2020

| Disbursement Detail Listing | | | | | | | | | |
|--|------------|---------|--|--------------------|--|------------------------------|---|--|--|
| Bank Name: UMPQUA BANK CHECKING | | | Date Range: 08/01/2019 - 08/31/2019 | | Sort By: Vendor | | | | |
| Fiscal Year: 2019-2020 | | | Voucher Range: - | | Dollar Limit: \$0.00 | | | | |
| <input type="checkbox"/> Print Employee Vendor Names | | | <input type="checkbox"/> Exclude Voided Checks | | <input type="checkbox"/> Exclude Manual Checks | | <input checked="" type="checkbox"/> Include Non Check Batches | | |
| Check Number | Date | Voucher | Payee | Invoice | Account | Description | Amount | | |
| 20528 | 08/19/2019 | 1029 | CITY OF REEDSPORT | ACCT000785-000 | JULY | 700.2542.0327.616.000.000.00 | OPEN PO RCCS WATER FY 19/20 \$2,263.54 | | |
| 20528 | 08/19/2019 | 1029 | CITY OF REEDSPORT | ACCT001339-000 | JULY | 100.2542.0327.146.000.000.00 | HES WATER OPEN PO FY 19/20 \$1,337.05 | | |
| 20528 | 08/19/2019 | 1029 | CITY OF REEDSPORT | ACCT002100-000 | JULY | 100.2542.0327.708.000.000.00 | DISTRICT OFFICE WATER FY 19/20 \$163.21 | | |
| 20529 | 08/19/2019 | 1029 | CLARK, JENNIFER | JULY TRAVEL REIM | | 100.2310.0342.708.000.000.00 | Check Total: \$3,763.80 OSBA CONFERENCE- BEND REIMBURSEMENT \$276.74 | | |
| 20493 | 08/05/2019 | 1021 | COSA/CONFEDERATION OF OR SCH ADM | INVOICE 4705810 | | 216.2240.0640.146.000.000.00 | Check Total: \$276.74 2019 Summer Teaching, Learning & Assessment \$229.00 | | |
| 20545 | 08/26/2019 | 1037 | COSA/CONFEDERATION OF OR SCH ADM | INVOICE 4726150 | | 100.2321.0342.708.000.000.00 | Check Total: \$229.00 2019 COSA LAW CONFERENCE DEC 4,5,6 - ID \$219.00 | | |
| 20545 | 08/26/2019 | 1037 | COSA/CONFEDERATION OF OR SCH ADM | INVOICE 4726160 | | 100.2310.0342.708.000.000.00 | 2019 COSA LAW CONFERENCE EUGENE - ID# \$219.00 | | |
| 20530 | 08/19/2019 | 1029 | CPM EDUCATION PROGRAM | INVOICE 1904639-IN | | 214.1131.0420.616.180.000.00 | Check Total: \$438.00 CPM Math Curriculum \$12,741.33 bundle-See attached quote | | |
| 20494 | 08/05/2019 | 1021 | CURRICULUM ASSOCIATES LLC | INVOICE 90591754 | | 216.1272.0410.146.000.000.00 | Check Total: \$12,741.33 Phonics for Reading Level 1 Student Book 5-pack \$92.89 | | |
| 20546 | 08/26/2019 | 1037 | DEPARTMENT OF CONSUMER & BUSINESS SERV. | NO.00119051500608 | | 700.2542.0640.616.000.000.00 | Check Total: \$92.89 2019 RCCS ELEVATOR PERMIT- SITE NUMBER \$197.12 | | |
| 20531 | 08/19/2019 | 1029 | DIVERSIFIED BENEFIT SERVICES INV | INVOICE 288107 AUG | | 100.0000.8112.000.000.000.00 | Check Total: \$197.12 FY 19/20 DISTRICT HRA & ADMIN SERVICES - SECTION \$383.15 | | |
| Check Total: \$383.15 | | | | | | | | | |

Reedsport School District

Disbursement Detail Listing

Bank Name: UMPQUA BANK CHECKING

Date Range: 08/01/2019 - 08/31/2019

Sort By:

Vendor

Fiscal Year: 2019-2020

Voucher Range:

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voids Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

| Check Number | Date | Voucher | Payee | Invoice | Account | Description | Amount |
|--------------|------------|---------|---------------------------------|----------------------|------------------------------|---|------------|
| 20508 | 08/12/2019 | 1028 | DOUGLAS COUNTY PUBLIC WORKS | INVOICE 04801 | 700.2542.0410.616.000.000.00 | OPEN PO FOR 2019-2020-DUMP | \$6.00 |
| Check Total: | | | | | | | \$6.00 |
| 20509 | 08/12/2019 | 1028 | EARTH ENGINEERS, INC. | INVOICE 19-110-1 | 420.4150.0389.708.000.000.00 | SPECIAL INSPECTION & TESTING SERVICES FOR HES | \$964.20 |
| Check Total: | | | | | | | \$964.20 |
| 20495 | 08/05/2019 | 1021 | FLASHALERT NEWSWIRE | INVOICE 11501 | 100.2321.0640.708.000.000.00 | NEW DISTRIBUTION SEPT 2019-AUG 2020- EMAILS | \$964.20 |
| Check Total: | | | | | | | \$155.00 |
| 20496 | 08/05/2019 | 1021 | GRAINGER | INVOICE 9226960244 | 700.2542.0460.616.000.000.00 | GENERAL PURPOSE MANUAL PALLET JACK 3800 LB LOAD | \$385.32 |
| Check Total: | | | | | | | \$385.32 |
| 20532 | 08/19/2019 | 1029 | GRAINGER | INVOICE 9255123805 | 700.2542.0410.616.000.000.00 | OPEN PO FOR 2019-2020 | \$22.05 |
| Check Total: | | | | | | | \$22.05 |
| 20547 | 08/26/2019 | 1037 | GRAINGER | INVOICE 9270009997 | 700.2542.0410.616.000.000.00 | OPEN PO FOR 2019-2020 | \$24.96 |
| Check Total: | | | | | | | \$24.96 |
| 20548 | 08/26/2019 | 1037 | Employee Vendor | JUL-AUG TRAVEL REIM | 214.1131.0342.616.000.000.00 | REIMBURSE FOR AVID TRAVEL-MEALS, MILEAGE | \$294.05 |
| Check Total: | | | | | | | \$294.05 |
| 20533 | 08/19/2019 | 1029 | Employee Vendor | JUNE SUPPLY REIM | 100.1220.0410.708.320.000.00 | ESY SUPPLIES- SUMMER SCHOOL | \$135.85 |
| Check Total: | | | | | | | \$135.85 |
| 20549 | 08/26/2019 | 1037 | HUDL | INV:614765A-A0023798 | 700.1132.0640.616.230.000.00 | 2019-2020 HUDL SUBSCRIPTION | \$1,099.00 |
| Check Total: | | | | | | | \$1,099.00 |
| 20510 | 08/12/2019 | 1028 | JEREMY W BERNHARDT CONSTRUCTION | INVOICE 916556 | 700.2542.0389.616.000.000.00 | Baseball Announcer booth-Fix rot, new trip, new | \$4,530.00 |
| Check Total: | | | | | | | \$4,530.00 |
| 20534 | 08/19/2019 | 1029 | JEREMY W BERNHARDT CONSTRUCTION | INVOICE 916559 | 700.2542.0389.616.000.000.00 | Football ticket booth-New door and trim, labor | \$460.00 |
| Check Total: | | | | | | | \$460.00 |

Reedsport School District

Disbursement Detail Listing

Bank Name: UMPQUA BANK CHECKING

Date Range: 08/01/2019 - 08/31/2019

Sort By: Vendor

Fiscal Year: 2019-2020

Voucher Range:

Dollar Limit: \$0.00

| Check Number | Date | Voucher | Payee | Invoice | Account | Exclude Voids | Exclude Manual | Description | Amount |
|-------------------------|------------|---------|-------------------------------------|-----------------|------------------------------|--------------------------|--------------------------|--|------------|
| 20550 | 08/26/2019 | 1037 | JEREMY W BERNHARDT CONSTRUCTION | INVOICE 916560 | 700.2542.0389.616.000.000.00 | <input type="checkbox"/> | <input type="checkbox"/> | PAINT BASEBALL SHED/TOWER AND TRIM, | \$880.00 |
| Check Total: \$880.00 | | | | | | | | | |
| 20511 | 08/12/2019 | 1028 | JONES AWARDS-JONES SCHOOL SUPPLY | INVOICE 1712742 | 100.1111.0410.146.000.000.00 | <input type="checkbox"/> | <input type="checkbox"/> | Perfect Attendance Ribbons - Purple | \$105.25 |
| Check Total: \$105.25 | | | | | | | | | |
| 20503 | 08/07/2019 | 1022 | JUPITER ED | INVOICE 20940 | 238.2210.0310.146.000.000.00 | <input type="checkbox"/> | <input type="checkbox"/> | Jupiter iO for 2019/2020 up to 360 students | \$2,880.00 |
| Check Total: \$2,880.00 | | | | | | | | | |
| 20497 | 08/05/2019 | 1021 | KEL-CEE ACE HARDWARE | INVOICE 233550 | 100.2662.0410.708.000.000.00 | <input type="checkbox"/> | <input type="checkbox"/> | OPEN PO FOR DISTRICT OFFICE AND TECH FOR FY | \$9.49 |
| 20497 | 08/05/2019 | 1021 | KEL-CEE ACE HARDWARE | INVOICE 233563 | 100.2662.0410.708.000.000.00 | <input type="checkbox"/> | <input type="checkbox"/> | OPEN PO FOR DISTRICT OFFICE AND TECH FOR FY | \$37.03 |
| 20497 | 08/05/2019 | 1021 | KEL-CEE ACE HARDWARE | INVOICE 233587 | 700.2542.0410.616.000.000.00 | <input type="checkbox"/> | <input type="checkbox"/> | OPEN PO FOR 2019-2020 | \$136.37 |
| 20497 | 08/05/2019 | 1021 | KEL-CEE ACE HARDWARE | INVOICE 233855 | 100.2662.0410.708.000.000.00 | <input type="checkbox"/> | <input type="checkbox"/> | OPEN PO FOR DISTRICT OFFICE AND TECH FOR FY | \$181.94 |
| Check Total: \$42.73 | | | | | | | | | |
| 20497 | 08/05/2019 | 1021 | KEL-CEE ACE HARDWARE | INVOICE 233859 | 100.2662.0410.708.000.000.00 | <input type="checkbox"/> | <input type="checkbox"/> | OPEN PO FOR DISTRICT OFFICE AND TECH FOR FY | \$42.73 |
| Check Total: \$407.56 | | | | | | | | | |
| 20512 | 08/12/2019 | 1028 | KEL-CEE ACE HARDWARE | INVOICE 234352 | 700.2542.0410.616.000.000.00 | <input type="checkbox"/> | <input type="checkbox"/> | OPEN PO FOR 2019-2020 | \$33.91 |
| 20512 | 08/12/2019 | 1028 | KEL-CEE ACE HARDWARE | INVOICE 234427 | 700.2542.0410.616.000.000.00 | <input type="checkbox"/> | <input type="checkbox"/> | OPEN PO FOR 2019-2020 | \$62.61 |
| 20512 | 08/12/2019 | 1028 | KEL-CEE ACE HARDWARE | INVOICE 234488 | 700.2542.0410.616.000.000.00 | <input type="checkbox"/> | <input type="checkbox"/> | OPEN PO FOR 2019-2020 | \$61.34 |
| Check Total: \$157.86 | | | | | | | | | |
| 20535 | 08/19/2019 | 1029 | KEL-CEE ACE HARDWARE | INVOICE 234619 | 700.2542.0410.616.000.000.00 | <input type="checkbox"/> | <input type="checkbox"/> | OPEN PO FOR 2019-2020 | \$48.99 |
| 20535 | 08/19/2019 | 1029 | KEL-CEE ACE HARDWARE | INVOICE 234669 | 700.2542.0410.616.000.000.00 | <input type="checkbox"/> | <input type="checkbox"/> | OPEN PO FOR 2019-2020 | (\$19.00) |
| 20535 | 08/19/2019 | 1029 | KEL-CEE ACE HARDWARE | INVOICE 234670 | 700.2542.0410.616.000.000.00 | <input type="checkbox"/> | <input type="checkbox"/> | OPEN PO FOR 2019-2020 | \$36.76 |
| 20535 | 08/19/2019 | 1029 | KEL-CEE ACE HARDWARE | INVOICE 234717 | 700.2542.0410.616.000.000.00 | <input type="checkbox"/> | <input type="checkbox"/> | OPEN PO FOR 2019-2020 | \$4.14 |
| Check Total: \$70.89 | | | | | | | | | |
| 20551 | 08/26/2019 | 1037 | KEL-CEE ACE HARDWARE | INVOICE 234997 | 700.2542.0410.616.000.000.00 | <input type="checkbox"/> | <input type="checkbox"/> | Paint for building and ecology fees | \$588.29 |
| Check Total: \$588.29 | | | | | | | | | |

