



Reedsport School District 105

MONTHLY SCHOOL BOARD MEETING

MINUTES

September 11, 2024 / Executive Session @ 4:00 PM / Regular Session @ 5:30 PM

I. CALL EXECUTIVE SESSION TO ORDER @ 4:00 PM

- A. **ORS 192.610(2)** *An executive session is any meeting or part of a meeting of a governing body closed to certain persons for deliberation of certain matters.* **ORS 192.660(2)(i)** *To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.*
- B. Board and Administrators present: Bob Morin, Bonnie Booher, Carey Jones, Carrie Oldright, Jon Zwemke, Holly Hill, Sharmen Tipton
- C. The board heard testimony and asked clarifying questions of those in attendance.
- D. The board will write a letter outlining the boards decision that will be sent to the appropriate individuals.

II. ADJURN EXECUTIVE SESSION @ 4:50 PM

III. CALL REGULAR SESSION TO ORDER @ 5:30 PM

IV. PLEDGE OF ALLEGIANCE

V. ESTABLISH A QUORUM

- A. Board an Administrators present: Bob Morin, Bonnie Booher, Carey Jones, Carrie Oldright, Jon Zwemke, Josh Cook, Jerry Uhling, Missy Watts, Sharmen Tipton

VI. CHANGES TO THE AGENDA

- A. Revised Agenda presented with no additional changes.

VII. COMMUNITY COMMENTS

Individuals may present a Community Comment to the Board on agenda items. Please note on the sign-in sheet which item you wish to address and fill out a Community Comment card at the sign-in table. You are limited to no more than three (3) minutes. You may address the Board on a topic NOT on the agenda if it does NOT pertain to a complaint against a staff member. However, the Board reserves the right to refer the matter to the administration.

Anyone unable to attend a board meeting in person may submit Community Comments in hard copy or email to the Board Secretary. Community Comments received by 3:00 PM on the day of

the meeting will be included in the meeting. Any comment received after 3:00 PM will be saved for the next regularly scheduled board meeting. Submit Comments to Reedsport School District address: 100 Ranch Road Reedsport, OR 97467 or via email: stipton@reedsport.k12.or.us

- A. The board was presented with a written Community Comment from Ashley Horton requesting air quality testing results. The maintenance department is working on hiring a contractor to do this testing. The superintendent will follow up with Mrs. Horton once that testing has been completed.

VIII. REPORTS

A. Assistant Business Manager – Josh Cook

1. The business department is working on our annual audit and the auditors will be in district next Wednesday.
2. The business department is working to close the summer grants which allowed students to do some exciting adventures such as Outdoor School, Jet Boats, Science Center, and Kindergarten Boot Camp.
3. The business department is getting updated enrollment reports to confirm our current enrollment Average Daily Membership (ADM) that is currently set at 590 students.

B. Superintendent Report – Jon Zwemke

1. Superintendent presented the board with a log of all the concerns or issues the board is receiving and providing updates on how those items are being resolved.
2. Superintendent presented the board with a staff survey questionnaire that was developed with input from HR and union representatives to gauge staff satisfaction. The first of these quarterly reports will be presented to the board in the October board meeting.
3. Superintendent presented the board with a maintenance update.
 - a. District Office new sign installed and new ground cover in the flower beds.
 - b. Elementary school had a rotted spruce tree removed, and wood is being donated to the community. Community can contact the maintenance department if they would like more information on how to get on the list for wood pick up.
 - c. Jr./Sr. High had work done on the grandstands, LED lights and concession stand.
 - d. Jr./Sr. High had repair on the HVAC unit.
 - e. Completing final punch list for seismic retrofit project at the Jr./Sr. High campus.
4. Superintendent presented a Jr./Sr. High update.
 - a. Jr./Sr. High Open House will be Thursday, September 19, 2024, from 5:30 PM – 7:00 PM
 - b. Jr./Sr. High is implementing an Intensive Care Unit (ICU) System, which is an academic support system to track missing assignments for students and a communication tool for teachers and parents.
 - c. Fall sports are underway.

