



**MONTHLY SCHOOL BOARD MEETING**  
**MINUTES**

Wednesday, May 14, 2025 @ 5:30 PM

View recorded meetings here: <https://www.youtube.com/@reedsportschools>

**I. CALL REGULAR SESSION TO ORDER @ 5:30 PM**

**II. PLEDGE OF ALLEGIANCE**

**III. ESTABLISH A QUORUM**

Position	First Name	Last Name	Present	Absent
Board Chair	Carey	Jones	X	
Board Vice-Chair	Bonnie	Booher	X	
Board Member	Jack	Dailey	X	
Board Member	Bob	Morin	X	
Board Member	Carrie	Oldright	X	
Superintendent	Jon	Zwemke	X	
Business Manager	Rachel	Amos	X	
Asst. Business Mgr.	Josh	Cook	X	
RCCS Principal	Jerry	Uhling	X	
HES Vice-Principal	Missy	Watts	X	
SPED Director	Robin	Haddock	X	
Board Secretary	Sharmen	Tipton	X	

**IV. CHANGES TO THE AGENDA**

A. There were no changes to the published agenda.

**V. ACCOLADES**

A. April Superintendent Award

1. Samuel Janiszewski, 8<sup>th</sup> Grade / Kaylie Laskey, English Teacher

B. May Superintendent Award

1. Reese Coffield, 3<sup>rd</sup> Grade / Jennifer Janiszewski, Music Teacher
2. Abigael Bowers, 3<sup>rd</sup> Grade / Eric Hamner, PE Teacher/Archery Coach
3. Tommy Kendrick, 10<sup>th</sup> Grade / Jennifer Janiszewski, Band Teacher

- C. Chair Carey Jones shared that he attended the Rocky Mountain Elk Foundation banquet last weekend where Coach Hamner's Archery Team were helping serve and clean up. They all did a fabulous job, and Mr. Jones was proud to see our students in the community and being a positive example of our student body.

## VI. COMMUNITY COMMENTS

*Individuals are welcome to present Community Comments to the Board regarding agenda items. Please indicate the specific item you wish to discuss on the sign-in sheet and complete a Community Comment card available at the sign-in table. Each speaker is allotted a maximum of three (3) minutes. You may also address the Board on topics not listed on the agenda, provided they do not involve complaints against staff members. However, the Board retains the authority to refer such matters to the administration.*

*For those unable to attend the board meeting in person, Community Comments can be submitted in written form or via email to the Board Secretary. Comments received by 3:00 PM on the day of the meeting will be included in that meeting's agenda. Any submissions after 3:00 PM will be held for the next scheduled board meeting. Please send your comments to the Reedsport School District at 100 Ranch Road, Reedsport, OR 97467, or via email at [stipton@reedsport.k12.or.us](mailto:stipton@reedsport.k12.or.us).*

- A. Selena Ball (Murphey) with the Senior Parent Committee has requested to share plans for a Senior "Last Ride" Parade.
1. Requesting the Board approve a Certificate of Liability for the parade.
  2. The Board will be asked to take action to approve the Certificate of Liability.

## VII. REPORTS

- A. Project Presentation - Robin Haddock, Special Education Director
1. Working on her Administrative Licensing Program Internship Leadership Project: Behavior in Classrooms
  2. Middle Learning Center focusing on Math, Language Arts, and Science improvement.
    - a. The Reedsport School District serves approximately 550 students in two different schools.
    - b. 71% of the students are on track to graduate, and the state average is 85%.
    - c. 51% of students graduate in four years. The state average is 81%.
    - d. 70% of students earned a high school diploma or GED within five years, and the state average is 87%.
  3. Measured improvements from Quarter 1 to Quarter 2
    - a. Average GPA of low-achieving students increased in Quarter 2
    - b. Number of behavior incidents decreased by over 50% at the elementary school and decreased by approximately 20% at the Jr/Sr high school.
    - c. GPA in MLC classroom increased from 1.5 in the first quarter to 2.1 in the third quarter

