MINUTES
Wednesday, June 10, 2026
Work Session / Budget Hearing / Regular Session

Reedsport School District
Board of Directors
100 Ranch Rd, Reedsport, OR 97467

Bonnie Booher (Board Chair):	Present
Kimberly Clardy (Vice Chair):	Present
Bob Morin:	Present
Cindy Phillips:	Present
Chris Vaughn:	Present

Present: 5.
District Staff in Attendance:
Jon Zwemke, Superintendent
Josh Cook, Assistant Business Manager (SCESD)
Jerry Uhling, RCCS Principal
Tara Adams, RCCS Vice Principal
Robin Haddock, SPED Director
Missy Watts, HES Vice Principal
Sharmen Tipton, Board Secretary

I. CALL WORK SESSION TO ORDER

- Work Session Called to Order at 5:00 PM

I.A. Agenda Review

I.B. Draft Strategic Planning Packet Review

- Reviewed the final draft of the District Strategic Plan, which reflects approximately one year of stakeholder engagement, data analysis, and strategic planning.
- Reviewed the five strategic priority areas:
  - Student Attendance, Belonging, and Well-Being
  - Student Learning and Future Readiness
  - Staff Recruitment, Retention, and Culture
  - Family and Community Partnerships
  - Community Confidence, Enrollment, and District Sustainability
- Discussed the proposed five-year outcomes associated with each strategic priority and confirmed they accurately reflected stakeholder input and district data.
- Discussed recommendations for implementation, including regular Board monitoring through monthly strategic plan updates, quarterly progress reports, an annual review, and aligning future budget decisions with the strategic priorities.
- The Board discussed the timeline for adoption of the Strategic Plan. Following discussion, it was determined the Board would consider adding adoption of the Strategic Plan to the June regular meeting agenda so implementation could begin before the start of the 2026-27 school year.

II. ADJOURN WORK SESSION

- Work Session Adjournment at 5:37 PM

III. CALL REGULAR SESSION TO ORDER

- Regular Session Called to Order at 5:38 PM

IV. PLEDGE OF ALLEGIANCE

V. ESTABLISH A QUORUM

- Established Quorum with five of five Board Members in attendance.

VI. CALL BUDGET HEARING TO ORDER

- Budget Hearing Called to Order at 5:39 PM
  - The proposed 2026-2027 budget, as approved by the Budget Committee, was presented for public review and comment.
  - The Business Manager reviewed minor revisions to the proposed budget, including adjustments to the Vehicle Replacement Fund and correction of the beginning fund balance in the Capital Projects Fund, resulting in an updated total budget.

VII. PUBLIC INPUT ON THE FISCAL YEAR 2026-2027 BUDGET

Members of the public may provide verbal or written testimony regarding the proposed budget during the budget hearing. Individuals wishing to speak are asked to complete a community comment form before the hearing. Comments are limited to three minutes per speaker. Written comments may be submitted by mail to Reedsport School District, 100 Ranch Road, Reedsport, OR 97467, or by email to stipton@reedsport.k12.or.us. Deadline to submit written comments is 3:00 PM the day of the meeting.

- No public comments were received during the Budget Hearing.

VIII. ADJOURN BUDGET HEARING

- Budget Hearing Adjourned at 5:43 PM

IX. CHANGES TO THE AGENDA

I move to add Action Item D. Adopt Strategic Plan. This motion, made by Kimberly Clardy (Vice Chair) and seconded by Bob Morin, Carried.
Bonnie Booher (Board Chair): Yea, Kimberly Clardy (Vice Chair): Yea, Bob Morin: Yea, Cindy Phillips: Yea, Chris Vaughn: Yea
Yea: 5, Nay: 0

- The Board made a motion to add Strategic Plan Adoption to Action item D.

