



Reedsport School District 105

EXECUTIVE SESSION & MONTHLY SCHOOL BOARD MEETING

MINUTES

Wednesday, February 12, 2025

I. CALL EXECUTIVE SESSION TO ORDER @ 4:30 PM

ORS 192.660 (2) The governing body of a public body may hold an executive session: (i) to review and evaluate the employment-related performance of the chief executive officer or any member who does not request an open hearing.

ORS 192.660 (6) The law states that "no executive session may be held for the purpose of taking any final action or making any final decision" However, there are two exceptions: ORS 332.061 (1) (a) The expulsion of a student.

Executive Sessions are NOT public meetings.

- A. No vote was taken during the Executive Session as per Public Meeting Law.
- B. The parent did not wish to appeal the Expulsion Decision, and the board affirmed the decision of the Expulsion Hearings Officer.
- C. The board presented Mr. Zwemke with his annual review. The board agreed to extend Mr. Zwemke's contract for one year. The vote to approve this will be added to the Action items.

II. ADJOURN EXECUTIVE SESSION @ 5:18 PM

III. CALL REGULAR SESSION TO ORDER @ 5:30 PM

IV. PLEDGE OF ALLEGIANCE

V. ESTABLISH A QUORUM

- A. Board Members: Robert Morin, Jack Dailey, Bonnie Booher, Carey Jones and Carrie Oldright.
District Employees: Jon Zwemke, Jerry Uhling, Missy Watts, Robin Haddock, Sharmen Tipton.
South Coast ESD Business Department: Josh Cook.

VI. CHANGES TO THE AGENDA

- A. Carey Jones, Board Chair, requested a change to the agenda by removing the following:

X. CONSENT AGENDA

- F. Accept donations to purchase Personalized Softball Uniforms = Total \$1,750.00
 - 1. Britney McNew & Michelle Fraley = \$500.00
 - 2. Jeremy's Automotive = \$500.00
 - 3. Jackson & Jackson = \$400.00
 - 4. Pizza To Go = \$200.00
 - 5. Sol De Mexico = \$150.00

B. Carey Jones, Board Chair, requested an addition to the agenda by adding the following:

XI. ACTION

D. Approve Superintendent Contract as discussed in Executive Session.

VII. ACCOLADES

A. January Superintendent Award

1. Karina Arrington, 5th Grade / Joshua Kimble, 5th Grade Teacher
2. Adelynn Jone, 5th Grade / Alexia Rodriguez, 5th Grade Teacher
 - a. This award will be postponed to the March board meeting
3. Rainy Taylor, 12th Grade / Lynn Lorenzen, Alternative Education Teacher
 - a. This award will be postponed to the March board meeting
4. Danny Stemper, / Misty McKenna, Special Education Teacher

B. February Superintendent Award

1. Zane Graham, 1st Grade / Connie Coffman, 1st Grade Teacher
2. Shawn Carlezon, 1st Grade / Amber Foster, 1st Grade Teacher
3. Lenora Leiby, 10th Grade / Brad Adams, Science Teacher
4. Trinity Jackson, 12th Grade / Tom Wright, Science Teacher
 - a. This award will be postponed to the March board meeting

VIII. COMMUNITY COMMENTS

Individuals may present a Community Comment to the Board on agenda items. Please note on the sign-in sheet which item you wish to address and fill out a Community Comment card at the sign-in table. You are limited to no more than three (3) minutes. You may address the Board on a topic NOT on the agenda if it does NOT pertain to a complaint against a staff member. However, the Board reserves the right to refer the matter to the administration.

Anyone unable to attend a board meeting in person may submit Community Comments in hard copy or email to the Board Secretary. Community Comments received by 3:00 PM on the day of the meeting will be included in the meeting. Any comment received after 3:00 PM will be saved for the next regularly scheduled board meeting. Submit Comments to Reedsport School District address: 100 Ranch Road Reedsport, OR 97467 or via email: stipton@reedsport.k12.or.us

IX. REPORTS

A. ARE President's Quarterly Report – Tara Adams, Certified Union President

1. Julee Noel presented the board with a written report from ARE as Tara Adams is out sick.

B. ARESP President's Quarterly Report – Carrie Zubek, Classified Union President

1. Carrie Zubek read a report regarding the ARESP union. They are grateful for the substantial changes and improved morale at the elementary school since Mr. Zwemke and Mrs. Watts began leading this school year.

