



# Reedsport School District

## BUDGET HEARING AND REGULAR SESSION MONTHLY SCHOOL BOARD MEETING

### MINUTES

JUNE 14, 2023 @ 6:30 PM

**I. CALL BUDGET HEARING TO ORDER @ 6:32 PM**

**II. PLEDGE OF ALLEGIANCE**

**III. PUBLIC INPUT ON THE FY 2022-2023 SUPPLEMENTAL BUDGET & 2023-2024 BUDGET**

*Individuals wishing to address the Board during the Budget Hearing will fill out a "Community Comment" card upon entrance to the boardroom. It is required to list the item you wish to address. Input addressed to the board is limited to no more than three (3) minutes.*

*Public Input Rules for virtual attendance: Individuals wishing to address the board without being present in the boardroom may submit their input in writing or email to the address listed below. Input received by 3:00 PM on the day of the hearing will be read at the appropriate time in the meeting as determined by the Board Chair. Input received after 3:00 PM, during the hearing and after adjournment of the Budget Hearing will NOT be included.*

*Submit Budget Hearing Public Input to: Reedsport School District email [stipton@reedsport.k12.or.us](mailto:stipton@reedsport.k12.or.us) or mail to 100 Ranch Road, ATTN: Budget Hearing Public Input, Reedsport, OR 97467*

**IV. ADJOURN THE BUDGET HEARING**

**V. OPEN REGULAR SESSION**

**VI. ESTABLISH A QUORUM**

A. Jack Dailey, Bonnie Booher, Carrie Oldright, Eric Brandon, Carey Jones, Jon Zwemke, Rachel Amos, Jerry Uhling, Amanda O'Brien, Tosh Tipton, Sharmen Tipton

**VII. CHANGES TO THE AGENDA**

A. Eric Brandon made a motion to accept the revised agenda as presented. Carrie Oldright seconded. Vote: Yes 5, No 0. Approved.

**VIII. ACCOLADES**

A. April Superintendent Award

1. Student: Ria Kumar – 10<sup>th</sup> Grade / Bill Shaw – Jr./Sr. High Computer Technology Teacher

B. May Superintendent Award

1. Student: Zorah Mairiel – 1<sup>st</sup> Grade / Amber Foster – Elementary 1<sup>st</sup> Grade Teacher
  2. Student: Elly Sparkes – 1<sup>st</sup> Grade / Connie Coffman – Elementary 1<sup>st</sup> Grade Teacher
  3. Student: Thomas Morgan – 9<sup>th</sup> Grade / Tosh Tipton – Sr. High IT Teacher / Technology Director
  4. Student: Mark Johnson – 12<sup>th</sup> Grade / Regan Coplan – Jr./Sr. High Resource Room Teacher
- C. June Superintendent Award
1. Student: Xander Parker – 6<sup>th</sup> Grade / Dan Smith – Elementary Student Services Specialist
  2. Student: Nathan Gillen – 10<sup>th</sup> Grade / Laura Squiglio – Jr./Sr. High Head Cook / Culinary Teacher
  3. Student: Landon Stephens – 7<sup>th</sup> Grade / Matt Smart – Jr./Sr. High Shop Teacher
- D. Retiring Staff Presentation
1. Teri Wicks joined us tonight to receive a plaque and the thanks of our Superintendent and the Board. Teri is retiring from the Reedsport School District and we appreciate and honor your efforts and dedication to education and to your students. We hope she enjoys her well earned rest and relaxation.
  2. Sandy Johnston is also retiring from the district this year. Most recently Sandy has served as the Food Service Secretary for the last few years and prior to that she had worked with our students on campus. Sandy has been a great addition to the district and her passion for serving students is evident in all she does. We wish her all the best in her retirement.
- E. Retiring Board Member Presentation
1. Eric Brandon, long-time board member is retiring from the Reedsport School Board. The Board and our Superintendent thank him for the countless hours he has volunteered in his many years serving on the board. His support and tireless efforts have increased the level of educational services in our district. Eric has served as the Chair and Vice-Chair of the board and his experience and love of education will be missed.

