



Reedsport School District 105

MONTHLY SCHOOL BOARD MEETING

MINUTES

October 9, 2024

Regular Session @ 5:30 PM

I. CALL REGULAR SESSION TO ORDER – 5:30 PM

II. PLEDGE OF ALLEGIANCE

III. ESTABLISH A QUORUM

- A. Bob Morin, Jack Dailey, Carey Jones, Bonnie Booher, Jon Zwemke, Rachel Amos, Jerry Uhling, Missy Watts, Robin Haddock, and Sharmen Tipton. Board Member, Carrie Oldright, was absent.

IV. CHANGES TO THE AGENDA

- A. Action Item 4. DJC – Bidding Requirement and 4.a.DJC-AR – Exemptions from Competitive Bidding and Special Programs will be postponed to the November board meeting. These policies have replacement policies that must be voted on at the same time to avoid being without a required policy.

V. ACCOLADES

- A. Charlee Norton, 6th Grade / Corbett Molle, 6th Grade Teacher
B. Daniel Downey, 6th Grade / Becky Walls, 6th Grade Teacher
C. Annika Bryan, 10th Grade / Aquilegia Leet, Physical Education Teacher
D. Callahan Church, 11th Grade / Sandra McDuffy, Dean of Students

VI. COMMUNITY COMMENTS

Individuals may present a Community Comment to the Board on agenda items. Please note on the sign-in sheet which item you wish to address and fill out a Community Comment card at the sign-in table. You are limited to no more than three (3) minutes. You may address the Board on a topic NOT on the agenda if it does NOT pertain to a complaint against a staff member. However, the Board reserves the right to refer the matter to the administration.

Anyone unable to attend a board meeting in person may submit Community Comments in hard copy or email to the Board Secretary. Community Comments received by 3:00 PM on the day of the meeting will be included in the meeting. Any comment received after 3:00 PM will be saved for the next regularly scheduled board meeting. Submit Comments to Reedsport School District address: 100 Ranch Road Reedsport, OR 97467 or via email: stipton@reedsport.k12.or.us

VII. REPORTS

A. Business Manager – Rachel Amos, South Coast ESD

1. Good news the state statute issues that caused some problems with the State School Funding has a joint emergency board reviewing and has closed the gap and this should restore the fund amount for the year.
2. We have adjusted our ADMR from 590 to 560 to help us budget as a lower ADM. While this reduces the total estimate for state school funding, it is safer to estimate a lower number to mitigate what our May adjustment will be this Spring and the following Spring and they close out the year for the state school fund.
3. We have completed the initial part of the fieldwork for the audit process.
4. Possible audit findings stemming from invoicing and accounting of our transportation services. The result being that our reporting to ODE was incorrect. We will likely have an audit finding that will require us to evaluate and correct invoicing processes to ensure accurate payment and reporting.
 - a. The Business Manager suggests the board pursue a Request for Proposal (RFP) for transportation. Not to eliminate the vendor that we have. In all likelihood, it should be the same partnership, but we need to make sure that our 21-year-old contract is updated and meets the standards that we need to meet in today's times for what we are audited on for transportation in the state school fund.
5. PERS has made some significant changes over the last decade. The most recent is that the 6% employee pickup used to go to the employee pension, they started taking some of that away from the employee to pay off the debt. They have not been seeing the return on investment that they anticipated, and additional measures are being discussed.

B. Superintendent Report – Jon Zwemke, Elementary Principal & Superintendent

1. Mr. Zwemke introduced our Special Education Director who is being contracted through South Coast Education Service District (SCESD).
2. Oregon Department of Education (ODE) is conducting facility reviews on school campuses all over the state and our district is one that will be going through that process.
3. PACE is our insurance adjustor through Oregon School Board Association (OSBA). They will be coming to conduct boiler training using our staff and our system. The boiler system we have is unique and will be helpful in educating these professionals on systems like ours. Our Maintenance department will be involved in that training.
4. Our Maintenance supervisor has been trained to manage our integrated pest management so when there is application of chemicals used on our campus we are using proper standards for safety. Getting him trained will allow us to save money on vendors that can be costly.

5. Division 22 Report has resulted in some findings that will need corrective action plans.
 - a. Licensed staff evaluations were not completed last year. To correct that we have made a plan and deadlines to ensure that every licensed staff gets an evaluation for the 24/25 school year.
 - b. Concussion protocols are part of the Division 22 standard, and we realized when we did our concussion training this year, we did not get our baseline data to compare it to. We have a plan to start planning and preparing before the next school year starts so we will comply with that requirement.
 - c. While we have been working without Librarians in the district this year, we have had teachers take on some library responsibilities and we have had volunteers entering information and shelving the books. However, we are not gaining input from a licensed media person. That is an area that we will need to problem-solve. We will need to reach out to other libraries and see how they are meeting the changes to best practices.

VIII. CONSENT AGENDA

Actions that are routine or usually call for no discussion, such as approving minutes of previous meetings, acceptance of donations, and similar actions, are often handled together in one vote by the Board.

- A. Approve minutes from the September 11, 2024, Board Meeting
- B. Accept donations from Central Lincoln PUD for 30 desk/conference chairs.
- C. Jack Dailey made a motion to accept the Consent Agenda as presented in the agenda. Robert Morin seconded. Vote: Yes 4, No 0. Approved.

