



# Reedsport School District 105

## MONTHLY SCHOOL BOARD MEETING

### MINUTES

November 13, 2024

Executive Session and Regular Session

I. CALL EXECUTIVE SESSION TO ORDER @ 4:00 PM

ORS 192.660 (2) The governing body of a public body may hold an executive session:

- (b) to consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing
- (i) to review and evaluate the employment-related performance of the chief executive officer or any member who does not request an open hearing.

II. ADJOURN EXECUTIVE SESSION @ 4:56 PM

III. CALL REGULAR SESSION TO ORDER @ 5:30 PM

IV. PLEDGE OF ALLEGIANCE

V. ESTABLISH A QUORUM

- A. Bob Morin, Jack Dailey, Bonnie Booher, Carey Jones, Carrie Oldright, Jon Zwemke, Josh Cook, Jerry Uhling, Missy Watts and Sharmen Tipton

VI. CHANGES TO THE AGENDA

- A. Board Chair Carey Jones requested a moment of silence to honor our Band Teacher and Pep Band Leader, Mr. Larry Sarratt-Davis, who was not only a colleague but also a dear friend. He cherished his role as the band teacher at his alma mater, in the community where he was raised. Mr. Sarratt-Davis was a tremendous asset to our educational community, and his absence will be deeply felt. The district offers its heartfelt condolences to the Sarratt-Davis family and expresses gratitude for the support and encouragement that inspired him to share his passion for music in the classroom.

VII. ACCOLADES

- A. Dylan Mast, Kindergarten / Cristina Bettesworth, Kindergarten Teacher
  - 1. Due to a scheduling conflict, this award will be presented at the December board meeting.
- B. Ryker Cooper, Kindergarten / Sara Dean, Kindergarten Teacher
- C. Corbin Labar, 7<sup>th</sup> Grade / Michael Francis, Math/Robotics/Computer Science/P.E. Teacher
- D. Adam Mead, 10<sup>th</sup> Grade / Laura Squglio, Head Cook/Culinary Arts Teacher

### VIII. COMMUNITY COMMENTS

*Individuals may present a Community Comment to the Board on agenda items. Please note on the sign-in sheet which item you wish to address and fill out a Community Comment card at the sign-in table. You are limited to no more than three (3) minutes. You may address the Board on a topic NOT on the agenda if it does NOT pertain to a complaint against a staff member. However, the Board reserves the right to refer the matter to the administration.*

*Anyone unable to attend a board meeting in person may submit Community Comments in hard copy or email to the Board Secretary. Community Comments received by 3:00 PM on the day of the meeting will be included in the meeting. Any comment received after 3:00 PM will be saved for the next regularly scheduled board meeting. Submit Comments to Reedsport School District address: 100 Ranch Road Reedsport, OR 97467 or via email: [stipton@reedsport.k12.or.us](mailto:stipton@reedsport.k12.or.us)*

- A. A community comment that was emailed to the district prior to the meeting was read into the record by Board Chair Jones. Christine Thomas supports the state board pride caucus in support of a safe space for all students in our community.

### IX. REPORTS

A. Assistant Business Manager – Josh Cook, South Coast ESD

1. The board received a first-quarter review of the district's financial statements which summarizes our first quarter and also compares it to the previous year's first quarter. Our revenues are a bit higher than last year, and our expenses are a little lower.
2. The updated Request for Proposal (RFP) is not complete. This is a large document that will need confirmation of data before the board meets to discuss recommendations and requirements for bidding contractors.
  - a. What are the requirements for an RFP or are there options for adjusting the requirements? There are requirements for Oregon Department of Education (ODE) reporting. Reedsport is a small school in a rural area which makes our needs different than other districts. The Board does not have to take the lowest bid. There is a scoring tool that would help us score each bid on district-specific requirements.
  - b. The board requested to view a copy of the current transportation contract to review and compare it to the RFP documents.

B. Superintendent Report – Jon Zwemke, Elementary Principal & Superintendent

1. Elementary school report:
  - a. The administration is focused on attendance and student learning. Our staff prepares diligently for our students and our students can do their best work.
  - b. Students were encouraged to donate cereal boxes, which were arranged in the cafeteria to resemble a giant domino chain. The students enjoyed putting it together and got to see it all tumble down perfectly. Besides learning about chain reactions,

cause and effect, and physics concepts like potential and kinetic energy, the project also involved problem-solving, critical thinking, and math skills. Plus, it highlighted how giving and philanthropy can be fulfilling for both the donors and the recipients.

2. Jr./Sr. high school report:

- a. ICU student assignment program has seen success in the first few months of school. The notifications are being sent to parents and work is being turned in at a much higher rate. This daily engagement with parents has reduced the number of late or missing assignments which will keep our students moving forward in their education.
- b. There will be an anti-bullying speaker on Monday, November 18<sup>th</sup>, 2024. The 5<sup>th</sup> and 6<sup>th</sup>-grade classes will attend a presentation at the high school and the Jr./Sr. high will attend a second presentation.
- c. Winter sports season starts on Monday, November 8<sup>th</sup>, 2024

3. Maintenance report:

- a. The heating coil in Highland needs to be replaced at a cost of about \$30,000. The district is considering mini splits in the affected rooms in the building as a less expensive alternative that can be implemented rapidly.