C. Assistant Business Manager – Josh Cook, South Coast ESD

1. In terms of our expenditure, the district has purchased services as well as supplies and materials showed a decrease of approximately (\$600,000.00) in the amount spent year-to-date.
2. March 2nd is the deadline for ODE to provide updated State School Fund estimations. We hope to have an accurate number at that time.
3. Following up on a question the board had last month about if the Rural Schools Bill had passed. Secure Rural Schools and Community Self-Determination Act of 2000 was allowed to expire. This was the Federal Forest Fees we had received in the past. The last three years we have received \$66,000, \$61,000 and \$67,000. We are anticipating this year's payout to be a similar amount but do not have an estimated date for that report yet. It is anticipated that the 24/25 will be the last year the district will be awarded money from that bill.
4. The proposed Budget Committee Calendar will need to be approved in Action items.

D. Superintendent Report – Jon Zwemke, Elementary Principal & Superintendent

1. Mr. Zwemke read a report from our Food Service Director, Thomas Kyelberg.
 - a. Our work with the Farm to School grants yielded an additional \$18,125 from last year which allowed us to work with local producers such as Fishpatrick, Estill Blueberries, and Brossi Farms.
 - b. ODE Surplus site provides larger districts with too much inventory the opportunity to make that surplus available to smaller districts. We never had the administration needed to utilize this program until we brought on our Food Service Director. By keeping a close eye on these postings, we have been able to acquire over \$36,318 in surplus and the only cost to the district is a small shipping fee.
 - c. We have also had an increase in participation for our daily meals and Summer Food Program which has increased our reimbursement in the amount of \$18,834. Also, during that time, our food expenses have been reduced by \$16,922.
 - d. We are grateful for the hard work of our Food Service Department and the knowledge and experience we now have in our Food Service Director.
2. Principal's Present Measure of Academic Progress (MAP) Testing Data
 - a. This testing is used to develop evidence-based tools to bring students up to grade level standards.
 - b. The elementary school has seen improvement from Winter 2023 until Winter 2025 which showed a double-digit improvement in all three areas of evaluation. Math improved by 11%, Language Usage improved by 17%, and Reading improved by 14%.
 - c. Also, 55 elementary students from kindergarten through 6th grade met their "goals" and were awarded a free book from the book vending machine.

- d. The Jr./Sr. High School has seen improvement from Winter 2023 until Winter 2025, which showed a double-digit improvement in all three areas of evaluation. Math improved by 12%, Language Usage improved by 12%, and Reading improved by 13%.
3. School Calendar change for Bubsfest on Tuesday, April 29, 2025. School will be released at 1:00 PM so our students, staff and families are free to participate in this special event.
4. ALICE Training March 7, 2025
 - a. **ALICE** (**A**lert, **L**ockdown, **I**nform, **C**ounter, **E**vacuate) and "I Love You Guys" are both active shooter response training programs. Reedsport PD has used and trained our staff in ALICE training. The Douglas County Sheriff have introduced "I Love You Guys" and that is the program that will be utilized by agencies outside of Reedsport. Districts north and south of us use the ALICE program. Districts to the east are falling in line with the Sheriff's department and using the "I Love You Guys" program. We need our staff, students and families to have a clear understanding of the verbiage that will be used so when we communicate it is timely, accurate and easily understood by all.

X. CONSENT AGENDA

Actions that are routine or usually call for no discussion, such as approving minutes of previous meetings, acceptance of donations, and similar actions, are often handled together in one vote by the Board.

- A. Approve Board Minutes for December 10, 2024.
- B. Approve Board Minutes for January 8, 2025.
- C. Approve 2025-26 Licensed Personnel
- D. Approved Certified/Administrator Hire:
 1. Robin Haddock, 0.4 Elementary SpEd Teacher / 0.6 District SpEd Director
- E. Approve Certified/Administrator Resignation/Retirement:
 1. Connie Coffman, 1st Grade Teacher, Retiring as of 06/13/25
- ~~F. Accept donations to purchase Personalized Softball Uniforms = Total \$1,750.00~~
 - ~~1. Britney McNew & Michelle Fraley = \$500.00~~
 - ~~2. Jeremy's Automotive = \$500.00~~
 - ~~3. Jackson & Jackson = \$400.00~~
 - ~~4. Pizza To Go = \$200.00~~
 - ~~5. Sol De Mexico = \$150.00~~
 6. The Board thanks those who donated to purchase new, personalized softball uniforms. Unfortunately, the district is not able to accept this donation as there is no way to reuse personalized uniforms. Uniforms are on a purchasing rotation so every sport has the same opportunity for new uniforms in order to maintain equity. The board appreciates the willingness of these donators to support our district and our student athletes.
- G. Accept donation from Boosters for half the subscription cost of Hudl which provides tools for

coaches and athletes to review game footage and improve team play = \$4,250.00

- H. Robert Morin made a motion to accept the consent agenda as presented, including items A. through E. and G. Jack Dailey seconded. Vote: Yes 5 (Robert Morin, Jack Dailey, Bonnie Booher, Carey Jones and Carrie Oldright), No 0. Approved.

