



Reedsport School District

MONTHLY SCHOOL BOARD MEETING

MINUTES

MAY 10, 2023

Regular Session @ 6:30 pm

I. CALL TO ORDER @ 6:31 PM

II. ESTABLISH A QUORUM

- A. Carey Jones, Eric Brandon, Carrie Oldright, Bonnie Booher, Jack Dailey, Jon Zwemke, Jerry Uhling, Tosh Tipton, Sharmen Tipton

III. PLEDGE OF ALLEGIANCE

IV. CHANGES TO THE AGENDA

- A. Carey Jones would like to add an Executive Session to the agenda that would be after the last community comments.
- B. Carrie Oldright would like to add to board comments regarding the Board and SI operating agreements.
- C. Eric Brandon made a motion to accept an Executive Session following the last community comment. Bonnie Booher seconded. Vote: Yes 5, No 0. Approved.

V. ACCOLADES

A. April Superintendent Award

1. Student: Ria Kumar – 10th Grade / Bill Shaw – Jr./Sr. High Computer Technology Teacher

B. May Superintendent Award

1. Student: Elly Sparkes – 1st Grade / Connie Coffman – Elementary 1st Grade Teacher
2. Student: Thomas Morgan – 9th Grade / Tosh Tipton – Jr./Sr. High IT Technology Teacher
3. Student: Mark Johnson – 12th Grade / Regan Coplan – Jr./Sr. High Resource Room Teacher
4. One of our teachers was not available to attend tonight so we will postpone our last May Superintendent award to our June meeting.

- C. Postponing all accolades to the June meeting due to no one being able to attend.

VI. COMMUNITY COMMENTS

Individuals may address the Board on agenda items. Please let the Board Chair know which item you wish to address. You are limited to no more than three (3) minutes. You may address the Board on a topic not on the agenda as long as it does not pertain to a complaint against a staff member. However, the Board reserves the right to refer the matter to the administration.

Anyone wishing to provide public comment or testimony may submit their comment/testimony in written form or email to the Board Secretary. Comment and testimony received by 3:00 PM on the day of the meeting will be included in the meeting. Any comment/testimony received after 3:00 PM will be saved for the next regularly scheduled board meeting. Submit Comments to: Reedsport School District email: stipton@reedsport.k12.or.us or mail to: 100 Ranch Road Reedsport, OR 97467

- A. Jess Dailey the President for ARESF submitted a comment to replace her regular meeting report. The comment was in regard to Amanda O'Brien's resignation and how disappointed she will be to lose such a fantastic boss and leader.

REPORTS

- A. Elementary Administrator – Amanda O'Brien
 - 1. On medical leave
- B. Jr./Sr. High School Administrator – Jerry Uhling
 - 1. April 27th, we had our first Career/Job since Mr. Uhling has been here. It went very well. Had 14 vendors attend. There is interest from others for next year.
 - 2. May 3rd, we had over 30 parents at our Freshman Orientation. Thank you to Kelly Luck for organizing.
 - 3. Today we had forecasting for next fall for all 7th-11th graders where they select classes. 6th graders will do theirs when they come up to the building on June 6th
 - 4. State testing is happening. While our teachers have made great strides with our students, we are still far behind the national average.
 - 5. Next week Jerry, Tara and Brad Adams, Jessica Hitchcock, Kaylie Smith to Atlanta to attend the Ron Park Academy to teach us how to be better teachers and a better district.
 - 6. Jerry attended Wide Open Spaces conference in Bend and was reintroduced to a program we will be getting this fall. It is a set of brain games that matches your talents or aptitudes with your interests and introduces career opportunities that can make school relevant to students.
 - a. Next year we will provide this for all students and after the first year, then we would only do 7th and 9th graders moving forward.
- C. Jr./Sr. High Athletics Report – Brian Watts
 - 1. Winding down the spring sports season. It has been wonderful.
 - 2. Softball is 9-1 in league play and are at the top of the league.
 - 3. Playoffs for baseball and softball with begin on May 22nd.