4. Successes
  - a. Students had work presented at their level and felt success
  - b. Behavior incidents decreased
  - c. GPA's of students in MLC increased
5. Challenges
  - a. Scheduling: Professional Development schedule previously established, Master Schedule, and Student Conflict
  - b. Placement: Criteria for MLC classroom needs to be clearer, not just a place to have fun, and SPED vs. Intervention
  - c. Staffing: Not enough certified staff to have on-site daily, Increase in students and decrease in staffing, and Parent concerns
- B. Assistant Business Manager – Josh Cook, South Coast ESD
  1. COSA economic forecast has taken a negative turn since the last forecast in March.
  2. State's General Fund Budget is approximately eight hundred million dollars less than the forecast in March.
  3. Corporate Tax is approximately forty-four-million dollars less than the forecast in March. This fund helps fund the Student Success and Student Investment account.
  4. The district is expecting a one-time federal forest fee payment by September or October. We do not know the amount of that payment.
  5. The Board will be asked to take action to approve Excise Tax Resolution No. 03-24-25
- C. Superintendent Report – Jon Zwemke, Elementary Principal & Superintendent
  1. Association of Reedsport Educational Support Personnel (ARESP) Quarterly Report – Carrie Zubek, ARESP President
    - a. Working with Administration to transfer from our Youth Transition Program through the South Coast ESD to an Adult Transition Program managed by the district's Special Education Director. This program will allow us to provide additional services to our students who would benefit from this transition training.
    - b. Staff morale is high at the moment. Our members are actively engaged and are dedicated to their roles. This has allowed us to foster strong collaborations that have significantly contributed to our positive academic environment.
  2. Background checks - Highland Elementary will be requiring a completed background check for every individual who enters the school campus during instructional hours. This is an effort to maintain a safe and secure learning environment for our staff and students.
    - a. Board Member, Jack Dailey, asked to be on record that he is against this policy and does not think it is a good idea.
  3. Board Member, Jack Dailey, asked if we would be having an 8<sup>th</sup>-grade graduation. He feels it is a big step in their education that should be celebrated.

- a. There has not been an 8th-grade graduation in our district for many years because students do not transfer to a different school when moving from 8<sup>th</sup> to 9<sup>th</sup> grade. However, if there is an interest in bringing back 8th-grade graduation, that is something that can be discussed with the administrators and staff who would shoulder the responsibility for planning and carrying out this event.
4. Food Service Quarterly Report – Chef Thomas Kyelberg, Food Service Director
- a. We had a successful Oregon Department of Education (ODE) Administrative Review. These reviews are done every three years. Each review focuses on one school building. This year the focus was on our Reedsport Community Charter School kitchen and the documentation and reporting of district food services. There were a few minor findings that were quickly corrected, and the final report was approved by ODE.
  - b. Final budget review for the year shows that we are coming in under the estimated costs for this year. Going into next year we were able to lower allocation costs by over \$50,000 by utilizing commodities, bulk savings, and local producers. We have been able to serve more students and offer a wider variety of foods without sacrificing quality, quantity or student satisfaction.
  - c. Scratch cooking has increased in both schools, as reducing pre-packaged and prepared foods helps lower costs while providing a better quality of meals presented to staff and students.
  - d. Staff in both buildings have done an excellent job this year and we look forward to meeting the nutritional needs and changing tastes of the students and staff we care for.
  - e. Our summer food program will start the week after school gets out. Banners will be hung on both campuses with a QR code that will provide menus, dates, times and locations for meal pick-up. Information is also available on the district web site and updated on the Highland Parent Organization (HPO) Facebook page. All children 0-18 are welcome to join us at any of the published locations to participate in our FREE Summer Food Program, even if they do not attend a Reedsport School District school.
5. Elementary Principal Quarterly Report
- a. 6th-graders visited the Jr/Sr high campus in preparation for their transition next year. The HES and RCCS staff did a fantastic job and made it a wonderful day.
  - b. Outdoor school was held at a new location, and the week was a success. This facility focused on a more advanced academic program that better met our state and local level standards. The facility was wonderful, the food was exceptional, and everyone had a memorable experience. We are grateful to our parent chaperones and high school cadets, as well as our wonderful Highland Elementary Staff, who made this special week possible.
  - c. Several staff attended Oregon Response to Instruction & Intervention (RTI) to improve our evidence-aligned literacy instruction for all K-6<sup>th</sup>-grade students.

- d. Some of our elementary staff have received grants for summer experiences in Newport and Colonial Williamsburg to help write new curriculum.
  - e. Staff completed professional development with Institute for Research and Reform in Education (IRRE). RCCS has been collaborating with them for many years. We are now training HES staff to better align curriculum and lessons as students advance from elementary through high school.
  - f. 1<sup>st</sup>-grade students are completing their part in the Growing Together study to provide gardening boxes for students to grow their own produce. The study is to determine if growing their own produce leads to improved diets among students. These garden boxes will be placed in our Reedsport community garden.
6. Jr/Sr High School Principal Quarterly Report
- a. Bubsfest was a success, and the Reedsport staff and students had a wonderful time participating in the parade and carnival.
  - b. Spring sports are winding down with multiple sports headed towards district and possibly state playoffs.
  - c. Theater department presenting the spring production of Shakespeare's A Midsummer Night's Dream. There will be two showings this Thursday and Friday in the Pacific Auditorium.
  - d. Health Fair on May 20<sup>th</sup>
  - e. Freshman orientation on May 21<sup>st</sup>
  - f. Blood Drive on May 21<sup>st</sup>
  - g. Senior Award and Scholarship Night will be on June 3<sup>rd</sup> @ 6:00 PM in the Pacific Auditorium
  - h. Last Day for Seniors will be June 5<sup>th</sup>
  - i. Graduation on Sunday, June 8<sup>th</sup> @ 2:00 PM in the RCCS gym. Board members should be on the state @ 1:45 PM
7. Carey Jones asked where we are on getting rid of trees and branches on the Highland campus that have created a safety concern on the playground. We are gathering professional advice and pricing for this project that will take place over the summer break. There is no budget for this project so the cost of the work will need to be offset by selling the wood harvested.
8. Strategic Planning Discussion
- a. Develop a shared vision for the focus of the district moving forward. Immediate, short term, long term. Engaging stakeholders. This process can take 6 – 12 months to develop. Facilities, improvements, repairs, and new construction can all be part of a strategic plan. We will bring in an outside vendor to facilitate those discussions, synthesize ideas, focus on evidence-based planning strategies develop a mission and purpose for the district in the coming years.
  - b. The board would like to have the boosters, REEF, city council, urban renewal, hospital, and chamber of commerce included in the stakeholder communication.

