



# Reedsport School District 105

## MONTHLY SCHOOL BOARD MEETING

### MINUTES

FEBRUARY 14, 2024

Executive Session @ 4:30 PM / **Regular Session @ 5:30 PM**

- I. CALL EXECUTIVE SESSION TO ORDER @ 4:30 PM
  - A. ORS 192.610 (2) An executive session is any meeting or part of a meeting of a governing body closed to certain persons for deliberation of certain matters.
  - B. ORS 192.660 (2) The governing body of a public body may hold an executive session (b) To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing.
  - C. ORS 192.660 (6) The law states that “no executive session may be held for the purpose of taking any final action or making any final decision. However, there are two exceptions:
  - D. ORS 332-061 (1) (a) The expulsion of a student. (b) Matters pertaining to or examination of the confidential medical records of a student including that student’s education program.
  
- II. CLOSE EXECUTIVE SESSION @ 5:27 PM
  
- III. CALL REGULAR SESSION OF CHARTER DISTRICT & SPECIAL MEETING OF CHARTER SCHOOL BOARD TO ORDER @ 5:30 PM
  
- IV. ESTABLISH A QUORUM
  - A. Carey Jones, Bonnie Booher, Jack Dailey, Bob Morin, Jon Zwemke, Josh Cook, Jerry Uhling, Lisa Russell and Korrinne Ross.
  
- V. PLEDGE OF ALLEGIANCE
  
- VI. CHANGES TO THE AGENDA
  - A. Add Executive Session to the end of the agenda.
  - B. Add XII. Action H. Board vote to approve the South Coast ESD LSP
  - C. Add XII. Action I. Board vote to approve the proposed budget committee calendar with changes.
  - D. Jack Daily made a motion to make the changes to the agenda as requested. Bonnie Booher seconded. Vote: Yes 4, No 0. Approved.

## VII. ACCOLADES

### A. Superintendent Award Presentations

1. Olivia Calderon, 3<sup>rd</sup> Grade / AnnaLena Villegas, 3<sup>rd</sup> Grade Teacher
2. Trinity Lyon, 6<sup>th</sup> Grade / Corbett Molle, 6<sup>th</sup> Grade Teacher
3. Alex Martinez, 7th Grade / Cormac Dailey, Computer Technology Teacher
4. Madison Bryan, 12<sup>th</sup> Grade / Carol Colton, Art Teacher
5. Odin Buckland, 12<sup>th</sup> Grade / Brian Watts, Community Outreach Coordinator/Athletic Director

### B. Donations

1. Patricia Horning donated shop tools to Mr. Smart's shop class for a total value of \$500.00
2. Jen Wright donated an Ironman Stair Stepper for the Jr./Sr. High weight room for a total value of \$800.00

## VIII. COMMUNITY COMMENTS

*Individuals may address the Board on agenda items. Please let the Board Chair know which item you wish to address. You are limited to no more than three (3) minutes. You may address the Board on a topic not on the agenda if it does not pertain to a complaint against a staff member. However, the Board reserves the right to refer the matter to the administration.*

*Anyone wishing to provide public comment or testimony may submit their comment/testimony in written form or email to the Board Secretary. Comments and testimony received by 3:00 PM on the day of the meeting will be included in the meeting. Any comment/testimony received after 3:00 PM will be saved for the next regularly scheduled board meeting. Submit Comments to: [Reedsport School District email: stipton@reedsport.k12.or.us](mailto:Reedsport School District email: stipton@reedsport.k12.or.us) or mail to: 100 Ranch Road Reedsport, OR 97467*

## IX. CLOSE SPECIAL MEETING OF CHARTER SCHOOL BOARD 6:00 PM

## X. REPORTS

### A. Paul Peterson, Superintendent for South Coast ESD and Board Chair, John Buckley

1. Local Service Plan (LSP) Presentation
2. The LSP is unchanged from last year.
3. This program is designed to provide the maximum flexibility in how the districts choose to use their ESD resolution dollars.
4. Services included are homeschool registration, audiology testing, birth to three evaluations and the safe school program.

