



# Reedsport School District 105

## MONTHLY SCHOOL BOARD MEETING

### AGENDA

NOVEMBER 8, 2023 @ 12:00 PM

*(Please note this meeting will be in the afternoon)*

Reedsport District Office Board Room

Link to virtual meeting is posted on website at [www.reedsport.k12.or.us](http://www.reedsport.k12.or.us).

I. CALL TO ORDER

II. ESTABLISH A QUORUM

III. PLEDGE OF ALLEGIANCE

IV. CHANGES TO THE AGENDA

V. ACCOLADES

VI. COMMUNITY COMMENTS

*Individuals may address the Board on agenda items. Please let the Board Chair know which item you wish to address. You are limited to no more than three (3) minutes. You may address the Board on a topic not on the agenda as long as it does not pertain to a complaint against a staff member. However, the Board reserves the right to refer the matter to the administration.*

*Anyone wishing to provide public comment or testimony may submit their comment/testimony in written form or email to the Board Secretary. Comments and testimony received by 3:00 PM on the day of the meeting will be included in the meeting. Any comment/testimony received after 3:00 PM will be saved for the next regularly scheduled board meeting. Submit Comments to: Reedsport School District email: [stipton@reedsport.k12.or.us](mailto:stipton@reedsport.k12.or.us) or mail to: 100 Ranch Road Reedsport, OR 97467*

VII. REPORTS

A. Business Manager – Rachel Amos

B. Superintendent Report – Jon Zwemke

1. John Chivers, Lower Umpqua Hospital District CEO

a. Behavior Health and community partnerships

2. E-Sports

## VIII. CONSENT AGENDA

*Actions that are routine or usually call for no discussion, such as approving minutes of previous meetings, acceptance of donations and similar actions, are often handled together in one vote by the Board.*

A. Approval of Board Meeting Minutes from October 11, 2023

B. Approval of New Certified Employees

1. Robin Ridd – Special Education Teacher - Elementary

## IX. ACTION

A. Approve SIA Grant Acceptance

B. OSBA Election and Resolutions

1. OSBA Legislative Policy Committee Candidate: Vote Yes, choose to Abstain or No action taken.
2. Resolution 1 – Creates the OSBA Members Caucus and designate a seat on the OSBA Board of Directors and Legislative Policy Committee: Vote Yes, Vote No, choose to Abstain or No action taken.
3. Resolutions 2 – Adopts the proposed amendments to the OSBA Bylaws: Vote Yes, Vote No, choose to Abstain or No action taken.

C. Small Desk Policy Rewrite: 1<sup>st</sup> Half of Section J: Students – 2<sup>nd</sup> Reading

		Hold OR Approve
1. JBB – Educational Equity	Proposed	<input type="checkbox"/> <input type="checkbox"/>
2. JECF (V1) – Interdistrict Transfer of Resident Students	Delete	<input type="checkbox"/> <input type="checkbox"/>
3. JECF (V2) – Interdistrict Transfer of Resident Students	Proposed	<input type="checkbox"/> <input type="checkbox"/>
a. JECF-AR – Interdistrict Transfer of Resident Students	Update	No Vote Required

D. Small Desk Policy Rewrite: 2<sup>nd</sup> Half of Section J: Students – 1<sup>st</sup> Reading

		Hold OR Approve
1. JFE – Pregnant and Parenting Students	Update	<input type="checkbox"/> <input type="checkbox"/>
2. JFF – Married Students	Delete	<input type="checkbox"/> <input type="checkbox"/>
3. JFG – Student Searches	Update	<input type="checkbox"/> <input type="checkbox"/>
a. JFG-AR – Student Searches	Update	No Vote Required
4. JFH – Student Complaints	Update	<input type="checkbox"/> <input type="checkbox"/>

		<b>Hold OR Approve</b>	
5. JFI – Student Demonstrations and Petitions	Update	<input type="checkbox"/>	<input type="checkbox"/>
6. JG – Student Discipline	Update	<input type="checkbox"/>	<input type="checkbox"/>
7. JGA – Corporal Punishment	Update	<input type="checkbox"/>	<input type="checkbox"/>
8. JGAB – Use of Restraint and Seclusion	Update	<input type="checkbox"/>	<input type="checkbox"/>
a. JGAB-AR – Use of Restraint and Seclusion	Delete	No Vote Required	
b. JGAB-AR – Use of Restraint and Seclusion	Proposed	No Vote Required	
9. JGAE – Use of Restraint and Seclusion	Delete	<input type="checkbox"/>	<input type="checkbox"/>
10. JGB – Detention of Students	Update	<input type="checkbox"/>	<input type="checkbox"/>
11. JGD – Suspension	Update	<input type="checkbox"/>	<input type="checkbox"/>
12. JGDA/JGEA – Discipline of Students with Disabilities	Update	<input type="checkbox"/>	<input type="checkbox"/>
a. JGDA/JGEA-AR – Discipline of Students with Disabilities	Update	No Vote Required	
13. JGE – Expulsion	Delete	<input type="checkbox"/>	<input type="checkbox"/>
14. JGE – Expulsion	Proposed	<input type="checkbox"/>	<input type="checkbox"/>
15. JGEA – Alternative Education Programs Related to Expulsion	Update	<input type="checkbox"/>	<input type="checkbox"/>
16. JH – Student Welfare	Update	<input type="checkbox"/>	<input type="checkbox"/>
17. JHA – Student Insurance Program	Delete	<input type="checkbox"/>	<input type="checkbox"/>
18. JHC – Student Health Services and Requirements	Update	<input type="checkbox"/>	<input type="checkbox"/>
19. JHCA – Physical Examinations of Students	Delete	<input type="checkbox"/>	<input type="checkbox"/>
20. JHCA/JHCB – Immunization, Physical Examination and Vision Screening/Eye Examination and Dental Screening	Update	<input type="checkbox"/>	<input type="checkbox"/>
21. JHCB – Immunization of Students	Delete	<input type="checkbox"/>	<input type="checkbox"/>
a. JHCC-AR – Procedures for Dealing with Students Having HIV, AIDS or HBV	Delete	No Vote Required	
22. JHCCA – Students – HIV and HBV	Delete	<input type="checkbox"/>	<input type="checkbox"/>
23. JHCCF – Pediculosis (Head Lice)	Update	<input type="checkbox"/>	<input type="checkbox"/>
a. JHCCF-AR – Pediculosis (Head Lice)	Update	No Vote Required	
b. JHCD-AR – Administering Non-Injectable Medicines to Students	Delete	No Vote Required	

		Hold OR Approve
24. JHCD/JHCDA – Medications	Proposed	<input type="checkbox"/> <input type="checkbox"/>
a. JHCD/JHCDA-AR – Prescription/Nonprescription Medications	Delete	No Vote Required
b. JHCD/JHCDA-AR – Medications	Proposed	No Vote Required
25. JHCDA – Prescription Medication	Delete	<input type="checkbox"/> <input type="checkbox"/>
26. JHDA – Psychological Testing of Students	Delete	<input type="checkbox"/> <input type="checkbox"/>
27. JHF – Student Safety	Update	<input type="checkbox"/> <input type="checkbox"/>
28. JHFA – Supervision of Students	Update	<input type="checkbox"/> <input type="checkbox"/>
29. JHFC – Student Bicycle Use	Delete	<input type="checkbox"/> <input type="checkbox"/>
30. JHFA – Student Skateboard/Roller Blade/Scooter Use	Delete	<input type="checkbox"/> <input type="checkbox"/>
31. JHFD – Student Automobile Use	Delete	<input type="checkbox"/> <input type="checkbox"/>
32. JHFD – Student Vehicle Use	Proposed	<input type="checkbox"/> <input type="checkbox"/>
33. JHFDA – Suspension of Driving Privileges	Delete	<input type="checkbox"/> <input type="checkbox"/>
34. JHFE – Reporting of Suspected Abuse of a Child	Delete	<input type="checkbox"/> <input type="checkbox"/>
a. JHFE-AR – Reporting of Suspected Abuse of a Child	Delete	No Vote Required
35. JHFE/GBNAB – Suspected Abuse of a Child	Proposed	<input type="checkbox"/> <input type="checkbox"/>
a. JHFE/GBNAB-AR (1) – Reporting of Suspected Abuse of a Child	Proposed	No Vote Required
b. GBNAB/JHFE – AR (2) – Abuse of a Child Investigations Conducted on District Premises	Proposed	No Vote Required
c. JHFE/KN-AR(2) – Abuse of a Child Investigations Conducted on District Premises	Delete	No Vote Required
36. JHFF – Reporting Requirements Regarding Sexual Conduct with Students	Delete	<input type="checkbox"/> <input type="checkbox"/>
a. JHFF-AR – Reporting Requirements Regarding Sexual Conduct with Students	Delete	No Vote Required
37. JHFF/GBNAA – Suspected Sexual Conduct with Students and Reporting Requirements	Proposed	<input type="checkbox"/> <input type="checkbox"/>
a. GBNAA/JHFF-AR – Suspected Sexual Conduct Report Procedures and Forms	Proposed	No Vote Required
38. JHH – Student Suicide Prevention	Proposed	<input type="checkbox"/> <input type="checkbox"/>
39. JHHA – Crisis Prevention and Response	Delete	<input type="checkbox"/> <input type="checkbox"/>
a. JHHA-AR – Crisis Prevention and Response	Delete	No Vote Required

		Hold OR Approve	
40. JHHB – Trauma Informed Schools	Proposed	<input type="checkbox"/>	<input type="checkbox"/>
41. JI – Student Recognition Program	Delete	<input type="checkbox"/>	<input type="checkbox"/>
42. JL – Student Gifts and Solicitations	Delete	<input type="checkbox"/>	<input type="checkbox"/>
43. JM – Staff Student Relations	Delete	<input type="checkbox"/>	<input type="checkbox"/>
44. JN – Student Fees, Fines and Charges	Update	<input type="checkbox"/>	<input type="checkbox"/>
45. JO – Education Records	Delete	<input type="checkbox"/>	<input type="checkbox"/>
a. JO-AR – Education Records Management	Delete	No Vote Required	
46. JO/IGBAB – Education Records/Records of Students with Disabilities	Keep	<input type="checkbox"/>	<input type="checkbox"/>
a. JO/IGBAB-AR – Education Records/Records of Students with Disabilities Management	Keep	No Vote Required	
47. JOA – Directory Information	Update	<input type="checkbox"/>	<input type="checkbox"/>
48. JOB – Personally Identifiable Information	Update	<input type="checkbox"/>	<input type="checkbox"/>
49. JOD – Media Access to Students	Update	<input type="checkbox"/>	<input type="checkbox"/>

X. DISCUSSION

XI. COMMUNITY COMMENTS

*Reference statement in section VI for procedure and rules to share community comments.*

XII. BOARD MEMBER COMMENTS

XIII. FUTURE AGENDAS

- A. November 9<sup>th</sup> – 11<sup>th</sup>, 2023 – OSBA 2023 Annual Convention in Portland
  - 1. Attending: Sharmen Tipton, Carey Jones, Bonnie Booher, Jack Dailey & Carrie Oldright
- B. December 6-8, 2023 – COSA 43rd Annual Oregon School Law Conference
  - 1. Attending: Jon Zwemke, Lisa Russell, Jerry Uhling and Korrinne Ross
- C. December 13, 2023 @ 5:30 PM – Monthly School Board Meeting
- D. January 10, 2023 @ 5:30 pm – Monthly School Board Meeting
- E. January 24-26, 2024 – OACOA/OASE Winter Conference
  - 1. Attending: Jon Zwemke

II. ADJOURNMENT

Next School Board Meeting: Wednesday, December 13, 2023 @ 5:30 PM



# Reedsport School District 105

## MONTHLY SCHOOL BOARD MEETING

### MINUTES

OCTOBER 11, 2023, 5:30 PM

I. CALL TO ORDER @ 5:30 pm

II. ESTABLISH A QUORUM

Attendance: Carey Jones, Bonnie Booher, Jack Dailey, Carrie Oldright, Jon Zwemke (virtual), Rachel Amos, Jerry Uhling and Korrinne Ross

III. PLEDGE OF ALLEGIANCE

IV. CHANGES TO THE AGENDA

V. ACCOLADES

A. Superintendent Award Presentations

1. Danny Stemper, 9<sup>th</sup> Grade / Matt Smart, RCCS Industrial Arts Teacher
2. Jackson Plagmann, 12<sup>th</sup> Grade / Laura Squiglio, RCCS Head Cook & Culinary Arts Teacher

B. Donation: Reedsport Boosters Association donated new LED scoreboards and shot clocks for main and auxiliary gymnasiums valued at \$51,619.00.

