



Reedsport School District 105

MONTHLY SCHOOL BOARD MEETING MINUTES

AUGUST 14, 2024 / Regular Session @ 5:30 PM

I. CALL REGULAR SESSION TO ORDER @ 5:30 PM

II. PLEDGE OF ALLEGIANCE

III. ESTABLISH A QUORUM

A. Bob Morin, Jack Dailey, Carey Jones, Bonnie Booher, Jon Zwemke, Josh Cook, Jerry Uhling, Missy Watts, and Sharmen Tipton

IV. CHANGES TO THE AGENDA

A. The revised agenda provided in the board packet is correct. No changes to this revised agenda.

V. COMMUNITY COMMENTS

Individuals may present a Community Comment to the Board on agenda items. Please note on the sign-in sheet which item you wish to address and fill out a Community Comment card at the sign-in table. You are limited to no more than three (3) minutes. You may address the Board on a topic NOT on the agenda if it does NOT pertain to a complaint against a staff member. However, the Board reserves the right to refer the matter to the administration.

Anyone unable to attend a board meeting in person may submit Community Comments in hard copy or email to the Board Secretary. Community Comments received by 3:00 PM on the day of the meeting will be included in the meeting. Any comment received after 3:00 PM will be saved for the next regularly scheduled board meeting. Submit Comments to Reedsport School District address: 100 Ranch Road Reedsport, OR 97467 or via email: stipton@reedsport.k12.or.us

A. Written community comment regarding school bus seat belts and student safety submitted to the board by a Highland Elementary student.

B. Tara Adams, Math Teacher at Reedsport Community Charter School, addressed the board to invite them to join her in her classroom and provided a schedule of her classes.

VI. REPORTS

A. Assistant Business Manager – Josh Cook

1. The board was presented with a list of grants for review.
2. The board received the most recent State School Fund estimate as of 6/20/24.
3. The State School Fund estimates are based on enrollment. Oregon Department of Education (ODE) has adjusted our enrollment to 590 students. If that number changes

during the school year we will make adjustments.

4. The board was presented with an update on the High School Success and Student Investment Grant funding.
5. In an effort to avoid budget shortfalls, the district will be holding an increased amount of the budget in reserve due to the diverse grant and funding estimations we received last spring and into this year. As a result, the district will be unable to recall any additional Instructional Assistants until ODE produces consistent funding estimations that can be trusted.
6. The district financial audit will begin in September. Findings will be shared with the board once it has been completed.

B. Superintendent Report – Jon Zwemke

1. The district is getting ready to welcome students back to our buildings.
 - a. The Welcome Back BBQ is scheduled for Thursday, August 22nd @ 4:00 PM at Barrone Park. Families can meet teachers and find class rosters.
 - b. Teachers have been in the buildings setting up their classrooms. The district is grateful for the dedicated teachers who have come in on their own time to ensure they are ready for a smooth transition to a new year.
 - c. Highland drop-off and pick up will work differently this year. Fewer Instructional Assistants means less supervision in the parking lot. The parking lot will be inaccessible from 7:30 am – 8:15 am to keep buses running smoothly and to ensure the safety of our staff and students.
 - d. Highland Parent Organization (HPO) is assisting the school with finding volunteers to assist school staff with drop-off and pick-up duties. If you are interested in serving in this capacity, please contact Lauren Lyle, the HPO President, at llyle@reedsport.k12.or.us
 - e. At the request of the board, Mr. Zwemke has met with union leadership to develop a staff survey to get a better understanding of district culture, what the staff would like to see improved, and ways we can create positive measured changes. This survey will be given quarterly, and Mr. Zwemke will report back to the board after each survey.
 - f. A maintenance and custodial support ticket report was presented to the board.
 - g. Last month Mr. Zwemke introduced a culture contract from Knappa School District with the suggestion that Reedsport work on a civility contract that will outline expectations of behavior for staff, students, parents, coaches, and the community. The board agreed to schedule a Work Session to begin work on this project. A Work Session was scheduled for Saturday, September 28, 2024, from 9:00 AM – 12:00 PM. Work Sessions are open to the public.
 - h. The district would like to share our appreciation to the Four-Square Church and all the

members of the community involved in the backpack giveaway that supports families in the Reedsport area. This will take place August 17, 2024, from 2:00 PM – 5:00 PM. This is a wonderful service to our community.

