



www.reedsport.k12.or.us * 100 Ranch Rd., Reedsport, OR 97467 * 541-271-3656

Jon Zwemke, Superintendent
Carey Jones, Board Chair
Bonnie Booher, Vice-Chair
Robert Morin, Board Member
Kimberly Clardy, Board Member
Cindy Phillips, Board Member

MONTHLY BOARD MEETING

MINUTES

Wednesday, November 12, 2025

Board Work Session – Regular Session – Executive Session

Reedsport District Office Board Room / Open Public Meeting

I. CALL BOARD WORK SESSION TO ORDER @ 4:00 PM

A. Board Operating Agreement

B. Monthly Work Session prior to monthly Board Meeting on the second Wednesday of each month from 5:00 – 5:30 PM

II. ADJOURN BOARD WORK SESSION @ 4:39 PM

III. CALL REGULAR SESSION TO ORDER @ 5:30 PM

IV. PLEDGE OF ALLEGIANCE

V. MOMENT OF SILENCE

A. The Board of Directors and Reedsport School District community recognizes Scotty Lewis for his many years of dedicated service as owner of Lewis Transportation, whose commitment to student safety and support has greatly benefited our schools and families.

VI. ESTABLISH A QUORUM

Position	First Name	Last Name	Present	Absent
Board Chair	Carey	Jones	X	
Board Vice-Chair	Bonnie	Booher	X	
Board Member	Bob	Morin	X	
Board Member	Cindy	Phillips	X	
Board Member	Kim	Clardy	X	
Superintendent	Jon	Zwemke	X	
Business Manager	Rachel	Amos	X	
Asst. Business Manager	Josh	Cook	X	
SPED Director	Robin	Haddock		X
RCCS Principal	Jerry	Uhling	X	
RCCS Vice Principal	Tara	Adams		X
HES Vice Principal	Missy	Watts	X	
Board Secretary	Sharmen	Tipton	X	

VII. CHANGES TO THE AGENDA

VIII. ACCOLADES

- A. Journee Middleton, 1st Grade / Sara Dean, 1st Grade Teacher
- B. Ashley Hathaway, 1st Grade / Amber Foster, 1st Grade Teacher
- C. Avien Lopez-Murray, 11th Grade / Thomas Wright, Science Teacher
- D. Emily Corcoran, 10th Grade / Brad Adams, Science Teacher

IX. COMMUNITY COMMENTS

Community Comments Instructions: Individuals may address the Board on agenda or non-agenda items (*excluding personnel complaints*).

To speak at the meeting, please:

- 1. **Sign in** at the table and indicate the agenda item (if applicable)
- 2. **Complete** a Community Comment card
- 3. **Limit** your remarks to 3 minutes

If you cannot attend in person, written or emailed comments will be accepted by **3:00 PM** on the day of the meeting for inclusion in that meeting's agenda. Comments received after that time will be held for the next board meeting.

Submit written comments to: **Reedsport School District, 100 Ranch Rd, Reedsport, OR 97467**

Or email: **stipton@reedsport.k12.or.us**

X. REPORTS

- A. Association of Reedsport Educational Support Personnel (ARESP) Quarterly Report – Viki Harlon, Vice President
 - 1. The vice president highlighted the strong work of classified staff across the district and welcomed new and returning team members.
 - 2. The union is coordinating efforts to support families facing food insecurity during the government shutdown and holiday season.
 - 3. They expressed concern about ensuring Special Education students receive the highest level of individualized support and encouraged continued attention and resources for Special Education services.
- B. Assistant Business Manager – Josh Cook, South Coast ESD
 - 1. The state completed an off-season recalculation of the estimated State School Fund. Current appropriations remain within previously set limits. A new estimate will be released in December, and the district expects funding to remain close to current projections.
- C. Superintendent Report – Jon Zwemke, Superintendent
 - 1. Food Service Quarterly Report
 - a. Participation in both schools is up, reflecting the dedication of kitchen staff.
 - b. New low-sugar, low-salt guidelines and more scratch-made options have been added to the menu.
 - c. Partnerships with local sources for produce, meat, and seafood continue this year bringing farm fresh and seasonal items to the selection.
 - d. Grant funds are being used to reduce operating costs, and increased reimbursements are supporting budget savings.