VI. COMMUNITY COMMENTS

*Individuals may address the Board on agenda items. Please let the Board Chair know which item you wish to address. You are limited to no more than three (3) minutes. You may address the Board on a topic not on the agenda as long as it does not pertain to a complaint against a staff member. However, the Board reserves the right to refer the matter to the administration.*

*Anyone wishing to provide public comment or testimony may submit their comment/testimony in written form or email to the Board Secretary. Comments and testimony received by 3:00 PM on the day of the meeting will be included in the meeting. Any comment/testimony received after 3:00 PM will be saved for the next regularly scheduled board meeting. Submit Comments to: Reedsport School District email: [stipton@reedsport.k12.or.us](mailto:stipton@reedsport.k12.or.us) or mail to: 100 Ranch Road Reedsport, OR 97467*

A. Written Community Comment from Rodney Murphey printed in the packet.

B. Rodney Murphey asked to speak and was provided three minutes to give his comments.

1. Would like to set up a process and procedure to stop bullying and protect the victims.

2. We need clear consequences and make it known to the students and parents that this will be handled appropriately.
3. Something needs to change so that all of our students are safe at school.

## VII. REPORTS

### A. Business Manager – Rachel Amos

1. The business manager spoke to the superintendent this week to let him know that the district needs to be sure we are prioritizing the spending and tracking where we allocate employee costs so we can take advantage of all the grant money available.
2. There will be a meeting next week with the business manager and superintendent that will change for financial reports you will be seeing next month once the adjustments have been made.
3. Once we finish the audit, we will be closer to the budget the board approved at the end of the 22/23 school year. We will be able to focus our finances by prioritizing needs. There is a reserve fund available, and we try to protect that money, but this may be one of those years where we have to dip into that as we finish up our seismic project and gym renovation.
4. We want to have those conversations and stay ahead of the game and we will update you next month. Some of this has to do with repaying state school funds last spring. There was no way to plan for that. The state had estimated the number of students that would return to the classroom following covid, but those students did not return to school, so we had to repay the state school fund for difference.
5. We have different reserve funds for things like technology and curriculum. Rachel can provide a full report on the reserve funds money at next month's meeting.
6. Our enrollment numbers are consistent now. We still have grant allocations that have not come in from the state and those are going to come in higher than we anticipated so that will help with reallocating costs.

### B. Superintendent Report – Jon Zwemke

1. Division 22 Report is an annual report to our community and our board about how we are maintaining compliance with the Oregon Administrative Rule Chapter 22 which is state law. There are over 40 sections that make up Division 22. We are to keep up with the changes in the law and how we fulfill the requirements. If something is not fulfilled, then there is a corrective action plan that gives the district a year to become compliant with the section.
  - a. Section 2010 is currently non-compliant and has to do with diploma requirements. Update our graduation requirements and improve the plans for students getting a modified diploma.



- b. Section 2045 is currently non-compliant and has to do with our drug and alcohol instruction. We offer our Freshman and our Sophomores direct instruction on drug and alcohol in their health class. The statute requires us to have that for Juniors and Seniors as well. We do not have this in our current schedule. We are working with Mr. Uhling to include this instruction in our curriculum for Juniors and Seniors to meet this requirement.
- c. Section 2340 is currently non-compliant and has to do with media instruction. This instruction takes place in language arts classes, but not every student needs a language arts class every year. We are working to provide this instruction in an alternative format to meet this requirement.
- d. Section 2500 is currently non-compliant and has to do with our TAG plan. Last year there was quite a bit of legislation enacted for the TAG plan. This will be the simplest requirement to meet. We just need to get the updated TAG plan posted to the website in a prominent location to meet this requirement.
- e. Jon will write up these four corrective action plans using the template ODE provided. The due date to have the corrective action plans submitted is in November. Once the template is filled out and submitted to the state, Jon will copy the board to confirm it has been completed.

#### VIII. CONSENT AGENDA

*Actions that are routine or usually call for no discussion, such as approving minutes of previous meetings, acceptance of donations and similar actions, are often handled together in one vote by the Board.*

##### A. Approval of Board Meeting Minutes from September 13, 2023

- 1. Jack Dailey made a motion to approve the Consent Agenda as presented. Bonnie Booher seconded. Vote: Yes 4, No 0. Approved.

#### IX. ACTION

##### A. Small Desk Policy Rewrite: Section I: Instruction – 2<sup>nd</sup> Reading

- 1. IKC – Class Ranking Update
- 2. IKF – Graduation Requirements Update
- 3. Bonnie Booher made a motion to accept policy updates marked Action item A, 1 & 2 as updated. Jack Dailey seconded. Vote: Yes 4, No 0. Approved. Bonnie Booher made a motion to accept policy updates marked Action item A, 1 & 2 as updated. Jack Dailey seconded. Vote: Yes 4, No 0. Approved.



B. Small Desk Policy Rewrite: 1st Half of Section J: Students – 1 <sup>st</sup> Reading		
1. JA – Student Policies, Goals and Objectives	Delete	
2. JB – Equal Education Opportunity	Update	
a. JB-AR – Equal Education Opportunity Plan		Update
3. JBA/GBN – Sexual Harassment	Delete	
a. JBA-AR – Reporting Sexual Harassment of Students		Delete
4. JBA/GBN – Sexual Harassment	Proposed	
a. JBA/GBN-AR(1) – Sexual Harassment Complaint Procedure		Delete
b. JBA/GBN-AR(1) – Sexual Harassment Complaint Procedure		Proposed
c. JBA/GBN-AR(2) – Federal Law (Title IX) Sexual Harassment Complaint Procedure		Proposed
5. JBAA – Section 504–Students	Update	
a. JBAA-AR – Section 504–Students		Proposed
6. JBB – Educational Equity		2 <sup>nd</sup> Reading
7. JE – Attendance	Update	
8. JEA – Compulsory Attendance	Update	
a. JEA-AR – Compulsory Attendance Notice		Update
9. JEBA – Legal Age of Students - Kindergarten	Delete	
10. JEBA – Early Entrance	Proposed	
a. JEBA-AR(1) – Early Entrance Into Kindergarten		Update
b. JEBA-AR(2) – Early Entrance		Proposed
11. JEC – Admissions	Update	
12. JECA – Admission of Resident Students	Update	
13. JECAA – Admissions of Private School Students	Update	
a. JECAA-AR – Admissions of Part-Time Private School Students		Update
14. JECAB – Dual Residency (Sporadic Enrollment)	Delete	
15. JECAC/GBH – Staff / Student / Parent Relations	Delete	
16. JECAC/GBH – Staff / Student / Parent Relations	Proposed	
17. JECB – Admission of Nonresident Students	Delete	
18. JECB – Admission of Nonresident Students	Proposed	
a. June 30 <sup>th</sup> will be the date for this policy		
b. JECB-AR(1) – Admission of Nonresident Students		Proposed
c. JECB-AR(2) – Mutual Agreement – “Resident Pupil”		Proposed
d. JECB-AR(3) – Request for Nonresident Student Admission – Interdistrict Transfer		Proposed
e. JECB-AR(4) – Application for Nonresident Student Admission – Tuition Students		Proposed
f. JECB-AR(5) – Request for Interdistrict Transfer Out of Resident District		Proposed

19. JECBA – Admission of Exchange Students	Update
a. JECBA-AR – Admission of Exchange Students	Update
20. JECBB – Intradistrict Transfer Students	No Action
a. JECBB-AR – Intradistrict Transfer Students	Not Adopted
21. JECBD – Homeless Students	Update
a. JECBD-AR – Homeless Students	Update
22. JECC – Assignment of Students to Schools	Delete
23. JECD – High School Transfer Credit and/or Correspondence Credits	Delete
24. JECDA – High School Transcript Evaluation	Update
a. JECDA-AR – Transcript Evaluation Procedures	Update
25. JECE – Student Withdrawal from School	Update
26. JECF – Interdistrict Transfer of Resident Students	2 <sup>nd</sup> Reading
27. JECF – Interdistrict Transfer of Resident Students	2 <sup>nd</sup> Reading
27a. JECF – Interdistrict Transfer of Resident Students	2 <sup>nd</sup> Reading
a. JECF-AR – Interdistrict Transfer of Resident Students	Update
28. JED – Student Absences and Excuses	Update
a. If a student participates in a sport and that student chooses to go hunting because our policy allows it, that is possibly hurting the team to be down a player for 5 days. Chair Jones stated that as coach, it would appear that the student is not dedicated to the team. Do we have a way to protect our coaches? The policy will be the rule for the district. However, Coach Watts and his coaching staff may want to develop an agreement for players to sign that spells out what they are committing to and what they are possibly giving up. Without being informed prior to joining the team, the policy will be followed. If a student went hunting during the day but was back for practice, that would be allowed because it would be an excused absence. So, for those student athletes that are able to go hunting but not impact the team, which would be another way to protect the coaches. Mr. Zwemke is collaborating with Coach Watts to make clear the expectations for a student athlete prior to the student agreeing to join the team and abide by the rules and restrictions of that position.	
29. JEDA – Truancy	Update
30. JEDB – Student Dismissal Precautions	Update
31. JEF – Released Time for Students	Delete
32. JEF – Release Time for Religious Instruction	Update
a. JEF-AR – Release From School for Religious Instruction	Update
33. JEFA – Open/Closed Campus	Update
a. Change “high school” to “Reedsport Community Charter School”	
34. JF/JFA – Student Rights and Responsibilities	Update

35. JFB – Student Involvement in Decision-Making	Delete
36. JFBA – Student Government	Delete
37. JFC – Student Conduct	Update
38. JFCA – Student Dress and Grooming	Update
39. JFCB – Care of School Property by Students	Update
40. JFCC – Student Conduct on Buses	Delete
41. JFCE – Secret Societies	Update
42. JFCEA – Gangs	Update
43. JFCEB – Personal Electronic Devices and Social Media	Update
44. JFCF – Hazing, Harassment, Intimidation, Bullying, Menacing, Cyberbullying or Teen Dating Violence Reporting - Student	Update
a. <i>JFCF-AR – Hazing, Harassment, Intimidation, Bullying, Menacing, Cyberbullying or Teen Dating Violence Reporting - Student</i>	<i>Update</i>
45. JFCFA/GBNAA – Cyberbullying	Delete
46. JFCG/JFCH/JFCI – Use of Tobacco Products, Alcohol, Drugs or Inhalant Delivery Systems	Update
a. <i>JFCG-AR – Discipline for Us, Possession, Distribution or Sale of Tobacco Products or Inhalant Delivery Systems</i>	<i>Update</i>
47. JFCG/GBK/KGC – Prohibited Use, Possession, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems	Delete
48. JFCHA – Use of Alcohol for Cooking	Proposed
49. JFCI – Substance Abuse	Delete
50. JFCIA – Student Drug Testing – Extracurricular Activity Participants	Update
a. <i>JFCIA-AR – Student Drug Testing</i>	<i>Update</i>
51. JFCJ – Weapons in Schools	Update
52. JFCM – Threats of Violence	Update
53. Carrie Oldright made a motion to approve 1-5, pull 6 for second reading, approve 7-19, no action on 20, approve 21, delete 22, approve 23-26, pull for second reading 27, approve 28-32, approve 33 with proposed correction, approve 34, delete 35, approve 36-52. Bonnie Booher seconded. Vote: Yes 4, No 0. Approved.	

## X. DISCUSSION

- A. Carrie Oldright asked that the board view samples of The Body Shop health curriculum for elementary.

- B. Chair Jones had asked for information on bond opportunities to build a gym at the elementary school. While a bond might not be financially sound at this time, Mr. Zwemke is in talks with the city and the hospital to discuss possible rural area grants that may help us partner with a grant sponsor for some larger grants that would alleviate the need for a bond. Those talks are starting, and Mr. Zwemke will give the board updates as he learns more about this possibility.
- C. Chair Jones is working on a grant proposal to Nike which will ask for new turf football field, new turf baseball field, and a new gym for the elementary school. This could be a secondary pathway to avoid a bond.
- D. Board members will make time with Sharmen to view materials if they would like.

#### XI. COMMUNITY COMMENTS

*Reference statement in section VI for procedure and rules to share community comments.*

#### XII. BOARD MEMBER COMMENTS

- A. Bonnie Booher visited the RCCS cafeteria for School Lunch Appreciation Week. It was a very nice experience. The food was good and the new tables look great.

#### XIII. FUTURE AGENDAS

- A. November 1, 2023: Dinner @ 6:00 pm – OSBA Legislative Roadshow @ South Coast ESD
  - 1. Attending: Jon Zwemke, Carey Jones, Bonnie Booher, Jack Dailey & Carrie Oldright
- B. November 8, 2023 @ **12:00 pm** – Monthly Board Meeting (***time change due to training***)
- C. November 9<sup>th</sup> – 11<sup>th</sup>, 2023 – OSBA 2023 Annual Convention in Portland
  - 1. Attending: Sharmen Tipton, Carey Jones, Bonnie Booher, Carrie Oldright, Jack Dailey
- D. December 6-8, 2023 – COSA 43rd Annual Oregon School Law Conference
  - 1. Attending: Jon Zwemke, Lisa Russell and Jerry Uhling
- E. December 13, 2023 @ 5:30 PM – Monthly School Board Meeting
- F. January 10, 2023 @ 5:30 pm – Monthly School Board Meeting
- G. January 24-26, 2024 – OACOA/OASE Winter Conference
  - 1. Attending: Jon Zwemke

#### II. ADJOURNMENT @ 7:00 PM

Next School Board Meeting: **Wednesday, November 8, 2023 @ 12:00 PM**

Submitted by Sharmen Tipton, Reedsport School District Executive Assistant / Board Secretary

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Carey Jones, Board Chair

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Date

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Jon Zwemke, Superintendent

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Date



Dedicated to improving student success and education equity through  
**advocacy, leadership and service**  
to Oregon public school boards.