### B. Dr. Shimotakahara, Chair of the Board of North Bend Medical Center

1. Growing Together Project / Gardening Study
2. Ear, Nose and Throat Head and Neck surgeon in Coos Bay for the last 31 years.
3. Has been working on the Growing Together project for the past five years.
4. The program is designed to allow students to grow their own vegetables in the

- supposition that this might encourage them to eat more vegetables.
5. Provide box gardens for students and their families to encourage growing your own food and getting more vegetables into their diet.
  6. May 11<sup>th</sup> RSD will build and fill the boxes and this will coincide with curriculum provided by the study.
- C. Deanna Prater, Director of Infection Control, Employee Health & Safety at Lower Umpqua Hospital (LUH)
1. LUH Memorandum of Understanding (MOU)
  2. Emergency preparedness partnership with the school district.
- D. Kelsey Pardon, CPA for Neuner Davidson & Co.
1. Audit Presentation
  2. RSD received an “unmodified conclusion” for this audit which is the best conclusion you can receive.
    - a. RSD financial statements are in compliance.
    - b. Page 4 is a summary of the changes from the previous year to the current year.
    - c. Page 8 shows all the district assets and liabilities.
    - d. Page 9 is statement of activities and the operating grants that cover those services.
    - e. Page 10 is the breakdown of all the funds.
    - f. There was a big receivable in the special revenue funds due to a lot of Accounts Receivable towards the end of the year. Next year we would encourage the district to report those earlier in the year so that those funds could earn a bit more interest.
    - g. Page 12 Breakdown between profit and loss. This is due to the State School Funds requiring a payback that was not previously required.
    - h. Page 14 Fiduciary funds that shows the actual budget.
    - i. Notes on the financial statement give more detailed information.
    - j. Auditor Reports allows single audit and there were no issues.
    - k. RSD followed all Oregon minimum standards and there was nothing out of compliance.
    - l. Allocation for Debt Service Fund will be adjusted to cover the tax levy.
    - m. The auditor gives the district an A grade on the audit.
- E. Assistant Business Manager, South Coast ESD – Josh Cook
1. Josh answered some questions from the board on the current and projected budget.
  2. Budget Committee Nominations and Proposed Budget Committee Calendar
    - a. The first and second Budget Committee meetings are the most important to schedule.
    - b. Nominations for board cohort should be selected by our April board meeting.
    - c. The first Budget Committee Meeting will be Wednesday, May 8<sup>th</sup> @ 4:30 PM

- d. The second Budget Committee Meeting will be Wednesday, May 29<sup>th</sup> @ 4:30 PM if it is necessary.

F. Superintendent Report – Jon Zwemke

1. Principal's Present Measure of Academic Progress (MAP) Testing Data
  - a. Jr./Sr. High School principal shared the MAPs data that is evaluated in Fall, Winter and Spring to provide statistical improvements in student aptitude.
  - b. Our data shows improvement in math and upper-level math, and we have some growth in English scores, but still showing a majority not meeting grade level standards. The data does show improvement which is encouraging but a lot of growth yet to do.
  - c. Mr. Uhling and Mr. Zwemke answered board members' questions.
  - d. The principals are working together to close the gap before these younger students transition to higher grades.
  - e. There have been more students taking advantage of the Friday tutoring being offered.
  - f. Mrs. Russell, Elementary Principal, shared the reading scores from last year and comparing them to this year. New curriculum, new principal and the loss of the curriculum teacher at the beginning of the school year meant teachers had to work very hard to choose the parts of the curriculum that will help the students in the classes this year.
  - g. Math scores increased by 5% from last year. Students that were behind have improved and we have an increase in students who are working at or above grade level.
  - h. This information will be shared with students as well as teachers to develop plans to improve. There is a lot of collaboration that goes into improving scores including grade partners and working with last year's teacher and next year's teacher so they know the students they are getting and the best way to support their learning.
  - i. Korrinne Ross, Special Programs Director shared that these scores also help when planning goals for Special Education students. She reviews the scores with the case managers who collaborate with other teachers and parents to find the best way to support our students to reach those goals.
  - j. The district currently has about 113 students with IEPs and that is about 20% of our student population. This is a larger percentage than the majority of other Oregon schools, so our case managers have a heavy load and we are working to give them all the supports they need to serve our students.
2. 2022-2023 Annual Student Success Act (SSA) - Student Investment Account (SIA) Report
  - a. This grant helps us support some programs that we would not have the finances to cover on our own such as the nurses, SRO and school psychologist.

