



# Reedsport School District 105

## MONTHLY SCHOOL BOARD MEETING

### MINUTES

OCTOBER 12, 2022, 6:30 p.m.

I. CALL TO ORDER @ 6:30 pm

II. ESTABLISH A QUORUM

A. Attendance: Carey Jones, Bonnie Booher, Jack Dailey, Carrie Oldright (virtual), Tosh Tipton, Jon Zwemke, Rachel Amos, Tracy Ollivant, Jerry Uhling and Amanda O'Brien

III. PLEDGE OF ALLEGIANCE

IV. CHANGES TO THE AGENDA

A. Bonnie Booher made a motion to approve the agenda as written. Carrie Oldright seconded.  
Vote: Yes 4, NO 0. Approved

V. ACCOLADES

A. October Superintendent Awards

1. Student: Willow Hoile, 2<sup>nd</sup> Grade / Presenter: Monica Cape-Lindelin, HES 2<sup>nd</sup> Grade Teacher
2. Student: Kailynn Logo, 6<sup>th</sup> Grade / Presenter: Eric Hamner, HES PE Teacher
3. Student: Jordan Kerns, 12<sup>th</sup> Grade / Presenter: Brian Klier, RCCS Dean of Students
4. Student: Lily Arrington, 8<sup>th</sup> Grade / Presenter: Aquilegia Leet, RCCS PE Teacher/Volleyball Coach (PRE-RECORDED)

B. Reedsport Boosters Association

1. Replacement Power Supply, Football Scoreboard = \$265.00

C. Reedsport Class of 1960

1. Band Equipment = \$1,120.00

D. Construction Building Roads LLC

1. Grading and ground preparation for HES sod = \$ \$5,000
2. Grading completed by volunteers Avery Brandon, John Priest and Owner, Eric Brandon.
3. Removing and replacing fencing around work area completed by volunteers Matt Smart and Grady Sevits.

## VI. COMMUNITY COMMENTS

*Individuals may address the Board on agenda items. Please let the Board Chair know which item you wish to address. You are limited to no more than three (3) minutes. You may address the Board on a topic not on the agenda as long as it does not pertain to a complaint against a staff member. However, the Board reserves the right to refer the matter to the administration.*

*Public Comment Rules for virtual meetings: Anyone wishing to provide public comment or testimony may submit their comment/testimony in written form or email to the Board Secretary. Comment and testimony received by 3:00 PM on the day of the meeting will be included in the meeting. Any comment/testimony received after 3:00 PM and through the duration of the meeting will be added to the minutes but will not be included during the meeting. Comment and testimony received after the meeting concludes will be saved for the next regularly scheduled board meeting. Submit Comments to: Reedsport School District email: [stipton@reedsport.k12.or.us](mailto:stipton@reedsport.k12.or.us) or mail to: 100 Ranch Road Reedsport, OR 97467*

## VII. REPORTS

### A. RCCS Administrator – Jerry Uhling

1. Freshman orientation was well attended. Well received presentations. Laura's chili and cinnamon rolls were a big draw.
  - a. Interested in recreating this in spring for 8<sup>th</sup> graders so they will know what freshman year will look like and starting their 4-year plan
2. College fair that happens every year for Juniors and Seniors. It was well attended by out students.
3. This was just for those interested in college, but we will be putting on a career fair in our building in the spring.

### B. HES Administrator – Amanda O'Brien

1. Mr. Hamner has started the archery program with the third – sixth grade students and they started shooting this week and it is working well.
  - a. Thank you to our custodial staff who put up barriers and protection around the cafeteria to make it safe for the lessons.
  - b. He has about 20 in third & fourth grade session and 25 in fifth & sixth
  - c. Capping the classes at 30 so if anyone is interested, they should contact the school.
2. Teachers have started their teaching partner. We are working on writing improvement as our current focus.
3. We do Student of the Month at HES and we focused on Responsibility. They get "caught" doing something good and they get a ticket to put in a drawing to win prizes.
4. We are also doing a drawing from these students caught doing good to win a gold coin to be used for the Library Vending Machine
5. Fire Prevention Week next week and we will have the fire department to come out.

