



# Reedsport School District 105

## MONTHLY SCHOOL BOARD MEETING

### Executive Session & Board Meeting Minutes

Wednesday, January 8, 2025

I. CALL EXECUTIVE SESSION TO ORDER 5:00 PM

*ORS 192.660(6) The law states that "no executive session may be held for the purpose of taking any final action or making any final decision." However, there are two exceptions: ORS 332.061(1)(a) The expulsion of a student and (b) Matters pertaining to our examination of the confidential medical records of a student, including that student's educational program.*

- A. The Board heard the Expulsion Hearing decision in Executive Session. The board will affirm the decision of the Expulsion Hearing Officer. There was no action or vote taken during Executive Session.

II. ADJOURN EXECUTIVE SESSION @ 5:15 PM

III. CALL REGULAR SESSION TO ORDER @ 5:30 PM

IV. PLEDGE OF ALLEGIANCE

V. ESTABLISH A QUORUM

- A. School Board Members: Robert Morin, Jack Dailey, Bonnie Booher and Carrie Oldright. District Staff: Jon Zwemke, Josh Cook, Jerry Uhling, Missy Watts, Robin Haddock, Sharmen Tipton.

VI. CHANGES TO THE AGENDA

VII. ACCOLADES

- A. December Superintendent Award
1. Eliana Lieby, 3<sup>rd</sup> Grade / Anna Villegas, 3<sup>rd</sup> Grade Teacher
  2. Domanick Palo, 12 Grade / Tara Adams, History and Government Teacher
- B. Board Appreciation Month

VIII. COMMUNITY COMMENTS

*Individuals may present a Community Comment to the Board on agenda items. Please note on the sign-in sheet which item you wish to address and fill out a Community Comment card at the sign-in table. You are limited to no more than three (3) minutes. You may address the Board on a topic NOT on the agenda if it does NOT pertain to a complaint against a staff member. However, the*

*Board reserves the right to refer the matter to the administration.*

*Anyone unable to attend a board meeting in person may submit Community Comments in hard copy or email to the Board Secretary. Community Comments received by 3:00 PM on the day of the meeting will be included in the meeting. Any comment received after 3:00 PM will be saved for the next regularly scheduled board meeting. Submit Comments to Reedsport School District address: 100 Ranch Road Reedsport, OR 97467 or via email: [stipton@reedsport.k12.or.us](mailto:stipton@reedsport.k12.or.us)*

- A. Tara Adams read a community comment from the Certified union and presented gifts from the union members for their building administrators thanking them for all they do to serve the Certified union staff.

## IX. REPORTS

- A. Local Service Plan Presentation - Paul Peterson, South Coast ESD Superintendent
  - 1. Presented the annual Local Service Plan which covers services contracted through the ESD. The board will be asked to approve the plan in the action portion of the agenda.
- B. Audit Presentation – Kelsey Pardon, CPA, and Partner, Neuner Davidson & Co.
  - 1. The audit received an “unmodified” audit which is the best opinion you can receive. There were no concerns of material misstatements in the financial data. There were no budget overspends in the General Fund. The Food Service fund is a negative fund balance which means we spent more than came in by 97,000. Audit based on Oregon minimum standards, they confirm that our deposits are with financial institutions that are approved to hold public funds, they see if the district has any debt, confirm the budget process was approved done correctly, and check to see if there are any issues with insurance. There were no negative findings for the Oregon minimum standards. The single audit looks to see if the district is in compliance with funding sources and there were no negative findings for the single audit as well.
  - 2. The Food Service negative fund is a result of losing funding for our after-school meal program. The district is still providing food for our students, but the district is paying for that without the state funding. This is not unusual as a majority of districts do have to supplement funds for Food Services. Our Food Service Director has been working to find additional sources and partnerships to reduce the cost of maintaining the needs of the students in our district.
- C. Assistant Business Manager – Josh Cook, South Coast ESD
  - 1. We are still waiting for a State School Fund update. That has not come through yet but will be reported to the board as soon as that information is received.
- D. Superintendent Report – Jon Zwemke, Elementary Principal & Superintendent
  - 1. ARESP Survey Responses
  - 2. Early Literacy Success School District Grant will be moved from a Consent Agenda to the Action portion of the agenda. This grant covers literacy focused on K-3<sup>rd</sup> grade. Last year



we used this grant to purchase a curriculum. This year we will be purchasing curriculum and using a portion of this grant for staff training.