## IX. COMMUNITY COMMENTS

*Individuals may address the Board on agenda items. Please let the Board Chair know which item you wish to address. You are limited to no more than three (3) minutes. You may address the Board on a topic not on the agenda as long as it does not pertain to a complaint against a staff member. However, the Board reserves the right to refer the matter to the administration.*

*Anyone wishing to provide public comment or testimony may submit their comment/testimony in written form or email to the Board Secretary. Comment and testimony received by 3:00 PM on the day of the meeting will be included in the meeting. Any comment/testimony received after 3:00 PM will be saved for the next regularly scheduled board meeting. Submit Comments to: Reedsport School District email: [stipton@reedsport.k12.or.us](mailto:stipton@reedsport.k12.or.us) or mail to: 100 Ranch Road Reedsport, OR 97467*

## REPORTS

- A. Rachel Amos – Business Manager, South Coast ESD
- B. Superintendent Report – Jon Zwemke
  1. Pay to Play Athletics
    - a. Mr. Zwemke wanted to ask the board what they think about charging students for sports participation. Since Covid we have not charged anything to the families for students to



participate in sports. It has removed barriers for students who would like to participate, but families are unable to afford the costs. Since then we have seen an increase in the student and family participation and support of our athletic program. We have seen students making more of an effort with their studies as staying eligible to play is now a priority. We haven't charged for the past three years.

2. Final ARESP Contract with board approved changes.

C. Enrollment/Attendance Report

## X. BUSINESS/PRESENTATIONS

## XI. CONSENT AGENDA

*Actions that are routine or usually call for no discussion, such as approving minutes of previous meetings, acceptance of donations and similar actions, are often handled together in one vote by the Board*

A. Approval of Board Work Session Minutes from May 10, 2023

B. Approval of Budget Meeting Minutes from May 16, 2023

C. New Hires – Licensed/Administrator

1. Sydney Shell – Elementary Teacher

2. Korrinne Ross – Special Services Director

D. Retirees

1. Sandy Johnston, Food Service Secretary

2. Terri Wicks, Instructional Assistant SPED Support

E. Resignations

1. Amanda O'Brien, Elementary Principal

F. Donations

1. Reedsport Boosters Association donated replacement LED digits and indicators on baseball scoreboard at the cost of \$2,600.

2. Linda Goalder donated \$400 to the Jr./Sr. High Band which includes a flute, instrument cleaning supplies and music books.

3. Reedsport Boosters Association donated \$750 towards musical instrument repairs which refurbished about 20 musical instruments to return them to playable condition.

4. Claudia Willis and Colleen Foltz donated \$80 to the Jr./Sr. High Band to purchase musical instruments and/or supplies.

G. Eric Brandon made a motion to accept the Consent Agenda as presented. Carrie Oldright seconded. Vote: Yes 5, No 0. Approved.

## XII. ACTION

### A. Budget Adoption

1. Resolution #01-22-23: Appropriations Transfer for 2022-2023 Budget
  - a. The General Fund is going to come in a bit short. Rachel wants to give some cushion so we don't have to have another emergency meeting. Rachel is proposing moving \$500,000 from General Fund to Major Function 2000 and Special Programs and moving \$300,000 from Major Function 2000 to Major Function 3000. Same money, different functions.
  - b. Food Service that was being spent more than was budgeted. We have enough funds for it, we just didn't expect that to have increased costs. And then in the Special Services fund, this was the remodel of the Elementary School was so expensive. Getting workers and materials took longer and was more expensive than we had anticipated. We anticipated spending 150 on the HES remodel and we are up to 300 now. We used bids to make a guess on the cost last spring, but we were wrong.
  - c. When a budgeted function exceeds the original budget amount by more than 10%, even though we have the money in the General Fund, moving that money around to make up for additional costs need a resolution by the board for approval. This will keep us from having a finding against us on our audit.
  - d. Carrie Oldright made a motion to accept Resolution #01-22-23 as written. Bonnie Booher seconded. Vote: Yes 5, No 0. Approved.
2. Resolution #02-22-23: 2022-2023 Supplemental Budget for Seismic Grant
  - a. We did not anticipate the costs of this grant because Rachel did not have that information at the time the budget was created last spring. However, we have the Seismic Rehabilitation Grant and we have spent money in implementing that grant, so this resolution is to appropriate the funds for the seismic grant that we paid through June 30<sup>th</sup>. Rachel made 750,000. Right now, we have spent 250,000. We just want to be sure we are covered for any other expenses that may come due prior to June 30<sup>th</sup> and there will be the remainder to finish the grant next year.
  - b. Bonnie Booher made a motion to accept Resolution #02-22-23 as written. Jack Dailey seconded. Vote: Yes 5, No 0. Approved.
3. Resolution #03-22-23: 2023-2024 Budget Adoption
  - a. This is for adoption of the budget that was approved and forwarded to the board by the budget committee.