6. Holding annual Title 1 parent informational meeting and pairing with the Highland parent organization. President of the parent organization is interested in getting more families involved in volunteering so she will be there to talk about how to volunteer, go over expectations for pool and swimming lessons. Then we will open up the pool so families can swim after. 10/25/22
  7. Halloween is on a Monday. The kids can wear a costume and participate in a parade if they choose.
  8. Parent Teacher conferences will be Nov. 3<sup>rd</sup> & Nov. 4<sup>th</sup>
- C. Business Manager – Rachel Amos
1. Rachel is in transition from Douglas ESD, over to South Coast ESD.
  2. The auditor will be scheduling onsite visit or random testing.
  3. Everything is on track with where we budgeted YTD.
- D. Certified ARE Representative – Julee Noel
1. Mr. Wright environmental science learned how to build a swamp cooler. Which is a natural way to cool items
  2. Swim club has started and will meet every Tuesday & Thursday @ 5:30 am and the swim team will have twice as many as last year.
  3. Soccer went better this year and students are hoping to get a coach so they can play competitively next year.
  4. Middle School Volleyball season is over tonight but went very well this season.
  5. Ms. Adams shared they are working on 5 themes of geography projects and they will be on display next week,
  6. Kindergarten has been busy with pen pals with a school in Sparks NV. Once class is pen paling with Julee Noel's sister's class.
  7. Kinder will be talking about community helpers and having coast guard and fire departments and would like to invite Board Members come in and read to the students.
    - a. Please get ahold of Ms. Dean or Ms. Bettsworth to schedule time.
  8. 3<sup>rd</sup>-4<sup>th</sup> grade went on a field trip that they really enjoyed.
  9. 2<sup>nd</sup> grade is going to the dunes later this week.
- E. Classified ARES Representative – Jess Dailey
1. Jess Dailey could not be here tonight so she has asked that Mr. Zwemke read the ARES report into the record.
  2. Classified employees of the month are Cormac Dailey for RCCS and Ginny Story for HES.
- F. Maintenance Report – Michael Schoppe
1. Soccer field at Elementary is finished. The people that did the work even took the dirt from leveling the ground and filled in an old burn pile pit in the yard and it now looks great as well. Thank you, Eric Brandon and the entire crew.

2. Highland park backstops should be repaired shortly.
  3. Bucket lift has been requested to help with stadium lighting at the football field
    - a. Maybe changing them out to LED lighting
    - b. Siding on the grand stand seating is failing. We have the wood to repair it but it is not safe to do on a ladder.
    - c. Structure behind highland is in need of attention too
    - d. Rain gutters will be able to be maintained
    - e. Trees with branches that are dangerous we can get to them and get them down.
  4. Looking at replacing the floor in the high school kitchen next summer
  5. BB – roofing for shop area? We have to put it back out for bid. They never returned our call or email so we have to put it back out for bid.
  6. CJ – When will we address the sign at the district office. We have the wood and are going to work on it. Not sure about the lettering yet. Possibly Mr. Shaw’s class could do 3-D printed letters?
  7. BB - Lighting at the entry way of the District Office driveway so we can see where to turn in better at night. It might help if the sign was able to light up as well. We can address that. It is possible we could use the electrical in the light pole that is there already.
- G. Douglas ESD Human Resources – Tracy Ollivant
1. Evaluation Process and Timelines
    - a. Due to Covid there were items that were paused by ODE but we are back to a regular session and standard evaluations.
    - b. Dept. of Ed and OAR give us the regulations.
    - c. Teachers are in a 3-year probationary and then move to a contractual teacher and are evaluated annually
    - d. Principals are also evaluated every year, but typically have a three-year contract
    - e. Teachers are reviewed by their building administration
    - f. Principals should be evaluated the same and if a third party is used, the evaluation process is the same for each Principal in the district.
    - g. Each March 15<sup>th</sup> there is a deadline to have these in to ODE so we have to review them in our February meeting.
    - h. Summary of those evaluations to the board and kept electronically or physically.
    - i. All those pieces and parts will be going back to the norm and we need to be sure we are on track to complete and report on time.
    - j. CO – Can Tracy send an email with a recap of all this information to the board.
- H. Superintendent Report – Jon Zwemke
1. Update on OSBA District Policy Rewrite Process
    - a. Purchasing a service from OSBA Policy Rewrite.

- b. Reading a batch once a month and the reading will go one month and the approval will be the following month.
  - c. December will be first reading of section AB. You will receive them ahead of time so you have time to read through them and review questions or concerns.
2. Division 22 Report and Corrective Action Plan(s)
- a. The next 10 pages is our Annual Division 22 Report. Requirement is to have this done prior to Nov. 1<sup>st</sup> so we need to review in the October board meeting.
  - b. Last year we had a couple items we needed to address for corrective action. Library media needed the most effort. Those have been corrected.
  - c. This year we only have one area of corrective action. Healthy Safe Schools plan. Schools need to be performing the lead water testing. We were supposed to do lead water testing in October and we will be back on track by the end of the month. ODE approved the extension.
  - d. Our Div. 22 report was for 21/22 school year. The 22/23 school year we have a lot of additional items we need to keep an eye on. A lot of requirements have been turned back on with Covid fading away and new requirements due to new legislation.
    - PE minute requirements increased for 6<sup>th</sup>-8<sup>th</sup> graders from 144 to 180.
    - TAG (Talented and Gifted) program had a large overhaul on training and reporting
    - Essential Skills for graduation have all been turned back on for our Freshman and Sophomores so they will meet essential skills
    - Kinder assessment is being turned back on, we will connect with a specialist in North Bend
    - Return to evaluation cycles as Tracy touched on.
- 1. Muggings have been going well. Red RSD mug, with candy and hand written thank you notes to acknowledge our staff's efforts.
  - 2. This has been a much better school year. So many things are happening and we are on a good trajectory. Staff are striving to pull students out of that Covid dip. We are seeing improvement and happy with our staff and student efforts.