X. ACCOLADES

X.A. April Superintendent Award

X.A.1. Riley Meyer, Kindergarten / Katie Corcoran, Kindergarten Teacher

X.B. May Superintendent Award

X.B.1. Scarlett Keeling, 4th Grade / Carol Fleury, Special Education Teacher

X.C. June Superintendent Award

X.C.1. Elias Spears, 5th Grade / Jessica Rivera, Special Education Teacher

X.C.2. Harper Peters, 6th Grade / Eric Hamner, Physical Education Teacher

X.C.3. Leelan Block, 7th Grade / Tanner Mannen, Social Science Teacher

X.C.4. Chloe Thurman, 11th Grade / Susan Hillmeyer, Social Science Teacher

XI. REPORTS

XI.A. Association of Reedsport Educators Quarterly Report

- The Association of Reedsport Educators (ARE) provided its quarterly report, highlighting student academic growth, successful instructional programs, student field trips, academic competitions, literacy initiatives, and community partnerships.
- ARE recognized student achievements and expressed appreciation to the Reedsport community for its continued support of students through scholarships and educational opportunities.
- ARE also shared ongoing concerns regarding staff retention and employee morale while expressing optimism for the upcoming school year with the addition of new staff and course offerings.

XI.B. Student Representative Quarterly Report

- Student Representative Taylor provided an update on recent student leadership activities, including Prom, community service projects, and student engagement opportunities.
- Taylor highlighted the success of Scholarship Night, noting that Reedsport seniors were awarded more than $137,000 in local scholarships and over $400,000 in outside scholarships.
- Taylor congratulated the Class of 2026 on their graduation and wished them continued success in their future endeavors.

XI.C. Financial Report

- Assistant Business Manager Josh Cook reported that the Business Office is completing year-end financial closing activities for the 2025-2026 fiscal year and preparing for the 2026-2027 fiscal year.
- Josh Cook informed the Board that, during a review of the district's transportation contract with Lewis Transportation, a potential vendor billing discrepancy was identified for the 2024-2025 and 2025-2026 fiscal years. The Business Office will review the invoices and, if warranted, reimburse the vendor. Any necessary budget adjustments will be reflected in a future financial report.

XI.D. Superintendent Report

- The Superintendent provided an update on new state accountability requirements and their anticipated impact on district planning and reporting.
- The Superintendent reported the district was awarded a **$2.41 million Seismic Rehabilitation Grant** to continue seismic improvements at district facilities.
- The Superintendent provided updates on summer school programming, expanded summer meal services, and recognition received from the Outdoor School program for student conduct and participation.
- The Superintendent reviewed the district's response to the senior prank, including communication with families, revisions to the student handbook to clarify expectations for future senior activities, and additional measures to reinforce student safety and accountability.

XI.D.1. Information Technology Quarterly Report

- Received an update on technology operations, including help desk activity, completed infrastructure upgrades, cybersecurity initiatives, summer technology projects, and priorities for the upcoming school year.

XI.D.2. RCCS Athletics Quarterly Report

- No RCCS Athletics Quarterly Report was submitted.

XI.D.3. Food Service Quarterly Report

- Received an update on the successful operation of the food service program, including increased scratch cooking, equipment maintenance, and expansion of the summer meals program.

XI.D.4. HES Principal Quarterly Report

- Received an update on student activities, literacy initiatives, family engagement events, attendance incentives, and end-of-year celebrations.

XI.D.4.a. Measures of Academic Progress (MAP) Data

- Administration presented district MAP assessment results, reviewed student growth and achievement data, explained how the data will be used to guide instruction and monitor student progress, and noted that the Board will receive MAP updates three times each year.

XI.D.5. RCCS Principal Quarterly Report

- Received an update on student academic testing, student achievements, scholarship awards, school activities, and staffing for the 2026-2027 school year.

XI.D.5.a. Measures of Academic Progress (MAP) Data

- Administration presented district MAP assessment results, reviewed student growth and achievement data, explained how the data will be used to guide instruction and monitor student progress, and noted that the Board will receive MAP updates three times each year.

XI.D.6. Maintenance/Custodial Quarterly Report

- Received an update on district maintenance projects, including ongoing roof repairs at Highland Elementary, facility maintenance, and future capital projects. The Board discussed the anticipated need to prioritize future facility improvement projects.

XI.D.7. Special Education Quarterly Report

- Received an update on special education enrollment, staffing, state funding limitations, and preparations for serving students during the 2026-2027 school year.