IX. ACTION

- A. Approve Oregon Department of Education (ODE) Integrated Program Annual Response Narrative 23-25.
 1. Robert Morin made a motion to approve the Oregon Department of Education Integrated Program Annual Response Narrative 20-25 as presented. Jack Dailey seconded. Vote: Yes 4, No 0. Approved.
- B. Approve Integrated Pest Management (IPM) chemicals used in the district.
 1. Speed Zone Broadleaf Herbicide EPA Registration No. 2217-833
 2. Roundup Weed & Grass Killer Super Concentrate EPA Registration No. 71995-25
 3. Robert Morin made a motion to approve the integrated pest management chemicals used in the district as stated. Jack Dailey seconded. Vote: Yes 4, No 0. Approved.
- C. OSBA Policy Updates
 1. AC – Nondiscrimination – Update – Required

2. CBG – Evaluation of the Superintendent – Update – Required
3. CCG – Evaluation of Administrators – Update – Required
4. ~~DJC – Bidding Requirement – DELETE~~
 - a. ~~DJC-AR – Exemptions from Competitive Bidding and Special Programs – DELETE~~
5. DJCA – Personal Service Contracts – DELETE
 - a. DJCA-AR – Personal Service Contracts – DELETE
6. EBBA – Student Health Services – DELETE
 - a. EBBA-AR – First Aid – Infection Control – DELETE
7. EBBB – Injury or Illness Reports – Update – Required
8. EBC/EBCA – Emergency Procedures and Disaster Plans – DELETE
9. EBCA – Safety Threats – NEW – Required
10. GBEBA – Staff – HIV, AIDS and HBV – DELETE
11. GBN/JBA – Sexual Harassment – Update – Required
12. GBNAB/JHFE – Suspected Abuse of a Child Reporting Requirement – Update – Required
 - a. GBNAB/JHFE-AR(1) – Reporting of Suspected Abuse of a Child – Update – Required
13. GCDA/GDDA – Criminal Records Checks and Fingerprinting – DELETE
 - a. GCDA/GDDA-AR – Criminal Records Checks and Fingerprinting – DELETE
14. GCDA/GDDA – Criminal Records Checks and Fingerprinting – NEW – Required
15. IGBAF – Special Education – Individualized Education Program (IEP) – Update – Required
 - a. IGBAF-AR – Special Education – Individualized Education Program (IEP) – Update – Required
16. IGBAG – Special Education – Procedural Safeguards – Update – Required
17. JBA/GBN – Sexual Harassment – Update – Required
18. JGAB – Use of Restraint or Seclusion – Update – Required
 - a. JGAB-AR – Use of Restraint or Seclusion – Update – Required
19. JHC – Student Health Services and Requirements – (replaced by EBBA) – DELETE
20. JHCC – Communicable Diseases – Students – DELETE
21. JHCC-AR – Communicable Diseases – Students – DELETE
22. JHCCA – Students – HIV, HBV and AIDS – DELETE
23. JHCCF – Pediculosis (Head Lice) -Version 1 – DELETE
 - a. JHCCF-AR – Pediculosis (Head Lice) – Version 1 – DELETE
24. JHCCF – Pediculosis (Head Lice) – Version 2 – DELETE
 - a. JHCCF-AR – Pediculosis (Head Lice) – Version 2 – DELETE
25. JHFE/GBNAB – Suspected Abuse of a Child Reporting Requirements – Update – Required
 - a. JHFE/GBNAB-AR(1) – Reporting of Suspected Abuse of a Child – Update – Required
26. Bonnie Booher made a motion to accept Action Item C. OSBA policy update items 1-3 and 5-25 as presented in the agenda. Bob Morin seconded. Vote: Yes 4, No 0. Approved.

X. DISCUSSION

- A. Community Listening Sessions; topics, when, where?
- B. There would be two board members at each listening session to avoid a quorum. So, the board would share the responsibility of attending the listening sessions.
- C. Rotary, REEF, Hospital Foundation, parent groups for HES and RCCS, HPO, Boosters, student body for HES and RCCS, the community at large. We would need to arrange around sports and in the evenings. The board would like to get started before the holidays. Start having meetings the second week of November and the board thinks the student body should be the first group to be invited, and parents would be the second.

XI. COMMUNITY COMMENTS

Reference Community Comments guidelines previously stated in the agenda.

XII. BOARD MEMBER COMMENTS

- A. Carrie Jones would like to thank the community for all the love and support as he deals with his health issues and he said, "I live in a great community."
- B. Carrie Jones would like to recognize our Food Service Director, Thomas Kyelberg, for setting up local programs to feed our kids from locally grown and sourced from our local farms and producers. Friday, we went to a farm in Roseburg to pick up locally sourced produce for our cooks to create exciting meals for our students and staff. Excellent job, Thomas! We appreciate you and your staff!
- C. Bonnie Booher had the opportunity to go to the Great Garden and harvest some of the items being cultivated there. She was able to bring fresh produce to the staff and Highland and her efforts were greatly appreciated. Bonnie is proud of her grandson's part in this great project and looking forward to more learning and growing.
- D. Carrie Jones was proud of our students in our pep band and those who cheered on our teams. He has witnessed poor behavior at other school events, and it is great to be filled with pride to hear about our pep band, how people appreciate it and how well-behaved our students are. Larry Davis is doing a fantastic job with our musical program at the jr./sr. high.

XIII. FUTURE AGENDAS

- A. November 7-9, 2024 - OSBA 2024 Annual Convention in Portland, OR
 - 1. Sharmen Tipton, Board Secretary, will attend.

- B. November 11, 2024 – NO SCHOOL – Veterans’ Day – Thank you Veterans for everything you have done.
- C. November 13, 2024 @ 5:30 PM – November Board Meeting
- D. November 25-29, 2024 – NO SCHOOL - Thanksgiving Break

XIV. ADJOURNMENT @ 6:57 PM

Next School Board Meeting: Wednesday, NOVEMBER 13, 2024 @ 5:30 PM

Submitted by Sharmen Tipton, Reedsport School District Executive Assistant / Board Secretary

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Carey Jones, Board Chair	Date	Jon Zwemke, Superintendent	Date