



# Reedsport School District 105

## MONTHLY SCHOOL BOARD MEETING

### MINUTES

DECEMBER 13, 2023

Executive Session and Regular Session

I. CALL EXECUTIVE SESSION TO ORDER @ 4:00 PM

II. EXECUTIVE SESSION

The governing body of a public body may hold an executive session:

- A. ORS 192.660 (2) (b) to consider the dismissal or disciplining of or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing
- B. ORS 332.061 (1) (a) to consider the expulsion of a student.

III. CALL REGULAR SESSION TO ORDER @ 5:30 PM

IV. ESTABLISH A QUORUM

- A. Bob Morin, Jake Dailey, Bonnie Booher, Carey Jones, Carrie Oldright, Jon Zwemke, Lisa Russell, Korrinne Ross, Jerry Uhling, Rachel Amos, Sharmen Tipton

V. PLEDGE OF ALLEGIANCE

VI. CHANGES TO THE AGENDA

VII. ACCOLADES

A. Superintendent Award Presentations

- 1. Joshua Starnes, Kindergarten / Sarah Dean, Kindergarten Teacher
- 2. Ryder Kerley, 1<sup>st</sup> Grade / Connie Coffman, 1<sup>st</sup> Grade Teacher
- 3. ~~Lily Lewandowski, 1<sup>st</sup> Grade / Amber Foster, 1<sup>st</sup> Grade Teacher~~
  - a. Postponed to the January 10<sup>th</sup> board meeting
- 4. Haygun Lee, 3<sup>rd</sup> Grade / Stacie Schaefer-Bertram, Special Education Evaluation Specialist
- 5. Brogan Manicke, 5<sup>th</sup> Grade / Alexia Rodriguez, 5<sup>th</sup> Grade Teacher
- 6. Taylor Sales, 6<sup>th</sup> Grade / Becky Walls, 6<sup>th</sup> Grade Teacher
- 7. ~~Alex Martinez, 7<sup>th</sup> Grade / Cormac Dailey, Computer Technology Teacher~~
  - a. Postponed to the January 10<sup>th</sup> board meeting
- 8. Alex Dukovich, 11<sup>th</sup> Grade / Michael Francis, Computer Science & Math Teacher
- 9. Carson Spurgeon. 12<sup>th</sup> Grade / Nyssa Gunn, English & Health Teacher

- B. Donation: Reedsport Boosters Association donated \$7,321.92 to expand the HUDL services to include more activities and equipment for all our district sports programs.

## VIII. COMMUNITY COMMENTS

*Individuals may address the Board on agenda items. Please let the Board Chair know which item you wish to address. You are limited to no more than three (3) minutes. You may address the Board on a topic not on the agenda if it does not pertain to a complaint against a staff member. However, the Board reserves the right to refer the matter to the administration.*

*Anyone wishing to provide public comment or testimony may submit their comment/testimony in written form or email to the Board Secretary. Comments and testimony received by 3:00 PM on the day of the meeting will be included in the meeting. Any comment/testimony received after 3:00 PM will be saved for the next regularly scheduled board meeting. Submit Comments to: Reedsport School District email: [stipton@reedsport.k12.or.us](mailto:stipton@reedsport.k12.or.us) or mail to: 100 Ranch Road Reedsport, OR 97467*

## IX. REPORTS

### A. Business Manager – Rachel Amos

1. Josh Cook will be working more closely with the district in the same capacity as Rachel was and will be in the district office weekly in the new year.
2. We continue to make adjustments on some grants that came in higher than we expected, and the budget is trending in the right direction.
3. Audit field work has concluded. Will likely get a draft next week. Should be complete to present to the board in the February meeting.
4. Chair, Carey Jones, would like a hard copy of the monthly financial reports mailed to him prior to the board meeting.
5. Question for business manager, when can we go out for another bond for a gymnasium at the grade school? Two years from now is when we can refinance. It is not advisable at this time due to the increased interest rates. The current bond expires 2029. It would be advisable to start a bond committee in 2025.

### B. Superintendent Report – Jon Zwemke

1. Lisa Russell is grateful for all who came to the elementary concert event. There were a lot of people and everyone enjoyed it. The teachers and the students worked very hard and did an outstanding job.
2. Korrinne Ross gave report that the Special Programs Department has finished our census which is how the state determines funding. All of our Special Education teachers worked very hard to get that accomplished. Now they are moving into case monitoring audit which will involve detailed review of a sample of our case load files.
3. Reminder for the board that Wednesday, January 10<sup>th</sup> @ 3:00 pm, will be a Work Session to review the district budget to prepare for budget development later in the year.