3. 2023-2024 SSA - SIA Grant Acceptance
4. Introducing the 2023-2025 Early Literacy Success (ELS) Initiative
  - a. This is a non-competitive grant from the state and there are guidelines on what we can use this money for.
  - b. With this grant we are focusing on Kindergarten through third grade because it is focused on improving literacy in younger students before they get behind.
  - c. This grant also requires a 25% match from the district.
5. 24-25 Academic School Calendar
  - a. This is a draft. We are still getting input from unions and our leadership team, so this is not final. It is very similar to our calendar for the 23/24 school year and few changes had to be made.
6. Statement of Economic Interest (SEI)
  - a. Last year was the first time that the state has required board members to submit an SEI.
  - b. Filing opens March 15<sup>th</sup>
  - c. Filing closes April 15<sup>th</sup>
7. Reedsport Educational Enrichment Foundation (REEF) has announced their award dinner on March 16<sup>th</sup> in Winchester Bay. REEF does a lot to support academics in Reedsport and we want to show our appreciation and support for their tireless efforts on behalf of our students.
8. Reedsport Sports Boosters will have the sports auction on April 12<sup>th</sup> in the community center. The Boosters are integral for our athletic program. They raise and donate thousands of dollars every year to help the district provide support for our student athletes, coaches and volunteers.
9. Wildflower Preschool has reached out to see if there was any need for preschool in Reedsport and wanted to know if the district could help them secure a suitable location. We have the HeadStart program utilizing district buildings, so we do not have any available room to offer. However, we were able to get them in contact with the Lower Umpqua Ministerial Associates (LUMA) which is made up of multi-denomination churches and there may be an opportunity to utilize the Presbyterian church which is right across the street from our jr./sr. high and it looks like they will be starting in the Fall. We are dedicated to assist in bringing desperately needed preschool programs to our Reedsport families.

## XI. CONSENT AGENDA

*Actions that are routine or usually call for no discussion, such as approving minutes of previous meetings, acceptance of donations and similar actions, are often handled together in one vote by the Board.*

- A. Approval of Board Meeting Minutes from January 10, 2024
- B. Approval of 2024-25 Licensed Personnel
- C. Approval of Licensed New Hires
  - 1. Janie Clark, Temporary Special Education Teacher, Elementary School
  - 2. Stacie Schaefer, Dean of Students, Elementary School
  - 3. Misty McKenna, Temporary Special Education Teacher, Jr./Sr. High School
- D. Bonnie Booher made a motion to accept the Consent Agenda as presented. Seconded by Jack Dailey. Vote: Yes 4, No 0. Approved.

## XII. ACTION

- A. Dissolution of 7-12 Charter School
  - 1. In absence of original charter board then Reedsport School Board will take action on the dissolution of the 7-12 Charter School.
  - 2. Jerry Uhling is the only member of the Charter Advisory Board able to attend this meeting. There needs to be five votes to dissolve the Charter School because RSD is now a K-12 Charter District and the 7-12 Charter School is dissolved.
  - 3. With Mr. Uhling and the four current school board members we have the five members required to pass this action.
  - 4. Role Call of the Votes:
    - a. Chairperson Booher votes yes.
    - b. Chairperson Dailey votes yes.
    - c. Chairperson Morin votes yes.
    - d. Chairperson Uhling votes yes.
    - e. Chairperson Jones votes yes.
    - f. Dissolution of the Reedsport 7-12 Charter School is approved.
- B. Accept 2023-2024 SSA - SIA Grant #34523 Award
  - 1. Bonnie Booher made a motion to accept 2023-2024 SSA – SIA Grant #34523 Award. Bob Morin seconded. Vote: Yes 4, No 0. Approved.
- C. Approve Application for 2023-2025 Early Literacy Success (ELS) School District Grant
  - 1. Bob Morin made a motion to accept the 2023-2025 Early Literacy Success School District Grant. Seconded by Jack Dailey. Vote: Yes 4, No 0. Approved.
- D. Approve \$30 buy-back for Seniors who would like to keep their district assigned Chromebook
  - 1. Jack Dailey made a motion to approve \$30 buy-back for Seniors who would like to keep their district assigned Chromebook. Seconded by Bob Morin. Vote: Yes 4, No 0. Approved.

