



REEF

Reedsport Education Enrichment Foundation

Grant Application

P.O. Box 203, Reedsport, OR 97467

Process Checklist:

- Complete all sections of the grant application.
- Grant request must be signed by
 - Applicant
 - Building principal
 - School District superintendent
- The Superintendent's office will scan and email the complete grant application to Laurice Hedges, REEF Secretary at: laurice.hedges@gmail.com
- Grant must be submitted to REEF at the above email by the 25th of the month in order to be considered at the next monthly REEF board meeting.

Please note:

- Applicants for grant requests of \$1000 or more must attend a REEF board meeting to discuss the grant request.
- Upon review of your grant request, you will be notified by phone or email of the result. If approved, REEF brings the money to the District Office along with a copy of the grant request. The District will then distribute that money to the involved parties.
- Grants may be fully or partially funded at the discretion of the REEF Board.
- So that REEF funds may benefit as many students as possible, we request notification and withdrawal of your grant application should your project be canceled or if you receive funds for completion from another source.
- The REEF Board meets on the first Tuesday of each month. Grant applications must be submitted to the REEF board secretary by the 25th of the month in order to be considered at the next monthly meeting.

Date: _____

Person requesting grant: _____

School: _____

Organization (grade level/club/activity): _____

Contact Phone: _____

Email Address: _____

Dollar amount requested from REEF: _____