XII. OLD BUSINESS

XII.A. Update on Roof Leaks at Highland Elementary School

- The Superintendent provided an update on ongoing efforts to identify and repair roof leaks at Highland Elementary School and reviewed additional facility maintenance needs, including future roofing projects requiring Board consideration.

XIII. COMMUNITY COMMENTS

Community Comments Instructions: Comments during the meeting must address agenda items only. For non-agenda topics, please submit written or emailed comments for the Board to review. These topics may be considered for a future agenda.
To speak at the meeting:

1. **Sign in** at the table and indicate the agenda item you wish to address
2. **Read, Complete and SIGN a Community Comment form** (available at check in table)
3. **Limit** your remarks to 3 minutes

- **Comments Regarding Staff Members:** Public comment may include objective criticism of district programs or operations; however, the Board will not hear comments about individual staff members; *whether identified by name, position, role or description*. The Board chair will direct speakers to **District Policy KL-AR (Public Complaint Procedure)** for any personnel-related concerns.
- If you cannot attend in person, written or emailed comments will be accepted until **3:00 PM** on the day of the meeting. Comments received after that time will be held for the next meeting.

Submit written comments to: Reedsport School District, 100 Ranch Rd, Reedsport OR 97467
Submit emailed comments to: stipton@reedsport.k12.or.us

- Archery Coach, Eric Hamner recognized the district's archery program and thanked families and volunteers for supporting student participation at the National Archery Tournament.
  - Student archers were recognized for their achievements at the state level and for representing Reedsport at the National Archery Tournament.
- Board Chair Bonnie Booher acknowledged receipt of written community comments regarding the potential Request for Proposals (RFP) for student transportation services.

She summarized the common themes expressed in the written comments and clarified that issuing an RFP does not constitute a decision to change transportation providers, but is a process used to evaluate available options.

- Written comments regarding transportation services were received from:
  - Rick & Karen Arvidson
  - Karen Bedard
  - John Chivers
  - Mike Clemens
  - Melissa Cribbins
  - Russell & Kimberly Fredrickson
  - Linda Goalder
  - Todd & Jennifer Harrington
  - Dale Harris & Michelle Petrofes
  - James Hausmann
  - Mia Langley
  - George & Teresa Lichte
  - Jeanne Plagmann
  - Tera Plagmann
  - Michael Shellito
  - Shelley Swift
  - Fred Wahl
  - Savanna Wright
  - Jim Zimmer
- Community members providing oral comments included:
  - Sheri Zeller
  - Sheri Aasen
  - Ruth Prater
  - Shelley Swift
  - Nick Vander Kley
  - Richard Mansfield
  - Brianna Eckland
  - Sandra Donnelly
  - Natalie Woodruff ~~Sadie Tyson~~ on behalf of Fred Wahl
  - Susan Huebner
- Community comments summary:
  - Expressed support for Lewis Transportation's longstanding history of safe, reliable service and strong relationships with students and families.
  - Recognized the company's local ownership, community involvement, and support of school programs and community organizations.
  - Expressed concerns regarding the potential impact of changing transportation providers on local jobs, businesses, students, and families.
  - Encouraged the Board to consider service quality, safety, responsiveness, local knowledge, long-term value, and community impact in addition to cost when evaluating transportation services.
  - Questioned whether issuing an RFP was necessary and encouraged consideration of negotiating with the current provider before seeking competitive proposals.

XIV. CONSENT AGENDA

Routine actions that typically require no discussion, such as the approval of previous meeting minutes and the acceptance of donations, are frequently addressed collectively in a single vote by the Board.

I move to approve the Consent Agenda as presented. This motion, made by Chris Vaughn and seconded by Kimberly Clardy (Vice Chair), Carried.
Bonnie Booher (Board Chair): Yea, Kimberly Clardy (Vice Chair): Yea, Bob Morin: Yea, Cindy Phillips: Yea, Chris Vaughn: Yea
Yea: 5, Nay: 0

XIV.A. Approve Budget Committee Minutes for May 13, 2026

XIV.B. Approve Board Minutes from May 13, 2026

XIV.C. Approve Updated 2026-2027 Calendar / Family Level Detail

XIV.C.1. RCCS Certified PD/LC Day moved from 10/16/26 to 10/23/26

XIV.C.2. Inservice / PD/LC for 04/30/27 was listed correctly but not noted on the April calendar. April 30, 2027, is now yellow to indicate the scheduled training accurately.