4. Track & Field has a meet in Toledo this Friday. District championships will be held on May 19th and 20th at Toledo.
 5. Baseball is 8-2 in league play and have about 4 games left in the season.
 6. Golf finished district championships and finished 6th in the district. Highlight was Freshman Noah Sullens who finished 6th in individual and just missed ending in the top 5 and going to State Championship. He will be going to State in the future for sure.
 7. Jr. High Track & Field had district championship last Friday. Johan Marroquin finished 3rd in discus and will be going to State. We also had several other improvements on the team this season.
 8. Still looking for Football and Volleyball coach, job postings online.
 9. Senior Night for Baseball and Softball will be next Wednesday.
 10. Redesigning weight room, cleaning it up and will be getting new machines donated.
 11. Thanks to the Booster Club for raising \$51,000 for the district sports program.
- D. Sr. High Student Leadership Report – Brian Watts / Leadership Student
1. Cleaned the Ruppe field sign and Flowers have been planted last Thursday.
 2. Going to Highland on Thursday spending time with the kids playing with them at recess and developing mentorship with the younger students.
- E. Certified ARE Representative – Julie Noel
1. No real report tonight. Teachers are in the home stretch, busy with state testing, working on Mother's Day gifts and lots going on.
- F. Technology Report – Tosh Tipton
1. Working on planning the transition to our new Student Information System (SIS) which is still a year off.
 2. Looking at a help desk ticketing program which will help keep urgent needs at the top of the list.
 3. Maintenance and IT are working together for summer projects in both buildings.
 4. Trap Shooting is in the 4th week of a 5-week season. We are in a different conference this year and we have less student athletes than last year but we are getting new shooters to teach and grow for next year.
 5. Spoke with Rocky Mountain Elk Foundation who have submitted a grant to help support the team.
- G. Maintenance Report – Michael Schoppe
1. Highland office project is moving faster than anticipated as of today. Lights are in early and there are a lot of contractors working this week.
 2. Will start putting furniture together to be ready to move in prior to the new school year.

H. Business Manager – Rachel Amos

1. Rachel was not available for this meeting.
2. No questions from the board

I. Superintendent Report – Jon Zwemke

1. Final ARESP Contract with board approved changes.
 - a. Will be bumped to the June meeting.
2. There is a limited number of behavioral problems in the district, but it is a very small percentage of our student body. Unfortunately, bad news travels fast and good news gets ignored.
3. We have a good district, we have good staff, we have good students and it is disappointing to be misrepresented in social media.
4. It is important that we remember everything that is going on that is positive.
5. We discussed a national educational staff shortage. It is not just a problem at Reedsport and the negative rumor mill will keep good applicants away if we don't make an effort to focus on the positives.

J. Enrollment/Attendance Report

1. New apartment complex, once they have a property manager, if they could give the district a call to let us know how many family units they have so we can try to get some idea of the possible number of students moving in. Projected date of move-ins in middle of August.
2. We have the room for more students. We can hire teachers with the revenue of more students.

VII. BUSINESS/PRESENTATIONS

VIII. CONSENT AGENDA

Actions that are routine or usually call for no discussion, such as approving minutes of previous meetings, acceptance of donations and similar actions, are often handled together in one vote by the Board

- A. Approval of Board Meeting Minutes from April 12, 2023
- B. Approval of Board Work Session Minutes from April 15, 2023
- C. Donations
 1. Reedsport Booster Association donated two 10' x 10' pop-up canopies with weights for sun/rain protection during events at Ruppe and Barrone fields for a total value of \$340.04
 2. Reedsport Booster Association also donated \$164.00 to purchase a replacement pump assembly for the field striper.
 3. Tyree Oil, Inc. donated four 55-gallon drums for classroom use at a total value of \$60.00

4. Sheila Julian donated \$500 to the baseball team for assisting with moving hay on their property.
5. Bonnie Booher made a motion to accept the Consent Agenda as written. Carrie Oldright seconded. Vote: Yes 5, No 0. Approved.

