

MONTHLY BOARD MEETING
MINUTES
 Wednesday, July 9, 2025 @ 5:30 PM

I. CALL MEETING TO ORDER @ 5:30 PM

II. PLEDGE OF ALLEGIANCE

III. ESTABLISH A QUORUM

| Position | First Name | Last Name | Present | Absent |
|--------------------|------------|-----------|---------|--------|
| Board Chair | Carey | Jones | X | |
| Board Vice-Chair | Bonnie | Booher | X | |
| Board Member | Bob | Morin | X | |
| Board Member | Cindy | Phillips | X | |
| Board Member | Kimberly | Clardy | X | |
| Superintendent | Jon | Zwemke | X | |
| Business Manager | Rachel | Amos | X | |
| RCCS Principal | Jerry | Uhling | X | |
| HES Vice-Principal | Missy | Watts | X | |
| SPED Director | Robin | Haddock | X | |
| Board Secretary | Sharmen | Tipton | | X |

IV. CHANGES TO THE AGENDA

V. OATH OF OFFICE

- A. Newly elected board members Kimberly Clardy and Cindy Phillips too the Oath of Office. The Oath was administered by Superintendent Jon Zwemke.

VI. ACTION ITEMS

A. Election of Board Chair

- Bonnie Booher made a motion to nominate Carey Jones to be the Board Chair for the 25/26 school year. Bob Morin seconded. Vote: Yes 5 (Carey Jones, Bonnie Booher, Bob Morin, Kimberly Clardy and Cindy Phillips), No 0. Approved.

B. Election of Board Vice Chair

- Carey Jones made a motion to nominate Bonnie Booher to be the Board Vice Chair for the 25/26 school year. Bob Morin seconded. Vote: Yes 5 (Carey Jones, Bonnie Booher, Bob Morin, Kimberly Clardy and Cindy Phillips), No 0. Approved.

VII. ACCOLADES

Superintendent Awards will return in our October board meeting.

VIII. COMMUNITY COMMENTS

Community Comments Instructions: Individuals may address the Board on agenda or non-agenda items (*excluding personnel complaints*).

To speak at the meeting, please:

1. **Sign in** at the table and indicate the agenda item (if applicable)
2. **Complete** a Community Comment card
3. **Limit** your remarks to 3 minutes

If you cannot attend in person, written or emailed comments will be accepted by **3:00 PM** on the day of the meeting for inclusion in that meeting's agenda. Comments received after that time will be held for the next board meeting.

Submit written comments to: **Reedsport School District**, 100 Ranch Rd, Reedsport, OR 97467

Or email: **stipton@reedsport.k12.or.us**

IX. REPORTS

A. Business Manager – Rachel Amos, South Coast ESD

1. There is still work being done to close out 24/25 fiscal year. The financial reports are estimated based on the numbers we had at the time of publishing.
2. 24/25 Financials will be trued up by end of August as we prepare for audit prep.
3. There have been no recent changes to the State School Fund. The legislature has made significant efforts to ensure the funding level meets current educational needs.
4. The District may be affected by a potential freeze on certain Federal funds, with an estimated impact ranging between \$10,000 and \$30,000.
5. The majority of the District's Federal funding is allocated to Title I, which is not currently subject to the proposed freeze.

B. Superintendent Report – Jon Zwemke, Elementary Principal & Superintendent

1. Strategic Planning
 - a. An estimate was received, and the District will proceed with COSA for the Strategic Planning project. Their proposal was approximately half the cost of other bids considered.
 - b. This project will include listening sessions to hear what our students, parents, staff and community are hoping to see as part of our long range planning. We will develop a Mission and Purpose that will drive the changes and decisions we make.
 - c. The district would like to include the City Council and city administrators in the discussion as city planning and growth has a direct impact on the school district.
2. Governor Kotek's Executive Order
 - a. Governor Kotek has issued an Executive Order requiring all Oregon school districts to ban student cell phone use from the start to the end of the school day. As the state's educational leader, the Governor's directive will guide policy development across

- districts.
- b. The Oregon School Boards Association (OSBA) is currently drafting a model policy for districts to adopt.
- c. The district will include preliminary guidance in the student handbook before the school year begins.
- d. Communication will be sent out to families to ensure awareness of the upcoming changes.
- e. A draft policy is expected to be presented at the August school board meeting.
- f. A follow-up work session may be scheduled to review or revise the draft.
- g. The final policy must be adopted by October 31, 2025.
- h. Full implementation is required by January 31, 2026.
- i. The board requested additional information about how the district will address concerns related to the removal of electronic devices from students. The forthcoming policy will include language stating that if a device is confiscated due to a student's violation of district or school policy, the district will not be held liable for any damage to the device. Oregon School Board Association legal team is working on appropriate language that follows the Governor's mandate and protects the district's interests.
- j. Additional discussion took place regarding the scope of the mandate and how the policy will be enforced. Board members considered the need for clearly defined consequences and consistent implementation across all schools. Further details will be developed as part of the policy drafting process.

X. CONSENT AGENDA

Routine actions that typically require no discussion, such as the approval of previous meeting minutes and the acceptance of donations, are frequently addressed collectively in a single vote by the Board.

