



www.reedsport.k12.or.us * 100 Ranch Rd., Reedsport, OR 97467 * 541-271-3656

Jon Zwemke, Superintendent

Bonnie Booher, Board Chair

Kim Clardy, Board Vice Chair

Bob Morin, Board Member

Cindy Phillips, Board Member

Chris Vaughn, Board Member

REGULAR Board Meeting

AGENDA

August 12, 2026

Work Session (Board Training / Agenda Review) 4:00 PM

Regular Session 5:30 PM

Reedsport District Office Board Room

Link to virtual meeting is posted on website at www.reedsport.k12.or.us.

- I. CALL WORK SESSION TO ORDER
Kim Clardy, Vice Chair
 - A. OSBA Board Training
Vince Adams, OSBA
 - B. Agenda Review
Jon Zwemke, Superintendent
- II. ADJOURN WORK SESSION
Kim Clardy, Vice Chair
- III. CALL REGULAR SESSION TO ORDER
Kim Clardy, Vice Chair
- IV. PLEDGE OF ALLEGIANCE
Kim Clardy, Vice Chair
- V. ESTABLISH A QUORUM
Kim Clardy, Vice Chair
- VI. CHANGES TO THE AGENDA
Jon Zwemke, Superintendent
- VII. APPOINTMENT OF SCHOOL BOARD MEMBERS - VACANT: POSITION 1 AND POSITION 5
 - A. Interview of Applicants
 - B. Board Deliberation
 - C. Action Items
 1. Appointment of School Board Member - Position 1, until end of term June 30, 2027
 2. Appointment of School Board Member — Position 5, until end of term, June 30, 2027

- D. Oath of Office — Newly Appointed Board Members
Jon Zwemke, Superintendent

VIII. ELECTION OF BOARD OFFICERS FOR 2026-2027 SCHOOL YEAR

- A. Election of Board Chair
- B. Election of Board Vice Chair

IX. REPORTS

Jon Zwemke, Superintendent

- A. 2025-2026 Employee Exit Interview Highlights
- B. Updated 26/27 Parent and Student Handbooks
- C. Champions - Before & After School Programs
- D. SIA Grant Amendment No. 1, Grant #39288, Funding Update
- E. ODE Approved Healthy and Safe Schools Plan
- F. Policy Update: KNA - Immigration Enforcement on District Property, Required, NEW
- G. Reedsport School District Charter District Agreement Renewal July 1, 2026 - June 30, 2031
- H. Strategic Plan
- I. Superintendent Evaluation

X. COMMUNITY COMMENTS

Community Comments Instructions: Comments during the meeting **must address agenda items ONLY**. For non-agenda topics, please submit written or emailed comments for the Board to review. These topics may be considered for a future agenda.

To speak at the meeting:

1. **Sign in** at the table and indicate the agenda item you wish to address
 2. **Read, Complete and SIGN a Community Comment form** (available at check in table)
 3. **Limit** your remarks to 3 minutes
- **Comments Regarding Staff Members:** Public comment may include objective criticism of district programs or operations; however, the Board will not hear comments about individual staff members; *whether identified by name, position, role or description*. The Board chair will direct speakers to **District Policy KL-AR (Public Complaint Procedure)** for any personnel-related concerns.
 - If you cannot attend in person, written or emailed comments will be accepted until **3:00 PM** on the day of the meeting. Comments received after that time will be held for the next meeting.

- XI. Submit written comments to: Reedsport School District, 100 Ranch Rd, Reedsport OR 97467
Submit emailed comments to: stipton@reedsport.k12.or.us

XII. CONSENT AGENDA

Routine actions that typically require no discussion, such as the approval of previous meeting minutes and the acceptance of donations, are frequently addressed collectively in a single vote by the Board.

- A. Approve Board Minutes from June 10, 2026
- B. Accept Certified/Licensed New Hire

1. Kayla Douglas - Teacher - Elementary
2. Robin Hackett - Teacher - Elementary
3. Madison Kay - Teacher - Jr/Sr High
4. Michelle Petrillo - Teacher - Jr/Sr High
5. Kaitlin Porfily - Vice Principal / Athletic Director - Jr/Sr High
6. Tate Talbot - Teacher - Jr/Sr High
7. Melissa Watts - Vice Principal - Elementary

C. Accept Donations

1. Accept with appreciation a generous donation of \$3,783 from Don “Augie” Deabler to Reedsport Community Charter School for classroom supplies supporting Paxton Patterson’s Project Lead The Way program and the school’s shop program.

