



Reedsport School District

REGULAR BOARD MEETING MINUTES

September 8, 2021, 6:30 p.m.

Reedsport District Office Board Room

Anyone attending in person will need to wear a mask

Link to virtual meeting is posted on website at www.reedsport.k12.or.us.

Attendees in the room: Bonnie Booher, Jack Dailey, Eric Brandon, Carey Jones, Tom Capps, Jon Zwemke, Angie Brownson, Michael Schoppe

Attendees online: Sharmen Tipton

I. CALL TO ORDER

A. Chairman called the meeting to order at 6:30 pm

II. ESTABLISH A QUORUM

A. Yes, we have a quorum

III. PLEDGE OF ALLEGIANCE

A. All present stood and recited the pledge

IV. CHANGES TO THE AGENDA

A. Motion for revised agenda to be approved – Chairman

B. Request to add to the agenda to move to Executive Session to review Superintendent performance requested by Carey Jones

1. Motion made, seconded, voted by show of hands and the vote was unanimous

V. ACCOLADES

A. None at this time

VI. COMMUNITY COMMENTS

A. None at this time

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VII. REPORTS

A. RCCS Administrator – Jerry Uhling

1. School started with Care and Connect week to allow teachers get to know students and their needs.
2. Sports has started
3. Homecoming in about 3 weeks
 - a. Looking at different events that can be done during Covid conditions
4. PD in a few weeks with staff
 - a. Mentoring 7-9th grade students to provide more resources for those who need it.
5. Questions:
 - a. Carey Jones – have any students expressed interest in working with the new radio station?
 - i. Not yet, but we are looking into ideas to have the radio station connect with staff and students
 - ii. Jerry will check back into that

B. RCCS Leadership Report-TBD

1. None

C. HES Administrator – Amanda O'Brien

1. New Tyler program is taking time to learn
2. SEDS program special education to review IAP's
3. New teacher orientation, quite a few
4. Care & Connection for staff for students
 - a. Teachers did get more time to work on their rooms
5. Enrollment is up 350, 40-50 new students
 - a. Masks make learning new students more difficult
6. Teachers are making a lot of effort to get to know students and their needs
7. It is still very new, Covid exposure, financial difficulties, moving to the area.
 - a. Teachers are having these personal issues as well and add to that the staffing shortage – it is a lot, and the teachers are doing a great job
 - b. We ask families to come to the office and ask questions. We would rather speak with you to confirm or correct before misinformation is disseminated via social media
8. 3 recesses a day is giving students mask breaks. Students can have masks off as long as there is no touching.
 - a. The weather has been great for keeping kids outdoors as much as possible.
9. No questions at this time

D. Business Manager – Angie Brownson

1. Board financials have been given out tonight, time crunch to get those numbers out and apologies for not getting them to you sooner.
2. Question from Chairman – are the additional student numbers going to affect our budget?
 - a. We have about 610 students and we budgeted for 600 – no impact until next year, there is no midyear adjustment. Adjustments are done in May for the following year.
3. The audit is next week so that is what finance will be working on
4. Happy to answer any questions outside of meetings

E. Certified and Classified Representatives -Julee Noel

1. Jessica Coudare is working on a math degree while full time teaching. Received excellence award from her college

2. Laura Squiglio summer food program: ran for 9 weeks to include summer school and vbs. Serving Reedsport, Gardiner and Winchester Bay. Served 14,208 meals breakfast and lunch combined
 3. Very impressive and good job to both
- F. Maintenance Report-Michael Schoppe
1. Big tractor up and running and saving time
 2. Smaller mower is down and may be dead
 3. Making headway in irrigation systems, not all automatic yet
 4. Need to start getting bids on 101 from Elementary and park to be flattened out
 5. Questions – Carey Jones: Any timber that is useable to sell in that ODOT right of way to raise money for this project? Not sure, good sound barrier, but something we can look into.
- G. Technology Report-Thomas Capps
1. Making progress with Tyler system – challenge to utilize it in all ways necessary
 2. Students chrome books and teacher computers are done and going well.
 3. Able to hire Tech assistance for the summer to help with over 1000 machines
 4. Tech requests are steadily getting done and coming in
 5. Question – Chair: If we need to run remote again, are we set up for that? Yes, the infrastructure is in place. WIFI on buses, Verizon giving discount.
 - a. The process for meeting students' needs and building needs has been improved with a single spreadsheet.
 - b. Struggling upriver for connection, but we will continue to investigate workable options
 6. Jon Zwemke – difficulty in meeting needs equally
 - a. Best place for students is in school
 - b. Rules have changed regarding the requirements for shut down
 - c. Students have to get caught up when they come back to in-person learning
 - d. Students have experience with Chrome books, and we will be able to go remote if we have to
 - e. We have been instructed to keep school going as much as we can for as long as we can with as many kids as we can
 7. Question – Carey Jones: Is it possible to speak with Smith River Grange, Smith River Store, Lodge at Loon Lake, Fire Department to see how they get WIFI service?
 - a. Tom Capps – Will be happy to speak with those places to see what they are using. What we have heard is once you get so far upriver your only choice is satellite. But our scale is too small for them to take us on.
 - b. Carey Jones will give him contact names
- H. Superintendent Report – Jon Zwemke
1. Letter from the board to the Governor was mailed out Saturday morning
 2. Completed charter from the Charter Advisory Council to submit to ODE
 - a. Would like to review direction the Board gave the CAC
 - b. If zoom meetings aren't working, maybe the radio station can close that gap
 3. Buildings are busy, the teachers and staff are working with constantly changing rules and doing a great job.
 4. Superintendent Awards – we may want to video the student with teacher and then play the videos in our meeting to keep additional people out of small rooms
 - a. Working to adaptive ideas to make students, teachers, staff and board members as safe as possible

