



# Reedsport School District 105

## MONTHLY BOARD MEETING

### MINUTES

December 8, 2021, 6:30 p.m.  
Reedsport District Office Board Room

I. CALL TO ORDER @ 6:31 PM

II. ESTABLISH A QUORUM

A. Attendance: Carey Jones, Eric Brandon, Carrie Oldright, Bonnie Booher, Jack Dailey, Jon Zwemke, Angie Brownson.

III. PLEDGE OF ALLEGIANCE

IV. CHANGES TO THE AGENDA

A. Carey Jones made a motion to approve the agenda as written. Carrie Oldright seconded. Vote yes: 5, no: 0. Approved.

V. ACCOLADES

A. Superintendent Awards

1. HES – Samuel Janiszewski, 5<sup>th</sup> Grade / Teacher: Missy Watts
2. HES – Payton Hill, 5<sup>th</sup> Grade / Teacher: Jessica Zaita
3. RCCS – Evan Neary / Dean of students/Athletic Director: James Hixenbaugh
4. RCCS – Stephani Hernandez 8<sup>th</sup> Grade / Teacher: Jennifer Tymchuk
5. RCCS – Sativa Rose Warford, 11<sup>th</sup> Grade / Teacher: Kiaya Gray (from Nov.)

VI. COMMUNITY COMMENTS

*Individuals may address the Board on agenda items. Please let the Board Chair know which item you wish to address. You are limited to no more than three (3) minutes. You may address the Board on a topic not on the agenda as long as it does not pertain to a complaint against a staff member. However, the Board reserves the right to refer the matter to the administration.*

*Public Comment Rules for virtual meetings: Anyone wishing to provide public comment or testimony may submit their comment/testimony in written form or email to the Board Secretary. Comment and testimony received by 3:00 PM on the day of the meeting will be included in the meeting. Any comment/testimony received after 3:00 PM and through the duration of the meeting will be added to the minutes but will not be included during the meeting. Comment and testimony received after the meeting concludes will be saved for the next regularly scheduled board meeting. Submit Comments to: Reedsport School District email: [stipton@reedsport.k12.or.us](mailto:stipton@reedsport.k12.or.us) or mail to: 100 Ranch Road Reedsport, OR 97467*

## VII. REPORTS

### A. RCCS Administrator – Jerry Uhling

1. Winter sports
2. IRRE professional development & student engagement last week
3. Door decorations for holidays, holiday sweater day, Christmas song of the day
4. Leadership is working on winter assembly next Thursday. Singing and dancing by the students as well as chili and cinnamon rolls
5. Winter break coming up very soon.

### B. HES Administrator – Amanda O'Brien

1. Thanksgiving week off was wonderful for our teachers this year
2. Students and teachers dealing with holiday anxiety and we should be aware to support our students who may have struggles during this time of year.
3. South Coast CSD consortium last meeting asked to pilot a translation program and it was helpful for non-English speaking families and it breaks down barriers for communication.
4. Anissa Collins for IRE visited classrooms and looked for way to give Amanda tools for meaningful feedback to teachers to encourage effective instructional strategies. Great conversation & collaboration
5. Optional training CPI (Crisis Prevention Institute) training. How to best work with a student that is having difficult behavioral issues in a safe way.
6. Tuesday we will give a preview of our title one information pajamas, hot cocoa and candy cane.
7. Holiday Impossible teacher challenge week.
8. C.J. question – how many languages does the new product serve?
  - Over 80 different languages.

### C. Business Manager – Angie Brownson

1. Audit Presentation – Aria Bettinger from KDP in Medford. Bound copies of audit handed out to Board
2. Summary: Page 64 Schedule of findings and question costs.
3. Are the financial statements within normal limits – Non-modified opinion is the highest form of assurance.
4. Single audit looks at federal programs – no material weaknesses
5. The Charter is now a Charter District and this corrects an issue from last year.
6. Compliance with federal awards. No material weaknesses
7. Required communication, 5-page document. Nothing changing or significant from the prior year.
8. Forecasting – we don't have a lot of control over what is included but everything was found reasonable.
9. Audit went very well and was very smooth.
10. Material misstatement related to the student investment account funds. The district did not



- use all the funds by the end of the fiscal year.
- 11. One budget appropriation that was exceeded within the charter school fund in the support services.
- 12. We are looking for budget committee members for next year's budget.
  - Need a committee put together by February, would like one or two community members.
  - Would like the meetings to be in early May.
- D. Certified and Classified Representatives – Julee Noel
  1. Not much of a report – Very Merry Christmas and very Happy Holidays
- E. Maintenance Report – Michael Schoppe
  1. Last month there was a main line break at the high school. Main waterline was under a tree that had to be removed. This is all fixed.
  2. Diesel tank for the boilers is being encroached on by a tree that may need to be removed in Circle Drive across from boiler room.
  3. Trying to go through our surplus stuff. A non-functioning delivery van will be added to surplus.
  4. HVAC system at elementary is old and it is suggested that we replace the equipment there. Water inside unit. We can keep it going until the summer with a new technician and parts have been ordered.
  5. Do we know what we'd like to replace the HVAC system? Multiple units in each classroom or two stand alone units are options but we are still in discussion.
- F. Technology Report – Thomas Capps
  1. Large projects: PA system at HES would like to be done before the end of Christmas break but parts have not arrived.
  2. Items ordered for other projects have a tentative delivery date of May 2022.
  3. Did receive switches for phones and wi-fi early and that job will be done during Christmas break.
  4. Speakers at HES have quit working due to old wiring. We are looking to get bids to replace that.
  5. C.J. would the broken speakers cause a threat in a dangerous situation? The non-working speakers are in locations where there are not students. However, because the system is breaking down we want to get it replaced before it does cause a threat concern.
- G. Superintendent Report – Jon Zwemke
  1. South Coast ESD 2022-2023 Local Service Plan
    - a. Complete surveys and will get the LSP out. Tier 1 are required services. Tier 2 are optional and we can choose what is best for Reedsport.
  2. Lewis Transportation ESSER 3 request letter
    - a. They are struggling with competition. Recruitment and retention bonuses are pulling employees away. They are requesting recruitment and retention bonuses so we can keep