Reedsport School District

Disbursement Detail Listing

Fiscal Year: 2019-2020

Bank Name: UMPQUA BANK CHECKING

Date Range:

08/01/2019 - 08/31/2019

Sort By:

Vendor

Voucher Range:

-

Dollar Limit:

\$0.00

☐ Print Employee Vendor Names

☐ Exclude Voids Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

| Check Number | Date | Voucher | Payee | Invoice | Account | Description | Amount |
|--------------|------------|---------|--------------------------------|----------------------|------------------------------|--|---------------------------|
| 20513 | 08/12/2019 | 1028 | LOWER UMPQUA HOSPITAL (LUH) | ACCT211 R. ARANA JUL | 211.3300.0389.708.000.000.00 | FY 19/20 OPEN PO-FAMILY RESOURCE CENTER FOR | \$559.86 |
| 20552 | 08/26/2019 | 1037 | LUTHER, MARJORIE | JUL-AUG TRAVEL REIM | 214.1131.0342.616.000.000.00 | LUTHER AVID TRAVEL REIMBURSEMENT-MEALS | \$559.86 \$185.47 |
| 20553 | 08/26/2019 | 1037 | MACGILL, WILLIAM V & COMPANY | INVOICE IN0685643 | 100.2130.0410.146.000.000.00 | Case 3x5 Blue Ice Flex Gel Packs 120/case | \$185.47 \$79.99 |
| 20498 | 08/05/2019 | 1021 | MCI COMM SERVICE | ACCT6P999456 JULY | 100.2542.0351.708.000.000.00 | FY 19/20 DO LONG DISTANCE CHARGES FOR | \$79.99 \$58.24 |
| 20536 | 08/19/2019 | 1029 | MONOPRICE, INC. | INVOICE 19205832 | 100.2662.0480.616.000.000.00 | OPEN PO FOR TECH- FOR RCCS - COMPUTER REPAIR | \$58.24 \$219.60 |
| 20554 | 08/26/2019 | 1037 | MONOPRICE, INC. | INVOICE 19130117 | 100.2662.0480.616.000.000.00 | OPEN PO FOR TECH- FOR RCCS - COMPUTER REPAIR | \$219.60 \$34.33 |
| 20554 | 08/26/2019 | 1037 | MONOPRICE, INC. | INVOICE 19130391 | 100.2662.0480.616.000.000.00 | OPEN PO FOR TECH- FOR RCCS - COMPUTER REPAIR | \$1,668.85 |
| 20555 | 08/26/2019 | 1037 | NORTH BEND SCHOOL DISTRICT #13 | INVOICE AR 18/19-59 | 298.3100.0389.708.000.000.00 | June 2019 Food Service and Expenditures | \$1,703.18 \$26,268.73 |
| 20556 | 08/26/2019 | 1037 | OMLID & SWINNEY | INVOICE EU24945 | 700.2542.0322.616.000.000.00 | BACKFLOW TESTING | \$26,268.73 \$240.00 |
| 20537 | 08/19/2019 | 1029 | OR SCHOOL BOARD ASSOC.(OSBA) | INVOICE M:14888 | 100.2321.0640.708.000.000.00 | 19/20 ANNUAL LEGAL ASSISTANCE TRUST DUES | \$240.00 \$400.00 |
| 20557 | 08/26/2019 | 1037 | OR SCHOOL BOARD ASSOC.(OSBA) | INVOICE M:15081 | 100.2310.0342.708.000.000.00 | 2019 SUMMER BOARD CONFERENCE IN | \$400.00 \$1,060.00 |
| Check Total: | | | | | | | \$1,060.00 |

Reedsport School District

Disbursement Detail Listing

Bank Name: UMPQUA BANK CHECKING

Date Range: 08/01/2019 - 08/31/2019

Sort By: Vendor

Fiscal Year: 2019-2020

Voucher Range: -

Dollar Limit: \$0.00

| Check Number | Date | Voucher | Payee | Invoice | Account | Description | Amount |
|--------------|------------|---------|------------------------------|----------------------|------------------------------|---|-------------------------|
| 20514 | 08/12/2019 | 1028 | OR SMALL SCHOOLS ASSOCIATION | INVOICE 195 | 100.2321.0640.708.000.000.00 | 19/20 MEMBERSHIP FEE BASED ON ADMr | \$686.00 |
| 20558 | 08/26/2019 | 1037 | OSAA | INVOICE 22936 | 700.1132.0640.616.239.000.00 | ANNUAL MEMBER DUES 2019-2020 | \$686.00 \$2,175.00 |
| 20559 | 08/26/2019 | 1037 | OSU HORTICULTURE | INVOICE 0131401 | 100.2542.0342.146.000.000.00 | 2019-IPM Coordinator Training Roseburg- | \$2,175.00 \$185.00 |
| 20559 | 08/26/2019 | 1037 | OSU HORTICULTURE | INVOICE 0131401 2 | 700.2542.0640.616.000.000.00 | REGISTRATION FEE 2019 IPM COORDINATOR | \$185.00 |
| 20560 | 08/26/2019 | 1037 | PACE PROPERTY & CASUALTY | CUST04-0060131 19/20 | 100.2542.0651.708.000.000.00 | 2019/2020 PRPOERTY - CASUALTY INS- | \$370.00 \$30,412.00 |
| 20560 | 08/26/2019 | 1037 | PACE PROPERTY & CASUALTY | CUST04-0063041 19/20 | 700.2542.0651.616.000.000.00 | 2019/2020 RCCS PROPERTY-CASUALTY | \$48,981.00 |
| 20515 | 08/12/2019 | 1028 | PACIFIC OFFICE AUTOMATION | INVOICE 180785 | 700.2574.0323.616.000.000.00 | OPEN PO FOR RCCS COPIER - BILLING COPIES AND | \$79,393.00 \$18.50 |
| 20561 | 08/26/2019 | 1037 | PACIFIC OFFICE AUTOMATION | INVOICE 218668 | 100.2574.0323.708.000.000.00 | FY 19/20 DISTRICT OFFICE MONTHLY COPIER | \$18.50 \$112.32 |
| 20561 | 08/26/2019 | 1037 | PACIFIC OFFICE AUTOMATION | INVOICE 218671 | 700.2574.0323.616.000.000.00 | OPEN PO FOR RCCS COPIER - BILLING COPIES AND | \$92.71 |
| 20516 | 08/12/2019 | 1028 | PAPER THERMOMETER CO INC | INVOICE 62523852 | 298.3100.0410.146.000.000.00 | ITEM # TL1 - 160 1-TEMP THERMOLABLE 160 DEGREES | \$205.03 \$75.19 |
| 20516 | 08/12/2019 | 1028 | PAPER THERMOMETER CO INC | INVOICE 62523852 | 298.3100.0410.616.000.000.00 | ITEM # TL1 - 160 1-TEMP THERMOLABEL 160 | \$75.19 |
| 20517 | 08/12/2019 | 1028 | PEACEHEALTH | GUARANTOR726849 JUL | 100.2552.0331.708.000.000.00 | OPEN PO FY 19/20 FOR BUS DRIVERS PHYSICALS FOR | \$150.38 \$609.00 |

Reedsport School District

Disbursement Detail Listing

Bank Name: UMPQUA BANK CHECKING

Date Range: 08/01/2019 - 08/31/2019

Sort By:

Fiscal Year: 2019-2020

Voucher Range:

Dollar Limit: \$0.00

☐ Print Employee Vendor Names
 ☐ Exclude Voids Checks
 ☐ Exclude Manual Checks
 ☒ Include Non Check Batches

| Check Number | Date | Voucher | Payee | Invoice | Account | Description | Amount |
|--------------|------------|---------|-------------------|----------------------|------------------------------|---|------------|
| 20562 | 08/26/2019 | 1037 | PEACEHEALTH | GUARANTOR NO.43628 | 100.2552.0331.708.000.000.00 | OPEN PO FY 19/20 FOR BUS DRIVERS PHYSICALS FOR | \$609.00 |
| Check Total: | | | | | | | \$164.00 |
| 20499 | 08/05/2019 | 1021 | QUILL CORPORATION | INV:8835520A:C346490 | 100.2321.0460.708.000.000.00 | NEW LARGE CHAIR | \$164.00 |
| 20499 | 08/05/2019 | 1021 | QUILL CORPORATION | INV:8835520A:C346490 | 100.2321.0460.708.000.000.00 | MAT/LAMINATOR AND | \$269.31 |
| 20499 | 08/05/2019 | 1021 | QUILL CORPORATION | INV:8835977A:C346490 | 100.2321.0410.708.000.000.00 | NEW CHAIR FOR NEW RECEPTIONIST POSITION | \$222.82 |
| 20499 | 08/05/2019 | 1021 | QUILL CORPORATION | INV:8835977A:C346490 | 100.2321.0410.708.000.000.00 | OPEN PO FOR FY 19/20 FOR MISCELLANEOUS SUPPLIES | \$8.31 |
| 20499 | 08/05/2019 | 1021 | QUILL CORPORATION | INV:8844484A:C346490 | 100.2321.0460.708.000.000.00 | NEW LARGE CHAIR | \$121.10 |
| Check Total: | | | | | | | \$621.54 |
| 20538 | 08/19/2019 | 1029 | QUILL CORPORATION | INVOICE 9164054 | 100.2542.0410.708.000.000.00 | OPEN PO FOR FOR SUPPLIES | \$73.97 |
| 20538 | 08/19/2019 | 1029 | QUILL CORPORATION | INVOICE 9406815 | 100.2542.0410.708.000.000.00 | OPEN PO FOR FOR SUPPLIES | \$347.88 |
| Check Total: | | | | | | | \$421.85 |
| 20563 | 08/26/2019 | 1037 | QUILL CORPORATION | I:9229631 A:C5007204 | 100.1111.0410.146.000.000.00 | See Attached Shopping Cart | \$455.07 |
| 20563 | 08/26/2019 | 1037 | QUILL CORPORATION | I:9263535 A:C5007204 | 100.1111.0410.146.000.000.00 | See Attached Shopping Cart | \$28.12 |
| 20563 | 08/26/2019 | 1037 | QUILL CORPORATION | I:9268201 A:C5007204 | 100.1111.0410.146.000.000.00 | See Attached Shopping Cart | \$19.89 |
| 20563 | 08/26/2019 | 1037 | QUILL CORPORATION | I:9268202 A:C5007204 | 100.1111.0410.146.000.000.00 | See Attached Shopping Cart | \$13.26 |
| 20563 | 08/26/2019 | 1037 | QUILL CORPORATION | I:9362437 A:346490 | 100.1111.0410.146.000.000.00 | NEW QUARTET WHITEBOARDS FOR HES- | \$3,269.95 |
| 20563 | 08/26/2019 | 1037 | QUILL CORPORATION | I:9406815 C:677205 | 100.2542.0410.708.000.000.00 | OPEN PO FOR FOR SUPPLIES | (\$167.94) |
| 20563 | 08/26/2019 | 1037 | QUILL CORPORATION | I:9409022 A:346490 | 100.1111.0410.146.000.000.00 | NEW QUARTET WHITEBOARDS FOR HES- | \$1,961.97 |
| 20563 | 08/26/2019 | 1037 | QUILL CORPORATION | I:9440621 A:346490 | 100.2542.0410.708.000.000.00 | OPEN PO FOR FOR SUPPLIES | \$80.94 |
| Check Total: | | | | | | | \$5,661.26 |