Election - OSBA 2023 - Douglas/S. Coast Region (09)

## 2023 OSBA Election

### \* 1. Board of Directors Position 9

Vote

No election this year for Board of Directors Position 9

### \* 2. LPC Position 9 (Vote for one)

☐ Tom Chanez, Glendale 77

☐ Abstain

☐ No action taken

### \* 3. Resolution 1 - Creates the Oregon Rural School Board Members Caucus and designate a seat on the OSBA Board of Directors and Legislative Policy Committee

☐ Yes - adopt

☐ No - do not adopt

☐ Abstain

☐ No action taken

### \* 4. Resolution 2 - Adopts the proposed amendments to the OSBA Bylaws

☐ Yes - adopt

☐ No - do not adopt

☐ Abstain

☐ No action taken

### \* 5. Type the name of the district, ESD, or community college board that officially made this vote.

### \* 6. Type the meeting date when the board officially made this vote.

### \* 7. Type your name and title.

# OSBA Legislative Policy Committee CANDIDATE QUESTIONNAIRE

Name: Dr. Tom Chanez

Date: 9/22/2023

Address: 1277 Yeust Rd

City/Zip: Azalea/ 97410

Business phone: --

Residence phone: --

Cell phone: 541-251-0815

E-mail: tom.chanez@glendale.k12.or.us

District/ESD/CC: Glendale School District #77

Term expires: 2025 Years on board: 2+

Region: Douglas/ South Coast



Position #: 9

*I certify that if elected I will faithfully serve as a member of the OSBA Legislative Policy Committee. My nomination form has been submitted to OSBA (or is attached to this document) as evidence.*

Name

Date

***Be brief; please limit your responses to 50 words per question.***

1. What do you want to accomplish by serving on the Legislative Policy Committee (LPC)?  
I wish to give a voice to the rural school districts and to advocate support for the larger districts. Further, I want to assure that students will have an opportunity to pursue their careers regardless of the school district in which they are enrolled. This begins at the State level.
2. What leadership skills do you bring to the LPC? Give an example of a situation in which you demonstrated these skills.  
I bring an empathetic, realistic mentality to solve issues in an effective way.  
When I served as the Chief Dentist at Pelican Bay State Prison, I was able to transform the dental department from last in the state to being number one.
3. What do you see as the two most challenging legislative issues faced by OSBA?  
1- Declining student enrollment  
2- Teacher and administrator shortages
4. What do you see as the two most challenging legislative issues faced by your region?  
  
1- State mandates that are not pertinent to our district. 2- Lack of qualified employee candidates
5. What is your plan for communicating with boards in your region about legislative issues?  
Speak monthly with the Board's LPC liaison or Chair to update on any legislative matters. Additionally, attend Board meetings of the districts that are heavily impacted by certain legislation if further communication is warranted.

Email to [OSBAelections@osba.org](mailto:OSBAelections@osba.org), or mail to: Oregon School Boards Association, 1201 Court St NE, #400, Salem, OR 97301

Deadline: September 29, 2023, 5 p.m.

*Materials submitted by the candidate on this form may be subject to a public information request under ORS Chapter 192.*

# **OSBA Legislative Policy Committee**

## **CANDIDATE PERSONAL/PROFESSIONAL RESUME**

**Work or service performed for OSBA or local district** (include committee name and if you were chair):

Currently serving as Board Chair for our district and am a member of the finance committee. I have previously served on the facilities committee during seismic upgrade.

**Other education board positions held/dates:**

N/A

**Occupation** (Include at least the past five years):

Employers:

Dates:

Retired dentist of 28 years

**Schools attended** (Include official name of school, where and when):

High school: Los Amigos HS, Fountain Valley, CA Class of 1976

College: Santa Ana community college in CA, Univ of CA Riverside, '79-81, Univ of MN '81-85

Degrees earned: DDS, BS, BA

**Education honors and/or awards:**

Employee of the month- Pelican Bay state prison

**Other applicable training or education:**

Two semesters Citrus Belt Law school, Business Law, Accounting, State of CA Management and supervisors training.

**Activities, other state and local community services:**

-Past president Toastmasters Riverside CA

-Seven years boys baseball coach

**Hobbies/special interests:**

Fishing, camping, handball, hunting

**Business/professional/civic group memberships; offices held and dates:**

Union of American Physicians and Dentists shop steward, American Dental Association, Toastmasters, Inland Empire dental association- CA, Infection Control committee Riverside General hospital and Riverside County Regional Medical Center- Moreno Valley CA,

**Additional comments:**

Email to [OSBAelections@osba.org](mailto:OSBAelections@osba.org), or mail to: Oregon School Boards Association, 1201 Court St NE, #400, Salem, OR 97301

Deadline: September 29, 2023, 5 p.m.

*Materials submitted by the candidate on this form may be subject to a public information request under ORS Chapter 192.*



# NOMINATION FORM

## OSBA LEGISLATIVE POLICY COMMITTEE (LPC)

### REGIONAL MEMBER

Date 9/22/2023

TO: Sami Al-Abdrabbuh, OSBA President-Elect  
Oregon School Boards Association 1201 Court  
St NE, #400  
Salem, OR 97301  
Fax: 503-588-2813  
E-mail: [OSBAelections@osba.org](mailto:OSBAelections@osba.org)

**Nominations are due by 5 pm,  
September 29, 2023.**

Return this form and all candidate information  
forms to the OSBA office by email at  
[OSBAelections@osba.org](mailto:OSBAelections@osba.org), or mail to Oregon  
School Boards Association, 1201 Court  
St. NE, #400, Salem, OR 97301

Dear Sami Al-Abdrabbuh:

With this letter, our board nominates the candidate named below to a position on the OSBA Legislative Policy  
Committee for the Douglas/ South Coast Region, Position # 9.

### LPC CANDIDATE INFORMATION

Name: Dr. Tom Chanez

District/ESD/Community College: Glendale School District #77

Address: 1277 Yeust Rd


City: Azalea Oregon ZIP: 97410

E-mail: Tom.chanez@glendale.k12.or.us Phone: 541-251-0815

**This nomination was approved by official action of our board of directors at a duly called meeting on**

9/20/2023

**(date)**

  
\_\_\_\_\_  
(Board Chair signature)

Board Chair name: Dr. Tom Chanez

District: Glendale #77

Address: 10598 Azalea Glen Road

City, State, Zip: Glendale, OR 97442



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**Resolution to Amend Oregon School Boards Association's  
Bylaws Relating to Composition of the Board of Directors**

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**WHEREAS**, the Oregon School Boards Association (OSBA) was formed in 1946 as a volunteer association of locally elected public school boards and transitioned to a nonprofit corporation under Oregon Revised Statute Chapter 65 as of July 1, 2018; and

**WHEREAS**, the Oregon Rural School Board Advisory Committee has been active and publicly supported by OSBA's Board of Directors since April 22, 2022; and has developed a mission statement and goals; and has established bylaws; and

**WHEREAS**, the Advisory Committee is ready to elect officers and their Rural Leadership Assembly; and

**WHEREAS**, the Advisory Committee has articulated its mission as follows: "To build collaborative relationships and promote quality education for all students with emphasis on the unique needs of school boards and students in rural communities."

**WHEREAS**, OSBA's Board of Directors recognizes the importance of the Advisory Committee's value and mission; and

**WHEREAS**, the Advisory Committee has respectfully requested that the Board of Directors submit a resolution to the membership creating the Oregon Rural School Board Members Caucus and designate a seat on the OSBA Board of Directors and Legislative Policy Committee.

**THEREFORE, BE IT RESOLVED** by the OSBA Board of Directors that the proposed bylaws amendment designating a Caucus representative as a voting member of the OSBA Board of Directors and Legislative Policy Committee be submitted to the membership for consideration during the 2023 OSBA election; and

**BE IT FURTHER RESOLVED** that the bylaws with the proposed amendments and a copy of this resolution be forwarded to all association member boards in accordance with OSBA's adopted elections calendar.

*Submitted by: OSBA Board of Directors*

# **BYLAWS**

**OREGON RURAL SCHOOL BOARD MEMBERS CAUCUS**

**OF THE**

**OREGON SCHOOL BOARDS ASSOCIATION**

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## ARTICLE 1

### CHARTER

The Oregon School Boards Association (the "OSBA") exists solely to perform essential governmental functions and all of its income must accrue to the State of Oregon or its political subdivisions as required under IRC Section 115. OSBA's mission is to improve student success and education equity through advocacy, leadership and service to Oregon public school boards.

OSBA is aware and acknowledges that diversity is a core value of OSBA. OSBA desires to identify areas of concern and causation, convene a caucus of stakeholders, and create a plan to better promote and support the success of rural students.

To this end, The OSBA Board of Directors has formally recognized the Oregon Rural School Board Members Caucus (the "Caucus") to serve as a resource and provide guidance and leadership for these initiatives to the OSBA Board of Directors

The activities of the Caucus shall align with OSBA bylaws as well as complement, not duplicate, OSBA's efforts on behalf of all local governing boards.

## ARTICLE 2

### NAME, MISSION AND GOALS:

**2.1 Name:** This organization shall be known as the Oregon Rural School Board Members Caucus of the Oregon School Boards Association (OSBA).

**2.2 Mission:** To build collaborative relationships and promote quality education for all students with emphasis on the unique needs of school boards and students in rural communities.

**2.3 Goals:**

2.2.1 To elevate the voice of rural school districts and recognize their unique needs.

2.2.2 To build and maintain collaborative relationships between OSBA and rural school boards.

2.2.3 To develop, promote, and advance legislation supporting rural schools and understand the impact of statewide legislation to each rural community and district.

2.2.4 To build collaborative relationships and promote quality education for all students with emphasis on the unique needs of school boards and students in rural communities.

2.2.5 To support school boards in rural communities by prioritizing professional development of rural board members and bringing training and other resources to rural areas.

## ARTICLE 3

### MEMBERSHIP

**3.1 Qualification.** All members must support the purposes and goals of the Caucus as set forth in Article 2.

**3.2 Members.** The Caucus members may include any elected or appointed member of any public board of education in Oregon who are active members in good standing with the Oregon School Boards Association *and serve a school district with a population density of less than 200 people per square mile and/or total school district population less than 20,000 people.* All board members of Oregon Education Service Districts are eligible to participate in the Rural Caucus. If a school board member or district does not meet the aforementioned qualification but feels they are indeed a rural district, an appeal process will be available as outlined in policy. Caucus members may participate in all discussions, vote, and serve as an officer of the Caucus. Members must attend the meeting in person (or virtually) *to vote. Voting by proxy shall not be permitted.*

**3.3 Attendees.** The Caucus may, in its discretion, invite to participate in any meeting or event any other individuals who support the purpose and goals of the Caucus as set forth in Article 2.

**3.4 Membership List.** The Membership list shall be maintained by the Secretary/Treasurer.

## ARTICLE 4

### BUDGET

**4.1 Budget.** The Caucus shall submit an annual budget request as outlined under the OSBA budget process, including approval by the OSBA Board of Directors. The request shall set forth the areas of concern, recommended actions, and annual goals.

## ARTICLE 5

### MEETINGS

**5.1 Annual Meetings.** An annual meeting of the Caucus shall be in conjunction with the OSBA Annual Convention at which time the Caucus shall elect officers and shall conduct other business as may properly be brought before the meeting of the Caucus.

**5.2 Regular and Special Meetings.**

**5.2.1 Regular Meetings.** The Caucus shall meet as often as required to achieve the goals outlined in its annual Work Plan. These meetings shall be scheduled for the year at the Annual Meeting.

**5.2.2 Special Meetings.** Special meetings of the members for any purpose may be called, either in writing or by e-mail, by the President or by a majority of the Executive Committee. Such a request shall state the purpose or purposes of the proposed meeting.

**5.2.3 Place of Meetings.** Regular and special meetings of the Caucus shall be held at any location (or virtually) within Oregon as designated by the President or the Executive Committee.

### **5.3 Notice.**

5.3.1 Notice and agenda of every annual meeting, regular or special meeting of members, stating the time and place thereof, shall be posted to the OSBA website, no less than 14 days prior to such meeting.

**5.4 Quorum.** Except as otherwise provided by law, the presence at any meeting of a majority of the Executive Committee shall constitute a quorum.

**5.5 Organization.** The President may determine *in their sole* discretion whether any meeting of the Caucus shall be held in accordance with Robert's Rules of Order.

**5.6 Records.** The President shall see that all correspondence, minutes, agendas, and Charter be sent to and kept on file with OSBA. Minutes from each meeting shall be posted to the OSBA website.

**5.7 OSBA Staff Liaison.** The Executive Director of OSBA shall designate a staff member to serve as a liaison representative to the Caucus. The designee shall not have voting rights.

## **ARTICLE 6**

### **Rural Leadership Assembly**

**6.1 Composition.** The Rural Leadership Assembly of the Caucus shall consist of 9 members, and shall include *one representative from each OSBA district with 10 or more districts defined as rural ( Regions 1, 2, 4, 6, 9, and 14), plus 3 at-Large* members. The executive committee (President, Vice-President, Secretary/Treasurer) shall be elected from the body of the Rural Leadership Assembly by the members of the Rural School Board Members Caucus.