XI. ACTION

A. Approved Budget Committee Calendar

1. Carrie Oldright made a motion to approve the Budget Committee Calendar with the amended date of May 19 and May 29, 2025. Bonnie Booher seconded. Vote: Yes 5 (Robert Morin, Jack Dailey, Bonnie Booher, Carey Jones and Carrie Oldright), No 0. Approved.

B. Approve \$30 buy-back for Seniors who would like to keep their district-assigned Chromebook

1. Carrie Oldright made a motion to approve the \$30 annual buy-back for seniors for their district assigned Chromebook. Robert Morin seconded. Vote: Yes 5 (Robert Morin, Jack Dailey, Bonnie Booher, Carey Jones and Carrie Oldright), No 0. Approved.

C. Approve Early Release for Bubsfest on Tuesday, April 29, 2025 @ 1:00 PM

1. Carrie Oldright made a motion to approve early release at 1:00 PM for Bubsfest on April 29, 2025. Robert Morin seconded. Vote: Yes 5 (Robert Morin, Jack Dailey, Bonnie Booher, Carey Jones and Carrie Oldright), No 0. Approved.

D. Approve Superintendent contract as presented in Executive Session.

1. Carrie Oldright made a motion to approve the Superintendent's contract as presented. Bonnie Booher seconded. Vote: Yes 5 (Robert Morin, Jack Dailey, Bonnie Booher, Carey Jones and Carrie Oldright), No 0. Approved.
 - a. Reedsport School District Board of Directors wants to assure the audience and the community that there is no money being added to this contract. In times when the Superintendent and District are working to conserve monies and make difficult decisions regarding our budget and finances, both the Board and the Superintendent feel it would be inappropriate to add money to this contract. This contract has been extended by one more year and places a schedule on some pre-existing language in the Superintendent's benefit package that clarifies the benefits but does not increase them.

XII. DISCUSSION

A. 25/26 Budget Committee Members

B. Statement of Economic Interest required by Oregon Department of Education for all School Board Members.

1. Filing opens March 15, 2025
2. Filing closes April 15, 2025

XIII. COMMUNITY COMMENTS

Reference Community Comments guidelines previously stated in the agenda.

XIV. BOARD MEMBER COMMENTS

- A. Bonnie Booher is thrilled to see the numbers for MAPS testing and the marked improvement of our students across the board. The effort of our staff and students is evident and reason for celebration and praise.
- B. Carey Jones wants everyone to know about the MAPS testing improvements as that is a great accomplishment. We are thankful for the efforts of our Food Service Director and his department and for sharing all the positive changes that have been put in place since he took over. Also, a shout out to Mr. Schoppe, our Custodial/Maintenance Supervisor, for following up on needs and the quick response to concerns.
- C. Carrie Oldright shared what an encouragement it is to see the significant shift in our students level of retention and improved testing scores. All the congratulations to our staff and administration who have worked so hard for the benefit of our students.

XV. FUTURE AGENDAS

- A. February 18-20, 2025 – Jon Zwemke out of district.
- B. Wednesday, March 12, 2025 @ 5:30 PM – Regular Session Board Meeting
- C. Staff Appreciation Lunch provided by the Board
 - 1. HES Staff Appreciation Lunch - Tuesday, March 18, 2025 @ 10:00 AM – 1:00 PM
 - 2. RCCS Staff Appreciation Lunch - Thursday, March 20, 2025 @ 10:00 AM – 1:00 PM
- D. Wednesday, April 9, 2025 @ 5:30 PM – Regular Session Board Meeting
- E. April 29, 2025 – Make A Wish Bubsfest – School to be dismissed at 1:00 PM

XVI. ADJOURNMENT @ 7:20 PM

Next School Board Meeting: Wednesday, March 12, 2025 @ 5:30 PM

Submitted by Sharmen Tipton, Reedsport School District Executive Assistant / Board Secretary

	
Carey Jones, Board Chair	Jon Zwemke, Superintendent
<u>3/12/25</u>	<u>3-12-25</u>
Date	Date