Reedsport School District

Disbursement Detail Listing

Bank Name: UMPQUA BANK CHECKING

Date Range: 08/01/2019 - 08/31/2019

Sort By: Vendor

Fiscal Year: 2019-2020

Voucher Range: -

Dollar Limit: \$0.00

| Check Number | Date | Voucher | Payee | Invoice | Account | Exclude Voids | Exclude Manual | Include Non Check | Batches | Amount |
|--------------|------------|---------|-------------------------------|---------------------|------------------------------|--------------------------|--------------------------|-------------------------------------|---|--------------|
| 20500 | 08/05/2019 | 1021 | ROTARY CLUB OF REEDSPORT, OR | INVOICE 0720 | 100.2321.0342.708.000.000.00 | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | MONTHLY CHARGES FOR MEALS 18-2020 | \$150.00 |
| 20500 | 08/05/2019 | 1021 | ROTARY CLUB OF REEDSPORT, OR | INVOICE 0720 | 100.2321.0640.708.000.000.00 | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 19/20 ANNUAL DUES | \$150.00 |
| 20518 | 08/12/2019 | 1028 | SCOTT PARTNEY CONSTRUCTION | APPLICATION 2 HES | 420.4150.0520.708.000.000.00 | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | HES Seismic rehab- Pay Request # 2 | \$300.00 |
| 20519 | 08/12/2019 | 1028 | SECRETARY OF STATE | REG.630097-90 | 700.2410.0640.616.000.000.00 | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 2019 ANNUAL REPORT- RCCS REGISTRY # | \$424,699.97 |
| 20520 | 08/12/2019 | 1028 | SHAW, DONNA | JULY TRAVEL REIM | 100.2310.0342.708.000.000.00 | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | TRAVEL REIMBURSEMENT - DONNA SHAW FOR BEND & | \$50.00 |
| 20521 | 08/12/2019 | 1028 | SMART, LISA | 8/5/19 MILEAGE REIM | 245.2112.0342.146.000.000.00 | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | ATTENDANCE CONF EUGENE MILEAGE LISA SMART | \$541.98 |
| 20501 | 08/05/2019 | 1021 | SUPREME SCHOOL SUPPLY COMPANY | INVOICE 101338 | 100.1111.0410.146.000.000.00 | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | STUDEN ADMIT BOOKS- Carbonless (117D-NCR) | \$105.56 |
| 20564 | 08/26/2019 | 1037 | SWOCC & TAYLOR JOY | ID 1009348 T. JOY | 203.3300.0374.616.000.000.00 | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | TAYLOR JOY- PARTNERS IN EDUCATION SCHOLARSHIP- | \$80.61 |
| 20565 | 08/26/2019 | 1037 | TOM'S LOCK & KEY | INVOICE 65952 | 100.2542.0322.708.000.000.00 | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | KEYS MADE, LOCK IN FILE CABINET DRILLED AND NEW | \$400.00 |
| 20539 | 08/19/2019 | 1029 | TREETOP PUBLISHING | INVOICE 651142 | 700.1131.0410.616.100.000.00 | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Diana Gunn Creative writing supplies | \$309.25 |
| 20539 | 08/19/2019 | 1029 | TREETOP PUBLISHING | INVOICE 651142 | 700.1131.0410.616.110.000.00 | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Diana Gunn Global studies supplies | \$159.13 |
| | | | | | | | | <input checked="" type="checkbox"/> | Check Total: | \$190.95 |
| | | | | | | | | <input checked="" type="checkbox"/> | Check Total: | \$350.08 |

Reedsport School District

Disbursement Detail Listing

Fiscal Year: 2019-2020

Bank Name: UMPQUA BANK CHECKING

Date Range: 08/01/2019 - 08/31/2019

Sort By:

Vendor
Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voids Checks

Voucher Range:

☐ Exclude Manual Checks

☒ Include Non Check Batches

| Check Number | Date | Voucher | Payee | Invoice | Account | Description | Amount |
|--------------|------------|---------|---------------------------------|---------------------|------------------------------|--|------------------------|
| 20522 | 08/12/2019 | 1028 | TYLER BUSINESS FORMS | INVOICE 34384 | 100.2521.0410.708.000.000.00 | CHECK ORDER - 5000 LASER EZ SHIELD | \$1,180.50 |
| 20566 | 08/26/2019 | 1037 | UHLING, JERRY | JUL-AUG TRAVEL REIM | 214.1131.0342.616.000.000.00 | TRAVEL, MILEAGE, MEALS, LODGING FOR AVID | \$1,180.50 \$267.73 |
| NCB | 08/01/2019 | 1038 | UMPQUA BANK VISA | 8420 190195 | 214.1131.0342.616.000.000.00 | AVID TRAVEL, UBER, MEALS, HOTEL, PARKING | \$267.73 \$1,219.14 |
| NCB | 08/01/2019 | 1038 | UMPQUA BANK VISA | 8420 190195 | 700.2410.0640.616.000.000.00 | COSA-2019 SUMMER TEACHING, LEARNING & | \$119.00 |
| 20523 | 08/12/2019 | 1028 | UMPQUA RESEARCH COMPANY | INVOICE M054300 | 100.2542.0390.708.000.000.00 | LEAD & COPPER DRINKING WATER TESTING | \$1,338.14 \$360.00 |
| 20502 | 08/05/2019 | 1021 | UMPQUA VALLEY FINANCIAL | INVOICE 10496 | 100.2310.0381.708.000.000.00 | 2018/2019 AUDIT FOR REDSORT | \$360.00 \$3,000.00 |
| 20524 | 08/12/2019 | 1028 | VEND WEST SERVICES INC | INVOICE 001770503 | 100.2321.0410.708.000.000.00 | FY 19/20 DO BOTTLED WATER DELIVERY | \$3,000.00 \$15.75 |
| 20524 | 08/12/2019 | 1028 | VEND WEST SERVICES INC | INVOICE 001776451 | 100.2321.0410.708.000.000.00 | FY 19/20 DO BOTTLED WATER DELIVERY | \$8.50 |
| 20525 | 08/12/2019 | 1028 | WALL, SHERI | FOR GATE BOXES | 700.1132.0640.616.239.000.00 | CASH TO OPEN GATE BOXES FOR ATHLETIC EVENTS | \$24.25 \$400.00 |
| 20526 | 08/12/2019 | 1028 | WESTERN EXTERMINATOR COMPANY | INVOICE 2120492 | 700.2542.0322.616.000.000.00 | RCCS OPEN PO FOR FY 19/20 BILLED TWICE | \$400.00 \$70.15 |
| 20567 | 08/26/2019 | 1037 | WESTERN EXTERMINATOR COMPANY | INVOICE 2120490 | 100.2542.0322.708.000.000.00 | OPEN PO FOR FY 19/20 BILLED MONTHLY PEST | \$70.15 \$76.00 |

Reedsport School District

Disbursement Detail Listing

Fiscal Year: 2019-2020

Bank Name: UMPQUA BANK CHECKING

Date Range: 08/01/2019 - 08/31/2019

Sort By: Vendor

Voucher Range: -

Dollar Limit: \$0.00

| Check Number | Date | Voucher | Payee | Invoice | Account | Exclude Voids | Exclude Manual | Description | Amount |
|--------------|------------|---------|------------------------------|---------------------|------------------------------|--------------------------|-------------------------------------|---|--------------|
| 20567 | 08/26/2019 | 1037 | WESTERN EXTERMINATOR COMPANY | INVOICE 2120491 | 100.2542.0322.146.000.000.00 | <input type="checkbox"/> | <input type="checkbox"/> | OPEN PO FOR FY 19/20 HES- BILLED TWICE | \$70.15 |
| 20567 | 08/26/2019 | 1037 | WESTERN EXTERMINATOR COMPANY | INVOICE 2120493 | 700.2542.0322.616.000.000.00 | <input type="checkbox"/> | <input checked="" type="checkbox"/> | RCCS OPEN PO FOR FY 19/20 BILLED TWICE | \$70.15 |
| 20568 | 08/26/2019 | 1037 | WRIGHT, TOM | JUL-AUG TRAVEL REIM | 214.1131.0342.616.000.000.00 | <input type="checkbox"/> | <input type="checkbox"/> | AVID TRAVEL REIMBURSEMENT-MEALS, | \$216.30 |
| 20569 | 08/26/2019 | 1037 | YOUNG'S PLUMBING | INVOICE 0004747 | 100.2542.0322.146.000.000.00 | <input type="checkbox"/> | <input type="checkbox"/> | HES- REPAIRED WATER LEAK IN ROOM 112 FOUND BY | \$322.23 |
| 20527 | 08/12/2019 | 1028 | ZWEMKE, JON | JUN-AUGTRAVEL REIM | 100.2321.0342.708.000.000.00 | <input type="checkbox"/> | <input type="checkbox"/> | TRAVEL REIMBURSEMENT-MILEAGE, MEALS, AND | \$97.17 |
| Check Total: | | | | | | | | | \$926.85 |
| Bank Total: | | | | | | | | | \$601,469.98 |

Reedsport School District

| Disbursement Detail Listing | | | | | | | | | |
|--|------|---------|--|---------|--|-------------|---|--|--|
| Bank Name: UMPQUA BANK CHECKING | | | Date Range: 08/01/2019 - 08/31/2019 | | Sort By: Vendor | | | | |
| Fiscal Year: 2019-2020 | | | Voucher Range: - | | Dollar Limit: \$0.00 | | | | |
| <input type="checkbox"/> Print Employee Vendor Names | | | <input type="checkbox"/> Exclude Voided Checks | | <input type="checkbox"/> Exclude Manual Checks | | <input checked="" type="checkbox"/> Include Non Check Batches | | |
| Check Number | Date | Voucher | Payee | Invoice | Account | Description | Amount | | |
| | | | | | | | <u>Fund</u> | | |
| 100 | | | \$59,184.74 | | | | | | |
| 203 | | | \$400.00 | | | | | | |
| 211 | | | \$559.86 | | | | | | |
| 214 | | | \$15,253.57 | | | | | | |
| 216 | | | \$321.89 | | | | | | |
| 238 | | | \$2,880.00 | | | | | | |
| 245 | | | \$857.56 | | | | | | |
| 298 | | | \$26,419.11 | | | | | | |
| 420 | | | \$425,664.17 | | | | | | |
| 700 | | | \$69,929.08 | | | | | | |
| Fund Totals: | | | | | | | \$601,469.98 | | |

