



Highland Elementary School

2605 Longwood Drive, Reedsport, Oregon 97467

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Dear Parents:

Highland Elementary School is on track to open for K-3 students beginning Monday, October 12th. Our plan is to bring in our 4th-6th grade students beginning Monday, October 19th. Below is some important information about reopening.

Schedule

- HES onsite instructional time for students will be 8am-11:30am. Each grade level has a daily schedule which is very similar to the CDL schedule teachers have been following. For more information about your child's individual schedule, please check in with his/her teacher.

Arrival

- Bus riders will arrive to HES at 7:40am.
- All K-2nd students will enter through the double doors near the library, and all 3rd-6th grade students will enter through the main office double doors.
- Students being dropped off from parents or walkers will arrive no earlier 7:50am. The entire parking lot will be closed to parents until this time, and parent drop off staging will be along Longwood Ave.
- Students will have the option of getting a sack breakfast upon arrival, eating in his/her classroom.

Dismissal

- Bus riders will be dismissed at 11:30am and depart HES around 11:40am.
- Due to cohorting, all bus riders will ride the same bus route to/from school and will not be allowed to change buses to be delivered to a secondary location.
- Walkers and students who get picked up will be dismissed at 11:45am. The entire parking lot will be closed to parents until this time and parent pickup staging will along Longwood Ave.
- All K-2nd students will exit through the double doors near the library, and all 3rd-6th grade students will exit through the main office double doors.
- Siblings will go to his/her youngest sibling for walking home or parent pickup.
- Students will have the option to receive a sack lunch upon departing the building.

Parent Pickup Lane

- Parents who are picking students up in a car will drive through the bus lane after buses have departed. There will be two lanes that flow through our parking lot; one lane for loading/unloading and one that will allow you to loop up through the Highland Pool parking lot and exit. Parents will remain in their cars while picking up

students. If a parent needs something from the office, they can call the office for questions or park along Longwood Ave and walk into the building. No parents or family members will be allowed to visit classrooms (including the pool when we integrate swimming classes), and only essential adults will be allowed in the building; staff, contractors, etc.

Student School Supplies

- Remember to send your child to school with his/her mask or face shield. Students will be asked to have their face covering on as they enter/exit school grounds. Face coverings are required for all students and staff. Students will have the opportunity to have a “mask break” in a designated area within his/her classroom. Masks will not be required for students during breakfast or a designated snack break.
- Please send your child to school with any school supplies you have purchased for the school year. With the exception of specific supplies; wipes, sanitizer, etc., these materials will be used by your child. We will not have students sharing materials, avoiding additional exposure of touch point on items.
- Please send your child to school with his/her Chromebook and charger every day. This will be something students will need to practice and get used to, but we will not have additional technology for your child to use when he/she is in the building. We will be relying on your student using his/her Chromebook.
- Please send your child with his/her own water bottle. Our drinking fountains will be closed, but students will be able to fill up his/her water bottle at the watering stations.
- Please encourage your child to only bring materials he/she will need to use. All student individual items will either be in his/her own space or in an identified cubby.

Recess

- Students will have one scheduled recess outside (and in the gym for inclement weather) while onsite for instruction. Students are not required to wear face masks/shields outside as long as proper social distancing can happen. Adults will be helping students monitor this. Students will only have recess with his/her classroom as to not disrupt other cohorts. Students will be required to have a face covering as he/she reenters the building from recess, so please help prepare students to carry his/her mask.

Please stay informed with any updates on our Reedsport SD Facebook page and communication being sent home via ALMA. We are so excited to see our students in person and are here to answer any questions you may have!

We will see your child soon!



Amanda O'Brien, Principal