**6.2 Terms.** The Rural Leadership Assembly members shall each serve two-year terms. The President, Vice-President & Secretary/Treasurer shall each serve a one-year term. The President, Vice-President, Secretary Treasurer, Regional Members, and Members-at-Large may serve any number of consecutive terms. Each officer shall hold office until the term has expired or until a successor has been duly elected and qualified for the position, or until the officer can no longer hold the position because they no longer qualify to be a member of the Caucus as defined in Article 3 above, or because of removal or death.

### **6.3 Nomination and Election**

6.3.1 Nomination. Rural Leadership Assembly members may be nominated by either (a) the nominating committee, or (b) a caucus member at the annual meeting.

6.3.2 Election. The members shall elect the Leadership Council by majority vote at the annual meeting. Positions 1, 4, 9, and at large #1 shall be elected in even numbered years, and positions 2; 6, 14, at large #2 and at large #3 shall be elected in odd numbered years.

### **6.4 Designations**

6.4.1 President. The President shall preside at all meetings of the Caucus and the Executive Committee. The President shall appoint all standing and special committees and shall be an ex officio member of all committees, except the nominating committee, with voting power. The President shall sign all official reports of the Caucus.



6.4.2 **Vice President.** The Vice President shall have such duties as from time-to-time may be assigned by the Executive Committee, and in the absence of the President, the Vice-President shall have and perform all the powers and duties of the President.

6.4.3 **Secretary/Treasurer.** The Secretary/Treasurer shall keep the minutes and records and shall see that all notices are duly given in accordance with the provisions of law and this Charter, and such other duties as from time-to-time may be assigned by the Executive Committee. The Secretary/Treasurer shall maintain a roster of the current membership. The Secretary/Treasurer shall have the responsibility for receiving and disbursing all funds related to the Caucus in coordination with the OSBA liaison. The Secretary/Treasurer shall report regularly to the Executive Committee, shall prepare a written yearly financial report to be distributed to the members at each annual meeting, and shall perform other duties assigned by the Executive Committee.

**6.5 Resignation.** A Leadership Assembly member may resign by filing a written resignation with the President or Secretary/Treasurer of the Caucus or the President of OSBA.

**6.6 Vacancies.** Any vacancy in any office may be appointed for the unexpired portion of the term by a majority of the Leadership Assembly at the next regular or special meeting.

**6.7 Removal.** Any member of the Leadership Assembly who misses more than two meetings out of any four consecutive meetings, *unless they are* excused by the Executive Committee for a valid reason, may *have their* position vacated by action of the Leadership Assembly.

## ARTICLE 7

### EXECUTIVE COMMITTEE

**7.1 Composition.** There shall be an Executive Committee made up of the President, Vice-President, and Secretary/Treasurer.

**7.2 Responsibilities.** *The Executive Committee* shall have the following responsibilities and powers:

- (a) To respond to any inquiry or question from OSBA.
- (b) To act on behalf of the Caucus when deemed necessary by the President.
- (c) To review plans and programs to be presented to the Caucus at its meetings.
- (d) *To give direction to the OSBA liaison on legislative action to come before the state legislature on which there is no formal Caucus policy or resolution.*
- (e) Members of the Executive committee will be elected from the Rural Leadership Assembly.

**7.3 Ratification.** Any actions by the President shall be reported to the Executive Committee as soon as the action has taken place. All actions of the Executive Committee shall be subject to ratification by the Caucus at the next meeting of the members.

**7.4 Administration.** The Executive Committee shall keep regular minutes of its proceedings and all actions by the Executive Committee shall be reported promptly to the membership. Such actions shall be subject to review by the membership, provided that no rights of third parties shall be affected by such review.

## **ARTICLE 8**

### ***COMMITTEES***

The President may establish committees of 2 or more members to serve at the discretion of the President. These committees would consist of such persons and perform such duties as the President designates from time to time; provided, however, that the committees may not act on behalf of the Caucus but may make recommendations to the Caucus for approval. The Chair of any such committee shall be a member of the Leadership Assembly.

## **ARTICLE 9**

### ***SEAT ON THE OSBA'S BOARD OF DIRECTORS AND LEGISLATIVE POLICY COMMITTEE***

9.1 The Caucus shall appoint one officer from the Rural Leadership Assembly to serve as liaison to the OSBA Board of Directors and to be a voting member of the OSBA Board of Directors for a two year term. That liaison shall hold all of the rights and responsibilities of a member of the OSBA Board of Directors.

9.2 The Caucus shall appoint one member from the Rural Leadership Assembly to serve on the Legislative Policy Committee for a term of two years.

## **ARTICLE 10**

### **GENERAL PROVISIONS**

#### **10.1 Amendment of Bylaws**

10.1.1 Bylaws may be altered, amended, or replaced by a majority vote of the members of the Caucus who are present and voting at the annual meeting.

10.1.2 Notice of proposed bylaws changes shall be in the annual meeting agenda and sent to all members 15 days prior to the annual meeting.

10.1.3 Omissions from this Charter shall be governed by Robert's Rules of Order, when they do not conflict with the Charter.

\*\*\*\*\*

The foregoing charter was adopted by the active membership of the OSBA Rural Caucus on (\_\_\_\_)month (\_\_\_\_) date (\_\_\_\_) year.



## ***Resolution***

### **Resolution to Amend the OSBA's 2018 Bylaws**

**WHEREAS**, the Oregon School Boards Association (OSBA) was formed in 1946 as a volunteer association of locally elected public school boards; and

**WHEREAS**, in 2017, through a vote of the Membership, OSBA was incorporated under ORS Chapter 65 to nonprofit status and Bylaws replaced the Constitution.

**WHEREAS**, in 2018, through a vote of the Membership, the Bylaws were amended to expand the OSBA Board of Directors and the Legislative Policy Committee with representatives from the School Board Members of Color Caucus.

**WHEREAS**, The Bylaws have not been amended since 2018, the OSBA Board of Directors determined, based on its review of the proposed changes, that it was in the membership's best interest to amend the Bylaws; and

**WHEREAS**, the following only reflects a high-level overview of the proposed changes, all changes are reflected in the proposed bylaws.

- Clarification of the Membership voting process for both resolutions and bylaw amendments.
- Clarification of an exception to the term limits for the OSBA director serving as immediate past president.
- Clarification of the definition of a quorum for the OSBA Board of Directors.
- Combining the Finance and Budget Committees and outline the terms of the members.
- Adding a Rural School Boards Caucus representative to the Board of Directors and the Legislative Policy Committee (LPC).
- Adding language to reflect the School Board Members of Color Caucus representation on the LPC, which was inadvertently omitted during the 2018 amendment.
- Adding information regarding the PACE Board of Trustees under the Committees and Caucus section of the Bylaws.
- Adding language stating caucuses must comply with OSBA policies/guidelines and adding language to establish the Rural caucus.
- Edits to grammar, punctuation, and language for readability.

**WHEREAS**, after reviewing the recommended OSBA Bylaws as proposed by staff and legal counsel, the OSBA Board of Directors supports the recommendation to amend the Bylaws:

**THEREFORE, BE IT RESOLVED** by the OSBA Board of Directors that the proposed Bylaws be submitted to the membership for consideration during the 2023 OSBA election; and

**BE IT FURTHER RESOLVED** that the proposed Bylaws and a copy of this resolution be forwarded to all member boards of the Association in accordance with the OSBA Board of Directors adopted elections calendar.

*Submitted by: OSBA Board of Directors*



# BYLAWS

As Amended by the Membership: December 2018  
Suggested Revisions: September 23, 2023

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## SECTION 1 PURPOSE

~~A.~~ The Oregon School Boards Association (the "Association") exists solely to perform essential governmental functions and all of its income accrues to the State of Oregon or its political subdivisions as required under IRC Section 115. In particular, the Association's mission and purpose are as follows:

~~B.A.~~ To work for the general advancement and improvement of the education of all public school children of the State of Oregon.

~~C.B.~~ To gather and disseminate information pertinent to the successful operation of public schools.

~~D.C.~~ To work for the most efficient and effective organization of public schools of this state. "Public schools" include local school districts, education service districts, the State Board of Education and community colleges classified as a political subdivision.

~~E.D.~~ To work for adequate and dependable financial support for the public schools of this state.

~~F.E.~~ To study all legislation which affects the public schools of Oregon and to support and work for that which appears to be desirable and to keep members informed thereof. To propose and work for the enactment of proper educational legislation.

~~G.F.~~ To encourage the establishment and maintenance of best practices and high standards in the conduct and operation of the public school educational system.

~~H.G.~~ To study and interpret educational programs and to relate them to the needs of pupils.

~~I.H.~~ To promote public understanding of the role of school boards and school board members in the improvement of education.

~~J.I.~~ To conduct seminars, conferences, and research projects in the various aspects of education for the benefit of members.

~~K.J.~~ To endeavor to implement the policies, beliefs and resolutions of the Association members and board of directors.

~~L.K.~~ To do such other things as the member boards or board of directors may deem appropriate for the accomplishment of these and other purposes which tend to improve public education.

~~M.L.~~ To enter into such cooperative agreement with members for the pooling of resources and the provision of services as may result in the more efficient utilization of district resources and accrue to their financial advantage.

## SECTION 2 MEMBERS

**2.1 Admission.** All members must qualify as (1) a "political subdivision" as defined under Treas Reg § 1.103-1(b) and Revenue Ruling 78-276, 1978-2 CB 256 and (2) as one of the following:

**2.1.1** Local School District as defined under ORS Chapter 332;



- 2.1.2** Education Service District as defined under ORS Chapter 334;
- 2.1.3** Community College District as defined under ORS Chapter 341;
- 2.1.4** State Board of Education as defined under ORS Chapter 326; and
- 2.1.5** Any other governmental educational organization qualifying as a political subdivision, as approved by resolution of the board of directors.

**2.2 Dues.** Annual dues shall be set by majority vote of the members and shall be based on resident Average Daily Membership (ADMr) as of December 31 of the preceding year as reported to the Oregon Department of Education. Dues shall be payable on July 1 of each year and shall become delinquent on September 1 of each year. Member status shall automatically terminate for members failing to pay dues by September 1 unless an extension is requested and granted by the board of directors.

**2.3 Reserved Powers of the Members.** The following corporate actions require the consent and approval of the members:

- 2.3.1** Election and removal of directors;
- 2.3.2** Election and removal of the Legislative Policy Committee ("LPC") members;
- 2.3.3** Approval of resolutions to effectuate any of the following:
  - (a) Adoption, amendment, or restatement of the articles of incorporation or bylaws;
  - (b) Modification to the region descriptions set forth in Section 2.6.1; and the
  - (c) Dissolution, merger, or the sale, pledge, or transfer of all or substantially all of the Association's assets.

## **2.4 Voting Power.**

**2.4.1 Election of Directors and LPC Members.** For the purposes of nominating and electing directors and LPC members, each member shall have one vote.

**2.4.2 Resolution.** For the purposes of approving a resolution, each member shall have one vote on all resolutions except as follows:

- (a) K-12 Local Districts with an ADMr between 15,600 and 23,400 shall have two votes.
- (b) K-12 Local Districts with an ADMr between 23,400.1 and 31,200 shall have three votes.
- (c) K-12 Local Districts with an ADMr between 31,200.1 and 39,000 shall have four votes.

- (d) K-12 Local Districts with an ADMr ~~between of~~ 39,000.1 ~~and above or more~~ shall have five votes.

## **2.5 Process of Approval of Member Resolutions.**

**2.5.1** Generally, members shall approve resolutions annually by ballot vote. Members or the board of directors may submit a resolution for member approval. Such resolutions shall be submitted to the board of directors no later than September 30th. The board of directors shall distribute all timely submitted resolutions, together with an official ballot, to the members no later than October 15. Members shall vote by ballot submitted to the board of directors no later than December 15.

**2.5.2** The board of directors may call a special meeting of the members under Section 2.9, as necessary.

## **2.6 Regional Election of Directors and LPC Members**

**2.6.1 Regional Voting.** For the purposes of nominating and electing the board of directors and LPC members, the Association members shall be organized into and represented by region:

- (a) Eastern Region includes all of the members located in the counties of Baker, Grant, Malheur, Union, Wallowa, and Wheeler.
- (b) Gorge Region includes all of the members located in the counties of Gilliam, Morrow, Sherman, Umatilla, and Wasco.
- (c) Central Region includes all of the members located in the counties of Crook, Deschutes, and Jefferson.
- (d) Southeast Region includes all of the members located in the counties of Harney, Klamath, and Lake.
- (e) Southern Region includes all of the members located in the counties of Jackson and Josephine.
- (f) Lane Region includes all of the members located in the county of Lane.
- (g) Clackamas Region includes all of the members located in the county of Clackamas and Hood River.
- (h) Douglas/South Coast Region includes all of the members located in the counties of Coos, Curry, and Douglas.
- (i) Linn, Benton, Lincoln Region includes all of the members located in the counties of Benton, Lincoln, and Linn.
- (j) Marion Region includes all of the members located in the county of Marion.