End of Report

Disbursements Grand Total: \$601,469.98

PAGE 3 – BNT PROMOTIONAL PRODUCTS – 245.2112.0389.708 – EVERY DAY MATTERS GRANT

PAGE 4 – S.C. - JUNE TRAVEL REIM. – 214.1131.0342.616 – EVERY STUDENT SUCCEEDS ACT GRANT

PAGE 5 – COSA – 216.2240.0640.146 – TITLE I GRANT

PAGE 5 – CPM EDUCATION PROGRAMT – 214.1131.0420.616.180 – EVERY STUDENT SUCCEEDS ACT GRANT

PAGE 5 – CURRICULUM ASSOCIATES – 216.1272.0410.146 – TITLE I GRANT

PAGE 6 – JULY-AUG TRAVEL (AVID) – 214.1131.0342.616 – EVERY STUDENT SUCCEEDS ACT GRANT

PAGE 7 – JUPITER ED – 238.2210.0310.146 – SCHOOL IMPROVEMENT GRANT

PAGE 8 – M.L. JUL-AUG TRAVEL (AVID) – 214.1131.0342.616 – EVERY STUDENT SUCCEEDS ACT GRANT

PAGE 11 – L.S. MILEAGE – 245.2112.0342.146 – EVERY DAY MATTERS GRANT

PAGE 12 – J.U. JUL-AUF TRAVEL (AVID) – 214.1131.0342.616 – EVERY STUDENT SUCCEEDS ACT GRANT

PAGE 12 – UMPQUA BANK VISA (AVID) – 214.1131.0342.616 – EVERY STUDENT SUCCEEDS ACT GRANT

PAGE 14 – T.W. JUL-AUG TRAVEL (AVID) – 214.1131.0342.616 – EVERY STUDENT SUCCEEDS ACT GRANT

PAGE 3 – BNT PROMOTIONAL PRODUCTS – 245.2112.0389.708 – EVERY DAY MATTERS GRANT

PAGE 4 – S.C. - JUNE TRAVEL REIM. – 214.1131.0342.616 – EVERY STUDENT SUCCEEDS ACT GRANT

PAGE 5 – COSA – 216.2240.0640.146 – TITLE I GRANT

PAGE 5 – CPM EDUCATION PROGRAMT – 214.1131.0420.616.180 – EVERY STUDENT SUCCEEDS ACT GRANT

PAGE 5 – CURRICULUM ASSOCIATES – 216.1272.0410.146 – TITLE I GRANT

PAGE 6 – JULY-AUG TRAVEL (AVID) – 214.1131.0342.616 – EVERY STUDENT SUCCEEDS ACT GRANT

PAGE 7 – JUPITER ED – 238.2210.0310.146 – SCHOOL IMPROVEMENT GRANT

PAGE 8 – M.L. JUL-AUG TRAVEL (AVID) – 214.1131.0342.616 – EVERY STUDENT SUCCEEDS ACT GRANT

PAGE 11 – L.S. MILEAGE – 245.2112.0342.146 – EVERY DAY MATTERS GRANT

PAGE 12 – J.U. JUL-AUF TRAVEL (AVID) – 214.1131.0342.616 – EVERY STUDENT SUCCEEDS ACT GRANT

PAGE 12 – UMPQUA BANK VISA (AVID) – 214.1131.0342.616 – EVERY STUDENT SUCCEEDS ACT GRANT

PAGE 14 – T.W. JUL-AUG TRAVEL (AVID) – 214.1131.0342.616 – EVERY STUDENT SUCCEEDS ACT GRANT

Reedsport School District
Student Enrollment Numbers by Grade Level
2019-2020

| Grade Level | 2018-2019 | | | 2019-2020 | | | | | | | | | | | |
|-------------------------------|------------|------------|------------|-----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| | 9/6/18 | 6/6/19 | 9/4/19 | 10/3/19 | 11/6/19 | 12/4/19 | 1/3/20 | 2/7/20 | 3/7/20 | 4/4/20 | 5/2/20 | 6/6/20 | | | |
| K | 54 | 57 | 49 | | | | | | | | | | | | |
| 1 | 56 | 48 | 56 | | | | | | | | | | | | |
| 2 | 50 | 49 | 51 | | | | | | | | | | | | |
| 3 | 45 | 49 | 46 | | | | | | | | | | | | |
| 4 | 67 | 62 | 46 | | | | | | | | | | | | |
| 5 | 50 | 45 | 63 | | | | | | | | | | | | |
| 6 | 45 | 45 | 42 | | | | | | | | | | | | |
| Elementary Total | 367 | 355 | 353 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 7 | 50 | 44 | 48 | | | | | | | | | | | | |
| 8 | 39 | 37 | 38 | | | | | | | | | | | | |
| 9 | 55 | 57 | 40 | | | | | | | | | | | | |
| 10 | 51 | 56 | 56 | | | | | | | | | | | | |
| 11 | 50 | 56 | 63 | | | | | | | | | | | | |
| 12 | 49 | 52 | 57 | | | | | | | | | | | | |
| Charter School Total * | 294 | 302 | 302 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| School Totals | 661 | 657 | 655 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| IDT In** | NA | NA | NA | NA | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| IDT Out*** | NA | NA | NA | NA | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Nondiscrimination

The district prohibits discrimination and harassment on any basis protected by law, including but not limited to, an individual's perceived or actual race, color, religion, sex, sexual orientation¹, national or ethnic origin, marital status, age, mental or physical disability or perceived disability, pregnancy, familial status, economic status, veterans' status, or because of the perceived or actual race, color, religion, sex, sexual orientation, national or ethnic origin, marital status, age, or mental or physical disability or perceived disability, pregnancy, familial status, economic status, veterans' status of any other persons with whom the individual associates.

The district prohibits discrimination and harassment, including but not limited to, in employment, assignment and promotion of personnel; in educational opportunities and services offered students; in student assignment to schools and classes; in student discipline; in location and use of facilities; in educational offerings and materials; and in accommodating the public at public meetings.

The Board encourages staff to improve human relations within the schools, to respect all individuals and to establish channels through which citizens can communicate their concerns to the administration and the Board.

The superintendent shall appoint and make known the individuals to contact on issues concerning the Americans with Disabilities Act of 1990 and Americans with Disabilities Act Amendments Act of 2008 (ADA), Section 504 of the Rehabilitation Act of 1973, Title VI, Title VII, Title IX and other civil rights or discrimination issues². The district will publish complaint procedures providing for prompt and equitable resolution of complaints from students, employees and the public.

The district prohibits retaliation and discrimination against an individual who has opposed any discrimination act or practice; or because that person has filed a charge, testified, assisted or participated in an investigation, proceeding or hearing; and further prohibits anyone from coercing, intimidating, threatening or interfering with an individual for exercising any rights guaranteed under state and federal law.

END OF POLICY

Legal Reference(s):

[ORS 174.100](#)
[ORS 192.630](#)
[ORS 326.051\(1\)\(e\)](#)

[ORS 659.805](#)
[ORS 659.815](#)
[ORS 659.850 to -860](#)

[ORS 659.865](#)
[ORS 659.870](#)
[ORS 659A.003](#)

¹"Sexual orientation" means an individual's actual or perceived heterosexuality, homosexuality, bisexuality or gender identity, regardless of whether the individual's gender identity, appearance, expression or behavior differs from that traditionally associated with the individual's sex at birth.

²Districts are reminded that the district is required to notify students and employees of the name, office address and telephone number of the employee or employees appointed.

[ORS 659A.006](#)
[ORS 659A.009](#)
[ORS 659A.029](#)
[ORS 659A.030](#)
[ORS 659A.040](#)
[ORS 659A.100 to -145](#)

[ORS 659A.233](#)
[ORS 659A.236](#)
[ORS 659A.309](#)
[ORS 659A.321](#)
[ORS 659A.409](#)
[OAR 581-021-0045](#)

[OAR 581-021-0046](#)
[OAR 581-021-0049](#)
[OAR 581-022-1140](#)

Age Discrimination Act of 1975, 42 U.S.C. §§ 6101-6107 (2006).
Age Discrimination in Employment Act of 1967, 29 U.S.C. §§ 621-634 (2006); 29 C.F.R Part 1626 (2006).
Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2006); 28 C.F.R. Part 35 (2006).
Equal Pay Act of 1963, 29 U.S.C. § 206(d) (2006).
Rehabilitation Act of 1973, 29 U.S.C. §§ 503, 791, 793-794 (2006).
Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2006); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2006).
Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2006).
Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e (2006).
Wygant v. Jackson Bd. of Educ., 476 U.S. 267 (1989).
Americans with Disabilities Act Amendments Act of 2008.
The Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended, 38 U.S.C. § 4212.
Title II of the Genetic Information Nondiscrimination Act of 2008.

OSBA Model Sample Policy

Code: AC
Adopted:

Nondiscrimination

The district prohibits discrimination and harassment on any basis protected by law, including but not limited to, an individual's perceived or actual race¹, color, religion, sex, sexual orientation², national or ethnic origin, marital status, age, mental or physical disability, pregnancy, familial status, economic status, or veterans' status, or because of the perceived or actual race, color, religion, sex, sexual orientation, national or ethnic origin, marital status, age, mental or physical disability, pregnancy, familial status, economic status³ or veterans' status of any other persons with whom the individual associates.

The district prohibits discrimination and harassment in, but not limited to, employment, assignment and promotion of personnel; educational opportunities and services offered students; student assignment to schools and classes; student discipline; location and use of facilities; educational offerings and materials; and accommodating the public at public meetings.

The Board encourages staff to improve human relations within the schools, to respect all individuals and to establish channels through which patrons can communicate their concerns to the administration and the Board.

The superintendent shall appoint ~~and make known the~~ individuals ~~at the district~~ to contact on issues concerning the Americans with Disabilities Act of 1990 and Americans with Disabilities Act Amendments Act of 2008 (ADA), Section 504 of the Rehabilitation Act ~~of 1973~~, Titles VI, ~~Title~~ and VII of the Civil Rights Act, Title IX of the Education Amendments of 1972, and other civil rights or discrimination issues³, and notify students, parents, and staff with their names, office addresses, and phone numbers. The district will publish complaint procedures providing for prompt and equitable resolution of complaints from students, employees and the public, and such procedures will be available at the district's administrative office and available on the home page of the district's website.

The district prohibits retaliation and discrimination against an individual who has opposed any discrimination act or practice; because that person has filed a charge, testified, assisted or participated in an investigation, proceeding or hearing; and further prohibits anyone from coercing, intimidating, threatening or interfering with an individual for exercising any rights guaranteed under state and federal law.

END OF POLICY

¹ Includes discriminatory use of a Native American mascot pursuant to OAR 581-021-0047.

² "Sexual orientation" means an individual's actual or perceived heterosexuality, homosexuality, bisexuality or gender identity, regardless of whether the individual's gender identity, appearance, expression or behavior differs from that traditionally associated with the individual's sex at birth.

³ ~~Districts are required to notify students and employees of the name, office address and telephone number of the employee or employees appointed.~~

Legal Reference(s):

[ORS 174.100](#)
[ORS 192.630](#)
[ORS 326.051\(1\)\(e\)](#)
[ORS 408.230](#)
[ORS 659.805](#)
[ORS 659.815](#)
[ORS 659.850 - 659.860](#)
[ORS 659.865](#)
[ORS 659.870](#)
[ORS 659A.003](#)

[ORS 659A.006](#)
[ORS 659A.009](#)
[ORS 659A.029](#)
[ORS 659A.030](#)
[ORS 659A.040](#)
[ORS 659A.103 - 659A.145](#)
[ORS 659A.230 - 659A.233](#)
[ORS 659A.236](#)
[ORS 659A.309](#)
[ORS 659A.321](#)

[ORS 659A.409](#)
~~[OAR 581-002-0001 - 002-0005](#)~~
[OAR 581-021-0045](#)
[OAR 581-021-0046](#)
~~[OAR 581-021-0047](#)~~
~~[OAR 581-021-0049](#)~~
[OAR 581-022-2310](#)
[OAR 581-022-2370](#)
[OAR 839-003](#)

Age Discrimination Act of 1975, 42 U.S.C. §§ 6101-6107 (2012).

Age Discrimination in Employment Act of 1967, 29 U.S.C. §§ 621-634~~8~~ (2012); 29 C.F.R. Part 1626 (2017)~~8~~.

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-~~12213~~ [12112](#) (2012); 29 C.F.R. Part 1630 (2017~~8~~); 28 C.F.R. Part 35 (2017~~8~~).

Equal Pay Act of 1963, 29 U.S.C. § 206(d) (2012).

Rehabilitation Act of 1973, 29 U.S.C. §§ ~~503~~, 791, 793-794 (2012); 34 C.F.R. Part 104 (2018).

Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2012); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2017~~8~~).

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2012); 28 C.F.R. §§ 42.101-42.106 (2018).

Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e (2012); 29 C.F.R. § 1601 (2018).

Wygant v. Jackson Bd. of Educ., 476 U.S. 267 (1989).

Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133 (2012).

The Vietnam Era Veterans' Readjustment Assistance Act of 1974, ~~as amended~~, 38 U.S.C. § 4212 (2012).

~~Title II of the~~ Genetic Information Nondiscrimination Act of 2008, 42 U.S.C. § 2000ff-1 (2012).

Discrimination Complaint Procedure

Complaints regarding discrimination or harassment, on any basis protected by law, shall be processed in accordance with the following procedures:

- Step 1:** Complaints may be oral or in writing and must be filed with the principal. The principal shall investigate and determine the action to be taken, if any, and reply, in writing, to the complainant within 10 school days of receipt of the complaint.
- Any staff member that receives a written or oral complaint shall report the complaint to the principal.
- Step 2:** If the complainant wishes to appeal the decision of the principal, he/she may submit a written appeal to the superintendent or designee within five school days after receipt of the principal's response to the complaint. The superintendent or designee may review the principal's decision and may meet with all parties involved. The superintendent or designee will review the merits of the complaint and the principal's decision and respond in writing to the complainant within 10 school days.
- Step 3:** If the complainant is not satisfied with the decision of the superintendent or designee, a written appeal may be filed with the Board within five school days of receipt of the superintendent's or designee's response to Step 2. The Board may decide to hear or deny the request for appeal. The Board may meet with the concerned parties and their representative at the next regular or special Board meeting. The Board's decision will be final and will include the legal basis for the decision, findings of fact and conclusions of law. A copy of the Board's final decision shall be sent to the complainant in writing within 10 days of this meeting.

If the principal is the subject of the complaint, the individual may file a complaint with the superintendent or designee. If the superintendent is the subject of the complaint, the complaint should be referred to the Board chair. The Board may refer the investigation to a third party.

Complaints against the Board as a whole or against an individual Board member, should be made to the Board chair and may be referred to district counsel. Complaints against the Board chair may be made directly to Board vice chair.

Timelines may be extended based upon mutual consent of both parties in writing.

If the complainant is not satisfied after exhausting local complaint procedures, or 90 days, whichever occurs first, he/she may appeal in writing to the Superintendent of Public Instruction under Oregon Administrative Rule (OAR) 581-022-1940.

DISCRIMINATION COMPLAINT FORM

Name of Person Filing Complaint _____ Date _____ School or Activity _____

Student/Parent ☐ Employee ☐ Nonemployee ☐ (Job applicant) Other ☐ _____

Type of discrimination: ☐ Race ☐ Color ☐ Religion
☐ Sex ☐ National Origin ☐ Disability
☐ Marital Status ☐ Age ☐ Sexual Orientation
☐ Other _____

Specific complaint: (Please provide detailed information including names, dates, places, activities and results of informal discussion.)

Who should we talk to and what evidence should we consider? _____

Suggested solution/resolution/outcome: _____

The complaint form should be mailed or taken to the principal. Direct complaints related to educational programs and services may be made to the U.S. Department of Education, Office for Civil Rights. Direct complaints related to employment may be filed with the Oregon Bureau of Labor and Industries, Civil Rights Division, or the U.S. Department of Labor, Equal Employment Opportunities Commission.

OSBA Model Sample Policy

Code: AC-AR
Adopted:

Discrimination Complaint Procedure

Complaints regarding discrimination or harassment, on any basis protected by law, shall be processed in accordance with the following procedures:

Step 1: ^[1]Complaints may be oral or in writing and must be filed with the [principal]. Any staff member that receives an oral or written complaint shall report the complaint to the [principal].

The [principal] shall investigate and determine the action to be taken, if any, and reply in writing, to the complainant within [10] school days of receipt of the complaint.

~~Any staff member that receives a written or oral complaint shall report the complaint to the [principal].~~

Step 2: If the complainant wishes to appeal the decision of the [principal], ~~he/she~~ the complainant may submit a written appeal to the superintendent [or designee] within [five] school days after receipt of the [principal]'s response to the complaint.

The superintendent [or designee] ~~[shall]~~ ~~[may]~~ review the [principal]'s decision within [five] school days and may meet with all parties involved. The superintendent [or designee] will review the merits of the complaint and the [principal]'s decision, ~~and~~ The superintendent [or designee] will respond in writing to the complainant within [10] school days.

Step 3: If the complainant is not satisfied with the decision of the superintendent [or designee], a written appeal may be filed with the Board within [five] school days of receipt of the superintendent's [or designee's] response to Step 2. The Board may decide to hear or deny the request for appeal at a Board meeting. The Board may meet with the concerned parties and their representative at the next regular or special Board meeting [a Board meeting]. The Board's decision will be final and will address each allegation in the complaint and contain reasons for the Board's decision. A copy of the Board's final decision shall be sent to the complainant in writing or electronic form within [10] days of this meeting.

If the [principal] is the subject of the complaint, the individual may start at ~~s~~Step 2 and ~~should~~ file a complaint with the superintendent [or designee].

If the superintendent is the subject of the complaint, the complaint may start at ~~s~~Step 3 and should be referred to the Board chair. [The Board may refer the investigation to a third party.]

^[1] [For district information. The district's timeline established by each step of the district's complaint procedure must be within 30 days of the submission of the complaint at any step, unless the district and complainant have agreed in writing to a longer time period for that step. The district's complaint procedure should not exceed a total of 90 days from the initial filing of the complaint, regardless of the number of steps involved, unless the district and the complainant have agreed in writing to a longer time period. (OAR 581-002-0005)]

Complaints against the Board as a whole or against an individual Board member, may start at ~~s~~ Step 3 and should be ~~made~~ submitted to the Board chair and may be referred to district counsel. Complaints against the Board chair may start at ~~s~~ Step 3 and be ~~made~~ referred directly to the [district counsel] [Board vice chair].

The ~~T~~timelines established in each step of this procedure may be extended ~~based~~ upon mutual consent of ~~both parties~~ the district and the complainant [in writing], but will not be longer than 30 days from the date of the submission of the complaint at any step]. The overall timeline of this complaint procedure may be extended beyond 90 days from the initial filing of the complaint upon written mutual consent of the district and the complainant.

~~If~~ The complainant, ~~is~~ if a person who resides in the district, [or] ~~is~~ a parent or guardian of a student who attends school in the district, or ~~is~~ a student, is not satisfied after exhausting local complaint procedures, the district fails to render a written decision within 30 days of submission of the complaint at any step or fails to resolve the complaint within 90 days, ~~whichever occurs first~~ of the initialing filing of the complaint, ~~he/she~~ may appeal² ~~in writing to the Superintendent of Public Instruction under~~ the district's final decision to the Deputy Superintendent of Public Instruction under Oregon Administrative Rules (OAR) ~~581-021-0049~~ 581-002-0001 – 002-0023.

² An appeal must meet the criteria found in OAR 581-002-0005(1)(a):

DISCRIMINATION COMPLAINT FORM

Name of Person Filing Complaint _____

Date _____

School or Activity _____

Student/Parent ☐ Employee ☐ ~~Nonemployee~~ Job applicant ☐ (~~Job applicant~~) Other ☐ _____

Type of discrimination:

☐ Race

☐ Color

☐ Religion

☐ Sex

☐ National ~~or ethnic~~ ~~origin~~

☐ Mental or physical

~~disability~~

☐ Marital ~~status~~

☐ Familial status

☐ Economic status

☐ Veterans' status

☐ Age

☐ Sexual ~~orientation~~

☐ Pregnancy

☐ Discriminatory use of a

~~Native American mascot~~

☐ Other _____

Specific complaint: (Please provide detailed information including names, dates, places, activities and results of the discussion.) _____

Who should we talk to and what evidence should we consider? _____

Suggested solution/resolution/outcome: _____

This complaint form should be mailed or submitted to the [principal].

Direct complaints related to educational programs and services may be made to the U.S. Department of Education, Office for Civil Rights. Direct complaints related to employment may be filed with the Oregon Bureau of Labor and Industries, Civil Rights Division, or the U.S. Department of Labor, Equal Employment Opportunities Commission.

Reimbursable School Meals and Milk Programs (National School Lunch Program, School Breakfast Program, Special Milk Program)

The district's nutrition and food services will be operated in accordance with the following requirements:

Meal Pricing Procedures

1. Reimbursable meals and snacks will be priced as a unit.
2. Reimbursable meals will be served free or at a reduced price to all children who are determined by the district to be eligible for free or reduced price meals.
3. Annually, the district will establish prices for reimbursable student meals, and snacks. The price charged to students who do not qualify for free or reduced price meals will be established annually by the district in compliance with state and federal laws.¹
4. The price charged to students who qualify for reduced price meals will be established annually by the district in compliance with state and federal laws.²
5. The district will implement claiming alternative Community Eligibility at the following schools under its jurisdiction: Highland and Reedsport Community Charter School.

Application Procedures

6. Households receiving SNAP or Temporary Assistance to Needy Families (TANF) benefits as identified by Oregon Department of Education (ODE), will be automatically eligible for free meals and for the students listed on the official document. Districts must access this document at least three times per year.
7. Households that submit a confidential application will be notified of their student's eligibility for free or reduced price meals. Households that are denied free or reduced price benefits will be notified in writing using the ODE template letter distributed to the district annually.
8. On a case-by-case basis, when a student is known to be eligible for free or reduced price meal or free milk benefits and the household fails to submit a confidential application, the superintendent or designee may complete an application for the student documenting how he/she knows the household income qualifies the student for free or reduced price meal benefits. Parents of a student approved for free or reduced price benefits, when application is made for the student by a school official, will be notified of the decision and given the opportunity to decline benefits.

¹The new requirement under Healthy, Hunger-Free Kids Act of 2010, 42 U.S.C. 1751 §§ 205 establishes new criteria for equity in school lunch pricing.

²According to Direct Certification and Certification of Homeless, Migrant and Runaway Children for Free School Meals, 7 C.F.R Part 245 (2011).

9. Students who do not qualify for free or reduced price meals are eligible to participate in the National School Lunch Program (NSLP) and School Breakfast Program (SBP) and will be charged “paid” meal, snack and milk prices set by the district. “Paid” category students will be treated equally to students receiving free or reduced price benefits in every aspect of the district’s NSLP and SBP.
10. The district has established a fair hearing process under which a household can appeal a decision with respect to the household’s application for benefits or any subsequent reduction or termination of benefits.
11. In the event of major employers contemplating large layoffs in the attendance area of the district, the district will provide confidential applications and eligibility criteria for free and reduced price meals to the employer for distribution to affected employees.

Financial Management of the Nonprofit School Food Service

1. The district will maintain a nonprofit school nutrition and food service operation.
2. Revenues earned by the school nutrition and food services will be used only for the operation or improvement of NSLP and SBP.
3. Lunch and breakfast meals served to teachers, administrators, custodians and other adults not directly involved with the operation of the district’s nutrition and food services will be priced to cover all direct and indirect cost of preparing and serving the meal.³
4. District nutrition and food services revenues will not be used to purchase land or buildings.
5. The district will limit its nutrition and food services net cash resources to an amount that does not exceed three months average expenditures.
6. The district will maintain effective control and accountability for, and adequately safeguard, all nutrition and food services’ cash, real and personal property, equipment and other assets, and ensure they are used solely for nutrition and food services purposes.
7. The district will meet the requirements for allowable NSLP and SBP costs as described in 2 C.F.R. 200.
8. In purchasing nutrition and food services goods or services, the district will not accept proposals or bids from any party that has developed or drafted specifications, requirements, statements of work, invitations for bids, requests for proposals, contract terms and conditions or other documents for proposals used to conduct the procurement.
9. All procurement transactions for nutrition and food services goods and services will be conducted according to state, federal and district procurement standards using the applicable cost thresholds.
10. In the operation of its nutrition and food services program, the district will purchase food products that are produced in the United States, whenever possible.