IX. ACTION

A. Approve 2023/2024 School Calendar

1. Carrie Oldright made a motion to accept the 2023/2024 School Calendar as presented. Jack Dailey seconded. Vote: Yes 5, No 0. Approved.

B. Extend Superintendent Contract until June 30, 2026

1. Carrie Oldright made a motion to extend the Superintendent contract until June 30, 2026. Bonnie Booher seconded. Vote: Yes 5, No 0. Approved.

C. Small Desk Policy Rewrite: Review 1ST Half of Section G: Personnel – 1st Reading

- | | |
|---|----------|
| 1. GA – Personnel Policy Goals | Keep |
| 2. GAA – Personnel: Definitions | Update |
| 3. GAB – Job Descriptions | Update |
| 4. GB – General Personnel Policies | Update |
| 5. GBA – Equal Employment Opportunity | Update |
| 6. GBA-AR – Veterans' Preference | Proposed |
| 7. GBAA – Fair Labor Standards Act | Delete |
| 8. GBB – Staff Involvement Decision-Making | Keep |
| 9. GBC – Staff Ethics | Update |
| 10. GBCBA – Alcohol/Controlled Substance Use | Update |
| 11. GBD – Board-Staff Communications | Update |
| 12. GBDA (<i>OLD Version 1</i>) – Mother Friendly Workplace | Delete |
| 13. GBDA (<i>NEW Version 1</i>) – Expression of Milk [or Breast-feeding] in the Workplace | Proposed |
| 14. GBE – Staff Health and Safety | Update |
| 15. GBEA – Workplace Harassment | Proposed |
| 16. GBEA-AR – Workplace Harassment Reporting and Procedure | Proposed |
| 17. GBEB – Communicable Diseases – Staff | Update |
| 18. GBEB-AR – Communicable Diseases – Staff | Proposed |
| 19. GBEBA – Staff - HIV, AIDS, and HBV | Update |
| 20. GBEBB – HIV, AIDS, HBV - Staff Accommodations | Delete |
| 21. GBEBD – Communication - Staff/Student/Public- HIV+ and AIDS | Delete |
| 22. GBEBDA – Staff/Students - Rumor Control | Delete |
| 23. GBEBE – News/Media - HIV, AIDS or HBV | Delete |

24. GBEC (<i>OLD Version 1</i>) – Drug-Free Workplace	Delete
25. GBEC (<i>NEW Version 1</i>) – Drug-Free Workplace	Proposed
26. GBEC-AR – Notice to Employees Engaged Work	Update
27. GBED – Medical Examinations and Drug Testing	Keep
28. GBEDA – Drug and Alcohol Testing and Record Query - Transportation Personnel	Update
29. GBEDA-AR (<i>OLD Version 1</i>) – Drug and Alcohol Testing - Transportation Personnel	Delete
30. GBEDA-AR (<i>NEW Version 1</i>) – Drug and Alcohol Testing and Record Query - Transportation Personnel	Proposed
31. GBF – Staff Participation in Community Activities	Delete
32. GBG – Staff Participation in Political Activities	Update
33. GBH/JECAC (<i>OLD Version 1</i>) – Staff/Student/Parent Relations	Delete
34. GBH/JECAC (<i>NEW Version 1</i>) – Staff/Student/Parent Relations	Proposed
35. GBHA – Parental Relationship	Delete
36. GBI – Gifts and Solicitations	Update
37. GBI-AR – Internet-Based, Crowd Funding Solicitation	Proposed
38. GBJ – Weapons in Schools - Staff (this policy is meant for staff only)	Update
39. GBK/KGC (<i>OLD Version 1</i>) – Prohibited Use, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems	Proposed
40. GBK/KGC (<i>NEW Version 1</i>) – Prohibited Use, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems	Proposed
41. GBL – Personnel Records	Update
42. GBLA – Disclosure of Information	Delete
43. GBM – Staff Complaints	Update
44. GBMA – Whistleblower	Update
45. GBN/JBA (<i>OLD Version 1</i>) – Sexual Harassment	Delete
46. GBN/JBA (<i>NEW Version 1</i>) – Sexual Harassment	Proposed
47. GBN/JBA-AR (<i>OLD Version 1</i>) – Sexual Harassment Complaint Procedure	Delete
48. GBN/JBA-AR (<i>NEW Version 1</i>) – Sexual Harassment Complaint Procedure	Proposed
49. GBN/JBA-AR (<i>Version 2</i>) – Federal Law (Title IX) Sexual Harassment Complaint Procedure	Proposed
50. GBNA – Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying – Staff	Update
51. GBNA-AR – Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying Reporting Procedures – Staff	Update
52. GBNAA/JFCFA – Cyberbullying	Delete
53. GBNAA/JHFF – Suspected Sexual Conduct with Students and Reporting Requirements	Proposed