(k) Yamhill, Polk Region includes all of the members located in the counties of Polk and Yamhill.

(l) North Coast Region includes all of the members located in the counties of Clatsop, Columbia, and Tillamook.

(m) Washington Region includes all of the members located in the county of Washington.

(n) Multnomah Region includes all of the members located in the county of Multnomah.

Members shall be assigned to the region in which their main administrative office is located. If a member's district boundaries span more than one region, the member board must declare which region it intends to vote and shall vote only in that region.

**2.6.2** Regional elections shall be taken by majority vote of the members within the region.

**2.7 Modification of Regions.** A formal review of the regional organizations described in Section 2.6.1 shall be conducted by the board of directors at least every three years commencing with 2017. Any recommended changes to the regional organization shall be submitted to the members in the form of a resolution in accordance with the provisions of Section 2.11.

**2.8 Annual Meetings.** An annual meeting of members shall be held in November of each year unless a different date or time is fixed by the board of directors and stated in the notice of the meeting. Failure to hold an annual meeting on the stated date shall not affect the validity of any corporate action. At the annual meeting, the president and secretary-treasurer of the board of directors, any other officer or person whom the president may designate, shall report on the state of the Association, the activities and financial condition of the Association.

**2.9 Special Meetings.** A special meeting of members shall be held upon the call of the president or 25 percent of the board of directors. All members shall be officially notified of a special meeting by written notice, mailed via U.S. mail or electronic mail to all members at least 15 days prior to the date of the meeting. Such notice shall include a description of all agenda items and any matters to be voted upon by the members, the place and time of the meeting, and instructions describing the method by which members can participate by telephone or video. Notice shall also comply with all procedures and include any information as required by ORS Chapter 192.

**2.10 Telephonic/Video Meetings.** The board of directors may permit any member to participate in an annual or special meeting, or conduct the meetings through, use of any means of communication by which all persons participating may simultaneously hear each other during the meeting. A member participating in the meeting by this means is deemed to be present in person at the meeting.

**2.11 Place of Meetings.** Meetings of the members shall be held at any place in or out of Oregon designated by the board of directors. If a meeting place is not designated by the board of directors, the meeting shall be held at the Association's principal office.

**2.12 Action by Written Ballot.** Any action required of the members will be taken by written ballot and or permitted to be taken at a members' meeting may be taken without a meeting if the Association will delivers a written ballot to every member entitled to vote on the matter. A written ballot shall set forth each proposed action and provide an opportunity to vote for or against each proposed action. Approval by written ballot shall be valid only when the number of votes cast by ballot equals or exceeds a quorum of the members, and the number of approvals equals or exceeds the number of votes that would be required to approve the matter at a meeting at which the total number of votes cast is the same as the number of votes cast by ballot. A written ballot shall set forth each proposed action, indicate the number of responses needed to meet the quorum requirements, state the percentage of approvals necessary to approve each matter, and specify a reasonable time by which a ballot must be received by the Association in order to be counted. Once delivered, a written ballot may not be revoked.

**2.13 Unanimous Written Consent.** Any action required or permitted to be taken at a members' meeting may be taken without a meeting if the action is taken by all members entitled to vote on the matter. The action shall be evidenced by one or more written consents describing the action taken, signed by each member, and included in the minutes or filed with the corporate records reflecting the action taken. Action taken under this section is effective when the last member entitled to vote on the matter signs the consent, unless the consent specifies an earlier or later effective date.

**2.13 Quorum and Voting.** A quorum of the members shall consist of those votes represented at a meeting of the members. If a quorum is present when a vote is taken, the affirmative vote of a majority of the votes represented and voting when the action is taken is the act of the members except to the extent that the articles of incorporation, these bylaws, or applicable law require the vote of a greater number of members. A quorum of the members shall consist of a majority of members in good standing at the time the ballots are to be returned to the association.

**2.1.4 Approval:** With the exception of approving amendments to the Association's bylaws, which is outlined in Section 7.1 of these bylaws, approval by written ballot is effective when:

2.14.1 The number of votes cast by ballot equals or exceeds a quorum of the members;  
and

2.1.4.2 The number of approvals equals or exceeds a majority of the number of returned ballots.

## **SECTION 3 DIRECTORS**

**3.1 Powers.** Except as provided under Section 2.2, all corporate powers shall be exercised by or under the authority of and the affairs of, are managed under the direction of a the board of directors. The board of directors shall adopt policies defining specific obligations of the board of directors.

**3.2 Qualifications.** Directors must serve on the board of a member of the Association throughout the duration of their term, with the exception of the director serving as past president.

**3.3 Number.** The board of directors shall consist of not fewer than three nor more than 24-25 persons. The number of directors may be fixed or changed periodically, within the minimum, and maximum by the members.

**3.4 Term.** Directors shall take office on January 1 and shall serve for a term of two calendar years or until their successors are elected and qualified. Terms shall be staggered as per the election calendar.

**3.4.1** Directors who took office prior to January 1, 2018, and are re-elected may serve for any number of terms as long as they continuously remain members of the board of directors.

**3.4.2** Directors taking office on or after January 1, 2018, may serve five consecutive two-year terms and, if eligible, may rerun after a two-year hiatus.

**3.4.3** If a director serving as ~~immediate past an officer~~ immediate past president requires additional time beyond the term limits outlined above, the term limits will be held in abeyance to allow the director to complete their term as immediate past president.

**3.5 Composition.** The board of directors will be comprised of up to 23 regionally elected directors, one designated director as defined in the bylaws of the Oregon School Board Members of Color Caucus, one designated director as defined in the bylaws of the Oregon Rural School Boards Caucus and ex-officio nonvoting members as delineated in Section 3.5.4.

**3.5.1 Regional Elected Directors.** Each region, as described under Section 2.6.1, shall elect one director except as follows:

- (a) Clackamas Region shall elect two directors;
- (b) Marion Region shall elect two directors;
- (c) Washington Region shall elect three directors; and
- (d) Multnomah Region shall elect three directors.
- (e) Provided, however, that if the president or immediate past president of the board of directors is a representative director from a region that elects only one director, that region shall elect an additional director or directors to serve for the duration of the president and/or the immediate past president's term.

**3.5.2 Regional Election.** The nomination and election of directors shall be in accordance with the elections calendar annually adopted by the board. Each regional candidate for a director position shall be nominated by a member within the region by means of a nomination form. The board of directors shall distribute notice of position vacancies, candidate information packets, and official nomination forms to all incumbent directors and members in electing regions. To nominate a director candidate, one or more of the members in the region must timely submit to the board of directors a formal resolution or motion of the member and the completed nomination form(s). Nominations in regions where there is more than one open director position shall indicate the numbered position for which the nomination is being submitted. Each member in a region shall have one vote in the regional elections for the board of directors. The director candidate receiving a majority of the votes of the members shall be elected. In cases where there are more than two candidates nominated for any position, and none receives a majority of the votes cast, a second ballot



shall be required between the two candidates receiving the highest number of votes; the one receiving a majority of the votes is elected.

**3.5.3 Designated Representatives.** ~~In accordance with their bylaws, caucuses of OSBA, The Oregon School Board Members of Color Caucus~~ shall appoint ~~an officer a representative~~ of the Caucus to serve as a director of the Association. The ~~appointee, as defined in the Caucus bylaws representative must, shall~~ be an elected or appointed member of any public board of education in Oregon who is an active member in good standing with the Association. All Association bylaws and policies shall apply to the designated representative serving as the Caucus' director of the Association.

**3.5.4 Ex-Officio.** The following individuals or their designee may serve as ex-officio nonvoting advisors to the board of directors:

- (a) Any director of the National School Boards Association elected from Oregon;
- (b) Any officer of the National School Boards Association, National School Boards Advocacy Committee, or an officer of the NSBA Pacific Region.
- (c) The immediate past president of the Oregon Association of School Executives;
- (d) The immediate past president of the Confederation of School Administrators;
- (e) The board section president of the Oregon Association of Education Service Districts;
- (f) The board section president of the Oregon Community College Association;
- (g) The chair of the State Board of Education; and
- (h) Any other person as the board of directors may appoint.

**3.6 Vacancies.** In the event that any director position, other than the immediate past president is vacant during the term of office, the remaining directors may appoint an interim director from the same region to serve until December 31 of the same year. If the board of directors cannot recruit a candidate from the region, they may appoint a person from a contiguous region to serve as director representing the open region. An individual appointed as a director from a contiguous region is not eligible to serve as an officer of the board. The members shall elect, using the procedures in Section 3.5.2, an interim director to serve from January 1 of the next year until the end of the remaining term. If there is a vacancy in ~~an OSBA caucus-designated director position the Members of Color Caucus' director position~~, then the ~~Caucus-caucus~~ shall, as set forth in Section 3.5.3, appoint a new ~~Caucus caucus officer-representative~~ to serve the remaining term.

**3.7 Resignation.** A director may resign at any time by delivering written notice to the president or the secretary. A resignation is effective when notice is effective under ORS 65.034 unless the notice specifies a later effective date. Once delivered, a notice of resignation is irrevocable unless revocation is permitted by the board of directors.

**3.8 Removal.** A director may be removed for cause by vote of two-thirds majority of the directors. A director may be removed with or without cause by a majority vote of the members who elected the director. The board may provide guidance or adopt and amend policies regarding what types of actions the board considers to be sufficient cause for removal.

**3.9 Meetings.** An annual meeting of the board of directors shall be held immediately after, and at the same place as, the annual meeting of members. If the time and place of any other directors' meeting is regularly scheduled by the board of directors, the meeting is a regular meeting. All other meetings are special meetings. A special meeting of the board of directors may be called by the president or the president-elect or 20 percent of the board of directors. The board of directors may hold annual, regular or special meetings at any location in ~~or out of~~ the State of Oregon.

**3.10 Notice of Meetings.** All members shall be officially notified of a special meeting by written notice delivered personally, by telephone or electronic mail to all directors at least 48 hours prior to the date of the meeting. Such notice shall include a description of all agenda items and any matters to be voted upon by the directors, the place and time of the meeting, and instructions describing the method by which directors can participate by telephone or video. Notice shall also comply with all procedures and include any information as required by ORS Chapter 192.

**3.11 Waiver of Notice.** A director may at any time waive any notice required by these bylaws. A director's attendance at or participation in a meeting waives any required notice to the director of the meeting unless the director, at the beginning of the meeting or promptly upon the director's arrival, objects to holding the meeting or transacting business at the meeting and does not thereafter vote for or assent to any action taken at the meeting. Except as provided in the preceding sentence, any waiver must be in writing, must be signed by the director entitled to the notice, must specify the meeting for which the notice is waived, and must be filed with the minutes or the corporate records.

**3.12 Quorum and Voting.** A quorum of the board of directors shall consist of a majority of the number of directors in office ~~immediately before at the time~~ the meeting begins. ~~If a quorum is present when a vote is taken, the affirmative vote of a majority of the directors present when the action is taken is the act of the board of directors except to the extent that the articles of incorporation, these bylaws, or applicable law require the vote of a greater number of directors.~~

**3.123.13 Voting:** If a quorum is present when a vote is taken, the affirmative vote of a majority of the directors present when the action is taken is the act of the board of directors except to the extent that the articles of incorporation, these bylaws, or applicable law require the vote of a greater number of directors.

**3.123.14 Presumption of Assent.** A director who is present at a meeting of the board of directors when corporate action is taken is deemed to have assented to the action taken unless:

- (a) The director objects at the beginning of the meeting, or promptly upon the director's arrival, to holding the meeting or transacting the business at the meeting; and
- (b) The director's dissent from the action taken is entered in the minutes of the meeting.



**3.143.15 Compensation.** Directors and members of committees may receive reimbursement of such expenses as may be determined by resolution or policy of the board of directors to be just and reasonable. Directors shall not otherwise be compensated for service in their capacity as directors.

**3.153.16 Director Conflict of Interest.** The Association shall maintain a Conflict of Interest policy the terms of which comply with ORS 65.361 and ORS Chapter 244. The board of directors shall annually review and notify its members and directors of the current Conflict of Interest policy. Each director shall annually complete and return a Conflict of Interest statement.

## SECTION 4 COMMITTEES AND CAUCUSES

**4.1 Standing Committees.** The board of directors shall maintain the standing committees described below:

**4.1.1 Executive Committee.** The executive committee shall consist of five officers of the board of directors: the president as chairman, the president-elect, the vice president, the secretary-treasurer and the immediate past president. The executive committee may act, pursuant to delegation of authority to such committee by the board of directors, in place and instead of the board of directors between board meetings on all matters except those specifically reserved to the board under the terms of the bylaws. Actions of the executive committee shall be reported to the board by mail, email or at the next board meeting.

**4.1.2 Finance Committee.** The finance committee shall be appointed by the president and shall be composed of members from Oregon public school districts, education service districts, and community colleges with boards that meet all criteria to be Association voting members. The members shall include, but are not limited to, the Association secretary/treasurer and vice president, one Association board director from the PACE board, one district business official and one at-large board member. ~~The finance committee shall operate within the guidelines of the corporation's investment policy and the Finance Committee Operating Manual.~~

(a) Finance committee members serve for a term of two (2) years unless they are appointed to replace a member who left the committee before finishing their two-year term, in which case the member will serve the remainder of the two-year term.