³For meals with portion sizes equivalent to student meals, the adult meal price will be no less than the amount of reimbursement for a free-eligible meal, plus the value of commodity foods used in the meal preparation.

11. The district may use facilities, equipment and personnel supported with nutrition and food services revenue to support a nonprofit nutrition program for the elderly.

Civil Rights and Confidentiality Procedures

1. The district will not discriminate against any student because of his/her eligibility for free or reduced price meals.
2. The district will not discriminate against any student or any nutrition and food services employee because of race, color, national origin, sex, sexual orientation, religion, age or disability.
3. The district will assure that all students and nutrition and food services employees are not subject to different treatment, disparate impact or a hostile environment.
4. Established district procedures will be followed for receiving and processing civil rights complaints related to applications for NSLP and SBP benefits and services, and employment practices with regard to the operation of its NSLP and SBP. The district will forward any civil rights complaint regarding the district's nutrition and food services to ODE's civil rights coordinator within three days of receiving the complaint.
5. The district will make written or oral translations of all nutrition and food services materials available to all households who do not read or speak English.
6. The district will maintain strict confidentiality of all information on the confidential application for free and reduced price meals including students' eligibility for free or reduced price meals and all household information. The district's NSLP and SBP operators are not required to release any information from a student's confidential application for free or reduced price meals. No information may be released from a student's confidential application for free or reduced price meals without first obtaining written permission from the student's parent or legal guardian/adult household member signing the application, except as follows:
 - a. An individual student's name and eligibility status may be released without written consent only to persons who operate or administer federal education programs; persons who operate or administer state education or state health programs at the state level; persons evaluating state, education assessment; or persons who operate or administer any other NSLP, SBP, Summer Food Service Program (SFSP), Child and Adult Care Food Program (CACFP) or the Food Stamp Program;
 - b. Any other confidential information contained in the confidential application for free and reduced price meals (e.g., family income, address, etc.) may be released without written consent only to persons who operate or administer NSLP, SBP, SMP, CACFP, SFSP and the Special Supplemental Nutrition Program for Women, Infants and Children (WIC); the Comptroller General of the United States for audit purposes; and federal, state or local law enforcement officials investigating alleged violation of any of the programs listed above.

Nutrition and Menu Planning

1. Meals and snacks served for reimbursement will meet the recommendations of the most current *Dietary Guidelines for Americans*.

2. Meals and snacks served for reimbursement will meet at least the minimum NSLP and SBP requirements for food items and quantities.
3. Meals served for reimbursement will:
 - a. Meet all calorie range requirements by grade level;
 - b. Meet the maximum standards set for saturated fat;
 - c. Meet the maximum standards set for sodium by grade level; and
 - d. Meet the requirement for zero grams of trans fats.
4. The district will use the offer versus serve option when serving NSLP lunches to senior high school students. High school students must take at least three of five different food items including one-half cup of fruit or vegetable offered in program lunches.
5. The district will use the offer versus serve option when serving program breakfasts to senior high school students. High school students must take at least three of four food items, including one-half cup of fruit or vegetable offered in program breakfasts.
6. The district will use the offer versus serve option when serving program lunches to students below senior high school grades. Students below high school grades will be required to take three of the five food items, including one-half cup of fruit or vegetable offered in program lunches.
7. The district will use the offer versus serve option when serving program breakfasts to students below senior high school grades. Students below high school grades will be required to take three of the four food items, including one-half cup of fruit offered in program breakfasts.
8. A copy of the Board minutes adopting the offer versus serve policy for students below high school grades for program lunches and/or for all students in the district for program breakfasts, as applicable, will be made available upon request.⁴

Use and Control of Commodity Foods

9. The district will accept and use commodity foods in as large a quantity as may be efficiently utilized in the reimbursable lunch and breakfast program.
10. The district will maintain necessary safeguards to prevent theft or spoilage of commodity foods.
11. The value of commodity foods used for any food production other than NSLP, SBP or snacks shall be replaced in the food service inventory.

Accuracy of Reimbursement Claims

1. The district will claim reimbursement only for reimbursable meals and snacks served to eligible children.

⁴Modify the language of this item to be reflective of the options the district has selected for offer versus serve.

2. All meals and snacks claimed for reimbursement will be counted at each dining site at a “point of service” where it can be accurately determined that the meal and snack meets NSLP and SBP requirements for reimbursement.
3. The person responsible for determining reimbursability of meals and snacks will be trained to recognize a reimbursable meal and snack under the menu planning approach used at the school.
4. The district official signing the claim for reimbursement will review and analyze monthly meal and snack counts to ensure accuracy of the claim, before submitting the claim to ODE.
5. Annually, by November 15, the district will verify a random sample of applications according to NSLP verification requirements. Instructions for completing the verification process will be sent by ODE to the district in October each year.

Food Safety and Sanitation Inspections

6. The district will maintain necessary facilities for storing, preparing and serving food and milk.
7. Semiannually, the district will schedule food safety inspections with the county Environmental Health Department or Oregon Department of Human Resources for each school or dining site under its jurisdiction.
8. The district will maintain health standards in compliance with all applicable state food safety regulations at each school or dining site under its jurisdiction.

General USDA NSLP/SBP/SMP Requirements

1. The district will ensure that no student is denied a meal as a disciplinary action.
2. Breakfast will be served in the morning hours, at or near the beginning of the student’s school day.
3. Lunch will be served between the hours of 10 a.m. and 2 p.m.
4. The district will provide substitute foods for students who are determined by a licensed physician to be legally disabled and whose disability restricts their diet. Substitutions will be provided only when a medical statement from the licensed physician is on file at the school. The medical statement must state the nature of the child’s disability and how the disability affects the child’s nutrition needs, and it must provide a medical prescription for substitute foods or texture modification. The district will not charge more than the price of the school meal, as determined by the child’s eligibility status, for substitute meals or foods.
5. The district will control the sale of competitive foods.
6. The district will ensure that potable drinking water will be available to students, free of charge for consumption in the place where meals are served during meal service.⁵
7. The district will notify all households of its meal charge requirements early in the school year. The district’s meal charging requirements are as follows:

⁵New requirement under Healthy, Hunger-Free Kids Act of 2010, 42 U.S.C. 1751 §§ 203.

A charge account for students paying full or reduced price for meals may be established with the district. Students may charge no more than two meals. Any student failing to keep his/her account current as required by the district shall not be allowed to charge the price of further meals until the account has been paid in full but will be allowed to purchase a meal if the student pays for the meal when it is received. At least one written warning shall be provided to a student and his/her parent prior to denying meals for exceeding the district's charge limit]. Payment is due to the district office on the 10th of each month. Students or parents of students may prepay meal costs.

8. The sale of foods in competition with the district's lunch (NSLP) or breakfast (SBP) programs will be allowed in dining sites during lunch and breakfast periods with Board approval only when all income from the food sales accrues to the benefit of the district's nutrition and food services or accrues to a school or student organization approved by the Board. A copy of the Board minutes approving and defining competitive food sales will be made available upon request.

Record Keeping

9. All currently approved and denied confidential applications for free and reduced price meals and all current direct certification documents will be maintained for three years after the current school year. Records will be maintained longer in the event of an unresolved audit(s), until the audit(s) has been completed.
10. All currently approved and denied confidential applications for free and reduced price meals and all current direct certification documents will be readily retrievable by school or site and made available to state or federal reviewers upon request.
11. The district will maintain financial records that account for all revenues and expenditures of the nonprofit school nutrition and food services programs for a period of three years after the school year to which they pertain.

OSBA Model Sample Policy

Code: EFAA-AR
Adopted:

Reimbursable Meals and Milk Programs

(National School Lunch Program, School Breakfast Program, Special Milk Program and other meal programs)

The district's nutrition and food services will be operated in accordance with the following requirements:

Meal Pricing Procedures

1. The district may operate the Special Milk Program (SMP) at schools where students do not have access to program meals. Under SMP, the district will choose one of the following options:
 - a. Nonpricing (serve SMP milk at no charge to all students);
 - b. Pricing programs without a free option (charge all students for SMP milk); or
 - c. Pricing programs with a free option (distribute confidential applications for free milk and charge only those students for SMP milk who do not qualify for free milk based on the household's application or direct certification from Supplemental Nutrition Assistance Programs (SNAP)).
2. Reimbursable meals [and afterschool snacks] will be priced as a unit.
3. Reimbursable meals[,] [and] [milk] [afterschool snacks] will be served free or at a reduced price to all children who are determined by the district to be eligible for free or reduced-price meals [and free milk].
4. Annually, the district will establish prices for reimbursable student meals[,] [and] [afterschool snacks] [milk]. The price charged to students who do not qualify for free or reduced-price meals [or free milk] will be established annually by the district in compliance with state and federal laws.
5. The price charged to students who qualify for reduced-price meals will be established annually by the district in compliance with state and federal laws.
6. [The district will offer SMP [with the free option] [without the free option] [at no charge] to students who are not able to participate in the district's lunch or breakfast programs.]
7. [The district will implement claiming alternative Provision 2 at the following schools under its jurisdiction: (List schools) .]
8. [The district will implement claiming alternative Community Eligibility at the following schools under its jurisdiction: (List schools) .]

Application Procedures

1. Households receiving SNAP or Temporary Assistance to Needy Families (TANF) benefits as identified by Oregon Department of Education (ODE), will be automatically eligible for free meals[,] [and] [afterschool snacks] [milk], for the students listed on the official document. Districts must access this document at least three times per year.

2. Students receiving support through the migrant education program, Runaway and Homeless Youth Act, McKinney-Vento Homeless Assistance Act, federal Head Start and state-funded prekindergarten programs, with income eligibility criteria identical or more stringent than federal Head Start, or are in state or court placement foster care, will be automatically eligible for free meals[,] [and] [afterschool snacks] [milk], for the students listed on the official documents.
3. Households that submit a confidential application will be notified of their student's eligibility for free or reduced-price meals [or free milk]. Households that are denied free or reduced-price benefits will be notified in writing using the ODE template letter distributed to the district annually.
4. On a case-by-case basis when a student is known to be eligible for free or reduced-price meal [or free milk] benefits, and the household fails to submit a confidential application, the superintendent or designee may complete an application for the student documenting how he/she knows the household income qualifies the student for free or reduced-price meal benefits. Parents of a student approved for free or reduced-price benefits, when application is made for the student by a school official, will be notified of the decision and given the opportunity to decline benefits.
5. Students who do not qualify for free or reduced-price meals [or free milk] are eligible to participate in the [SMP,] National School Lunch Program (NSLP) [and School Breakfast Program (SBP)] and will be charged "paid" prices set by the district. "Paid" category students will be treated equally to students receiving free or reduced-price benefits in every aspect of the district's NSLP[,] [and] [SMP] [SBP] [Child and Adult Care Food Program (CACFP)] [Summer Food Service Program (SFSP)].
6. The district has established a fair hearing process under which a household can appeal a decision with respect to the household's application for benefits or any subsequent reduction or termination of benefits.
7. In the event of major employers contemplating large layoffs in the attendance area of the district, the district will provide confidential applications and eligibility criteria for free and reduced-price meals [or free milk] to the employer for distribution to affected employees.

Financial Management of the Nonprofit School Food Service

1. The district will maintain a nonprofit school nutrition and food service operation.
2. Revenues earned by the school nutrition and food services will be used only for the operation or improvement of NSLP[,] [and] [SMP] [SBP] [CACFP] [SFSP].
3. Lunch and breakfast meals served to teachers, administrators, custodians and other adults not directly involved with the operation of the district's nutrition and food services will be priced to cover all direct and indirect cost of preparing and serving the meal.¹
4. District nutrition and food services revenues will not be used to purchase land or buildings.