- d. Jr./Sr. High gave a shout out to the custodial and maintenance department for all the hard work of getting the outside of the school to look as fabulous as the interior.
 - e. Year two of the house system at the Jr./Sr. High. All grades now have a "house," and we are looking forward to more participation and ownership from the students this year.
5. Superintendent presented an Elementary update.
- a. This is the first week we have had Kindergarten going full days. The first two weeks are a soft start.
 - b. The morning routine has changed in an effort to promote a calmer atmosphere to begin the learning day.
 - c. This is the first week of swimming as part of the PE curriculum at the elementary school.

IX. CONSENT AGENDA

Actions that are routine or usually call for no discussion, such as approving minutes of previous meetings, acceptance of donations, and similar actions, are often handled together in one vote by the Board.

- A. Approve minutes from the August 14, 2024, Board Meeting
- B. Accept Donation from the Boosters for (14) Football Helmets = \$3,740
- C. Accept Donation from the Boosters for Athletic Training Timing System (for Football, Track, and other sports) = \$2,649
- D. Carrie Oldright made a motion to approve the Consent Agenda as presented. Bob Morin seconded. Vote: Yes 4, No 0. Approved.

X. ACTION

- A. Approve Reedsport Education Enrichment Foundation (REEF) Resolution 01-24-25
- B. The amount that will be returned to REEF will be a total of \$9,395.46
- C. Board Chair, Carey Jones, read Resolution 01-24-25 into the record and called for a vote.
Vote: Yes 4, No 0. Approved.

XI. DISCUSSION

- A. OSBA Policy Updates
 - 1. AC – Nondiscrimination – Update – Required
 - 2. CBG – Evaluation of the Superintendent – Update – Required
 - 3. CCG – Evaluation of Administrators – Update – Required
 - 4. DJC – Bidding Requirement – DELETE
 - a. DJC-AR – Exemptions from Competitive Bidding and Special Programs – DELETE

5. DJCA – Personal Service Contracts – DELETE
 - a. *DJCA-AR – Personal Service Contracts – DELETE*
 6. EBBA – Student Health Services – DELETE
 - a. *EBBA-AR – First Aid – Infection Control – DELETE*
 7. EBBB – Injury or Illness Reports – Update – Required
 8. EBC/EBCA – Emergency Procedures and Disaster Plans – DELETE
 9. EBCA – Safety Threats – NEW – Required
 10. GBEB – Staff – HIV, AIDS and HBV – DELETE
 11. GBN/JBA – Sexual Harassment – Update – Required
 12. GBNAB/JHFE – Suspected Abuse of a Child Reporting Requirement – Update – Required
 - a. *GBNAB/JHFE-AR(1) – Reporting of Suspected Abuse of a Child – Update – Required*
 13. GCDA/GDDA – Criminal Records Checks and Fingerprinting – DELETE
 - a. *GCDA/GDDA-AR – Criminal Records Checks and Fingerprinting – DELETE*
 14. GCDA/GDDA – Criminal Records Checks and Fingerprinting – NEW – Required
 15. IGBAF – Special Education – Individualized Education Program (IEP) – Update – Required
 - a. *IGBAF-AR – Special Education – Individualized Education Program (IEP) – Update – Required*
 16. IGBAG – Special Education – Procedural Safeguards – Update – Required
 17. JBA/GBN – Sexual Harassment – Update – Required
 18. JGAB – Use of Restraint or Seclusion – Update – Required
 - a. *JGAB-AR – Use of Restraint or Seclusion – Update – Required*
 19. JHC – Student Health Services and Requirements – (replaced by EBBA) – DELETE
 20. JHCC – Communicable Diseases – Students – DELETE
 21. JHCC-AR – Communicable Diseases – Students – DELETE
 22. JHCCA – Students – HIV, HBV and AIDS – DELETE
 23. JHCCF – Pediculosis (Head Lice) -Version 1 – DELETE
 - a. *JHCCF-AR – Pediculosis (Head Lice) – Version 1 – DELETE*
 24. JHCCF – Pediculosis (Head Lice) – Version 2 – DELETE
 - a. *JHCCF-AR – Pediculosis (Head Lice) – Version 2 – DELETE*
 25. JHFE/GBNAB – Suspected Abuse of a Child Reporting Requirements – Update – Required
 - a. *JHFE/GBNAB-AR(1) – Reporting of Suspected Abuse of a Child – Update - Required*
- B. Bonnie Booher would like the board to discuss cell phone restrictions for staff and students. She would like a ban on cell phone use for all staff and students with the exception of staff and students with medical issues that require the use of the phone. There are phones in every classroom so there is access to communications. She would like the staff and students to be more engaged with their education. It is too much of a distraction for staff and students.
1. Current policy in the elementary school is that the students are not allowed to have their