(b) The finance committee shall operate within the guidelines of the corporation's investment policy guidelines and the Finance Committee Operating Manual Guidelines.

**4.1.24.1.3 Legislative Policy Committee.** The board of directors shall maintain a Legislative Policy Committee (LPC).

(a) Purpose. The LPC shall develop legislative policies which are recommended to and approved by the members as a resolution proposed by the board of directors and voted on by the membership in accordance with Section 2.4. The LPC also advises the executive director and staff during legislative sessions.

(b) Composition. The LPC shall be composed of the voting members of the board of directors and the regional representatives elected under the procedures defined in 4.1.3(c) and (d) and one designated voting member as defined in the bylaws of the Oregon School Board Members of Color Caucus and the Oregon Rural School Boards Caucus. All committee members must be elected or appointed directors of a member. The vice president of the board-board of directors shall chair the LPC.

(c) Nomination. The board of directors shall cause the nomination form to be distributed to all members in eligible regions. A member may nominate a candidate to the LPC and shall do so by formal resolution of the member and timely submission of the nomination form(s) to the office of the Association. Nominations in regions where there is more than one representative position shall indicate the numbered position for which the nomination is being submitted. Nominations will be closed by a date identified in the elections calendar adopted by the board.

(d) Election. Each LPC member shall be elected by majority of member boards of a region. Each region shall elect the number of LPC members as described in Section 3.5, without regard to Section 3.5.1(d). Such elections shall be held using the procedures described in Section 3.5.2.

~~(e)~~ Term. Each committee member shall take office on January 1 in even numbered years and serve for a term of two (2) years.

Vacancies. In the event that there is a vacancy on the LPC, the board of directors may appoint an interim LPC member from the same region to fill the unexpired term of office. If the board of directors cannot recruit an LPC member from the region, they may appoint a person from a contiguous region to serve to represent the open region to fill the unexpired term of office.

4.1.4 PACE Trustees: The board of directors shall appoint the trustees of the OSBA Property and Casualty Coverage for Education Trust ("PACE"). As per the PACE bylaws Restated Trust Agreement, the PACE trustees shall nominate trustee candidate(s) to the OSBA board of directors. The nominees shall be elected by the OSBA Board of Directors. If the list of candidates is not acceptable by the board of directors, the PACE trustees will continue to submit nominated candidate(s) for consideration until accepted by the board of directors.

(a) PACE Trustees taking office on or after January 1, 2023, may serve three consecutive three-year terms and, if eligible, may return after a one-year hiatus.

**4.2 Other Board Committees.** The board of directors may create one or more committees of the board of directors and appoint directors and representatives of members to serve on such committee. The creation of a committee and the appointment of directors and member representatives to the committee must be approved by a majority of all directors in office when the action is taken. The provisions of these bylaws governing meetings, action without meetings, notice and waiver of notice, and quorum and voting requirements of the board of directors shall apply to committees and their members as well. Committees of the board of directors may, to the extent specified by the board of directors, exercise the authority of the board of directors; provided, however, that no committee of the board of directors may:

- (a) Authorize distributions, provided that this restriction does not apply to payment of value for property received or services performed or payment of benefits in furtherance of the Association's purposes;
- (b) Approve or recommend dissolution, merger, or the sale, pledge, or transfer of all or substantially all of the Association's assets;
- (c) Elect, appoint, or remove directors or fill vacancies on the board or on any of its committees; or
- (d) Adopt, amend, or repeal the articles of incorporation or bylaws.

**4.3 Advisory Committees.** The board of directors may create one or more other committees. Members of these committees need not be members or directors, but at least one director shall serve on each such committee. These committees shall have no power to act on behalf of, or to exercise the authority of, the board of directors, but may make recommendations to the board of directors.

**4.4 Caucuses.** Caucuses shall exist to enhance the work of the Association by addressing the unique needs of member districts. Caucuses shall:

**4.4.1** Clearly articulate the vision, mission and goals of the Caucus.

**4.4.2** Adopt bylaws for operating, programming and governing within the context of the Association bylaws described herein.

**4.4.3** Comply with Association policies and guidelines.

**4.4.34.4.4** Caucuses shall be added or eliminated to this provision through the amendment process described in these bylaws.

**4.4.5** With the adoption of this section, the The Oregon School Board Members of Color Caucus is was established by a vote of the membership in 2018.

**4.4.5** With the adoption of this sections, the Oregon Rural School Boards Caucus is established.

**4.5 Administration.** Each committee and caucus shall prepare minutes of each of its meetings, and such minutes shall be kept on file at the Association's principal office and made available on request to any member of the board of directors. Each committee and caucus shall also report on its activities at the regular meetings of the board of directors. Each committee and caucus shall comply with the public meetings laws requirements under ORS Chapter 192.

## **SECTION 5 OFFICERS OF THE BOARD OF DIRECTORS**

**5.1 Appointment.** The board of directors shall elect officers by majority vote at least 10 days prior to the November member meeting. In cases where there are more than two candidates nominated for any position, and none receives a majority of the votes, a second ballot shall be

required between the two candidates receiving the highest number of votes. The one receiving a majority of the votes is elected.

**5.2 Designation.** The officers of the Association shall be a president, president-elect, past president, vice president, a secretary-treasurer, and such other officers as the board of directors may appoint.

**5.3 Compensation and Term of Office.** Officer terms are one calendar year. No officer except the secretary-treasurer shall serve two consecutive terms in the same office unless the director completed a term for another officer who was unable to complete a term and is then voted into the same position the following year. The secretary-treasurer may serve up to two consecutive one-year terms. Directors and members of committees may receive reimbursement of such expenses as may be determined by resolution of the board of directors to be just and reasonable. Directors shall not otherwise be compensated for service in their capacity as directors.

**5.4 Removal and Resignation.** Any officer may be removed, either with or without cause, at any time by action of the board of directors. An officer may resign at any time by delivering notice to the board of directors, the president, or the secretary-treasurer. A resignation is effective when the notice is effective under ORS 65.034 unless the notice specifies a later effective date. If a resignation is made effective at a later date and the Association accepts the later effective date, the board of directors may fill the pending vacancy before the effective date if the board of directors provides that the successor does not take office until the effective date. Once delivered, a notice of resignation is irrevocable unless revocation is permitted by the board of directors. No removal or resignation shall prejudice the rights of any party under a contract of employment.

**5.5 Officers.** The officers of the Association are as follows:

**5.5.1 President:** The president shall preside at all member meetings of the Association and of the board of directors; shall appoint, committees subject to the approval of the board of directors; shall call all regular and special meetings as provided herein; shall be ex-officio voting member of all committees. The president shall automatically serve as immediate past president for the following term. The president serves for a term of one calendar year.

**5.5.2 President-elect:** In the absence of the president, the president-elect shall assume the powers and duties of the president, and when a vacancy occurs in the office of president, shall serve in that capacity for the remainder of the term. The president-elect shall automatically serve as president for the following term, even if required to fill an uncompleted term as president. In addition, the president-elect shall assume duties related to the oversight of Association member elections and resolutions processes and such other administrative duties as are assigned by the president. The president-elect serves for a term of one calendar year.

**5.5.3 Vice president:** In the absence of the president-elect shall assume the powers and duties of the president-elect. The vice president shall also serve as the chair of the LPC. The vice president serves for one calendar year.



**5.5.4 Secretary-treasurer:** The secretary-treasurer shall be responsible for keeping in a suitable minute book accurate minutes of all board of director meetings; shall carry on official correspondence of the Association; shall arrange for proper banking facilities; and shall receive, account for and disburse funds in a businesslike manner as provided for by the board of directors; shall see that the minutes of the previous meetings are read, and shall give an itemized and detailed report of the financial condition of the Association at each annual meeting and at such other times as may be required by the board of directors. Such duties of the secretary-treasurer as may be specified by the board of directors may be delegated to the executive director or a designated member of the staff. The secretary-treasurer serves for a term of one calendar year.

**5.5.5 Immediate past president:** The immediate past president shall advise and counsel with other officers. The immediate past president chairs the officer succession planning process. The past president serves for one calendar year.

**5.5.6 Assistants:** The board of directors may appoint or authorize the appointment of an assistant to the secretary-treasurer. Such assistant may exercise the powers of the secretary-treasurer, as the case may be, and shall perform such duties as are prescribed by the board of directors.

## **SECTION 6 NONDISCRIMINATION**

The Association shall not discriminate in providing services, hiring employees, or otherwise, upon the basis of gender, race, creed, marital status, sexual orientation, religion, color, age, disability, or national origin.

## **SECTION 7 GENERAL PROVISIONS**

### **7.1 Amendment of Bylaws.**

**7.1.1** Amendments to the bylaws may be initiated by the board of directors or submitted by a member to the board of directors. ~~Amendments must be approved by a vote of two-thirds majority of the members at any regular or special meeting. The board of directors shall provide written notice to the members containing a statement that the members will be asked to approve the amendment and a copy of the proposed amended bylaws. Such notice shall be provided by US mail or email at least 15 days prior to the member meeting at which the vote will take place.~~

**7.1.2** The board of directors shall provide written notice to the members containing a statement that the members will be asked to approve the amendment and a copy of the proposed amended bylaws.

**7.1.3 Action by Written Ballot:** The Association will deliver a written ballot to every member entitled to vote on the matter. The ballot shall set forth each proposed action and provide an opportunity to vote for or against each proposed action and specify a reasonable time by which a ballot must be received by the Association in order to be counted. Once delivered, a ballot may not be revoked.

7.1.4 Approval: Approval by written ballot shall be valid only when the number of votes cast by ballot equals or exceeds a quorum of the members, and the number of approvals equals or exceeds two-thirds majority of the number of the returned ballots.

7.1.5 Quorum: A quorum of the members shall consist of a majority of members in good standing at the time the ballots are to be returned to the Association.

~~7.1.2~~ 7.1.6 Whenever an amendment or new bylaw is adopted, it shall be copied in the minute book with the original bylaws in the appropriate place. If any bylaw is repealed, the fact of repeal and the date on which the repeal occurred shall be stated in such book and place.

**7.2 Inspection of Books and Records.** All books, records, and accounts of the Association shall be open to inspection by the directors in the manner and to the extent required by law.

**7.3 Checks, Drafts, Etc.** All checks, drafts, and other orders for payment of money, notes, or other evidences of indebtedness issued in the name of or payable to the Association shall be signed or endorsed by such person or persons and in such manner as shall be determined by resolution of the board of directors.

**7.4 Deposits.** All funds of the Association not otherwise employed shall be deposited to the credit of the Association in those banks, trust companies or other depositories as the board of directors or officers of the Association designated by the board of directors select, or be invested as authorized by the board of directors.

**7.5 Loans or Guarantees.** The Association shall not borrow money and no evidence of indebtedness shall be issued in its name unless authorized by the board of directors. This authority may be general or confined to specific instances. Except as explicitly permitted by ORS 65.364, the Association shall not make a loan, guarantee an obligation or modify a pre-existing loan or guarantee to or for the benefit of a director or officer of the Association.

**7.6 Execution of Documents.** The board of directors may, except as otherwise provided in these bylaws, authorize any officer or agent to enter into any contract or execute any instrument in the name of and on behalf of the Association. Such authority may be general or confined to specific instances. Unless so authorized by the board of directors, no officer, agent, or employee shall have any power or authority to bind the Association by any contract or engagement, or to pledge its credit, or to render it liable for any purpose or for any amount.

**7.7 Insurance.** The Association may purchase and maintain insurance on behalf of an individual against liability asserted against or incurred by the individual who is or was a director, officer, employee, or agent of the Association, or who, while a director, officer, employee, or agent of the Association, is or was serving at the request of the Association as a director, officer, partner, trustee, employee, or agent of another foreign or domestic business or nonprofit corporation, partnership, joint venture, trust, employee benefit plan, or other enterprise; provided, however, that the Association may not purchase or maintain such insurance to indemnify any director, officer, or agent of the Association in connection with any proceeding charging improper personal benefit to the director, officer, or agent in which the director, officer, or agent was adjudged liable on the basis that personal benefit was improperly received by the director, officer, or agent.

**7.8 Fiscal Year.** The fiscal year of the Association shall begin on the first day of July 1 and end on the last day of June in each year.

**7.9 Severability.** A determination that any provision of these bylaws is for any reason inapplicable, invalid, illegal or otherwise ineffective shall not affect or invalidate any other provision of these bylaws.

\* \* \* \* \*

The foregoing bylaws were approved by the membership of the Oregon School Boards Association on December 14, 2018. The original bylaws were duly adopted by the Board of Directors of OSBA on September 15, 2017, and approved by the membership on December 15, 2017.