2. Jr/Sr High School Principal Quarterly Report
 - a. Brave Build Night for Jr./Sr. High families was successful, featuring chili & cinnamon rolls prepared by kitchen staff and culinary students.
 - b. There will be a holiday food drive, and students will be able to win points for their house. The Jr/Sr High school house system encourages student engagement and a sense of belonging.
 - c. The district has set a goal for 70% of students to meet proficiency in Measures of Academic Progress (MAP) testing, which covers math, language arts, and science across three annual cycles.
 - d. ASVAB testing was offered in November for students in grades 10–12
 - e. Parent-teacher conferences were held last week.
 - f. Safety and security remain a top priority, with potential future use of tools such as wand scanners under consideration by the board.
3. Elementary School Principal Quarterly Report
 - a. Students continue their partnership with the Salmon Trout Enhancement Program (STEP).
 - b. Halloween costume parade was a lot of fun and well attended
 - c. The Highland Parent Organization (HPO) continues monthly movie nights and is hosting a 5th & 6th grade phone-free social with a DJ, pizza, and games.
 - d. A new student council is focusing on leadership and community outreach, including a creative cereal drive for local donation.
 - e. Fall MAP testing has been completed to guide winter instruction.
4. Instructional Material Adoption Year 2025 Social Sciences
 - a. The district will review curriculum for adoption in the 2026–27 school year.
 - b. Approved options are provided by the state, and any non-approved curriculum requires ODE approval.
 - c. Teachers and administrators, with support from the ESD, will review options. The board will be given the opportunity to review and discuss the proposed materials.
5. Barrone Park Beautification – Maintenance Department
 - a. Update on boiler repairs and maintenance at the Jr/Sr High school
 - b. Review of Work Order summary
 - c. Update on Barrone Park sidewalk project. Volunteers contact Michael Schoppe, Custodial/Maintenance Supervisor.
 - d. Review of city beautification grant installation of outdoor fitness stations on the walking path at Barrone Park.
6. The Superintendent apologized for taking an action that placed the Board out of order. After reviewing policy, he determined that the district would discontinue that work unless and until the Board chooses to make additional requests for reports or investigation as a body. He asked whether the Board wishes to continue the investigation as a full body and encouraged them to seek guidance from the Oregon School Board Association (OSBA) as needed. He expressed appreciation for the Board's trust and affirmed his commitment to following policy in future inquiries.

XI. CONSENT AGENDA

Routine actions that typically require no discussion, such as the approval of previous meeting minutes and the acceptance of donations, are frequently addressed collectively in a single vote by the Board.

- A. Approve Board Minutes from October 8, 2025.
- B. Approve Administration/Certified Employee Hire
 - 1. Jessica Rivera, Elementary Special Education Teacher
- C. Accept donation of children's books for the Highland Elementary library from the family of Colleen Foltz in her honor with a value of \$150.
- D. Accept donation of books for the Reedsport Community Charter School library from Bailey Brown with a value of \$43.84
- E. Bob Morin made a motion to accept the Consent Agenda as presented. Bonnie Booher seconded the motion. Vote: Yes 5 (Carey Jones, Bonnie Booher, Bob Morin, Kim Clardy, Cindy Phillips), No 0. Approved.

XII. ACTION

XIII. DISCUSSION

- A. The Association of Reedsport Educational Support Personnel (ARESP) indicated they plan to submit a formal request for bargaining in the 25/26 school year. In anticipation of that, Administration is seeking one or two Board members to volunteer for the Bargaining Committee.
 - 1. Bob Morin volunteered to be the Board lead for the negotiations, and Bonnie Booher volunteered to serve as the alternate if needed.
- B. Administration will be meeting with Lewis Transportation on Thursday, December 11, 2025, from 10:00 AM – 12:00 PM. Administration is seeking one or two Board member to participate in this meeting.
 - 1. This discussion item was misrepresented in the agenda. The Superintendent clarified that his intent was to make the Board aware of the upcoming discussions, and that Board participation is not required. Carey Jones offered to serve as a Board representative if needed.
- C. The Board discussed the potential use of metal detector wands by high school staff to search students for dangerous or illegal items. Searches would follow the district's "reasonable suspicion" standard, determined by the building administrator. The district will update policies and the student handbook to guide the use of this tool. Additional investigation and security measures are also being investigated to address safety concerns on campus.

XIV. COMMUNITY COMMENTS

Reference Community Comments guidelines previously stated on the agenda.

XV. SUSPEND REGULAR SESSION TO MOVE INTO EXECUTIVE SESSION

XVI. CALL EXECUTIVE SESSION TO ORDER @ 6:30 PM

The Board will now move into Executive Session under ORS 192.660(2)(a) to discuss personnel matters. This session is closed to the public. Media representatives may stay but must not share any information that is confidential under Oregon law. All other members of the public are asked to step out. The Board will return to open session if any action is needed.

XVII. ADJOURN EXECUTIVE SESSION TO RESUME REGULAR SESSION @ 7:28 PM

- A. No action items resulted from the Executive Session
- B. Follow-up Executive Session scheduled for Thursday, November 20, 2025 @ 5:00 PM

XVIII. RETURN TO REGULAR SESSION @ 7:28 PM

XIX. BOARD MEMBER COMMENTS

- A. Bonnie Booher would like to wish everyone a Happy Thanksgiving with your friends and family.

XX. FUTURE AGENDAS

- A. Strategic Planning Goal Development Board Work Session: Wednesday, November 19, 2025 @ 5:00 PM
 - 1. Jon Zwemke and Bonnie Booher will be attending.
- B. Follow-up Executive Session: Thursday, November 20, 2025 @ 5:00 PM
- C. November 24th – November 28th – SCHOOL CLOSED – THANKSGIVING BREAK
- D. Wednesday, December 10, 2025 @ 4:00 PM – Board Work Session
- E. Wednesday, December 10, 2025 @ 5:30 PM – Monthly Board Meeting
- F. December 22nd, 2025 – January 2nd, 2026 – SCHOOL CLOSED – WINTER BREAK

XXI. ADJOURN REGULAR SESSION @ 7:36 PM

Next School Board Meeting: Wednesday, December 10, 2025 @ 5:30 PM

Submitted by Sharmen Tipton, Reedsport School District Executive Assistant / Board Secretary



Bonnie Booher, Board Vice Chair

Date



Jon Zwemke, Superintendent

12-10-25

Date