- i. Jerry Uhling wanted to share the district's appreciation to Lower Umpqua Hospital for providing free sports physicals for our student-athletes. This is a huge support for our families, especially for those families with multiple student-athletes.
2. South Coast ESD Customized Services Agreement presented to the board for review.
3. South Coast ESD Service Agreement Tier Two Services presented to the board for review.
4. Annual Grounds Maintenance Estimates
 - a. The board asked Mr. Zwemke to look into the cost of hiring a contractor for the regular maintenance of the district grounds. Only one local vendor answered our request for an estimate and that was presented to the board for review.

VII. CONSENT AGENDA

Actions that are routine or usually call for no discussion, such as approving minutes of previous meetings, acceptance of donations, and similar actions, are often handled together in one vote by the Board.

- A. Approve minutes from July 24, 2024, Executive Session and Special July Board Meeting
- B. Approve NEW Certified/Administrator Hire
 1. Jacki Forth – School Nurse at Highland Elementary
 2. Kayla Pancheri – School Nurse at Reedsport Community Charter School
 3. Katie Corcoran – Elementary/Intermediate Teacher at Highland Elementary
- C. Bonnie Booher made a motion to accept the Consent Agenda as presented. Seconded by Jack Dailey. Vote: Yes 4, No 0. Approved.

VIII. ACTION

- A. Approve English Learners in Oregon Annual Report 2023-24 – June 2024
 1. Julee Noel, our English as a Second Language (ESL) Teacher, joined the board virtually to review the report and answer any questions the board may have about the program.
 2. Julee shared that staff spent 10 – 20 days throughout the 23/24 school year to generate this report.
 3. Julee also shared that the district went through an audit for our ESL program this year which required additional staff effort to complete.
 4. In the 23/24 school year the district had 8 ESL students. Our district has a low percentage of ESL students compared to larger districts. Our ESL students are exiting the system and graduating on time with their peers which is often difficult to do but we have a great staff and dedicated students.

5. Bonnie Booher made a motion to accept the English Learners in Oregon Annual Report 2023-24 as presented. Seconded by Bob Morin. Vote: Yes 4, No 0. Approved.

IX. DISCUSSION

- A. The board agreed to schedule a Work Session to begin work on the culture contract for our district. A Work Session was scheduled for Saturday, September 28, 2024, from 9:00 AM – 12:00 PM. Work Sessions are open to the public.

X. COMMUNITY COMMENTS

Reference Community Comments guidelines previously stated in the agenda.

XI. BOARD MEMBER COMMENTS

- A. Bonnie Booher joined her grandson at the end of the summer Great Garden activity. It was wonderful to see that this program provides work experience as well as instruction on garden maintenance and how to grow your own produce. Bonnie encourages everyone to visit to see how this program has enhanced the education of everyone who has had the opportunity to take part. The district is grateful for the donated garden beds from Reedsport Education Enrichment Foundation (REEF).

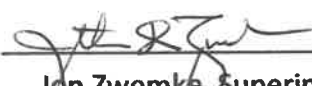
XII. FUTURE AGENDAS

- A. Staff In-Service: Monday, August 19, 2024 @ 7:30 AM – 12:00 PM
B. First Day of School: Monday, August 26, 2024
C. Labor Day - NO SCHOOL: Monday, September 2, 2024
 1. *Due to a Monday holiday, we will have school Friday, September 6, 2024*
D. September Board Meeting: Wednesday, September 11, 2024 @ 5:30 PM

XIII. ADJOURNMENT @ 6:30 PM

Next School Board Meeting: Wednesday, SEPTEMBER 11, 2024 @ 5:30 PM

Submitted by Sharmen Tipton, Reedsport School District Executive Assistant / Board Secretary

<u>CAREY D. JONES</u>	<u>9/11/24</u>	<u></u>	<u>9-11-24</u>
Carey Jones, Board Chair	Date	Jon Zwemke, Superintendent	Date