¹ For meals with portion sizes equivalent to student meals, the adult meal price will be no less than the amount of reimbursement for a free-eligible meal, plus the value of commodity foods used in the meal preparation.

5. The district will limit its nutrition and food services net cash resources to an amount that does not exceed three months average expenditures.
6. The district will maintain effective control and accountability for, and adequately safeguard, all nutrition and food services' cash, real and personal property, equipment and other assets, and ensure they are used solely for nutrition and food services purposes.
7. The district will meet the requirements for allowable NSLP[,] [and] [SMP] [SBP] [CACFP] [SFSP] costs as described in 2 C.F.R. 200.
8. In purchasing nutrition and food services goods or services, the district will not accept proposals or bids from any party that has developed or drafted specifications, requirements, statements of work, invitations for bids, requests for proposals, contract terms and conditions or other documents for proposals used to conduct the procurement.
9. All procurement transactions for nutrition and food services goods and services will be conducted according to state, federal and district procurement standards using the applicable cost thresholds.
10. In the operation of its nutrition and food services program, the district will purchase food products where at least 50 percent of the ingredients are produced or processed in the United States, whenever possible.
11. [The district may use facilities, equipment and personnel supported with nutrition and food services revenue to support a nonprofit nutrition program for the elderly.]

Civil Rights and Confidentiality Procedures

1. The district will not discriminate against any student because of his/her eligibility for free or reduced-price meals.
2. The district will not discriminate against any student or any nutrition and food services employee because of race, color, national origin, marital status, sex, sexual orientation, parental status, religion, age or disability.
3. The district will assure that all students and nutrition and food services employees are not subject to different treatment, disparate impact or a hostile environment.
4. Established district procedures will be followed for receiving and processing civil rights complaints related to applications for NSLP[,] [and] [SMP] [SBP] [CACFP] [SFSP] benefits and services, and employment practices with regard to the operation of its NSLP[,] [and] [SMP] [SBP] [CACFP] [SFSP]. The district will forward any civil rights complaint regarding the district's nutrition and food services to ODE's director of Child Nutrition Programs within three days of receiving the complaint.
5. The district will make written or oral translations of all nutrition and food services materials available to all households who do not read or speak English.
6. The district will maintain strict confidentiality of all information obtained through a confidential application for free and reduced-price meals [or free milk] or direct certification, including students' eligibility for free or reduced-price meals and all household information. The district's NSLP[,] [and] [SMP] [SBP] [CACFP] [SFSP] operators are not required to release any information from a

student's confidential application for free or reduced-price meals [or free milk]. No information may be released from a student's eligibility information without first obtaining written permission from the student's parent or legal guardian/adult household member signing the application, except as follows:

- a. An individual student's name and eligibility status may be released without written consent only to persons who operate or administer federal education programs; persons who operate or administer state education or state health programs at the state level; persons evaluating state, education assessment; or persons who operate or administer any other NSLP, SBP, SMP, CACFP, SFSP or SNAP;
- b. Any other confidential information contained in the confidential application for free and reduced-price meals or free milk (e.g., family income, address, etc.) may be released without written consent only to persons who operate or administer the NSLP, SBP, SMP, CACFP, SFSP and the Special Supplemental Nutrition Program for Women, Infants and Children (WIC); the Comptroller General of the United States for audit purposes; and federal, state or local law enforcement officials investigating alleged violation of any of the programs listed above.

Nutrition and Menu Planning

1. Meals and afterschool snacks served for reimbursement will meet the nutrition standards established by the U.S. Department of Agriculture (USDA) and Oregon Smart Snacks Standards.
2. Meals [and afterschool snacks] served for reimbursement will meet at least the minimum NSLP[,] [and] [SBP] [CACFP] [SFSP] requirements for food items and quantities.
3. Meals served for reimbursement will:
 - a. Meet all calorie range requirements by grade level;
 - b. Meet the maximum standards set for saturated fat;
 - c. Meet the maximum standards set for sodium by grade level; and
 - d. Meet the requirement for zero grams of trans fats.
4. The district will use the offer versus serve option when serving NSLP lunches to senior high school students. High school students must take at least three of five different food items including one-half cup of fruit or vegetable offered in program lunches.
5. [The district will use the offer versus serve option when serving program breakfasts to senior high school students. High school students must take at least three of four food items, including one-half cup of fruit or vegetable offered in program breakfasts.]
6. [The district will use the offer versus serve option when serving program lunches to students below senior high school grades. Students below high school grades will be required to take three of the five food items, including one-half cup of fruit or vegetable offered in program lunches.]
7. [The district will use the offer versus serve option when serving program breakfasts to students below senior high school grades. Students below high school grades will be required to take three of the four food items, including one-half cup of fruit offered in program breakfasts.]

8. A copy of the Board minutes adopting the offer versus serve policy for students below high school grades for program lunches and/or for all students in the district for program breakfasts, as applicable, will be made available upon request.

Use and Control of Commodity Foods

1. The district will accept and use commodity foods in as large a quantity as may be efficiently utilized in the NSLP[,] [and] [SBP] [SFSP].
2. The district will maintain necessary safeguards to prevent theft or spoilage of commodity foods.
3. The value of commodity foods used for any food production other than NSLP, SBP, SFSP or afterschool snacks shall be replaced in the food service inventory.

Accuracy of Reimbursement Claims

1. The district will claim reimbursement only for reimbursable meals[,] [and] [afterschool snacks] [milk] served to eligible children.
2. All meals[,] [and] [afterschool snacks] [milk] claimed for reimbursement will be counted at each dining site at a “point of service” where it can be accurately determined that the meal[,] [and] [afterschool snack] [milk] meets NSLP[,] [and] [SMP,] [SBP,] [CACFP] [and] [SFSP] requirements for reimbursement.
3. The person responsible for determining if the meals [and afterschool snacks] are reimbursable will be trained to recognize a reimbursable meal.
4. The district official signing the claim for reimbursement will review and analyze monthly meal[,] [and] [afterschool snack] [milk] counts to ensure accuracy of the claim, before submitting the claim to ODE.
5. Annually, by November 15, the district will verify a random sample of applications according to NSLP verification requirements. Instructions for completing the verification process will be sent by ODE to the district in October each year.

Food Safety and Sanitation Inspections

1. The district will maintain necessary facilities for storing, preparing and serving food and milk.
2. Semiannually, the district will schedule food safety inspections with the county Environmental Health Department for each school or dining site under its jurisdiction.
3. The district will maintain health standards in compliance with all applicable state food safety regulations at each school or dining site under its jurisdiction.

General USDA NSLP/SBP/SMP Requirements

1. The district will ensure that no student is denied a meal as a disciplinary action.
2. Breakfast will be served in the morning hours, at or near the beginning of the student’s school day.

3. Lunch will be served between the hours of 10 a.m. and 2 p.m.
4. The district will provide substitute foods for students with a disability² that restricts their diet when supported by a written statement from a state-licensed health care professional, who is authorized to write medical prescriptions. Substitutions will be provided only when a medical statement from the licensed health care professional is on file at the school. The medical statement must state the nature of the child's impairment so its effect on the student's diet is understood, and what must be done to accommodate the impairment. The district will not charge more than the price of the school meal, as determined by the child's eligibility status, for meals with the accommodation.
5. The district will control the sale of competitive foods.
6. The district will ensure that potable [drinking] water will be available to students, free of charge for consumption in the place where meals are served during meal service.
7. The district will notify all households and appropriate staff of its meal charge requirements^[3] at the beginning of each school year, upon enrollment of a student or the transfer of a student. The meal charging requirements will be [posted on the district website,] [published in the student/parent handbook] [and made available in the information on free and reduced-priced meals].

~~[The district's meal charging requirements are as follows:]~~

~~[The district allows no meal charges.] [Students will be given an alternative meal] [and a notice will be sent to the parent].]~~

~~[⁴A charge account for students paying full or reduced price for meals may be established with the district. Students may charge no more than [two] meals. Any student failing to keep his/her account current as required by the district shall not be allowed to charge the price of further meals [or à la carte] until the account has been paid in full [but will be allowed to purchase a meal if the student pays for the meal when it is received]. At least one written warning shall be provided to a student and his/her parent prior to [the district providing the student an alternate meal] [denying meals] for exceeding the district's charge limit. Payment is due to the [district office] on the [—] of each month. [The district may choose to refer delinquent meal charges to third parties for collection.] Students or parents of students may prepay meal costs.]~~

^[5][Regardless of the ability to pay, a student shall be provided a reimbursable meal upon request. Parents or guardians may provide written permission to the district to withhold a meal from a student. After five meal charges the district will attempt to certify the student for free or reduced-

² To comply with Section 504 as it relates to a student's severe food allergy, such as milk, gluten, nut or soy, and including but not limited to diabetes, colitis, etc.

³ [Federal law requires the district to publish meal charging requirements. The district's charging requirements must identify how and when the information about account balances is communicated to staff, students and parents, and what collection methods will be used on delinquent balances.]

⁴~~[The district is required by federal law to have meal charge requirements published. Revise this section to reflect the district's meal charging requirements. The requirements must identify how and when the information about account balances is communicated to staff, students and parents, and what collection methods will be used on delinquent balances.]~~

⁵ [Pursuant to ORS 327.535 the following language reflects required practice, but the language is not required to be in policy.]

price meals. At least two attempts to contact the student's parent or guardian for completing a meal application will be made by the district, including offering assistance filling out the application, if appropriate. Communications regarding student charges will be directed to parents or guardians, only.] [The district may refer delinquent meal charges to third parties for collection. Collection fees will not be charged to the parent or guardian.]

8. The sale of foods in competition with the district's lunch (NSLP) or breakfast (SBP) programs will be allowed in dining sites during lunch and breakfast periods with Board approval only when all income from the food sales accrues to the benefit of the district's nutrition and food services or accrues to a school or student organization approved by the Board. A copy of the Board minutes approving and defining competitive food sales will be made available upon request.
9. Students [will] [will not] be charged for second servings of meals or portions of meals served.

Record Keeping

The following documents will be maintained by the district for three years after the current school year or longer, in the event of an unresolved audit(s), until the audit(s) has been completed:

1. All currently approved and denied confidential applications for free and reduced-price meals[, free milk,] all current direct certification documents, eligibility verification documents and school membership or enrollment lists;
2. Financial records that account for all revenues and expenditures of the district's nonprofit nutrition and food services programs, including procurement documents;
3. Records (i.e., recipes, ingredient lists and nutrition fact labels or product specifications) that document the compliance with nutrition standards for all program and competitive foods available for sale to students at a school campus;
4. Documents of participation data (i.e. meal counts) from each school in the district to support claims for reimbursement;
5. Production and menu records;
6. Records to document compliance with Paid Lunch Equity;
7. Records to document compliance with Revenue from Nonprogram Foods; and
8. Internal program monitoring documents for NSLP[, and] [SBP,] [afterschool snacks] [CACFP] [SFSP].

OSBA Model Sample Policy

Code: IGBBA

Adopted:

Talented and Gifted Students - Identification**

In order to serve academically talented and intellectually gifted students in grades K through 12, the district directs the superintendent [after due consideration of the input of staff, parents and the community] to establish a written identification process.

This process of identification shall include as a minimum:

1. Use of research based best practices to identify talented and gifted students from under-represented populations such as ethnic minorities, students with disabilities, students who are culturally and/or linguistically diverse or economically disadvantaged.
2. Behavioral, learning and/or performance information.
3. A nationally standardized mental ability test for assistance in the identification of intellectually gifted students.
4. A nationally standardized academic achievement test of reading or mathematics [or a test of total English Language Arts/Literacy or total mathematics] on the Smarter Balanced Assessment [Consortium] for assistance in identifying academically talented students.

Identified students shall score at or above the 97th percentile on one of these tests. Other students who demonstrate the potential to perform at the eligibility criteria, as well as additional students who are talented and gifted may be identified.

