

# REEDSPORT SCHOOL DISTRICT

*Mr. Jon Zwemke, Superintendent*

## JOB POSTING Technology Director

Reedsport School District seeks qualified applicants for a **Technology Director** position.

### GENERAL INFORMATION

**Salary/Pay Rate:** \$61,000 - \$69,000 per year

**Days/Hours:** 8 hours per day/5 days per week (260 days per year)

### JOB SUMMARY

The Technology Director provides leadership and direction for the District's computing and network systems and to ensure high quality of services which meet instructional and operational needs of the district. To provide technical networking support for staff, students and administration through proactive monitoring, management and troubleshooting in a prompt, accurate and courteous manner.

### DUTIES

*This not an exhaustive or all-inclusive list of responsibilities, skills, duties or functions associated with the job.*

- Plans, directs and oversees the daily operations of the District's technology activities. Collaboratively establishes departmental goals and objectives which are consistent with District policies.
- Proactively monitor and manage district computing and network systems.
- Analyze, troubleshoot and correct network problems remotely and on-site.
- Assists in developing and monitoring the information technology department budget and ensure expenditures of approved budget.
- In collaboration with administration, coordinate all software/hardware purchases.
- Thorough knowledge of the policies, procedures, and practices of network and information systems.
- Thorough knowledge of network systems design, analysis, and troubleshooting principles and procedures.
- Ability to troubleshoot and diagnose specific problems with the network, computers and associated equipment.
- Thorough knowledge of computer hardware and software applications including networking, programming, database design, peripheral equipment and network security.

### QUALIFICATIONS

BA/BS degree with a specialization in Computer Science, Information Systems or Educational Technology or equivalent years of education and/or experience. Knowledge and applied understanding of instructional applications of a wide range of hardware and software applications. Comprehensive knowledge of information technology systems and software; business process analysis and redesign; experience in enterprise level network and information technology operations. Successful supervisory experience; personnel management; financial management; budget preparation and management.

### APPLICATION

Complete an application by clicking the "Apply" button in the upper right of this announcement. (If you are not viewing this via Applicant Tracking (Applitrack), click [HERE](#).)

Equal employment opportunity and treatment shall be practiced by the district regardless of race, color, national origin, religion, sex, sexual orientation, age, marital status, veterans' status, genetic information and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position.