Section	Proposed Language	What changed
2.12	<b>Action by Written Ballot.</b> Any action required of the members will be taken by written ballot and <del>or</del> permitted to be taken at a members' meeting may be taken without a meeting if the Association will deliver a written ballot to every member entitled to vote on the matter. <del>A written ballot shall set forth each proposed action and provide an opportunity to vote for or against each proposed action. Approval by written ballot shall be valid only when the number of votes cast by ballot equals or exceeds a quorum of the members, and the number of approvals equals or exceeds the number of votes that would be required to approve the matter at a meeting at which the total number of votes cast is the same as the number of votes cast by ballot. A written ballot shall set forth each proposed action, indicate the number of responses needed to meet the quorum requirements, state the percentage of approvals necessary to approve each matter, and specify a reasonable time by which a ballot must be received by the Association in order to be counted. Once delivered, a written ballot may not be revoked.</del>	This is a major edit that clarifies the process for membership voting. The current language assumed voting by the membership might take place in a face-to-face meeting, which will never occur as we consider our members to be school boards, esd board and community college boards and not individuals board members. This change clarifies the process of action of the membership by written ballot.
<del>2.13</del>	<del>Unanimous Written Consent. Any action required or permitted to be taken at a members' meeting may be taken without a meeting if the action is taken by all members entitled to vote on the matter. The action shall be evidenced by one or more written consents describing the action taken, signed by each member, and included in the minutes or filed with the corporate records reflecting the action taken. Action taken under this section is effective when the last member entitled to vote on the matter signs the consent, unless the consent specifies an earlier or later effective date.</del>	Language removed as the organization only allows membership voting via a written ballot. (See above).
<del>2.14-2.1.3</del>	<b>Quorum and Voting.</b> A quorum of the members shall consist of those votes represented at a meeting of the members. If a quorum is present when a vote is taken, the affirmative vote of a majority of the votes represented and voting when the action is taken is the act of the members except to the extent that the articles of incorporation, these bylaws, or applicable law require the vote of a greater number of members. A quorum of the members shall consist of a majority of members in good standing at the time the ballots are to be returned to the association.	Edited to clarify the definition of a quorum.
2.1.4	<b>Approval:</b> With the exception of approving amendments to the Association's bylaws, which is outlined in Section 7.1 of these bylaws, approval by written ballot is effective when: 2.14.1 The number of votes cast by ballot equals or exceeds a quorum of the members; and	Edited to clarify what is needed for approval when the membership is voting by ballot.



Crosswalk for OSBA Proposed Bylaw changes

New language is underlined; deleted language is ~~struck through~~; and moved language is **highlighted**.

	2.1.4.2 The number of approvals equals or exceeds a majority of the number of returned ballots.	
Section	Proposed Language	What changed
3.2	<b>Qualifications.</b> Directors must serve on the board of a member of the Association <u>throughout the</u> duration of their term, <u>with the exception of the director serving as past president.</u>	Edit to specify an exception for the past president position only.
3.3	<b>Number.</b> The board of directors shall consist of not fewer than three nor more than <u>24</u> 25 persons. The number of directors may be fixed or changed periodically, within the minimum, and maximum by the members.	Edit to account for Rural Caucus appointee to the Board of Directors.
3.4.3	If a director serving as <del>an officer</del> immediate past president requires additional time beyond the term limits outlined above, the term limits will be held in abeyance to allow the director to complete their term as immediate past president.	New language added to specify an exception for the past president position only.
3.5	<b>Composition.</b> The board of directors will be comprised of up to 23 regionally elected directors, one designated director as defined in the bylaws of the Oregon School Board Members of Color Caucus, one designated director as defined in the bylaws of the Oregon Rural School Boards Caucus and ex-officio nonvoting members as delineated in Section 3.5.4.	<b>Edit to correct grammar and new language added to</b> add the Rural Caucus appointee to the Board of Directors.
3.5.3	<b>Designated Representatives.</b> In accordance with their bylaws, caucuses of OSBA, <del>The Oregon School Board Members of Color Caucus</del> shall appoint <del>an officer</del> a representative of the Caucus to serve as a director of the Association. The <del>appointee, as defined in the Caucus bylaws</del> representative must <del>shall</del> be an elected or appointed member of any public board of education in Oregon who is an active member in good standing with the Association. All Association bylaws and policies shall apply to the designated representative serving as the Caucus' director of the Association.	Edit to account for Rural Caucus appointee to the Board of Directors and any future Caucus.
3.6	<b>Vacancies.</b> In the event that any director position, other than the immediate past president is vacant during the term of office, the remaining directors may appoint an interim director from the same region to serve until December 31 of the same year. If the board of directors cannot recruit a candidate from the region, they may appoint a person from a contiguous region to serve as director representing the open region. An individual appointed as a director from a contiguous region is not eligible to serve as an officer of the board. The members shall elect, using the procedures in Section 3.5.2, an interim director to serve from January 1 of the next year until the end of the remaining term. If there is a vacancy in an OSBA caucus-designated director position, <del>Members of Color Caucus' director position,</del>	Edit to account for Rural Caucus appointee to the Board of Directors and any future Caucus.

	then the <del>C</del> aucus shall, as set forth in Section 3.5.3, appoint a new <del>C</del> aucus <del>office</del> representative to serve the remaining term.	
Section	Proposed Language	What changed
3.12	<b>Quorum and Voting.</b> A quorum of the board of directors shall consist of a majority of the number of directors in office at the time the meeting begins. <u>If a quorum is present when a vote is taken, the affirmative vote of a majority of the directors present when the action is taken is the act of the board of directors except to the extent that the articles of incorporation, these bylaws, or applicable law require the vote of a greater number of directors.</u>	Edited to clarify the definition of a quorum for the OSBA Board of Directors. Highlighted text was moved to section 3.13.
3.13	<b>Voting.</b> If a quorum is present when a vote is taken, the affirmative vote of a majority of the directors present when the action is taken is the act of the board of directors except to the extent that the articles of incorporation, these bylaws, or applicable law require the vote of a greater number of directors.	Language moved from section 3.12 but there is no change to current language.
2.1.2	<b>Finance Committee.</b> The finance committee shall be appointed by the president and shall be composed of members from Oregon public school districts, education service districts, and community colleges with boards that meet all criteria to be Association voting members. The members shall include, but are not limited to, the Association secretary/treasurer and vice president, one Association board director from the PACE board, one district business official and one at-large board member. The finance committee shall operate within the guidelines of the corporation's investment policy and the Finance Committee Operating Manual. (a) <u>Finance committee members serve for a term of two (2) years unless they are appointed to replace a member who left the committee before finishing their two-year term, in which case the member will serve the remainder of the two-year term.</u> (b) <u>The finance committee shall operate within the guidelines of the corporation's investment policy guideline(s) and the Finance Committee Operating Manual guideline.</u>	Highlighted struck out language moved to (b).  New language added related to the terms finance committee members.  Language moved from 2.1.2 and edited language to reflect the committee's use of guidelines and not policies.
4.1.3 (b)	<u>Composition.</u> The LPC shall be composed of the voting members of the board of directors and the regional representatives elected under the procedures defined in 4.1.3(c) and (d) and one designated voting member as defined in the bylaws of the Oregon School Board Members of Color Caucus and the	Added language to add the School Board Members of Color caucus, which was inadvertently omitted during the previous amendment. Added language to include the Rural School Boards Caucus.

Crosswalk for OSBA Proposed Bylaw changes

New language is underlined; deleted language is ~~struck through~~; and moved language is **highlighted**.

	Oregon Rural School Boards Caucus. All committee members must be elected or appointed directors of a member. The vice president of the board of directors shall chair the LPC.	
<b>Section</b>	<b>Proposed Language</b>	<b>What changed</b>
4.14	<p>PACE Trustees: The board of directors shall appoint the trustees of the OSBA Property and Casualty Coverage for Education Trust ("PACE"). As per the PACE Restated Trust Agreement, the PACE trustees shall nominate trustee candidate(s) to the OSBA board of directors. If the list of candidates is not acceptable by the board of directors, the PACE trustees will continue to submit nominated candidate(s) for consideration until accepted by the board of directors.</p> <p>(a) PACE trustees taking office on or after January 1, 2023, may serve three consecutive three-year terms and, if eligible, may return after a one-year hiatus.</p>	This is new language to add PACE Trustees under the Committees and Caucus section and to outline the process for appointment as well as the terms of the members.
4.4	<b>Caucuses</b>	New language stating caucuses must comply with OSBA policies/guidelines.
4.4.3	Comply with Association policies and guidelines.	Edited language outlining when the OSBMCC was established.
4.4.5	The Oregon School Board Members of Color Caucus <del>is</del> was established by a vote of the membership in 2018.	
4.4.6	With the adoption of this sections, the Oregon Rural School Boards Caucus is established.	New language to establish the Rural caucus.
Section 7.1	<b>Amendment to bylaws</b>	
7.1.1	<p>Amendments to the bylaws may be initiated by the board of directors or submitted by a member to the board of directors. <del>Amendments must be approved by a vote of two-thirds majority of the members at any regular or special meeting.</del> The board of directors shall provide written notice to the members containing a statement that the members will be asked to approve the amendment and a copy of the proposed amended bylaws. <del>Such notice shall be provided by US mail or email at least 15 days prior to the member meeting at which the vote will take place.</del></p>	This section was edited for clarity and readability. No substantial change to content. The highlighted language was moved to the next paragraph but there was no change to the language.

Crosswalk for OSBA Proposed Bylaw changes

New language is underlined; deleted language is ~~struck through~~; and moved language is highlighted.

7.1.2	The board of directors shall provide written notice to the members containing a statement that the members will be asked to approve the amendment and a copy of the proposed amended bylaws.	This language was moved from the section above with no changes.
Section	Proposed Language	What changed
7.1.3	<b>Action by Written Ballot:</b> The Association will deliver a written ballot to every member entitled to vote on the matter. The ballot shall set forth each proposed action and provide an opportunity to vote for or against each proposed action and specify a reasonable time by which a ballot must be received by the Association in order to be counted. Once delivered, a ballot may not be revoked.	This is new language to outline the process of voting on bylaw changes.
7.1.4	<b>Approval:</b> Approval by written ballot shall be valid only when the number of votes cast by ballot equals or exceeds a quorum of the members, and the number of approvals equals or exceeds two-thirds majority of the number of the returned ballots.	Language added to clarify approval of the membership on bylaw changes.
7.1.5	<b>Quorum:</b> A quorum of the members shall consist of a majority of members in good standing at the time the ballots are to be returned to the Association.	Language added to clarify the definition of a quorum for action on bylaw changes.

Minor Edits

Section	Proposed Language
1	<b>Purpose:</b> No change to language – formatting change only
2.4.2	<b>Voting Power/Resolution:</b> (d) K-12 Local Districts with an ADMr <del>between of</del> 39,000.1 <del>and above</del> or more shall have five votes.
3.1	<b>Powers.</b> Except as provided under Section 2.2, all corporate powers shall be exercised by or under the authority of and the affairs of, are managed under the direction of <del>a the</del> board of directors. The board of directors shall adopt policies defining specific obligations of the board of directors.
3.5.2	<b>Regional Election.</b> The nomination and election of directors shall be in accordance with the elections calendar <del>annually</del> adopted by the board.
3.9	<b>Meetings.</b> An annual meeting of the board of directors shall be held immediately after, and at the same place as, the annual meeting of members. If the time and place of any other directors' meeting is regularly scheduled by the board of directors, the meeting is a regular meeting. All other meetings are special meetings. A special meeting of the

New language is underlined; deleted language is ~~struck through~~; and moved language is highlighted.

	board of directors may be called by the president or the president-elect or 20 percent of the board of directors. The board of directors may hold annual, regular or special meetings at any location in <del>or out of</del> the State of Oregon.
4.1.3	<b>Legislative Policy Committee.</b> The board of directors shall maintain a Legislative Policy Committee <u>(LPC)</u> .

# Reedsport School District

Code:  
Adopted:

JBB

## Educational Equity

*(Optional policy to consider. Be sure to resolve bracketed language if adding.)*

The district is committed to the success of every student in each of our schools. For that success to occur, the district is committed to equity by recognizing institutional barriers and creating access and opportunities that benefit each student. "Achieving educational equity" means students' identities will not predict or predetermine their success in school.

Educational equity is based on the principles of fairness and justice in allocating resources, opportunity, treatment and creating success for each student.

Educational equity promotes the real possibility of equality of educational results for each student and between diverse groups of students. Equity strategies are intentional, systemic and focused on the core of the teaching and learning process.

To achieve educational equity the district will commit to:

1. Systematically using districtwide and individual school level data, disaggregated by [race/ethnicity, national origin, language, special education, sex, non-binary, socioeconomic status and mobility] to inform district decision making.
2. Raising the achievement of all students while narrowing the gap between the lowest and the highest performing students.
3. Eliminating the predictability and disparity in all aspects of education and its administration, including but not limited to, the disproportionate representation of students by race, poverty, sex, sexual orientation, gender identity, and national origin in discipline, special education and in various advanced learning.
4. Graduating all students ready to succeed in a diverse local, national and global community.

In order to achieve educational equity for each and every student:

1. The district shall provide every student with equitable access to high quality curriculum, support, facilities and other educational resources, even when this means differentiating resource allocation.
2. The district shall review existing policies, programs, professional development and procedures for the promotion of educational equity, and all applicable new policies, programs and procedures will be developed [using an educational equity analysis tool] [with educational equity as a priority].
3. The district shall actively work toward a balanced teacher and administrator workforce to reflect the diversity of the student body. The district seeks to recruit, employ, support and retain a workforce

<sup>1</sup> These are data categories that the Oregon Department of Education collects. Districts may choose to add to this list from data the district collects.



that includes racial, gender and linguistic diversity, as well as culturally and linguistically responsive administrative, instructional and support personnel.