If a parent is dissatisfied with the identification process or placement of their student, they may appeal the decision through [Board policy KL - Public Complaints] [the accompanying administrative regulation, IGBBA-AR].

After exhausting the district's appeal procedure and receiving the district's final decision, a parent may appeal the decision to the Deputy Superintendent of Public Instruction under Oregon Administrative Rule (OAR) 581-002-0001 – 581-002-0023. The district shall provide a copy of the OARs upon request.

END OF POLICY

Legal Reference(s):

[ORS 343.395](#)
[ORS 343.407](#)
[ORS 343.411](#)

[OAR 581-021-0030](#)
[OAR 581-022-2325](#)
[OAR 581-022-2330](#)

[OAR 581-022-2370](#)
[OAR 581-022-2500](#)

Student Absences and Excuses**

It is the student's responsibility to maintain regular attendance in all assigned classes. Absence from school or class will be excused under the following circumstances:

1. Illness of the student;
2. Illness of an immediate family member when the student's presence at home is necessary;
3. Emergency situations that require the student's absence;
4. Field trips and school-approved activities;
5. Medical (dental) appointments. Confirmation of appointments may be required;
6. Other reasons deemed appropriate by the school administrator when satisfactory arrangements have been made in advance of the absence.

Each school shall notify a parents or guardians by the end of the school day if their child has an unplanned absence. The notification will be either in person, by telephone or another method identified in writing by the parent or guardian. If the parent or guardian cannot be notified by the above methods, a message shall be left, if possible.

Additionally, the superintendent will develop procedures whereby those students who are considered truant may be subject to the following penalties: detention, suspension¹, ~~expulsion~~ and/or ineligibility to participate in athletics or other activities.

END OF POLICY

Legal Reference(s):

[ORS 109.056](#)
[ORS 332.107](#)
[ORS 339.030](#)
[ORS 339.055](#)

[ORS 339.065](#)
[ORS 339.071](#)
[ORS 339.420](#)
[OAR 581-021-0046](#)

[OAR 581-021-0050](#)
[OAR 581-023-0006\(11\)](#)

4/28/16 | PH

¹The use of out-of-school suspension or expulsion for discipline of a student in the fifth grade or below, is limited to:

1. Nonaccidental conduct causing serious physical harm to a student or employee;
2. When a school administrator determines, based on the administrator's observation or upon a report from an employee, the student's conduct poses a threat to the health or safety of students or employees; or
3. When the suspension or expulsion is required by law.

OSBA Model Sample Policy

Code: JED

Adopted:

Student Absences and Excuses**

It is the student's responsibility to maintain regular attendance in all assigned classes. A student's absence from school or class will be excused under the following circumstances:

1. Illness of the student, including mental and behavioral health of the student;
2. Illness of an immediate family member when the student's presence at home is necessary;
3. Emergency situations that require the student's absence;
4. Student is a dependent of a member of the U.S. Armed Forces¹ who is on active duty or who is called to active duty. The student may be excused for up to seven days during the school year;
5. Field trips and school-approved activities;
6. Medical (dental) appointments. Confirmation of appointments may be required;
7. Other reasons deemed appropriate by the school administrator when satisfactory arrangements have been made in advance of the absence.

Each school shall notify a parents or guardians by the end of the school day if their child has an unplanned absence. The notification will be either in person, by telephone or another method identified in writing by the parent or guardian. If the parent or guardian cannot be notified by the above methods, a message shall be left, if possible.

Additionally, the superintendent will develop procedures whereby those students who are considered truant may be subject to the following penalties: detention, suspension² and/or ineligibility to participate in athletics or other activities.

END OF POLICY

¹ U.S. Armed Forces includes the Army, Navy, Air Force, Marine Corps and Coast Guard of the United States; reserve components of the Army, Navy, Air Force, Marines Corps and Coast Guard of the United States; and the National Guard of the United States and the Oregon National Guard

² The use of out-of-school suspension or expulsion for discipline of a student in the fifth grade or below, is limited to:

1. Nonaccidental conduct causing serious physical harm to a student or employee;
2. When a school administrator determines, based on the administrator's observation or upon a report from an employee, the student's conduct poses a threat to the health or safety of students or employees; or
3. When the suspension or expulsion is required by law.

Legal Reference(s):

[ORS 109.056](#)
[ORS 332.107](#)
[ORS 339.030](#)
[ORS 339.055](#)

[ORS 339.065](#)
[ORS 339.071](#)
[ORS 339.250](#)
[ORS 339.420](#)

[OAR 581-021-0046](#)
[OAR 581-021-0050](#)
[OAR 581-023-0006\(11\)](#)

**Hazing/Harassment/Intimidation/Menacing/Bullying/Cyberbullying/Teen
Dating Violence/Domestic Violence – Student**

The Board, in its commitment to providing a positive and productive learning environment will consult with parents/guardians, employees, volunteers, students, administrators and community representatives in developing this policy in compliance with applicable Oregon Revised Statutes. Hazing, harassment, intimidation or bullying, menacing and acts of cyberbullying by students, staff and third parties toward students is strictly prohibited. Teen dating violence is unacceptable behavior and prohibited. Retaliation against any person who reports, is thought to have reported, files a complaint or otherwise participates in an investigation or inquiry is also strictly prohibited. False charges shall also be regarded as a serious offense and will result in disciplinary action or other appropriate sanctions.

Students whose behavior is found to be in violation of this policy will be subject to discipline, up to and including expulsion. The district may also file a request with the Oregon Department of Transportation to suspend the driving privileges or the right to apply for driving privileges of a student 15 years of age or older who has been suspended or expelled at least twice for menacing another student or employee, willful damage or injury to district property or for the use of threats, intimidation, harassment or coercion. Students may also be referred to law enforcement officials.

The principal and the superintendent is responsible for ensuring that this policy is implemented.

Definitions

“District” includes district facilities, district premises and nondistrict property if the student is at any district-sponsored, district-approved or district-related activity or function, such as field trips or athletic events where students are under the control of the district.

“Third parties” include, but are not limited to, coaches, school volunteers, parents, school visitors, service contractors or others engaged in district business, such as employees of businesses or organizations participating in cooperative work programs with the district and others not directly subject to district control at interdistrict and intradistrict athletic competitions or other school events.

“Hazing” includes, but is not limited to, any act that recklessly or intentionally endangers the mental health, physical health or safety of a student for the purpose of initiation or as a condition or precondition of attaining membership in, or affiliation with, any district-sponsored activity or grade level attainment, (i.e., personal servitude, sexual stimulation/sexual assault, forced consumption of any drink, alcoholic beverage, drug or controlled substance, forced exposure to the elements, forced prolonged exclusion from social contact, sleep deprivation or any other forced activity that could adversely affect the mental or physical health or safety of a student); requires, encourages, authorizes or permits another to be subject to wearing or carrying any obscene or physically burdensome article; assignment of pranks to be performed

or other such activities intended to degrade or humiliate. It is not a defense against hazing that the student subjected to hazing consented to or appeared to consent to the hazing.

“Harassment, intimidation or bullying” means any act that substantially interferes with a student’s educational benefits, opportunities or performance, that takes place on or immediately adjacent to district grounds, at any district-sponsored activity, on district-provided transportation or at any official district bus stop, that may be based on, but not limited to, the protected class status of a person, having the effect of:

1. Physically harming a student or damaging a student’s property;
2. Knowingly placing a student in reasonable fear of physical harm to the student or damage to the student’s property;
3. Creating a hostile educational environment including interfering with the psychological well being of the student and may be based on, but not limited to, the protected class of the person.

“Protected class” means a group of persons distinguished, or perceived to be distinguished, by race, color, religion, sex, sexual orientation¹, national origin, marital status, familial status, source of income or disability.

“Teen dating violence” means:

1. A pattern of behavior in which a person uses or threatens to use physical, mental or emotional abuse to control another person who is in a dating relationship with the person, where one or both persons are 13 to 19 years of age; or
2. Behavior by which a person uses or threatens to use sexual violence against another person who is in a dating relationship with the person, where one or both persons are 13 to 19 years of age.

“Domestic violence” means abuse as defined by Oregon Revised Statute (ORS) 107.705 between family and household members, as those terms are described in ORS 107.705.

“Cyberbullying” is the use of any electronic communication device to harass, intimidate or bully. Students and staff will refrain from using personal communication devices or district property or equipment to violate this policy.

“Retaliation” means hazing, harassment, intimidation or bullying, menacing, teen dating violence and acts of cyberbullying toward a person in response to a student for actually or apparently reporting or participating in the investigation of hazing, harassment, intimidation or bullying, menacing, teen dating violence and acts of cyberbullying or retaliation.

“Menacing” includes, but is not limited to, any act intended to place a district employee, student or third party in fear of imminent serious physical injury.

¹“Sexual orientation” means an individual’s actual or perceived heterosexuality, homosexuality, bisexuality or gender identity, regardless of whether the individual’s gender identity, appearance, expression or behaviors differs from that traditionally associated with the individual’s sex at birth.

Reporting

Superintendent or Principal will take reports and conduct a prompt investigation of any report of an act of hazing, harassment, intimidation or bullying, menacing, and acts of cyberbullying. Any employee who has knowledge of conduct in violation of this policy shall immediately report his/her concerns to the Superintendent or Principal who has overall responsibility for all investigations. Any employee who has knowledge of incidents of teen dating violence that took place on district property, at a district-sponsored activity or in a district vehicle or vehicle used for transporting students to a district activity shall immediately report the incident to the Superintendent or Principal. Failure of an employee to report an act of hazing, harassment, intimidation or bullying, menacing or an act of cyberbullying to the Superintendent or Principal may be subject to remedial action, up to and including dismissal. Remedial action may not be based solely on an anonymous report.

Any student who has knowledge of conduct in violation of this policy or feels he/she has been hazed, harassed, intimidated or bullied, menaced, a victim of teen dating violence and acts of being cyberbullied in violation of this policy is encouraged to immediately report his/her concerns to the Superintendent or Principal who has overall responsibility for all investigations. Any volunteer who has knowledge of conduct in violation of this policy is encouraged to immediately report his/her concerns to the Superintendent or Principal who has overall responsibility for all investigations.

This report may be made anonymously. A student or volunteer may also report concerns to a teacher or counselor who will be responsible for notifying the appropriate district official.

Complaints against the principal shall be filed with the superintendent. Complaints against the superintendent shall be filed with the Board chair.

The complainant shall be notified of the findings of the investigation and, as appropriate, that remedial action has been taken. The complainant may request that the Superintendent review the actions taken in the initial investigation, in accordance with administrative regulations and district complaint procedures.

The district shall incorporate into existing training programs for students information related to the prevention of, and the appropriate response to, acts of harassment, intimidation or bullying and acts of cyberbullying.

The district shall incorporate age-appropriate education about teen dating violence and domestic violence into new or existing training programs for students in grade 7 through 12.

The district shall incorporate into existing training programs for staff information related to the prevention of, and the appropriate response to, acts of harassment, intimidation or bullying, teen dating violence and domestic violence and acts of cyberbullying.

The superintendent shall be responsible for ensuring annual notice of this policy is provided in a student or employee handbook, school and district's website, and school and district office and the development of administrative regulations, including reporting and investigative procedures. Complaint procedures, as established by the district, shall be followed.

Domestic violence posters provided by the Oregon Department of Education (ODE) shall be posted in clearly visible locations on school campuses in accordance with rules adopted by the ODE.

END OF POLICY

Legal Reference(s):

[ORS 163.190](#)
[ORS 166.065](#)
[ORS 166.155 to -166.165](#)
[ORS 174.100\(6\)](#)
[ORS 332.072](#)

[ORS 332.107](#)
[ORS 339.240](#)
[ORS 339.250](#)
[ORS 339.254](#)
[ORS 339.351 to -339.366](#)

[OAR 581-021-0045](#)
[OAR 581-021-0046](#)
[OAR 581-021-0055](#)
[OAR 581-022-1140](#)

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2006).
10/08/15 | PH