- A. Approve Board Minutes from June 11, 2025.
- B. Approve Certified/Administrative Hire:
 - 1. Tia Howell, Elementary 3rd Grade Teacher
- C. Accept Donations:
 - 1. Freemasonry Aurora Lodge #59 donated a bike for the winner of the fourth quarter perfect attendance drawing = \$108.00. We are grateful to the Mason's for donating a total of 4 bikes to our elementary students with perfect attendance in the 24/25 school year.
- D. Bob Morin made a motion to accept the Consent Agenda as presented. Kimberly Clardy seconded. Vote: Yes 5 (Carey Jones, Bonnie Booher, Bob Morin, Kimberly Clardy and Cindy Phillips), No 0. Approved.

XI. ACTION

- A. Approve Board Reorganization Decisions & Designations for Fiscal Year 2025-26
 - 1. Designate Chief Administrative Officer - **Jon Zwemke**
 - 2. Designate Deputy Clerk/Business Manager – **Rachel Amos, Business Manager SCESD**
 - 3. Designate Custodian of Funds - **Jon Zwemke**
 - 4. Designate Budget Officer - **Jon Zwemke**
 - 5. Designate Signatory of District Checks - **Jon Zwemke**
 - 6. Designate Auditor – **Neuner Davidson**
 - 7. Designate Insurance Agent of Record - **Zolezzi Insurance Agency**
 - 8. Designate District Legal Counsel - **Garrett Hemann Robertson PC, OSBA**
 - 9. Designate Depositories for School Funds - **Umpqua Bank, Local Government Investment Pool, First Interstate Bank**
 - 10. Authorize the Superintendent to apply for - **Grant Funds**
 - 11. Approve the use of **Alternative Education Programs**
 - 12. Approval of Newspaper of Record - **Register Guard-News Review-The World**
 - 13. Authorize **Cooperative Purchasing Agreements** with other local education agencies, county, state, and federal
 - 14. Authorize the Reedsport School Board as the **Local Public Contract Review Board**
- B. Each fiscal year, the school board is required to vote on reorganization and official designations (such as board officers, depositories, legal counsel, and insurance agents) to ensure compliance with state law, maintain transparency, and formally authorize key operational functions for the upcoming year.
- C. Bonnie Booher made a motion to accept Action item A, 1-13 as presented. Bob Morin seconded. Vote: Yes 5 (Carey Jones, Bonnie Booher, Bob Morin, Kimberly Clardy and Cindy Phillips), No 0. Approved.

XII. DISCUSSION

- A. Oregon School Board Association (OSBA) Summer Board Conference - August 8-10, 2025 / Salem, OR
 - 1. Theme: Govern with Confidence
 - 2. Sales end July 18, 2025
 - 3. Preconference – Friday, August 8, 2025 = \$315.00
 - 4. Conference – Saturday, August 9 & Sunday August 10, 2025 = \$400.00
 - 5. The district will cover registration, mileage, and meals for any board member who wishes to attend this valuable training.

- B. OSBA Board Governance Essentials Training – Thursday, August 21, 2025 / Coos Bay, OR.
 - 1. Effective boardsmanship refers to the skills, knowledge and behaviors expected of individuals serving on a board, encompassing both individual attributes and the collective dynamics of the board as a whole. This training will cover; roles versus management, board-superintendent collaboration, and the basics of school board governance.
 - 2. Kimberly Clardy, Cindy Phillips and Carey Jones are available to attend. Those interested can carpool with the superintendent.
- C. OSBA Annual Convention – November 6-8, 2025 / Portland, OR
 - 1. OSBA premier continuing education programs which deliver practical solutions to help school boards, and their superintendents improve student learning and achievement.
 - 2. The board is interested in attending this convention together and would like to travel in a van or small caravan to reduce travel costs. Members will confirm availability, and Sharmen Tipton will assist in planning.

XIII. COMMUNITY COMMENTS

Reference Community Comments guidelines previously stated in the agenda.

XIV. BOARD MEMBER COMMENTS

- A. Carey Jones expressed interest in beginning planning and preparation for a bond to build a new elementary school gym. Rachel Amos explained that the district's current General Obligation Bond, which was refinanced in 2019, is set to expire in 2033. The original bond rate was \$1.52 per \$1,000 of assessed property value, but refinancing reduced the rate to \$1.13 per \$1,000. One option available is to propose a Supplemental Bond, which would ask voters to restore the original rate of \$1.52 per \$1,000 for the remainder of the bond period. This would generate approximately \$3.5 million in additional funding and extend the bond term by two years, to 2035. If the measure passes, the district could apply for a matching grant, potentially bringing the total available funding to around \$7 million.
- B. There was additional discussion regarding the PERS Bond.
- C. This may be a topic we want to include in our Strategic Planning work and listening sessions.
- D. The board would like the document from Rachel that will provide more detail on options and deadlines.

XV. FUTURE AGENDAS


- A. National Night Out, Tuesday, August 5th at Lyon's Park.
- B. Wednesday, August 6, 2025 @ 5:30 PM – ***NOTICE this meeting is being held on the 1st Wednesday of August due to a scheduling conflict.***
- C. Thursday, August 21, 2025 @ 4:00 PM – Back to School BBQ
- D. Monday, August 25, 2025 - First Day of School

XVI. ADJOURNMENT @ 6:28 PM

Next School Board Meeting: Wednesday, August 6, 2025 @ 5:30 PM

NOTICE: this meeting is being held on the 1st Wednesday of August due to a scheduling conflict.

Submitted by Sharmen Tipton, Reedsport School District Executive Assistant / Board Secretary

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|--------------------------|---------------|---|---------------|
| <u>CAREY D. JONES</u> | <u>8/6/25</u> | <u></u> | <u>8-6-25</u> |
| Carey Jones, Board Chair | Date | Jon Zwemke, Superintendent | Date |