4. The district shall provide professional development to strengthen employees' knowledge and skills for eliminating opportunity gaps and other disparities in achievement.
5. The district shall create schools with a welcoming, inclusive culture and environment that reflects and supports diversity of the student population, their families and their community.
6. The district shall include partners who have demonstrated culturally specific expertise, including but not limited to, families, government agencies, institutions of higher learning, early childhood education organizations, community-based organizations, local businesses and the community in general, in meeting our high goals for educational outcomes. The district shall seek to involve students, staff, families and community members that reflect district demographics to inform decisions regarding the narrowing of the achievement and other opportunity gaps.
7. The district shall provide multiple pathways to success in order to meet the needs of the diverse student body and shall actively encourage, support and expect high academic achievement for each student.
8. The district shall provide materials and assessments that reflect the diversity of students and staff and are geared toward the understanding and appreciation of [culture, class, language, ethnicity, poverty, ability and other differences that contribute to] the uniqueness of each student and staff member.

The superintendent shall [develop procedures] [develop an action plan] [include equity practices in the district's strategic plan strategies] to implement this policy. The superintendent will [annually] report to the Board the progress of the [implementation of this policy] [action plan] [strategic plan].

END OF POLICY

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**Legal Reference(s):**

ORS 174.100  
ORS 332.075

ORS 332.107  
ORS 342.437 - 342.449

House Bill 3041 (2021).

# Reedsport School District

Code: JECF  
Adopted: 1/16/13  
Orig. Code: JECF

## Interdistrict Transfer of Resident Students\*\* (Version 1)

The district offers a variety of programs and services designed to meet the individual needs of its students. Nevertheless, the Board recognizes there may be circumstances that arise in which a resident student may benefit from attendance in another public school in the state. Consequently, a student who resides within district boundaries may be released to attend school in another district that agrees to accept the student. The agreement will be by written consent of the affected school boards or designees whereby the student becomes a "resident student" of the attending district, allowing the attending district to receive State School Fund moneys. Any additional fees or tuition costs are the responsibility of the parent.

The superintendent may consider for approval requests that meet one or more of the following criteria:

1. The student has not met or has exceeded all of the academic content standards and appropriate additional services or alternative educational options may better be met in another district;
2. A financial, educational, safety or health condition affecting the student would likely be improved as a result of the transfer. "Would likely be improved" means it is probable, in the judgment of the district, that the nature and effect of the benefit to be received will be real and meaningful;
3. Attendance at the school in the nonresident district is nearer to the parent's place of work or to the location of child care;
4. There is some other special hardship or detrimental condition affecting the student or his/her immediate family which would be alleviated as a result of the transfer. "Special" means a circumstance or factor not generally applicable to other students or families. "Hardship" and "detrimental condition" apply to any circumstance or factor which has a harmful effect on the student or his/her immediate family, and is not restricted to a financial, educational, safety or health condition.

When the district approves the release of a resident student under the above criteria, the student or his/her parent(s) will be solely responsible for transportation. The Board recognizes that resident students under the Individuals with Disabilities Act (IDEA) remain the primary responsibility of the district. District consideration of transfer requests by students under IDEA will meet the requirements of state and federal law.

A student who resides within district boundaries may make a request to attend school in another district that agrees to accept the student. The agreement will be by written consent of the attending district only whereby the student becomes a "resident student" of the attending district, allowing the attending district to receive State School Funding. When the attending district approves the admission of the student, the attending district shall notify the district in which the student resides no later than May 1. The student or his/her parent(s) will be solely responsible for transportation to the attending district. Students under the Individuals with Disabilities Act (IDEA) will become the primary responsibility of the attending district.



Additionally, the interdistrict transfer of resident students will be permitted, as appropriate, to meet the requirements of the No Child Left Behind Act of 2001 (NCLBA).

An interdistrict transfer<sup>1</sup> may also be permitted in the event a student has been a victim of a violent criminal offense occurring in or on the grounds of a school the student attends or the student attends a school identified as persistently dangerous, and all other district schools the student may transfer to are also identified as persistently dangerous or there is no other district school to which the student may transfer. The transfer must be to a safe school.

A homeless student residing in the district and the student's parent, or in the case of an unaccompanied student, the district's liaison for homeless students, may request that the student attend his/her school of origin<sup>2</sup>, located out-of-district. The request will be considered based on the best interest of the student. The student may continue in his/her school of origin for the duration of the student's homelessness when the student's family becomes homeless during or between an academic year, or for the remainder of the academic year if the student becomes permanently housed during the school year. Transportation to an out-of-district school will be provided through an interdistrict agreement.

The superintendent is directed to establish procedures for the review of student requests to attend school in another district.

END OF POLICY

**Legal Reference(s):**

ORS 327.006  
ORS 329.485  
ORS 332.107  
ORS 335.090  
ORS 339.115 - 339.133

ORS 339.141  
ORS 339.147  
ORS 339.155  
ORS 339.250  
ORS 343.221

ORS 433.267  
OAR 581-021-0019

Illegal Immigration and Immigration Reform Act of 1996, 8 U.S.C. §§ 1101, 1221, 1252, 1324, 1363, 1367 (2012).  
McKinney-Vento Homeless Assistance Act, Subtitle VII-B, reauthorized by Title IX-A of the Every Student Succeeds Act, 42 U.S.C. §§ 11431-11435 (2012).  
Every Student Succeeds Act, 20 U.S.C. § 7912 (2012).

<sup>1</sup>Districts are encouraged, but not required, to explore other appropriate options such as an agreement with a neighboring district to accept transfer students, if there is not another school in the district for the transferring student.

<sup>2</sup>"School of origin" means the school that the student attended when permanently housed or the school in which the student was last enrolled.

# Reedsport School District

Code:  
Adopted:

JECF

## Interdistrict Transfer of Resident Students\*\* (Version 2)

### Interdistrict Transfer

The Board recognizes there may be circumstances that arise in which a resident student may benefit from attendance in another public school in the state. Consequently, a student who resides within district boundaries may be released to attend school in another district that agrees to accept the student. The agreement will be by written consent of the affected school boards or designees whereby the student becomes a "resident student" of the attending district, allowing the attending district to receive State School Fund moneys. Any additional fees or tuition costs are the responsibility of the parent.

When the resident district approves the release of a resident student to another school district, the student or their parent(s) will be solely responsible for transportation unless federal or state law requires transportation to be provided by the district. When a resident student, who is on an individualized education plan (IEP) is accepted to another district by an interdistrict transfer, the attending district becomes responsible for a free appropriate public education (FAPE).

Additionally, an interdistrict transfer of a resident student will be permitted, as appropriate, to meet the requirements to provide a safe public school choice in the Every Student Succeeds Act (ESSA).

The resident district may not impose any limitations on the length of time for which consent is given to the student requesting release to another district.

The resident district shall not require a student to receive consent more than one time when the student requests admission to the same receiving district, regardless of any time limitations imposed by the receiving district.

The district shall allow the student whose legal residence changes to a different district during the school year or summer between school years, to complete the school year in the district if the student chooses to do so.

### Safe Public School Choice Transfer Requests

An interdistrict transfer<sup>1</sup> may be permitted in the event a student has been a victim of a violent criminal offense occurring in or on the grounds of a school the student attends, or the student attends a school identified as persistently dangerous and all other district schools the student may transfer to are also identified as persistently dangerous or there is no other district school to which the student may transfer. The transfer must be to a safe school.

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<sup>1</sup> Districts are encouraged, but not required, to explore other appropriate options such as an agreement with a neighboring district to accept transfer students if there is not another school in the district in which the student legally resides for the transferring student.

## Homeless Student

A homeless student residing in the district and the student's parent, or in the case of an unaccompanied student, the district's liaison for homeless students, may request that the student attend their school of origin<sup>2</sup> located out-of-district. The request will be considered based on the best interest of the student. The student may continue in their school of origin for the duration of the student's homelessness. Transportation will<sup>3</sup> be provided in accordance with law.

The superintendent is directed to establish procedures for the review of any student request to attend school in another district.

## END OF POLICY

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### Legal Reference(s):

[ORS 327.006](#)  
[ORS 329.485](#)  
[ORS 332.107](#)  
[ORS 335.090](#)  
[ORS 339.115 - 339.133](#)

[ORS 339.141](#)  
[ORS 339.147](#)  
[ORS 339.155](#)  
[ORS 339.250](#)  
[ORS 43.221](#)

[ORS 433.267](#)  
[OAR 581-021-0019](#)

Illegal Immigration and Immigration Reform Act of 1996, 8 U.S.C. §§ 1101, 1221, 1252, 1324, 1363, 1367 (2012).  
McKinney-Vento Homeless Assistance Act, Subtitle VII-B, reauthorized by Title IX-A of the Every Student Succeeds Act, 42 U.S.C. §§ 11431-11435 (2012).  
Every Student Succeeds Act, 20 U.S.C. § 7912 (2012).

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<sup>2</sup> "School of origin" means the school that a student attended when permanently housed or the school in which the student was last enrolled. When the student has completed the final grade served by the school of origin, the term "school of origin" shall include the designated receiving school at the next grade level for all feeder schools.

<sup>3</sup> McKinney-Vento Homeless Assistance Act (see 42 U.S.C. 11432(g)(1)(J)(iii)).

# Reedsport School District

Code: JECF - AR  
Revised/Reviewed: 5/16/12  
Orig. Code: JECF - AR

AR-Update

## Interdistrict Transfer of Resident Students

### General Parent/Student Requests for Interdistrict Transfer (Requiring the consent of both districts)

The following procedure will govern consideration of a request by a student who resides within ~~district~~ District boundaries and who is requesting ~~district~~ District approval for a transfer to attend school in another ~~district~~ District:

1. A parent will request the release of ~~heir~~his/her student by completing the appropriate ~~district~~ District form;
2. ~~A completed form must include the basis for the request and the signature of the Board chair or superintendent or designee of the District which the student seeks to attend;~~
- 3-2. The completed form must be submitted to the ~~district~~ District office;
- 4-3. The Board chair ~~or superintendent or designee~~ will grant or deny the request for release according to established Board policy criteria and notify the parent in writing of ~~heir~~his/her decision within [15] calendar days;
5. ~~If the release is granted, it will specify the length of the release or the condition or event which would cause the release to be terminated;~~
6. ~~If the release is granted, the District will notify the nonresident District and make necessary arrangements for the transfer of the student's education records;~~
4. If the release is granted by mutual consent of the resident and nonresident districts, the resident ~~district~~ will make necessary arrangements for the transfer of the student's education records;
5. *(Which of these sentences reflects practice? Does the board need to be involved? If this first sentence is chosen, #6, and 7 are not needed.)* [1The superintendent's decision is final.] [2If the request for release is denied, parents will be notified in writing of the reason for denial and of the right to appeal the decision to the Board by sending a written request to the superintendent or designee within [10] calendar days;]
6. [The Board [will] [may] hear the appeal at its [next] regularly scheduled Board meeting;]

<sup>1</sup> [If the district's request for interdistrict transfer process ends with the superintendent's decision as final, use this language for #5 and delete the rest of the bracketed language in #5, and delete #6 and #7.]

<sup>2</sup> [If the district's request for interdistrict transfer process may be appealed to the Board after the superintendent's decision, use this language for #5 and keep #6 and #7; select bracketed language as appropriate.]

7. [A final decision will be made by the Board within {20} calendar days following the Board hearing. The Board's decision will be communicated to the parent in writing.];
8. ~~All releases granted by the District will be limited to the school year in which the transfer is approved. Annual application will be required no later than August 15 for the following school year.~~

#### **~~Requests for Interdistrict Transfer (Requiring the consent of only the attending District)~~**

~~A student who resides within District boundaries may make a request to attend school in another District that agrees to accept the student. The agreement will be by written consent of the attending District only whereby the student becomes a "resident student" of the attending District, allowing the attending District to receive State School Funding. The student who resides within the District must complete the application process in the District in which the student wishes to attend.~~

#### **Public School Choice Transfer Requests**

~~In the event there is not another school in the District for the student to transfer because all schools at a grade level are in school improvement, the District will, to the extent practicable, establish a cooperative agreement that would allow interdistrict transfers. If such an agreement is established, transfers to meet the public school choice requirements of NCLBA will be provided in accordance with established Board policy and administrative regulation.~~

#### **Safe Public School Choice Transfer Requests**

In the event a ~~district~~District school is identified by ~~the Oregon Department of Education (ODE)~~ as persistently dangerous, or a student has been a victim of a violent criminal offense while in or on the grounds of a school the student attends, and there is not another school in the ~~district~~District for the student to transfer to, the ~~district~~District may develop an agreement with a neighboring ~~district~~District to accept transfer students. The development of such agreements is at the discretion of the ~~district~~. District. Transfer approval will be in accordance with established Board policy and administrative regulation.

#### **Record Keeping**

A file of all interdistrict transfer requests will be maintained at the ~~district~~District office.