4. Oregon School Board Association (OSBA) 2024 Elections and Resolutions Due to OSBA by December 15, 2024

- a. Review two OSBA Board of Directors election candidates from Region: Douglas & South Coast, Position #9
- b. Review three OSBA Resolutions regarding the OSBA Dues Schedule, OSBA Pride Caucus, and Amendments to OSBA Bylaws.

5. ODE (Oregon Department of Education) Cell Phone Policy Guidance may be helpful for the board to review as we head into our listening session which will address our current cell phone policy.

6. In an effort to continuously improve our interactions with our stakeholders, all office employees as well as the food service, technology, and maintenance department employees have completed customer service training through the American Association of School Customer Service as was requested by the board.

X. CONSENT AGENDA

*Actions that are routine or usually call for no discussion, such as approving minutes of previous meetings, acceptance of donations, and similar actions, are often handled together in one vote by the Board.*

A. Approve minutes from the October 9, 2024, Board Meeting

B. Accept donations from the Reedsport Boosters Association

1. OneScreen Interactive Display and TV Cart for all athletic and fitness room activities =

\$4,762.42

2. Junior High Girls and Boys Basketball Uniforms = \$3,327.00
  3. Storage Lockers for Wrestling Room = \$658.00
  4. Wireless Microphone Package for use at Ruppe Field and Thompson Court = \$205.07
- C. Accept the donation of a television from Carrie Zubek for use in the IT Department.
- D. Bonnie Booher made a motion to accept the Consent Agenda as presented. Jack Dailey seconded. Vote: Yes 5, No 0. Approved.

## XI. ACTION

- A. DJC – Bidding Requirement – DELETE
1. DJC-AR – Exemptions from Competitive Bidding and Special Programs – DELETE
  2. Bonnie Booher made a motion to delete the current DJC-Bidding Requirement and the accompanying DJC-AR as recommended by the OSBA. Seconded by Jack Dailey. Vote: Yes 5, No 0. Approved.
- B. DJC – Bidding Requirements, Highly Recommended, NEW
1. DJC-AR – Exemptions from Competitive Bidding and Special Procurements, Optional, NEW
  2. Bob Morin made a motion to accept the new DJC-Bidding Requirement and accompanying DJC-AR as presented and recommended by the OSBA. Jack Dailey seconded. Vote: Yes 5, No 0. Approved.

## XII. DISCUSSION

- A. Community Listening Sessions starting Wednesday, December 4<sup>th</sup>, 2024, with staff, students and parents.
1. 8:20 – 8:40 AM - HES 6<sup>th</sup> Grade Listening Session in 6<sup>th</sup> Grade class.
  2. 8:40 – 9:00 AM - HES 5<sup>th</sup> Grade Listening Session in 5<sup>th</sup> Grade class
  3. 1:00 – 2:30 PM – RCCS Parent Listening Session in Pacific Auditorium
  4. 2:50 – 3:30 PM – RCCS Student Listening Session in Pacific Auditorium
  5. 4:00 – 5:00 PM – Certified Employee Listening Session in Pacific Auditorium
  6. 4:00 – 5:00 PM – Classified Employee Listening Session in HES Library
  7. 5:30 – 7:00 PM – Parent Listening Session in Pacific Auditorium
- B. First quarter review for Superintendent Evaluation
1. December Executive Session to work on first quarter evaluation.
  2. The board requested an executive session be scheduled prior to the December 11<sup>th</sup> board meeting to review the first quarter for the superintendent evaluation.
    - a. Update: The board has requested to postpone this executive session until the second staff survey can be completed and the data compiled for the board to review.

### XIII. COMMUNITY COMMENTS

*Reference Community Comments guidelines previously stated in the agenda.*

### XIV. BOARD MEMBER COMMENTS

- A. Carrie Oldright referenced the OSBA pride caucus and the need to provide a safe space for each student in our care. Mrs. Oldright provided data that may provide insight into why this caucus is important and necessary for the mental health and safety of our entire student body.
- B. Carey Jones shared his appreciation for Mr. Davis and all his efforts to reach students with an interest in music in an effort to provide an opportunity for them to learn and grow their talents. His enthusiasm was unmatched and his dedication to his students and this community is evident in the outpouring of love and support following his sudden passing.


### XV. FUTURE AGENDAS

- A. November 25-29, 2024 – NO SCHOOL - Thanksgiving Break
- B. December 4, 2024 – All Day Listening Sessions
- C. December 11, 2024 @ 5:30 PM – Regular Board Meeting
  - 1. UPDATE: due to scheduling conflicts the December board meeting has been moved to Tuesday, December 10<sup>th</sup> @ 5:30 PM.
- D. December 18, 2024 @ 4:00 – 6:00 PM – South Coast ESD Legislative Forum

### XVI. ADJOURNMENT @ 6:35 PM

Next School Board Meeting: Wednesday, DECEMBER ~~11~~ 10th, 2024 @ 5:30 PM

Submitted by Sharmen Tipton, Reedsport School District Executive Assistant / Board Secretary

<u>CAREY D. JONES</u>	<u>12/10/24</u>	<u></u>	<u>12-10-24</u>
Carey Jones, Board Chair	Date	Jon Zwemke, Superintendent	Date