4. Carrie Oldright made a motion to approve Resolution #03-22-23: 2023-2024 Budget Adoption. It be resolved that the Board of the Reedsport School District hereby adopts the budget for fiscal year 2023-2024 in the total amount of \$19,359,296. Be it resolved that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2023, for the purposes stated in the written Resolution #03-22-23 for a total adopted budget of \$19,359,296. Let it be resolved that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2023-2024 at the rate of \$4.3788 per \$1,000 of assessed value for permanent rate tax; and in the amount of \$682,342 for bonds. And be it resolved that the taxes imposed are hereby categorized for purposes of Article XI section IIb as: Permanent Rate Tax \$4.3788 per \$1,000 and General Obligation Bonds of \$682,342 to include the appropriations of all funds in the amount of \$18,108,898.
- B. Association of Reedsport Educational Support Personnel (ARESP) 2023-2026 Contract
1. We bargained well with the Classified association and came to an agreement. Two board members were involved in the negotiations. It was a very efficient process and we worked well with the representatives. We have two copies of the contract to sign and get them paid correctly starting July 1<sup>st</sup>.
  2. Carrie Oldright made a motion to approve the Association of Reedsport Educational Support Personnel 2023-2026 Contract as written and bargained. Bonnie Booher seconded. Vote: Yes 5, No 0. Approved.
- C. Small Desk Policy Rewrite: Review 2nd Half of Section G: Personnel – 1<sup>st</sup> Reading
- |  |          |
|--|----------|
| 1. GC – Licensed Staff Positions   | Update   |
| 2. GCA – License Requirements  | Update   |
| 3. GCAA – Standards for Competent and Ethical Performance of Oregon Educators                      | Delete   |
| 4. GCAA – Standards for Competent and Ethical Performance of Oregon Educators                      | Proposed |
| a. Performance Standards by Position   | Delete   |
| 5. GCAB – Personal Electronic Devices and Social Media – Staff                                     | Proposed |
| 6. GCBAA – Salary Placement – Out of District Experience   |          |
| a. Recommend Delete as this is covered by the collective bargaining agreement and is not required. | Update   |
| 7. GCBB – Supplemental Pay Plans   | Update   |
| a. Recommend Delete as this is covered by the collective bargaining agreement and is not required. |          |
| 8. GCBC/GDBC – Insurance Benefits  | Update   |
| 9. GBCA/GDBC – Continuation Coverage Health Benefits   | Update   |
| 10. GCBD/GDBD – Personal Illness and Injury Leave  | Proposed |