- E. Accept Audit for the 22-23 School Year
  - 1. Bonnie Booher made a motion to accept the 22/23 audit as presented. Bob Morin seconded. Vote: Yes 4, No 0. Approved.
- F. KG – Community Use of District School Facilities – 3<sup>rd</sup> Reading
  - 1. KG – Community Use of District School Facilities
  - 2. Bonnie Booher made a motion to approve the updated KG district policy as recommended by the Oregon School Board Association (OSBA). Bob Morin seconded. Vote: Yes 4, No 0. Approved.
- G. OSBA Policy Update Vol. 68 No. 1 – August 2023 – 1<sup>st</sup> Reading
  - 1. EFA – Local Wellness (Required Update)
  - 2. Bob Morin made a motion to approve the updated EFA district policy as recommended by the OSBA. Jack Dailey seconded. Vote: Yes 4, No 0. Approved.
- H. Approve South Coast ESD Local Service Plan (LSP) Presentation
  - 1. Bonnie Booher made a motion to approve the SCESD LSP. Jack Dailey seconded. Vote: Yes 4, No 0. Approved.
- I. Approve proposed Budget Committee (BC) calendar with changes requested for the date and time of the second BC meeting.
  - 1. Bob Morin made a motion to approve the amended BC calendar. Jack Dailey seconded. Vote: Yes 4, No 0. Approved.

### XIII. EXECUTIVE SESSION @ 7:32 PM

- A. ORS 192.610 (2) An executive session is any meeting or part of a meeting of a governing body closed to certain persons for deliberation of certain matters.
- B. ORS 192.660 (6) The law states that “no executive session may be held for the purpose of taking any final action or making any final decision. However, there are two exceptions:
- C. ORS 332-061 (1) (a) The expulsion of a student. (b) Matters pertaining to or examination of the confidential medical records of a student including that student’s education program.
- D. CLOSE EXECUTIVE SESSION @ 9:28 PM

### XIV. DISCUSSION

- A. Superintendent Evaluation, the board received a copy of the items listed below to begin preparation for the SI Evaluation Work Session.
  - 1. OSBA SI Evaluation tool
  - 2. 22/23 SI Evaluation by the Board
  - 3. 22/23 SI Self-Evaluation
- B. Staff appreciation
  - 1. RCCS – Marck 19, 2024
  - 2. HES – March 21, 2024

XV. COMMUNITY COMMENTS

*Reference statement in section VI for procedure and rules to share community comments.*

XVI. BOARD MEMBER COMMENTS

XVII. FUTURE AGENDAS

- A. February 16, 2024 – OSBA Bonds, Ballots & Buildings Conference – Salem
  - 1. Bob Morin will be attending
- B. March 13, 2024 @ 5:30 pm - Monthly Board Meeting
- C. March 21-22, 2024 – OSPRA Public Relations Conference – Eugene
  - 1. Sharmen Tipton will be attending
- D. April 10, 2024 @ 5:30 pm - Monthly Board Meeting
- E. April 19, 2024 - COSA Children and Youth Behavioral Health Summit – Eugene
  - 1. Jon Zwemke, Lisa Russell, Stacie Schaefer-Bertram, Korrinne Ross, Kelly Luck and Sandra McDuffy will be attending

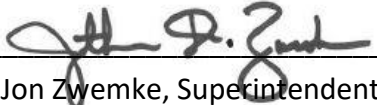
XVIII. ADJOURNMENT @ 9:33 PM

**Next School Board Meeting: Wednesday, March 13, 2024 @ 5:30 PM**

Submitted by Sharmen Tipton, Reedsport School District Executive Assistant / Board Secretary

CAREY D. JONES  
Carey Jones, Board Chair

03/13/24  
Date

  
Jon Zwemke, Superintendent

03/13/24  
Date