- b. May be possible to upload pictures or video to the website
- 5. If you would like to be connected to the legislative updates, the next date will be Sept. 15th noon and Sept. 16th 5 pm. Let Jon know if you would like to be brought into either of those dates.
- 6. SIA report update – We are continuing to use the funds in the manner it was intended.
 - a. School Psychologist is a big part of those dollars
 - b. Splitting the SRO costs with LUH
 - c. Hiring personnel to assist in social emotional health in our buildings
 - d. SIA is not enough to cover all those costs, we still put money into those programs, but the money is still being used according to the plan.
 - e. SIA is from CAP tax, investment in Oregon education primarily funded by that corporate tax that will be permanent.

VIII. CONSENT AGENDA

Actions that are routine or usually call for no discussion, such as approving minutes of previous meetings, acceptance of donations and similar actions, are often handled together in one vote by the Board

- A. Approval of Regular Board Meeting Minutes from August 11, 2021
- B. Approval of New Regular Board Meeting Minutes from August 17, 2021
- C. Approval of Work Session Meeting Minutes from August 26, 2021
- D. Approval of Work Session Meeting Minutes from September 2, 2021
- E. Acceptance of Resignations
 - 1. Scott Clark-RCCS-Assistant Football Coach
- F. Approval of New Hires/Assignment Changes/Volunteer
 - 1. Amber Corcoran-RCCS-Instructional Assistant
 - 2. Lizbet Lopez-HES-Instructional Assistant
 - 3. Christi Joy-HES-Instructional Assistant
 - 4. Sharmen Tipton-DO-Executive Assistant
 - a. Question – Carey Jones & Follow-up by Bonnie Booher: Question about #4
 - 5. Did we put the job out to the public?
 - 6. Why are we hiring this new person?
 - 7. Is this an addition to staffing?
 - 8. Wasn't this position already filled?
 - a. Answer – Jon Zwemke:
 - i. That position is the Board Secretary and Superintendents Administrative Assistant.
 - ii. It was put out to the public. This new employee is from the City of Reedsport and has given her two weeks' notice.
 - iii. This is not a new position. Open positions are not always vacant by resignation, sometimes the person is moved, and that empty position needs to be filled.
 - iv. Yes, there was someone in the position that was moved.
 - v. Decision made to table Consent until after Executive Session

IX. ACTION

- A. None

X. DISCUSSION

A. Upcoming Board Conferences

1. October Regional Meeting- Virtual TBD
2. November 11th-13th OSBA 75th Annual Convention-Virtual/Onsite
3. Vaccination and mask mandate for onsite
4. Onsite may change – TBD
5. December 1-3rd COSA Law Conference-Eugene

B. Charter District Agreement - continuing item

1. Meeting the other night regarding this agreement.
2. Action items from the meeting: Wait and see what happens after we send everything over and see what feedback we get.
3. Items discussed were focusing direction, marketing, bond measure for improvements to materials and curriculum, utilizing unused space on campuses, as well as bringing classes that could encourage career development in current trades and beyond and working with the radio station.
4. Would like students to be part of this Advisory Committee. From leadership and students involved in different areas
5. Preference for the make-up of this committee including students would be 1 or 2 board members, 6 staff, 8 community members and district admin.
 - a. Volunteer from Board: Carey Jones

C. Principal O'Brien's Evaluation Process

1. Conflict of interest for the Superintendent to do this evaluation.
2. It has been done by a third party in the past, however, that person is no longer available.
3. Possible to find a new third party, have two members of the board do the evaluation, South Coast ESD Superintendent, Douglas County ESD Superintendent or neighboring superintendent.
4. Staff evaluations should be complete by March 15.
5. March board meeting would be the latest to have principle evaluation competed.
6. Evaluation consists of one or two visits, phone calls, some questions.
7. Should not wait for October meeting to decide because we will lose another month may be necessary to complete on time.
8. One board member could do it because a third part would be a single individual and it would give us more time to do their due diligence. Would need to start around the first of October.
9. Need to have an evaluation tool to conduct the evaluation process. A third party already has an approved tool and experience.
10. The board should be able to locate a boiler plate of something that is similar to use so we can develop our process.
11. Chair prefers the board do the evaluation, however, would prefer that two people conduct the evaluation. With one person it could be biased one way or another.
12. Booher asks if there have been any applications for the School Board. Some have been picked up, but not returned as far as we know.
13. Chair suggests board table final decision until the Nov meeting to see availability of South Coast ESD Superintendent, Douglas County ESD Superintendent.

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- A. No community comments
- B. Board moving into Executive Session
- C. Board returns from Executive Session
- D. Motion made to approve consent agenda by Jones, seconded, unanimous vote to approve

XII. BOARD MEMBER COMMENTS

- A. Chair would like to get back on board with staff appreciation program. Not sure how to make that happen with Covid but would like to work through the issues to make that happen.
- B. Possible to do the same idea as the superintendent award, pre-recorded video and notice online.
- C. Maybe a peer program would work to nominate their peers.
- D. Our staff is awesome, and we want them to know they are appreciated and appreciated by us.

XIII. FUTURE AGENDAS

- A. October 13, 2021
- B. November 10, 2021

XIV. ADJOURNMENT

- A. 9:05 pm

Submitted by Sharmen Tipton, Reedsport School District Executive Assistant / Board Secretary

Eric Brandon, Chairperson

Date

Jon Zwemke, Superintendent

Date