- | | |
|--|----------|
| 54. GBNAAR/JHFF-AR – Suspected Sexual Conduct Report Procedures and Forms | Proposed |
| 55. GBNAAR/JHFE – Suspected Abuse of a Child Reporting Requirements | Proposed |
| 56. GBNAAR/JHFE-AR (<i>Version 1</i>) – Reporting of Suspected Abuse of a Child | Proposed |
| 57. GBNAAR/JHFE-AR (<i>Version 2</i>) – Abuse of a Child Investigations Conducted on District Premises | Proposed |
| 58. Eric Brandon made a motion to approve all policies 1-39 and 41-57 as presented. Bonnie Booher seconded. Vote: Yes 5, No 0. Approved. | |

X. DISCUSSION

XI. COMMUNITY COMMENTS – VIRTUAL

XII. EXECUTIVE SESSION @ 7:50 pm

The school board will now meet in executive session pursuant to ORS 192.660 (2) (i) which allows the board to meet in executive session to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

Representatives of the news media and designated staff shall be allowed to attend. Representatives of the news media allowed to observe the executive session are directed not to report on any of the deliberations of the executive session. At the end of executive session, the board will return to open session.

A. Exit Executive Session @ 8:47 pm

XIII. BOARD MEMBER COMMENTS

- A. Board returned to regular session following executive session. However, there was technical difficulty with the recording and the Board Comments, Future Agendas and Adjournment were not recorded.
- B. Carrie Oldright passed out two documents for the board to review prior to our next board meeting. Board Operating Agreement and Board and Superintendent Operating Agreement.
 - 1. Vince Adams got us started, but we need to finish the review and adopt these agreements for focus and direction as we move into the next school year.

XIV. FUTURE AGENDAS

- A. May 16th @ 5:30 pm – 2023-2024 Budget Committee Meeting
- B. May 31st @ 5:30 pm (tentative/if needed) 2023-2024 Budget Committee Meeting
- C. June 21-23, 2023 – 2023 COSA Seaside Conference
 - 1. Jon Zwemke will be attending
- D. June 14th @ 6:30 PM – Budget Hearing and Regular Monthly Board Meeting
- E. August 2-4, 2023 – 2023 COSA Summer Conference in Eugene
 - 1. Jon Zwemke will be attending

- F. August 8 & 9, 2023 – The Breakthrough Coach training in Salem
 - 1. Jon Zwemke, Sharmen Tipton, Jerry Uhling, Sheri Wall and Lisa Smart will be attending.
- G. August 11-13, 2023 – 2023 Summer Board Conference @ Salem Convention Center
 - 1. Sharmen Tipton and Carrie Oldright attending.

XV. ADJOURNMENT @ 8:55 pm

Next Board Meeting: Wednesday, June 14, 2023 – Budget Hearing and Regular Monthly Board Meeting

Submitted by Sharmen Tipton, Reedsport School District Executive Assistant / Board Secretary

<u>CAREY D. JONES</u>	<u>6/14/23</u>	<u>Jon Zwemke</u>	<u>6-14-23</u>
Carey Jones, Board Chair	Date	Jon Zwemke, Superintendent	Date