XIV.D. Accept Certified/Licensed New Hire

XIV.D.1. Madison Kay, Jr/Sr High Math Teacher

XIV.D.2. Casey Palermo, Elementary Teacher

XIV.D.3. Michelle Petrillo, Jr/Sr High Special Education Teacher

XIV.D.4. Tate Talbot, Jr/Sr High History Teacher

XV. ACTION

XV.A. Approve Resolution 03-25-26 Adopting the Budget for Fiscal Year 2026-2027
I recommend the following resolution be adopted as read. Resolution number 03-25-26 Resolution Adopting the Budget Be it resolved with the Board of Reedsport Schools District hereby adopts the budget for fiscal year 26-27 in the amount of $15,866,293. Resolution Making Appropriations Be it resolved that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2026, for the following purposes: General fund, $9,933,000. Fiduciary funds, $134,687. Capital project funds, $425,000. Special Revenue funds, $3,168,294. Debt service funds, $1,156,714. Internal service funds, $123,000. Total appropriations for all funds, $14,940,694. Total unappropriated reserve amounts for all funds, $925,598. Total adopted budget, 15,866,293. Resolution Imposing Tax Be it resolved that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 26-27. At the rate of $4.3788 per $1,000 of assessed value for permanent rate tax; and in the amount of $738,357 for bonds. Resolution Categorizing the Tax Be it resolved that the taxes imposed are hereby categorized for purposes of Article XI section 11B as: Subject to the Education Limitation, Permanent Rate Tax, $4.3788/$1,000 Outside the Educational Limitation, General Obligation Bonds, $738,357. To be approved on June 10, 2026. This motion, made by Chris Vaughn and seconded by Cindy Phillips, Carried.
Bonnie Booher (Board Chair): Yea, Kimberly Clardy (Vice Chair): Yea, Bob Morin: Yea,

Cindy Phillips: Yea, Chris Vaughn: Yea
Yea: 5, Nay: 0

XV.B. Acceptance of Board Chair Bonnie Booher's Resignation
I move to accept the resignation of Board Chair Bonnie Booher effective June 30, 2026. This motion, made by Bob Morin and seconded by Kimberly Clardy (Vice Chair), Carried.
Bonnie Booher (Board Chair): Yea, Kimberly Clardy (Vice Chair): Yea, Bob Morin: Yea, Cindy Phillips: Yea, Chris Vaughn: Yea
Yea: 5, Nay: 0

XV.C. Declaration of Vacancy for Position 5 of the Reedsport School District Board of Directors
I move to declare Position 5 of the Reedsport School District Board of Directors vacant effective July 1, 2026. This motion, made by Bob Morin and seconded by Cindy Phillips, Carried.
Bonnie Booher (Board Chair): Yea, Kimberly Clardy (Vice Chair): Yea, Bob Morin: Yea, Cindy Phillips: Yea, Chris Vaughn: Yea
Yea: 5, Nay: 0

XV.D. Adopt the District Strategic Plan
I move to approve the District Strategic Plan as presented. This motion, made by Cindy Phillips and seconded by Bob Morin, Carried.
Bonnie Booher (Board Chair): Yea, Kimberly Clardy (Vice Chair): Yea, Bob Morin: Yea, Cindy Phillips: Yea, Chris Vaughn: Yea
Yea: 5, Nay: 0

XV.E. Accept Resignation of Board Member Bob Morin.
I move that the Board accept the resignation of Board Member Bob Morin, effective immediately. This motion, made by Chris Vaughn and seconded by Bob Morin, Carried.
Bonnie Booher (Board Chair): Yea, Kimberly Clardy (Vice Chair): Yea, Bob Morin: Yea, Cindy Phillips: Yea, Chris Vaughn: Yea
Yea: 5, Nay: 0

