



# Reedsport School District 105

EXECUTIVE SESSION / SPECIAL JULY SESSION

MONTHLY SCHOOL BOARD MEETING

**MINUTES**

JULY 24, 2024

I. CALL EXECUTIVE SESSION TO ORDER @ 4:00 PM

- A. ORS 192.660 (2) The governing body of a public body may hold an executive session: (i) To review and evaluate the employment-related performance of the chief executive officer or any member who does not request an open hearing.
- B. Carey Jones, Bonnie Booher, Jack Dailey, Carrie Oldright, Jon Zwemke, Rachel Amos and Sharmen Tipton
- C. The board met to review the superintendent's annual evaluation and contract extension.

II. ADJOURN EXECUTIVE SESSION @ 5:25 PM

III. CALL SPECIAL JULY SESSION TO ORDER @ 5:32 PM

IV. PLEDGE OF ALLEGIANCE

V. ESTABLISH A QUORUM

- A. Jack Dailey, Bonnie Booher, Carey Jones, Carrie Oldright, Jon Zwemke, Rachel Amos, Sharmen Tipton

VI. CHANGES TO THE AGENDA

- A. There were no changes to the revised agenda.

VII. ELECT 2024-2025 BOARD CHAIR AND VICE CHAIR

- A. Jack Dailey made a motion to reelect Carey Jones as Board Chair and Bonnie Booher as Vice Chair. Carrie Oldright Seconded. Vote: Yes 4, No 0. Approved.

VIII. COMMUNITY COMMENTS

*Individuals may present a Community Comment to the Board on agenda items. Please note on the sign-in sheet which item you wish to address and fill out a Community Comment card at the sign-in table. You are limited to no more than three (3) minutes. You may address the Board on a topic NOT on the agenda if it does NOT pertain to a complaint against a staff member. However, the Board reserves the right to refer the matter to the administration.*

*Anyone unable to attend a board meeting in person may submit Community Comments in hard copy or email to the Board Secretary. Community Comments received by 3:00 PM on the day of the meeting will be included in the meeting. Any comment received after 3:00 PM will be saved for the next regularly scheduled board meeting. Submit Comments to Reedsport School District address: 100 Ranch Road Reedsport, OR 97467 or via email: [stipton@reedsport.k12.or.us](mailto:stipton@reedsport.k12.or.us)*

A. Aquilegia Leet, Reedsport Community Charter School PE Teacher spoke to the board regarding a rumor regarding the locker rooms being closed at the Jr./Sr. High. The school was having behavior problems with the unsupervised use of locker rooms. There is no staff available to be in the boy's locker rooms. Mrs. Leet did not feel comfortable standing outside the locker room and listening for problems. Also, if she heard problems, it would not be appropriate to enter the locker room so she would have to leave students unattended to find a male staff member who could deal with the issue. Therefore, the decision was made to close the locker rooms because there was a lack of supervision. Mrs. Leet is asking the board for assistance in deciding the best course of action to find an acceptable alternative to closing the locker rooms. The board chair acknowledged that the board has discussed this issue and is working towards a solution, hopefully before the start of the new school year.

## IX. REPORTS

### A. Business Manager – Rachel Amos

1. Josh Cook, Assistant Business Manager, is not present this evening because he is attending the School Finance Academy. He is working on this next step as he finished his bachelor's degree in accounting.
2. The business department is closing out the last fiscal year and opening this fiscal year.
3. Confirming all grant claims have been processed for all state and federal grants.
4. We received exciting news from the Oregon Department of Education (ODE) yesterday. A few years ago, there was a change in the Secure Rural Schools Act, and they determined that local forest fees can not be counted as local revenue, so they stopped doing that in the 21/22 SY which meant that the Federal Forest Fees were no longer being taken away from our State School Funding. For some reason that law was not followed by ODE and now they are doing an audit to calculate what that looks like for those missed years. For our district that works out to roughly \$250,000 that they owe us for that period. ODE has sent a proposal to the legislature to add a one-time funding to the State School Fund to give districts back the money they are owed. ODE believes that this will pass in the long session so that on or before October 1, 2025, we should be receiving those funds. We may have to wait a year but there is hope for this one-time pool of money to be distributed to our district.

5. Adjustments are being made to our Local Service Plan orders based our approved budget. Our Adaptive Life Skills increased based on the number of students we have in that program. There will be a file review of each student in that program to determine if any of those students should be removed from the program which would reduce our contract amount.
- B. Superintendent Report – Jon Zwemke
1. Jon presented a maintenance ticket report to illustrate the projects that are in process. This report can be generated anytime during the year if the board would like a review of the maintenance and custodial requests.
  2. We have recalls that need to happen. We must follow union guidelines for recalls so it will take a few more weeks to sort it out with HR.
  3. The board asked Jon to check with Head Start to see what impact it would have on their program if the district started charging rent for the use of our buildings. The finding is these funds would be taken away from program funding and would affect the number of students and type of services they can offer.
  4. The district is developing a model for alternative school programs, which will also assist in credit recovery, utilizing an online program and in-person, one-on-one tutoring which will allow students to progress at their own pace. There are logistical issues that need to be resolved such as transportation and dedicated space in our buildings. Jon will update the board as this program is developed and put into practice.
  5. Knappa School District was having problems with uncivilized behavior that needed to be addressed so they developed a civility policy to make a cultural change in their district. This is something we would like to implement in our district to improve communication and resolve conflict in a reasonable manner. There will be expectations clearly outlined for staff, students, administration, school board, coaches, student-athletes, parents and community members. The board will develop this policy and a strategy for putting it into place with reasonable consequences for inappropriate behavior.