11. GCBDA/GDBDA – Family Medical Leave	Update
a. GCBDA/GDBDA-AR(1) – Family Leave	Proposed
b. GCBDA/GDBDA-AR(2) – Employee Request for OFLA Leave	Delete
c. GCBDA/GDBDA-AR(2) – Request for Family and Medical Leave -	Proposed
d. GCBDA/GDBDA-AR(3)(A) – Certification of Health Care Provider	Proposed
e. GCBDA/GDBDA-AR(3)(B) – Certification of Health Care Provider	Proposed
f. GCBDA/GDBDA-AR(3)(C) – Military Family Leave	Proposed
g. GCBDA/GDBDA-AR(3)(D) – Military Family Leave	Delete
h. GCBDA/GDBDA-AR(3)(D) – Military Family Leave	Proposed
i. GCBDA/GDBDA-AR(4) – FMLA/OFLA Eligibility Notice to Employee	Delete
j. GCBDA/GDBDA-AR(4) – FMLA/OFLA Eligibility Notice to Employee	Proposed
k. GCBDA/GDBDA-AR(5) – Sample Designation Letter to Employee – FMLA/OFLA Leave	Proposed
l. GCBDA/GDBDA-AR(6) – Designation Notice – FMLA/OFLA	Proposed
m. GCBDA/GDBDA-AR(7) – Fitness-for-Duty Certification	Proposed
n. GCBDA-AR – Dock Leave Pay	Delete
12. GCBDB/GDBDB – Early Return to Work	Delete
a. GCBDB-AR – Early Return to Work	Delete
13. GCBDB/GDBDB – Early Return to Work	Proposed
14. GCBDC/GDBDC – Domestic Violence, Harassment, Sexual Assault, or Stalking Leave	Update
a. GCBDC/GDBDC-AR – Request for Domestic Violence, Harassment, Sexual Assault or Stalking Leave	Keep
15. GCBDD/GDBDD – Sick Time	Keep
16. GCBDE/GDBDE – Military Leave of Absence	Update
17. GCBDF/GDBD(1) – Paid Family Medical Leave Insurance	Proposed
a. Jon recommends YES on GCBDF/GDBD(1) and NO on GCBDF/GDBD(2).	
18. GCBDF/GDBD(2) – Paid Family Medical Leave Insurance	Proposed
a. GCBDF/GDBDF-AR – Paid Family Medical Leave Insurance (PFMLI)	Proposed
19. GCBF – Break in Service	Delete
20. GCC – Recruitment of Licensed Staff	Update
21. GCCA – Posting of Licensed Staff Vacancies	Proposed
22. GCDA/GDDA – Criminal Records Checks and Fingerprinting	Update
a. GCDA/GDDA-AR – Criminal Records Checks and Fingerprinting	Update
23. GCEA – Substitute	Delete
a. GCEA-AR – Substitute Teacher Pay	Delete
b. GCED-AR – Temporary Licensed Employees	Delete
c. GCEE-AR – Retired Licensed Employee	Delete



24. GCI/GDI – Assignments and Transfer	Update
a. GCIA-AR – Assignments and Transfers	Delete
25. GCL/GDL – Staff Development	Update
26. GCN – Evaluation of Licensed Staff	Delete
27. GCN/GDN – Evaluation of Staff	Proposed
28. GCNA – Evaluation of Administrative Staff	Delete
29. GCPA – Reduction or Recall of Licensed Staff	Proposed
a. GCPA-AR – Reduction or Recall of Licensed Staff	Proposed
30. GCPB/GDPB – Resignation of Staff	Update
31. GCPC – Retirement of Licensed Staff	Delete
a. GCPC-AR – Retirement of PERS-Retired Staff	Delete
32. GCPC/GDPC – Retirement of Staff	Proposed
33. GCPD – Suspension and Dismissal of Licensed Personnel	Delete
34. GCPD – Discipline and Dismissal of Licensed Staff	Proposed
a. GCPD-AR – Discipline and Dismissal of Licensed Staff	Proposed
35. GCQA/GDQA – Nonschool Employment	Update
a. GCQAB-AR – Tutoring/Coaching for Pay	Update
36. GCQB – Research	Update
37. GCQBA – Copyrights and Patents	Proposed
38. GCQC – Exchange Teaching	Update
39. GCQD – Professional Meetings	Delete
40. GCQE – Student Teachers	Delete
41. GD – Classified Staff/Classified Staff Positions	Update
42. GDA – Instructional Assistants	Update
a. GDA-AR(1) – Classified Salary Schedule Placement	Delete
b. GDA-AR – Employee Advancement on Salary Schedule	Delete
43. GDC – Recruitment of Classified Staff	Keep
44. GDCA – Posting of Vacancies	Keep
45. GDEA – Substitute Classified Employees	Delete
a. GDEA-AR – Substitute Classified Employees	Delete
b. GDED-AR – Temporary Classified Employees	Delete
c. GDEE-AR – Retired Classified Employee	Delete
46. GDIA – Notice of Employment	Update
47. GDN – Evaluation – Classified Staff	Delete
48. GDO – Promotion of Classified Staff	Delete
a. GDPA-AR – Classified Reduction Force	Delete

49. GDPC – Regulation: of Classified Staff Delete  
a. GDPC-AR – Reemployment of PERS-Retired Staff Delete  
50. GDPD – Suspension of Classified Staff Delete  
51. Eric Brandon made a motion on Action Item C 1-50 that 6 and 7 are deleted, 18 is deleted and 17 is a Yes. The rest accepted as presented. Carrie Oldright seconded. Vote: Yes 5, No 0. Approved.

