

**Grant Application**  
Reedsport Education Enrichment Foundation  
PO Box 203, Reedsport, OR 97467  
[www.orgsites.com/or/reef](http://www.orgsites.com/or/reef)  
2018-2019

Representing School\_\_\_\_\_

Organization (grade level/club/activity)\_\_\_\_\_

Address\_\_\_\_\_

Contact Person\_\_\_\_\_

Address or Phone\_\_\_\_\_

Email Address\_\_\_\_\_

Amount Requested from REEF (a specified dollar amount)\_\_\_\_\_

Purpose of Request: (include a full description of the project for which funds are requested)

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Number of Reedsport area youth to be served by the project?\_\_\_\_\_

Type of Request: \_\_\_\_ capital \_\_\_\_ operating support \_\_\_\_ specific project

How will grant funds be used? (Be specific. Use the back of this sheet if necessary)

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Other funding sources for the project:

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Total Budget amount for your organization/project (please be specific):

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Anticipated project period (beginning and ending dates):

Is this request part of a multi stage project (more than one year): \_\_\_\_yes \_\_\_\_no

If the answer was yes, please answer the questions below:

How many stages will be involved

How frequently will the project be used

Do you anticipate further requests from REEF \_\_\_\_yes \_\_\_\_no

If yes, what will the dollar amount be

What is the total project cost for multi stage development

Percentage of the total cost you are requesting from REEF

How will this project be financed in the future? Will it be self-supporting? If not, what will be the source of support?

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What will this project accomplish?

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List prior grant awards from REEF for this project and for other projects of your organization:

Year \_\_\_\_\_ \$ \_\_\_\_\_

Year \_\_\_\_\_ \$ \_\_\_\_\_

Year \_\_\_\_\_ \$ \_\_\_\_\_

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Signature of Applicant

Date

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Signature of School Principal

Date

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Signature of School District Superintendent

Date

**Process:**

- Complete grant application
- Be sure it is signed by the person applying, the building principal, and the District superintendent
- Send 7 copies of the grant application to the REEF Board at the address at the top of this form
- Grant requests of \$1000 or more will need to be presented in person at a REEF board meeting to justify the funds requested
- Upon review of your grant request, you will be notified by phone or email of the result. If approved, REEF brings the money to the District Office along with a copy of the grant request. The District will then distribute that money to the involved parties.

Grants may be fully or partially funded depending upon the discretion of the REEF Board.

So that REEF's funds may benefit as many youth as possible, we request notification and withdrawal of your grant application should your project acquire funds for completion from another source.

The REEF Board meets on the first Wednesday of each month. Please allow enough time for a grant review prior to your project date.