### VIII. CONSENT AGENDA

*Routine actions that typically require no discussion, such as the approval of previous meeting minutes and the acceptance of donations, are frequently addressed collectively in a single vote by the Board.*

- A. Approve Board Minutes for April 9, 2025.
- B. Approve Certified/Administrative Hire:
  - 1. Tara Adams, Jr/Sr High Vice Principal
- C. Approve Certified/Administrator Resignation/Retirement:
  - 1. Bailey Brown, Jr/Sr High Social Science Teacher, effective June 13, 2025
- D. Accept Donations:
  - 1. Reedsport Boosters Association donated Track Hurdles with the school logo for Track & Field events at Ruppe Field = \$2,120
  - 2. Aurora Masonic Lodge # 59 donated a new bike for the quarterly perfect attendance raffle for our elementary school = \$108
  - 3. Industrial Steel donated steel for our shop classes = \$3,500
- E. Bonnie Booher made a motion to accept the Consent Agenda A, B, C and D, as written. Jack Dailey seconded. Vote: Yes 5 (Robert Morin, Jack Dailey, Bonnie Booher, Carey Jones and Carrie Oldright), No 0. Approved.

### IX. ACTION

- A. Approval of Proposed Excise Tax Resolution No. 03-24-25
  - 1. Carey Jones made a motion to approve the proposed excise tax resolution no. 03-24-25 as presented. Vote: Yes 5 (Robert Morin, Jack Dailey, Bonnie Booher, Carey Jones and Carrie Oldright), No 0. Approved.
- B. Approval of Request for Certificate of Liability Insurance for Senior "Last Ride" Parade.
  - 1. Bonnie Booher made a motion to approve action item B, the certificate of liability insurance for the last ride for the seniors. Jack Dailey seconded. Vote: Yes 5 (Robert Morin, Jack Dailey, Bonnie Booher, Carey Jones and Carrie Oldright), No 0. Approved.
- C. Ratification of the Association of Reedsport Educators (ARE) Collective Bargaining Agreement.
  - 1. Bonnie Booher made a motion to approve action item C for the ratification of the association of Reedsport educators' collective bargaining agreement. Bob Morin seconded. Vote: Yes 5 (Robert Morin, Jack Dailey, Bonnie Booher, Carey Jones and Carrie Oldright), No 0. Approved.

### X. DISCUSSION

- A. Carey Jones asked Mrs. Watts if it was possible to use the produce grown in the community garden to prepare school meals for the students. Chef Thomas is working with the buildings to utilize what is grown in the garden for our district food program. We are looking at Native American produce that can be utilized during the fall harvest season, such as beans, corn, and squash.

XI. COMMUNITY COMMENTS

*Reference Community Comments guidelines previously stated in the agenda.*

XII. BOARD MEMBER COMMENTS

A. Carrie Oldright is excited for the end-of-year programs such as Kindergarten promotion, 6<sup>th</sup> grade promotion, and high school graduation. Congratulations to all the graduates for their hard work and dedication to their education.

XIII. FUTURE AGENDAS

- A. Thursday, May 15, 2025 – SCESD Superintendent Meeting in Brookings-Harbor
  - 1. Jon Zwemke will be attending
- B. Monday, May 19, 2025 @ 4:00 PM - 1<sup>st</sup> Budget Committee Meeting
- C. Tuesday, May 20, 2025 - School Board Election
- D. Thursday, May 29, 2025 @ 4:00 PM – 2<sup>nd</sup> Budget Committee Meeting
- E. June 16-18, 2025 – COSA 2025 Annual Seaside Conference
  - 1. Jon Zwemke will be attending

XIV. ADJOURNMENT 6:57 PM

Next School Board Meeting: Wednesday, June 11, 2025 @ 5:30 PM

Submitted by Sharmen Tipton, Reedsport School District Executive Assistant / Board Secretary

<u>CAREY D. JONES</u>	<u>6/11/25</u>	<u>Jon Zwemke</u>	<u>6-11-25</u>
Carey Jones, Board Chair	Date	Jon Zwemke, Superintendent	Date