### XIII. DISCUSSION

- A. Bonnie Booher was unable to attend graduation, but she has enjoyed the pictures she has seen online. She appreciates all the effort the board puts into their work and wishes everyone a wonderful summer vacation.
- B. Carrie Oldright would like to revisit Pay to Play Athletics. There is somewhere between 10 – 15 thousand on the table. Do we want to revisit suspending fees? At this point the superintendent recommends we keep the current policy of no fees for sports. The district is not in financial need and the barriers that it removes and incentives it brings for students to maintain eligibility, it is not currently in the best interest of our students to enact a pay to play requirement. Parents and families already must pay to watch their students play and at some away games, that can get expensive. Traveling is a cost to families. If we don't have to rely on those revenues to keep the athletic program alive, then we are supporting our community who are paying to attend games and giving money at the Boosters auction and are supporting our students in different ways. Carrie Oldright added that by removing the fee barrier, we are allowing more students to be involved and then holding them to a higher academic level to stay eligible, that is better for our student population as well.
- C. Carrie Oldright asked about the final enrollment for the district ended at 593 and all year the average was 603. Do we have any projections of enrollment for the next school year? The answer from Jon is that we anticipate staying right around the 600 marks.
- D. Bonnie Booher asked if current policies stand until we complete the full policy rewrite. From A – G, this board has done the work to update those policies and we will run under the approved policies. Other policies will stay in effect until reviewed by the board. The entire policy project should be finished by January 2024.
- E. Eric Brandon wanted to say, thank you for having me on the board for eight years. It was an experience, and he appreciates the plaque and the beautiful pen. He wished the board and their new member all the best in the coming year.
- F. Jon Zwemke said it has been a pleasure to serve with Eric on the board.
- G. Carey Jones is going to miss Eric's expertise and smart and calm demeanor and it was great to work with him.



- H. Bonnie Booher also wanted to say how amazing the senior awards night was and to see how much the community has raised for scholarships and how proud these students were to receive them.
- I. Carrie Oldright wanted to thank our Elementary School Principal for working through some of the hardest times in our lifetime with Covid and the state of education. It has not been an easy 3 years and Carrie wants her to know that we appreciate her work and her steadfastness, and she will be missed.

XIV. COMMUNITY COMMENTS – VIRTUAL

XV. EXECUTIVE SESSION

Board Chair read: *"Pursuant to ORS 192.610 (2) (h) the Board will now move into Executive Session to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed."*

XVI. BOARD MEMBER COMMENTS

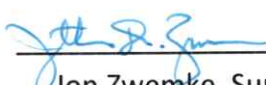
XVII. FUTURE AGENDAS

- A. June 21-23, 2023 – 2023 COSA Seaside Conference.
  - 1. Amanda O'Brien and Jon Zwemke will be attending.
- B. July 12, 2023 – **NO BOARD MEETING** for the month of July
- C. August 2-4, 2023 – 2023 COSA Summer Conference in Eugene
  - 1. Jon Zwemke and Korrinne Ross will be attending.
- D. August 8 & 9, 2023 – The Breakthrough Coach training in Salem
  - 1. Jon Zwemke, Sharmen Tipton, Jerry Uhling, Sheri Wall and Lisa Smart will be attending.
- E. August 11-13, 2023 – 2023 Summer Board Conference @ Salem Convention Center
  - 1. Sharmen Tipton, Bonnie Booher and Carrie Oldright will be attending.
- F. August 16, 2023 @ 6:30 pm – First Board Meeting of the 2023/2024 SY
  - 1. ***This will be the third Wednesday instead of the second due to training schedule.***

XVIII. ADJOURNMENT @ 9:45 PM

Next Board Meeting: Wednesday, August 16, 2023 – First Board Meeting of the 2023/2024 SY

Submitted by Sharmen Tipton, Reedsport School District Executive Assistant / Board Secretary

<u>CAREY D. JONES</u>	<u>9/13/23</u>	<u></u>	<u>9-8-23</u>
Carey Jones, Board Chair	Date	Jon Zwemke, Superintendent	Date