### VIII. CONSENT AGENDA

*Actions that are routine or usually call for no discussion, such as approving minutes of previous meetings, acceptance of donations and similar actions, are often handled together in one vote by the Board*

- A. Approval of Board Meeting Minutes from September 14, 2022
- B. Notice of New Hires
  - 1. Robert Lawson – RCCS Instructional Assistant
  - 2. Kayla Doane – RCCS Instructional Assistant
  - 3. Justin Kramer – 8<sup>th</sup> Grade Girls Basketball Coach



C. Notice of Resignations/Terminations

1. Ginny Story – HES Librarian
2. Duane Bean – RCCS Instructional Assistant

D. Bonnie Booher made a motion to accept the consent agenda as presented. Jack Dailey seconded. Vote: Yes 4, No 0. Approved.

IX. ACTION

A. Acceptance of Division 22 Report and Corrective Action Plan(s)

B. Bonnie Booher made a motion to accept the Division 22 report and corrective action plan. Jack Dailey seconded. Vote: Yes 4, No 0. Approved.

X. DISCUSSION

A. Moving November Board Meeting to the third Wednesday, Nov. 16, 2022 due to OSBA Conference

1. Yes, we should have a quorum on the third Wednesday.
2. Carey Jones will not be able to attend but other 4 should be able to attend.

B. ARESP Request to Bargain Subcommittee Member Volunteers

1. The contract is closed on June 30, 2022
2. HR & Business Services, Principals, SI and we need one or two board members.
  - a. Carrie Oldright and Bonnie Booher volunteer to be on this bargaining subcommittee.
  - b. Jon will speak with the union bargaining unit to schedule meeting dates.

XI. COMMUNITY COMMENTS

*Reference statement in section VI for procedure and rules to share community comments.*

XII. EXECUTIVE SESSION @ 7:36 pm

*The school board will now meet in executive session pursuant to **ORS 192.660 (2) (b)**. The governing body of a public body may hold an executive session to consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless the individual requests an open meeting.*

\* Representatives of the news media and designated staff shall be allowed to attend. Representatives of the news media allowed to observe the executive session are directed not to report on any of the deliberations of the executive session. At the end of executive session, the board will return to open session.

A. Board will now move out of Executive Session and back to open session @ 8:43 pm

XIII. BOARD MEMBER COMMENTS

A. CO: Appreciate you all, thank you.

- B. Noel Lawson Celebration of life this Saturday. Was a long-time employee of the Reedsport School District. In leu of flowers, the family has asked for donations to be sent in his name to the business program at our high school. Umpqua Bank will take these deposits.
- C. CJ: Thank you for being who you are for caring for our kids and supporting our community. Thank you for volunteering your time to be part of the board.
- D. Prepare complaint form/process/policy. Sharmen and Jon will need to work on that with a step by step process explanation.
- E. Board would like to have staff involved with the Hawks nest to join the board at a work session to help them understand the actions and reasons the students are spending time there.
- F. Although there is a parent/community concern process, the staff have a grievance process that starts with reporting an issue to their union representatives.

**XIV. FUTURE AGENDAS**

- A. October 26, 2022 – Dinner @ 5:30 pm – OSBA Legislative Roadshow @ South Coast ESD
  - 1. Registered: Jon Zwemke, Carey Jones, Carrie Oldright, Jack Dailey and Bonnie Booher.
- B. November 5<sup>th</sup>, 2022 – OSBA Reedsport Board Training at the District Office.
  - 1. OSBA Instructor: Vince Adams
  - 2. 9 am – 12 pm, public meeting, discussing School Board member rights and responsibilities.
- C. November 11 - 13, 2022 – OSBA 2022 Annual Convention in Portland
  - 1. Registered: Sharmen Tipton, Carey Jones and Carrie Oldright
- D. December 7 - 9, 2022 – COSA 42<sup>nd</sup> Annual Oregon School Law Conference in Eugene
  - 1. Registered: Jon Zwemke and Amanda O’Brien
- E. January 23 - 27, 2022 – Superintendent out of the office. Available by email or by contacting his Executive Assistant, Sharmen Tipton [stipton@reedsport.k12.or.us](mailto:stipton@reedsport.k12.or.us)

**XV. ADJOURNMENT @8:49 pm**

Next School Board Meeting has been MOVED to the third Wednesday due to OSBA training:  
Wednesday, November 16, 2022

Submitted by Sharmen Tipton, Reedsport School District Executive Assistant / Board Secretary

Carey Jones, Board Chair	Date	Jon Zwemke, Superintendent	Date
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