3. We had a tree expert come to examine some of the large trees on our elementary school property. There is concern that large branches are falling and it is a liability concern. Mr. Zwemke is working with experts and will update the board as needed.
4. Reedsport church of God gifted our teaching staff \$200 for our teachers to support their classrooms. We are very grateful for their generosity and support of our students.
5. The second round of MAPS testing will be happening after winter break. This will allow us to make a comparison of where our students are based on the change in scores from the first of the year to now. We will be able to provide that data at our February board meeting.
6. The elementary will be having a science night with science experiments and activities on January 21<sup>st</sup>. The Food Service department will be providing pizza, salad and lemonade to feed the families that attend.
7. The camp where we have been going for outdoor camp for many years is no longer available. We will be moving outdoor camp to Camp Lutherwood.
8. The Read-A-Thon at the Jr./Sr. High School was a big success. Most pages read was Manyla Osorio and the most money raised was by Brook Fields. Total amount raised through this fundraiser was just over \$3,000.
9. Kelly Luck, our Jr./Sr. High Counselor has been working with the hospital to offer a class for a semester getting practical experience in the hospital to learn about all the career opportunities in the medical field. Four of our senior students will be the first to experience this program.
10. The ICU program is continuing to be successful in getting missing assignments turned in. The administration and teachers have been very consistent and we are seeing positive results.

#### X. CONSENT AGENDA

*Actions that are routine or usually call for no discussion, such as approving minutes of previous meetings, acceptance of donations, and similar actions, are often handled together in one vote by the Board.*

#### XI. ACTION

- A. Accept Local Service Plan with South Coast ESD as presented.
- B. Approve Audit by Neuner Davidson & Co. as presented.
- C. Accept Early Literacy Success School District Grant as presented.
- D. Robert Morin made a motion to approve Action items A, B and C as presented. Jack Dailey

seconded. Vote: Yes 4, No 0. Approved.

## XII. DISCUSSION

- A. Who will be attending the Board Work Session to attend a webinar presented by OSBA to satisfy the requirement that all school board members must complete public meeting training once per term of office?
1. Date and Time: Thursday, February 6, 2025 @ 6:30 PM
  2. Location: District Office Boardroom
  3. Our board has had training with OSBA during their current term. However, any opportunity for a refresher is never a bad idea. All five board members plan to attend this virtual training with OSBA.

### XIII. COMMUNITY COMMENTS

*Reference Community Comments guidelines previously stated on the agenda.*

#### XIV. BOARD MEMBER COMMENTS

- A. Jack Dailey would like to thank Mrs. Watts and Mr. Zwemke for their efforts at the elementary school. He has heard great things from staff and parents about the positive changes that have happened this year. Also, a big thank you to all the teachers and staff for having worked so hard.
- B. Carrie Oldright would like to thank all the staff and students who presented items of gratitude to the board. We appreciate everyone your support.
- C. Bonnie Booher had the opportunity to visit Mrs. Adam's class for the chicken feet mummification. It was a very interesting experience, and the students got a lot out of it. She would also like to thank the staff and students for their support and encouragement.

## XV. FUTURE AGENDAS

- A. Thursday, February 6, 2025 @ 6:30 PM – Board Work Session OSBA training  
B. Wednesday, February 12, 2025 @ 5:30 PM – Regular Session Board Meeting

**XVI. ADJOURNMENT @ 6:30 PM**

Next School Board Meeting: Wednesday, February 12, 2025 @ 5:30 PM

Submitted by Sharmen Tipton, Reedsport School District Executive Assistant / Board Secretary

Carey D. Jones      2/0/25      Jon Zwemke      2-12-25  
Carey Jones, Board Chair      Date      Jon Zwemke, Superintendent      Date