



Reedsport School District 105

BUDGET COMMITTEE MEETING

MINUTES

MAY 29, 2024 @ 4:00 pm

I. CALL BUDGET COMMITTEE TO ORDER @ 4:12 PM

II. PLEDGE OF ALLEGIANCE

III. ESTABLISH A QUORUM

- A. Bonnie Booher, Jack Dailey, Pam Dailey, Kristina Orvis, Caryn Hamner, Carey Jones, Sheila Marshall, Bob Morin, Carrie Oldright and Patty Laskey. Also, in attendance; Rachel Amos, Josh Cook and Jon Zwemke

IV. CHANGES TO THE AGENDA

V. CONSENT AGENDA

- A. Approval of Minutes from May 8, 2024, Budget Committee and Board Meeting.
1. Bonnie Booher made a motion to approve the minutes from the May 8th Budget Committee and Board Meeting. Carey Jones seconded. Vote of the 10 person Budget Committee: Yes 10, No 0. Approved.

VI. COMMUNITY COMMENTS

Please note on the sign-in sheet that you would like to present a community comment. Presenters are limited to no more than three (3) minutes. You may address the Board on a topic NOT on the agenda if it does NOT pertain to a complaint against a staff member. However, the Board reserves the right to refer the matter to the administration.

- A. Sandy Donnelly presented a community comment with a question about the budget. Rachel Amos, Business Manager, was able to answer her inquiry and the matter was resolved.

VII. BUDGET COMMITTEE DISCUSSION

- A. Rachel Amos reviewed the role of the Budget Committee.
1. Review the budget document and receive the budget message
 2. Provide opportunity for public input
 - a. Members of the public can ask questions and/or make comment about the proposed budget

- b. Public can make suggestions to budget committee as they relate to the goals and programs of the district.
 - 3. Approve the budget and refer it to the district board for adoption
 - 4. The budget Committee is subject to public meeting laws
- B. Rachel Amos reviewed what is outside the purview of the Budget Committee.
 - 1. The budget committee does not set salaries, benefits, or contract terms for employees or administrators.
 - 2. The budget committee does not set staffing levels.
 - 3. The budget committee does not decide whether or not a service or program should be provided.
 - 4. The budget committee does not make district policies.
- C. Rachel Amos reviewed the changes to the proposed budget that were a result of our first budget committee meeting on May 8th.
- D. Following the corrections and changes discussed in the previous budget committee meeting, the updated proposed budget shows an increase in the revenue fund of \$220,000.
 - 1. When the business department is preparing financial reports for the board, we operate on estimates every month throughout the year. Once we get through that month and receive our true revenues then we can change that to actuals.
 - 2. We have a one-time grant that has come in for next year from the ESD and our trued up, actual revenue costs are \$220,000.
 - 3. We have reduced our ESD purchased services and are bringing some of that work in-house. This provided an increase to salaries and payroll.
 - 4. The board reviewed the fund transfers that were a result of the May 8th Budget Committee Meeting.
 - 5. There are multiple funds within the budget. Each fund has different functions. Finances in the general fund can be reallocated to different functions within the general fund without having to make an adjustment to the budget. The school board, superintendent and business managers will work together over the summer to save in some areas and allocate those savings to a different function within the same fund. This is accomplished by an appropriations resolution action by the board.
- E. The board continued to ask questions and discuss budget options, state funding, and district finances.

VIII. FINAL COMMUNITY COMMENTS

Please reference the Community Comments procedure outlined previously in the agenda.

IX. FINAL BUDGET COMMITTEE & BOARD MEMBER COMMENTS

X. ACTION

A. Approval of Budget for 2024/2025 Fiscal Year

1. Pam Dailey made a motion to approve the Douglas County School District #105/Reedsport School District budget for the 2024-2025 fiscal year ending June 30, 2025, in the appropriations amount of \$14,530,681 and unappropriated ending fund balance amount of \$1,131,586, for a total budget of \$15,662,267. Sheila Marshall seconded. Vote: Yes 9, No 0, Abstain 1. Carrie Oldright, attending virtually, abstained because she could not be present for all of the deliberations that lead to the vote. Approved.
2. Carey Jones made a motion to approve the taxes provided for in the proposed budget of (1) a permanent tax rate of \$4.3788 per \$1,000 of assessed value for the General Fund operations; and (2) a tax for bonded indebtedness in the amount of \$702,909 for the General Obligation Bond Series 2019 in the Debt Service Fund. Bonnie Booher seconded. Vote: Yes 10, No 0. Approved.

XI. BOARD CHAIR FINAL COMMENTS

- A. Carey Jones, on behalf of the entire board, would like to thank the members of the Budget Committee for their willingness to volunteer in service to our educational community. Members of the audience, the board appreciates your support. Administrators, the board would like to thank you for everything that you do for our students and community.

XII. FUTURE AGENDAS

- A. June 12, 2024 @ 5:30 PM – Budget Committee Hearing and Regular Monthly Board Meeting

XIII. ADJOURN BUDGET COMMITTEE @ 6:30 PM

Next School Board Meeting: Wednesday, June 12, 2024 @ 5:30 PM

Submitted by Sharmen Tipton, Reedsport School District Executive Assistant / Board Secretary

<u>Carey D. Jones</u>	<u>6/12/24</u>	<u>Jon Zwemke</u>	<u>6-12-24</u>
Carey Jones, Board Chair	Date	Jon Zwemke, Superintendent	Date