4. Mr. Zwemke addressed concerns with our building heat problems.
  - a. TAP Grants Technical Assessment Program – to have a heating and cooling assessment. That is being scheduled, and once we have a report, we will know how much that grant can help us.
  - b. This assessment will help us decide what the best strategy is for immediate heating and cooling upgrades as well as planning for the future needs.
5. In our February board meeting, the building administrators will bring the board reports from Maps testing data. We will be able to see comparisons, notice trends, see what is happening with our students in our goal of improving academic achievements.
6. The district has announced that we will be working with local law enforcement to have drug detection dogs go through our campuses. The times and dates will not be advertised. The dogs are only able to work 20 minutes at a time so there will be very little disruption to the school day.
7. Reports from sheriff that the FBI has been contacted regarding bomb threats in Oregon last week. Reedsport was not one of the districts targeted.
8. Lockdown procedures have been updated by area superintendents, law enforcement and state legislators to work on common vocabulary for emergency situations.

#### X. CONSENT AGENDA

*Actions that are routine or usually call for no discussion, such as approving minutes of previous meetings, acceptance of donations and similar actions, are often handled together in one vote by the Board.*

- A. Approval of Board Meeting Minutes from November 8, 2023
- B. Resignations
  1. Dan Smith, HES Student Services Specialist
  2. Regan Coplan, RCCS Special Education Teacher
- C. Carrie Oldright made a motion to accept the consent agenda as presented. Bonnie Booher seconded. Vote: Yes 5, No 0. Approved.

#### XI. ACTION

- A. 2023/2024 School Board Operating Agreement
- B. 2023/2024 School Board & Superintendent Operating Agreement
  1. Bonnie Booher made a motion to accept Action Items A & B as presented. Carrie Oldright seconded. Vote: Yes 5, No 0. Approved.
- C. Small Desk Policy Rewrite: Section K/L: District/Community Relations – 1<sup>st</sup> Reading

1. KA – School-Community Relations Goals and Objectives	Delete
2. KAA – Public Relations	Delete
3. KAB – Parental Rights	Update

4. KB – Public Information Programs	Keep
5. KBA – Public Records	Delete
6. <b>KBA – Public Records Request</b>	<b>Accept Proposed</b>
a. KBA-AR – Public Records	Delete
b. KBA-AR – Public Records Request	Proposed
7. KBAA – Reader Board	Delete
8. <b>KBCA – New Releases</b>	<b>NO ACTION</b>
9. <b>KBCB – Press Conferences and Interviews</b>	<b>Accept Proposed</b>
10. KBE – Elections Campaigns	Update
11. KC – Community Involvement in Decision Making	Delete
12. KFCJ – Dangerous Weapons at School (Public)	Delete
13. <b>KG – Community Use of School Facilities</b>	<b>Hold for 2<sup>nd</sup> Reading</b>
a. Carrie Oldright is waiting to hear back from OSBA regarding options to add wording to the policy, or include it in the AR.	
b. KG-AR – Community Use of Facilities and Equipment	Update
14. KGA – Public Sales on School Property	Update
15. KGB ( <i>Version 1</i> ) – Public Conduct on District Property	Delete
16. <b>KGB (<i>Version 2</i>) – Public Conduct on District Property</b>	<b>Accept Proposed</b>
17. <b>KGBB – Firearms Prohibited</b>	<b>Hold for 2<sup>nd</sup> Reading</b>
a. If you have a policy prohibiting firearms then the district is required to have signs that say, “Gun Free Zone”.	
b. If you do not have a policy prohibiting firearms, then anyone with a conceal carry permit can be in campus with their firearm.	
c. Jon will contact Spencer at OSBA to find out if there is a third version of this policy where we do not have to have gun free zone signage.	
d. Jon will work on getting an idea of how our teachers feel about this policy and will ask other superintendents how they implement this policy in their districts.	
e. The board would like more information regarding the vetting process for conceal carry permits. The SI will follow-up with SRO and police chief to present more information on the law.	
18. <b>KGC/GBK (<i>Version 1</i>) – Prohibited Tobacco Products</b>	<b>Accept Proposed</b>
19. <b>KGC/GBK (<i>Version 2</i>) – Prohibited Tobacco Products</b>	<b>NO ACTION</b>
20. KGF – District Equipment Use	Delete
21. <b>KGF/EDC – Authorized Use of District Equipment and Materials</b>	<b>Accept Proposed</b>
a. KGF/EDC-AR – Equipment or Materials Loan Agreement	Update
22. KH – Public Gifts to the District	Update
23. KI ( <i>Version 1</i> ) – Public Solicitation in District Facilities	Delete
24. <b>KI (<i>Version 2</i>) – Public Solicitation in District Facilities</b>	<b>Accept Proposed</b>
a. KI-AR – Commercial Advertising	Delete
25. <b>KJ (<i>Version 1</i>) – Commercial Advertising</b>	<b>NO ACTION</b>
26. <b>KJ (<i>Version 2</i>) – Commercial Advertising</b>	<b>Accept Proposed</b>
a. KJ-AR – Commercial Advertising	Proposed
27. KJA – Materials Distribution	Update
28. <b>KJB – Signs and Banners</b>	<b>NO ACTION</b>