XV.F. Declare Vacancy in Board Position 1 vacated by Bob Morin.
I move that the Board declare a vacancy on the Board of Directors, effective immediately, due to the resignation of Board Member Bob Morin. This motion, made by Cindy Phillips and seconded by Bob Morin, Carried.
Bonnie Booher (Board Chair): Yea, Kimberly Clardy (Vice Chair): Yea, Bob Morin: Yea, Cindy Phillips: Yea, Chris Vaughn: Yea
Yea: 5, Nay: 0

XVI. DISCUSSION

XVI.A. Board Vacancy Process and Appointment Timeline

XVI.A.1. Application available at the District Office or District Webpage.

XVI.A.2. Application Deadline: Friday, July 31, 2026

XVI.A.3. Interview and Appointment Date: Wednesday, August 12, 2026 @ 5:30 PM

XVI.B. Kim Clardy will serve as Board Chair from July 1, 2026, through August 12, 2026. Following the appointment of a new board member at the August board meeting, the Board will elect a Chair and Vice Chair for the 2026–2027 school year.

XVI.C. Board Policy Updates — First Read at August Board Meeting

XVI.C.1. AC - Nondiscrimination - Required

XVI.C.2. CCG - Evaluation of Administrators - Required

XVI.C.3. DJCA - Personal Service Contracts, Delete

XVI.C.4. EBC/EBCA - Emergency Procedures and Disaster Plans - Delete

XVI.C.5. EBC - Emergency Plan and First Aid** - Highly Recommended - NEW

XVI.C.6. EBCA - Safety Threats** - Required - NEW

XVI.C.7. GBEBA - Staff - HIV, AIDS, and HBV - Delete

XVI.C.8. GBN/JBA - Sexual Harassment - Required

XVI.C.9. JBA/GBN - Sexual Harassment - Required

XVI.C.10. GBNAB/JHFE - Suspected Abuse of a Child Reporting Requirements** - Required

XVI.C.11. GBNAB/JHFE-AR(1) - Reporting of Suspected Abuse of a Child - Required - NEW

XVI.C.12. JHFE/GBNAB - Suspected Abuse of a Child Reporting Requirements** - Required

XVI.C.13. JHFE/GBNAB-AR(1) - Reporting of Suspected Abuse of a Child - Required - NEW

XVI.C.14. GCDA/GDDA - Criminal Records Checks and Fingerprinting* - Delete

XVI.C.15. GCDA/GDDA - Criminal Records Checks and Fingerprinting* - Required - NEW

XVI.C.16. GCDA/GDDA-AR - Criminal Records Check and Fingerprinting - Delete

XVI.C.17. IGBAG - Special Education - Procedural Safeguards** - Required

XVI.C.18. JGAB - Use of Restraint or Seclusion** - Required

XVI.C.19. JGAB-AR - Use of Restraint or Seclusion** - Required

XVII. COMMUNITY COMMENTS
Reference Community Comments guidelines previously stated on the agenda.

XVIII. BOARD MEMBER COMMENTS

- Board Member Bob Morin tendered his resignation from the Board of Directors, effective immediately.

- The agenda was amended to add two action items: (1) acceptance of Mr. Morin's resignation and (2) declaration of a second vacancy on the Board of Directors.

XVIII.A. Recognition of Service to the Reedsport School District Board of Directors

- Bonnie Booher was presented with a plaque in commemoration of her service on the Reedsport School District Board of Directors.

XIX. FUTURE AGENDAS

XIX.A. Wednesday, August 12, 2026 @ 5:30 PM - First Board Meeting of 26/27 School Year - Board Organizational Meeting

XX. ADJOURN REGULAR SESSION

Next School Board Meeting: Wednesday, August 12, 2026 @ 5:30 PM

- Regular Session Adjourned at 7:54 PM

Submitted by Sharmen Tipton, Reedsport School District Executive Assistant / Board Secretary

Kimberly D Clardy	8/12/26		8-12-26
Kimberly Clardy, Board Vice Chair	Date	Jon Zwemke, Superintendent	Date