XIII. ACTION

A. Approve Extension of Reedsport School District Charter District Agreement

B. Approve Board Reorganization Decisions & Designations for Fiscal Year 2026-27

1. Designate Chief Administrative Officer — **Jon Zwemke**
2. Designate Deputy Clerk/Business Manager — **Josh Cook, Assistant Business Manager, SCESD**
3. Designate Custodian of Funds — **Jon Zwemke**
4. Designate Budget Officer — **Jon Zwemke**
5. Designate Signatory of District Checks — **Jon Zwemke**
6. Designate Auditor — **Neuner Davidson**
7. Designate Insurance Agent of Record — **Zolezzi Insurance Agency**
8. Designate District Legal Counsel — **Garrett Hemann Robertson PC, OSBA**
9. Designate Depositories for School Funds — **Umpqua Bank, Local Government Investment Pool, First Interstate Bank**
10. Authorize the Superintendent to apply for — **Grant Funds**
11. Approve the use of **Alternative Education Programs**
12. Approval of Newspaper of Record — **Register Guard - News Review - The World**
13. Authorize **Cooperative Purchasing Agreements** with other local education agencies, county, state and federal
14. Authorize the Reedsport School Board as the **Local Public Contract Review Board**

C. Approve Reedsport School District Healthy and Safe Schools Plan

- D. Adopt Board Policy KNA – Immigration Enforcement on District Property
- E. Adopt OSBA Sample Policy Updates
 - 1. AC - Nondiscrimination - Required
 - 2. CCG - Evaluation of Administrators - Required
 - 3. DJCA - Personal Service Contracts, Delete
 - 4. EBC/EBCA - Emergency Procedures and Disaster Plans - Delete
 - 5. EBC - Emergency Plan and First Aid** - Highly Recommended - NEW
 - 6. EBCA - Safety Threats** - Required - NEW
 - 7. GBEBA - Staff - HIV, AIDS, and HBV - Delete
 - 8. GBN/JBA - Sexual Harassment - Required
 - 9. JBA/GBN - Sexual Harassment - Required
 - 10. GBNAB/JHFE - Suspected Abuse of a Child Reporting Requirements** - Required
 - 11. GBNAB/JHFE-AR(1) - Reporting of Suspected Abuse of a Child - Required - NEW
 - 12. JHFE/GBNAB - Suspected Abuse of a Child Reporting Requirements** - Required
 - 13. JHFE/GBNAB-AR(1) - Reporting of Suspected Abuse of a Child - Required - NEW
 - 14. GCDA/GDDA - Criminal Records Checks and Fingerprinting* - Delete
 - 15. GCDA/GDDA - Criminal Records Checks and Fingerprinting* - Required - NEW
 - 16. GCDA/GDDA-AR - Criminal Records Check and Fingerprinting - Delete
 - 17. IGBAG - Special Education - Procedural Safeguards** - Required
 - 18. JGAB - Use of Restraint or Seclusion** - Required
 - 19. JGAB-AR - Use of Restraint or Seclusion** - Required

XIV. DISCUSSION

A. Oregon School Board Association (OSBA) Annual Convention

- 1. November 12-14, 2026 (Thursday - Saturday)
Portland Marriott Downtown Waterfront
Registration: September 15, 2026

XV. COMMUNITY COMMENTS

Reference Community Comments guidelines previously stated on the agenda.

XVI. BOARD MEMBER COMMENTS

XVII. FUTURE AGENDAS

- A. Thursday, August 27, 2026 @ 4:00 PM - 6:00 PM - Welcome Back BBQ
- B. Monday, August 31, 2026 - First Day of School

- C. Friday, September 4, 2026 - Friday School
- D. Monday, September 7, 2026 - NO SCHOOL - Labor Day
- E. Wednesday, September 9, 2026 @ 5:00 PM - Work Session / Regular Board Meeting

XVIII. ADJOURN REGULAR SESSION

Next School Board Meeting: [Wednesday, September 9, 2026 @ 5:00 PM](#)