29. KK (Version 1) – Visitors to District Facilities	Delete
30. KK (Version 2) – Visitors to District Facilities	Accept Proposed
31. KL (Version 1) – Public Complaints	Delete
32. KL (Version 2) – Public Complaints	Accept Proposed
33. KL (Version 3) – Public Complaints	NO ACTION
a. KL-AR (1) – Public Complaints Procedure	Proposed
b. KL-AR (2) – Appeal to the Deputy Superintendent of Public Instruction	Proposed
34. KLB – Public Complaints About Curriculum/Instructional/Library Materials	Delete
35. KLC – Public Complaints About Use of Facilities	Delete
36. KLD – Public Complaints About School Personnel	Delete
37. KMA – Community Learning Centers	Delete
38. KMAA – Community Learning Centers Program	Delete
a. KMAA-AR – Community Learning Centers Advisory Board Position Descriptions	Delete
39. KN – Relations with Law Enforcement Agencies	Keep
a. KN-AR (1) (Version 1) – Relations with Law Enforcement Agencies	Delete
b. KN-AR (1) (Version 2) – Relations with Law Enforcement Agencies	Proposed
c. KN-AR (2) – Investigations Conducted on District Property	Proposed
40. KO – Community Education – HIV, AIDS, HBV	Delete
41. LBE – Public Charter Schools	Update
a. LBE-AR (Version 1) – Public Charter Schools	Delete
b. LBE-AR (Version 2) – Public Charter Schools	Proposed
42. LBEA – Resident Student Denial for Virtual Public Charter School Attendance	Update
43. LGA – Compliance with Standards	Delete
a. LGA-AR (1) – Public Appeals and Complaints About Alleged Violations of Standards	Delete
b. LGA-AR (2) – Direct Appeals to the State Superintendent of Public Instruction About Alleged Violation of Standards	Delete

44. Bonnie Booher made a motion to accept Action item C, 1-7 as proposed, no action on 8, 9-12 as proposed, hold 13 for 2<sup>nd</sup> reading, 14-16 as proposed, hold 17 for 2<sup>nd</sup> reading, 18 as proposed, no action on 19, 20-24 as proposed, no action on 25, 26-27 as proposed, no action on 28, 29-32 as proposed, no action on 33, and 34-43 as proposed. Jack Dailey seconded. Vote: Yes 5, No 0. Approved.

## XII. DISCUSSION

## XIII. COMMUNITY COMMENTS

*Reference statement in section VI for procedure and rules to share community comments.*

## XIV. BOARD MEMBER COMMENTS

A. The board wishes everyone a Merry Christmas and Happy New Year.

XV. FUTURE AGENDAS

- A. January 10, 2024 @ 3:00 pm – Budget Work Session
- B. January 10, 2024 @ 5:30 pm – Monthly School Board Meeting
  - 1. School Board Appreciation Month
- C. January 24-26, 2024 – OACOA/OASE Winter Conference
  - 1. Attending: Jon Zwemke

II. ADJOURNMENT 7:25 PM

Next School Board Meeting: Wednesday, January 10, 2024 @ 5:30 PM

Submitted by Sharmen Tipton, Reedsport School District Executive Assistant / Board Secretary

<u>CAREY D. JONES</u>	<u>01/10/24</u>	<u>[Signature]</u>	<u>1-10-24</u>
Carey Jones, Board Chair	Date	Jon Zwemke, Superintendent	Date