cell phone unless there is a medical necessity.

2. At the Jr./Sr. High students are not allowed to have them in class but are allowed to keep them in their locker and can use them when not in class.
 3. The board would like to add this topic to the next board work session.
- C. Carrie Oldright would like the board to discuss the possibility of moving to school uniforms.
1. There is some good data that will be very helpful in making that policy.

XII. COMMUNITY COMMENTS

Reference Community Comments guidelines previously stated in the agenda.

XIII. BOARD MEMBER COMMENTS

- A. Carey Jones asked Mr. Uhling to congratulate the band teacher, Mr. Davis, for his fabulous work with the Pep Band. They sounded amazing and looked awesome at our first home football game of the season.
- B. Bonnie Booher is pleased to see the improvement of the district grounds. The campuses are looking really good, and it has been a big improvement. Kudos to Michael Schoppe, Custodial and Maintenance Supervisor, and his crew for working so hard to improve the district's curb appeal.
- C. Carrie Oldright happy with the to a great start to the new school year. Her student is having fun and enjoying their classes and she hopes all our students are having the same success.
- D. Carey Jones asked about the possibility of implementing a program that grants community service hours for students who volunteer to help senior citizens. Jerry Uhling, Jr./Sr. High Principal, informed the board that this is already in place. It may be a good idea to contact the senior center to let them know that this is an option they may want to take advantage of by contacting the Jr./Sr. High.
- E. The new Facility Use Committee has met once, and Bob Morin is the board representative for that team. There are currently seven people in this team. The district reached out to people who have expertise in facility maintenance to help direct these efforts.

XIV. FUTURE AGENDAS


- A. Friday School – 09/13/24
- B. September 28, 2024 (Saturday) @ 9:00 am - 12:00 PM - Board Work Session
 1. This meeting is open to the public for viewing in person or virtually.
 2. Virtual viewing will use the regular board meeting link on the district website.
- C. October 9, 2024 @ 5:30 PM - October Board Meeting
- D. November 7-9, 2024 - OSBA 2024 Annual Convention in Portland, OR
 1. Sharmen Tipton, Board Secretary, will attend.

- E. November 11, 2024 – NO SCHOOL – Veterans’ Day
- F. November 13, 2024 @ 5:30 PM – November Board Meeting
- G. November 25-29, 2024 – NO SCHOOL - Thanksgiving Break

XV. ADJOURNMENT@ 6:11 PM

Next School Board Meeting: Wednesday, OCTOBER 9, 2024 @ 5:30 PM

Submitted by Sharmen Tipton, Reedsport School District Executive Assistant / Board Secretary

<u>CAREY D. JONES</u>	<u>10/9/24</u>	<u></u>	<u>10-9-24</u>
Carey Jones, Board Chair	Date	Jon Zwemke, Superintendent	Date