X. CONSENT AGENDA

*Actions that are routine or usually call for no discussion, such as approving minutes of previous meetings, acceptance of donations, and similar actions, are often handled together in one vote by the Board.*

- A. Approve minutes from June 12, 2024, Budget Committee & Regular Board Meeting
- B. Approve 2024-2025 Proposed Board Meeting Calendar
- C. Bonnie Booher made a motion to accept the Consent Agenda, A and B, as presented. Jack Dailey seconded. Vote: Yes 4, No 1. Approved.

## XI. ACTION

- A. Approve Board Reorganization Decisions & Designations for Fiscal Year 2024-2025
  - 1. Designate Chief Administrative Officer - **Jon Zwemke**
  - 2. Designate Deputy Clerk/Business Manager – **Josh Cook, Assistant Business Manager SCESD**
  - 3. Designate Custodian of Funds - **Jon Zwemke**
  - 4. Designate Budget Officer - **Jon Zwemke**
  - 5. Designate Signatory of District Checks - **Jon Zwemke**
  - 6. Designate Auditor – **Neuner Davidson**
  - 7. Designate Insurance Agent of Record - **Zolezzi Insurance Agency**
  - 8. Designate District Legal Counsel - **Garrett Hemann Robertson PC, OSBA**
  - 9. Designate Depositories for School Funds - **Umpqua Bank, Local Government Investment Pool, First Interstate Bank**
  - 10. Authorize the Superintendent to apply for - **Grant Funds**
  - 11. Approve the use of **Alternative Education Programs**
  - 12. Approval of Newspaper of Record - **Register Guard-News Review-The World**
  - 13. Authorize **Cooperative Purchasing Agreements** with other local education agencies, county, state, and federal agencies.
  - 14. Authorize the Reedsport School Board as the **Local Public Contract Review Board**
  - 15. Bonnie Booher made a motion to accept Action items A. 1-14 as presented. Jack Dailey seconded. Vote: Yes 4, No 0. Approved.
- B. Extend Superintendent Contract from July 1, 2024, to June 30, 2027
  - 1. Jack Dailey made a motion to extend the Superintendents contract from July 1, 2024 – June 30, 2027. Bonnie Booher seconded. Vote: Yes 4, No 0. Approved.
- C. Approve Administrative Hire: Missy Watts, Elementary Vice Principal
  - 1. Jack Dailey made a motion to approve the administrative hire of Missy Watts as the new Elementary Vice Principal. Bonnie Booher seconded. Vote: Yes 4, No 0. Approved.

## XII. DISCUSSION

- A. The board decided the services Head Start offers for our students and families are more important than the district collecting rent. Those dollars will be used to prepare students to enter our schools with tools that will make them successful students and that is a benefit to the district and the community.

## XIII. COMMUNITY COMMENTS

*Reference Community Comments guidelines previously stated in the agenda.*

- A. Jonathan Laskey, a former special education teacher, praised the board for looking for alternative ways to provide free and appropriate education to every student, even the very

difficult students. Whether it is a special needs student or a student with behavioral issues or a learning disability, this program opens new avenues to complete their high school education in a way that meets their varied needs. One-on-one instruction allows the student to develop a bond with the teacher, they learn to trust the teacher which encourages students to make a stronger effort in their studies.

- B. Aquilegia Leet shared an email she received that says there has been a change in the way the funding calculations are done to award State School Funding; a change from using estimates to relying on actual numbers. Has the school district heard of any additional funding that might be available? Mr. Zwemke explained the changes they will be making in the formula. It is an optimistic possibility, and we look forward to seeing what comes out of the long legislative session in regard to changing funding formulas.
  - 1. This reinforces the need for all stakeholders to reach out to their government representatives to share how important it is to pass legislation that provides more funding for schools in a way they can utilize it to best serve the students in their area.

**XIV. BOARD MEMBER COMMENTS**

- A. Bonnie Booher is looking forward to a nice school year. Hope people will utilize the proper channels to direct complaints and deal with each other in a positive and constructive manner.
- B. Carrie Oldright is looking forward to a better, more positive collaboration in this school year.

**XV. FUTURE AGENDAS**

**XVI. ADJOURNMENT @ 6:37 PM**

Next School Board Meeting: Wednesday, AUGUST 14, 2024 @ 5:30 PM

Submitted by Sharmen Tipton, Reedsport School District Executive Assistant / Board Secretary

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| <br>_____<br>Carey Jones, Board Chair | <u>8/14/24</u><br>Date | <br>_____<br>Jon Zwemke, Superintendent | <u>8-14-24</u><br>Date |
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