our busses running with quality employees.

- Jon and Angie will work with Lewis Transportation and we will use ESSER dollars for this.

3. Covid Test to Stay option

- a. Covid testing for staff or students who have had exposure at school, we can test right away. If they test negative they can remain in school rather than doing distance learning or being quarantined.
  - Dr. Bob Dannenhoffer calls this a modified quarantine
- b. Schools have not been a source of transmission so at a risk level this testing option would be a positive adjustment for our staff and students.
- c. Concern would be the availability of tests. Supplies in Oregon should increase in the near future. We need to make sure we have quantity to provide the same options for all families.
- d. C.J. question: Is the OHA or ODE going to throw out any money? How are we going to fund that?
  - Currently we are using our nursing hours for data gathering and data reporting and we have not had to pay for the tests thus far. It shouldn't change our costs as opposed to quarantine issues that can keep students out of school and cause staffing shortages.
  - Our nursing staff is working very hard and we are grateful for their efforts.
- e. We will start the modified quarantine or test to stay protocols.

4. Self-Evaluation

- a. This would be the first time to share this publicly, the Superintendent usually goes over their self-evaluation in executive session
- b. January 5<sup>th</sup> at 5:30 pm there is an Executive Session to discuss the boards evaluation of the Superintendent.
- c. Do to the extended nature of the report, there will be no reiterating of the evaluation in the meeting minutes. Full review of this report, by referring to the recorded meetings on our website.

5. Jon to introduce Superintendent evaluation process laid out by COSA workbook.

## VIII. CONSENT AGENDA

*Actions that are routine or usually call for no discussion, such as approving minutes of previous meetings, acceptance of donations and similar actions, are often handled together in one vote by the Board*

A. Approval of Executive Board Meeting Minutes from November 10, 2021

B. Approval of Regular Board Meeting Minutes from November 10, 2021

C. Acceptance of Resignations/Retirements

1. Nancy Wood – IA @ RCCS

C. Approval of New Hires/Assignment Changes/Volunteer



1. John Favors – Long-Term Sub Teaching Shop Class @ RCCS
2. Duane Bean – Instructional Assistant & Licensed Substitute @ RCCS
3. Dan Kenagy – Coach: JV Boys Basketball
4. Sam Clark – Coach: 7<sup>th</sup> Grade Boys Basketball
5. Scott Clark – Coach: 8<sup>th</sup> Grade Boys Basketball

D. Donations

1. Joyce Brandon Donation. \$14,838.08 given with the intention of supplying resources to the library at Highland Elementary.
2. Now the question is, how can we share this contribution with the community and future generations?

E. Bonnie Booher made a motion to approve Consent Agenda as presented. Carrie Oldright seconded. Vote yes: 5, no: 0. Approved.

IX. ACTION

A. Audit Approval

1. Carey Jones made a motion to approve the Audit as presented. Carrie Oldright seconded. Vote yes: 5, no: 0. Approved

X. DISCUSSION

- A. Eric Brandon sees a Career Technical Education (CTE Program) as a long-term plan to entice students from other districts or some of our district students that have transferred to want to attend school in Reedsport. A successful program will take a lot of work but we need to start thinking about what it's going to take to make it happen. There are a bunch of steps, but this would be a great place for the Charter Committee to start.
- B. Jon and Jerry will be traveling to Idaho, Sunday, January 9<sup>th</sup> – 11<sup>th</sup> to view the A. Neil DeAtley Career Technical Education Center to see how they have developed their program and get an idea of what can be done here.

XI. COMMUNITY COMMENTS

*Reference statement in section VI for procedure and rules to share community comments.*

XII. BOARD MEMBER COMMENTS

A. Facility Renaming Committee – Carey Jones

1. Huge interest in renaming the baseball field for Mr. Pepiot and we are moving forward with a committee formation.
2. The committee is limited but public comments will be accepted.
3. C.J. Christmas decorating of the board room looks great.



XIII. FUTURE AGENDAS

- A. January 5, 2022 Executive Session @ 5:30 PM
- B. January 12, 2022 @ 6:30 PM
  - 1. Superintendent evaluation and contract will be presented in Executive Session.
- C. February 9, 2022 @ 6:30 PM

XIV. ADJOURNMENT @ 9:01 PM

Next School Board Meeting: Wednesday, January 12, 2022 @ 6:30 PM

Submitted by Sharmen Tipton, Reedsport School District Executive Assistant / Board Secretary

	<u>1-12-22</u>		
Eric Brandon, Chairperson	Date	Jon Zwemke, Superintendent	Date